

## **Botany Summer Intern**

The Virginia Department of Conservation and Recreation's Division of Natural Heritage (DCR-DNH) is seeking one summer intern to assist its botanical staff in performing primarily field work with a staff botanist, and a smaller amount of time on a variety of office and herbarium duties. The mission of DCR-DNH is to conserve the Commonwealth's biodiversity through inventory, protection, and stewardship. [www.dcr.virginia.gov/natural-heritage/](http://www.dcr.virginia.gov/natural-heritage/)

### **Tasks and opportunities for Botany Summer Intern**

This position will primarily support field inventory efforts of DCR-DNH botanists. Field work will focus on contract-funded botanical inventories for rare species throughout the state of Virginia and will necessitate overnight travel at times. A smaller percentage of time may focus on management of the Natural Heritage herbarium, gathering of rare species data from various sources, and other tasks related to the inventory and understanding of the Virginia flora.

Assist the DCR-DNH botanical staff by performing the following tasks:

1. Assist botanical staff with rare species surveys throughout Virginia. Will involve overnight travel (expenses are reimbursed).
2. Management of specimens in Natural Heritage herbarium.
3. Gathering of rare species data from variety of sources such as herbariums, journal articles, etc.
4. Catalog and abstract scientific papers, reports, and books. File literature in the reprint or botany library.

### **General requirements:**

1. Good plant identification skills preferred and a general interest in natural history.
2. Good organizational skills
3. Ability to follow instructions carefully and work independently
4. Close attention to detail (e.g., preparation of specimen labels; accuracy of data entry)
5. Knowledge of Microsoft Word, Excel, and Access (basic training can be provided).
6. Ability to work in variable weather (hot, cold, wet, dry) and field (uplands, wetlands, etc.) conditions that may involve some level of physical discomfort required.

Contact:

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