FELIX OLOYEDE

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CAREER SUMMARY:

A data analytics professional with persuasive communication skills, good analytical abilities, problem-solving skills and self-motivated seeking to explore a career as a Data Scientist with a reputable organization where I can develop my personal and professional capacity while at the same time adding immense value to the organization during the process. I am driven by passion and curiosity to learn, grow, acquiring new experiences by providing solutions and helping businesses make better decisions using Data

PROJECTS EXECUTED:

- I analysed the QS university ranking 2017 to 2022 using python programming language
- I analysed United States Covid-19 datasets to gain insight on how the pandemic affected the states/territories.

WORK EXPERIENCE:

SKRIPTAPOD ICT HUB – Data analyst   Mar 2021

- Writing SQL scripts, queries, and stored procedures to extract data
- Develops complex advancement reports using SQL, Microsoft Office and other utilities or languages as necessary
- Developing interactive Dashboard, Power BI reports, dataflows, data refreshing
- Identifying patterns and trends in data sets by working alongside teams within the management team to establish business needs

OLOYE GROUP OF SCHOOLS – Administrative Assistant   Sept 2019 – Dec 2020

- Identified and assessed parents'/guardians' welfare and learning goals for their children/wards.
- Maintained relationships with parents/guardians and conducted surveys to evaluate satisfaction.
- Communicated courteously with parents/guardians by telephone, email, letter and face-to-face conversations.
- Resolved complaints and escalated appropriately when necessary.

PUBLIC COMPLAINT COMMISSION – Office Assistant   Jan 2017 – Sept 2017

· Served as the first contact for walk-in visitors and supported the complainant's desk.
· Kept accurate records of documents, appropriately organizing and filing.
· Performed general office clerk duties and office errands.
· Oversaw clerical tasks such as correspondence (emails, letters, calls) and the management of office supplies.
· Procured and managed office supplies, managed schedules and coordinated logistics.

IT SKILLS:

- Proficient in **Python for Data Science**
- Good understanding of all stages of **Data Science life cycle**
- Proficient in **NumPy** and **Pandas** for **Data Analysis** and **Manipulation**
- Proficient in **Seaborn** and **Matplotlib** for **Data Visualization**
- Proficient in **SQL** for Database query
- Proficient use of **Excel Spreadsheet**
- Proficient in **Power Bi/Tableau** for **data visualization**

ACADEMIC QUALIFICATIONS:

- Eastern Mediterranean University **–** M.A Communication and Media Studies   2019

- University of Ilorin – B.A English Studies   2016

ATTRIBUTES:

Team Collaboration   **--** Data Cleaning and Preparation **--**   Data Analysis and Exploration

Statistical Knowledge **--** Creating Data Visualizations **--** Creating Dashboards and/or Reports

Writing and Communication Skills **--** Problem-Solving

INTERESTS:

- Data Analysis, Manipulation and Visualization

REFEREES:

Available on Request.