

MOHAMMED YAHYA SHAIKH

Address: Sion, Mumbai, Maharashtra 400017

Mobile: +91 9987884332 Email: imyahya23@gmail.com

● Education:

Second year in Bachelor of commerce from Mumbai University (2017-18)

Aggregate subject score of 45 in higher secondary school, Maharashtra state board in 2015

Aggregate subject score of 55 in secondary school, Maharashtra state board in 2013

● Work Experience:

-Currently working at SmartShift Logistic Solution PVT as Business Executive in Financing and collection department since 24-Mar-2022

-Worked with Pro Business solution in customer service department (case management) From June 2017 to Dec 2021

● Co-Curricular Activities:

Competed Antarang Foundation CareeReady Employability Skills Training, course to understand my interest, aptitude, learning styles, work ethics, time management skill.

Worked on an environment project to reuse the waste.

Ranked second in collage mobile photography competition.

● Skills:

Competent in Microsoft excel, word, power point,

Excellent in cash flow, numbers and inventory management,

MIS and monthly progress report works,

Flexible working schedule and place, team player.

● Hobbies:

Cricket, travel