

# SiteCrafters Website Development Agreement

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## 1. Business Information

Business Name: SiteCrafters

Client Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Start Date: \_\_\_\_\_

Project Title: Custom Website Design and Development

## 2. Project Scope

SiteCrafters agrees to design and develop a fully customized website for the Client, including:

- Unique website design tailored to the Client's brand and vision
- Mobile-friendly, responsive layout (phones, tablets, desktops)
- Complete web pages (Home, About, Contact, Services, etc.)
- Basic SEO (Search Engine Optimization) setup
- Contact form integration
- Social media link integration
- Upload of Client's content (text, images, videos)
- Optional features such as e-commerce, booking systems, or live chat (if requested)

## 3. Project Timeline

- Estimated completion: 10 business days
- Timeline begins once all content is submitted and the initial payment is received
- Regular progress updates will be provided throughout the project

- Final website will be delivered for review and approval

#### **4. Payment Terms**

Total Cost: \_\_\_\_\_

Payment Breakdown:

- 50% upfront deposit (non-refundable once project starts)
- 50% upon final delivery

Accepted Payment Methods: Bank transfer, mobile payment, PayPal, or other agreed-upon method

#### **5. Revisions Policy**

- Includes 2 rounds of free revisions
- Revision requests must be submitted within 5 calendar days of project delivery
- Requests beyond this period may be subject to additional charges
- Major changes beyond the original agreed scope may require a new agreement

#### **6. 100% Money-Back Guarantee**

SiteCrafters guarantees full satisfaction. The Client may request a refund of the final 50% payment within 5 business days of final delivery if the website is not delivered as promised.

Exclusions:

- Upfront 50% deposit is non-refundable
- Client cancels the project after work has started
- Client delays content or feedback by more than 7 days
- Client requests a refund after the 5-day acceptance period
- Issues arise from third-party providers or platforms
- Client ends the contract without a valid reason (see Section 10)
- Website is already hosted (live online) within the review period

## 7. Delivery & Ownership

- Upon full payment, ownership rights of the completed website are transferred to the Client
- Delivery will be completed via hosting setup or downloadable files
- If no feedback or dispute is raised within 5 calendar days after delivery, the project will be considered completed and accepted

## 8. Web Updates & Maintenance

Promotional Offer:

- 2 free minor content updates after project delivery (text, images, videos only)
- Major changes, redesigns, structural changes, or new features require additional charges or a new agreement

Maintenance Service (Optional):

- ☐ Client agrees to Monthly Maintenance Plan – Fee: \_\_\_\_\_
- ☐ Client agrees to Annual Maintenance Plan – Fee: \_\_\_\_\_
- ☐ Client declines maintenance – No ongoing responsibility from SiteCrafters

Maintenance Terms:

- Only SiteCrafters will handle updates and maintenance
- Hiring a third-party for updates during an active maintenance agreement will terminate this contract without a valid reason, and no refund applies
- Support outside an initial declined plan requires a separate paid agreement

## 9. Hosting & Domain Policy

- If hosted by SiteCrafters, domain registration and renewal fees are paid by the Client annually
- Hosting fees (if applicable) are charged separately unless agreed otherwise
- Client choosing third-party hosting is responsible for hosting-related issues after delivery

## 10. Contract Termination

- If the Client ends the contract for an invalid reason, payments made are non-refundable

Valid reasons for termination include:

- SiteCrafters fails to deliver within the agreed timeline without justified reason
- Delivered work is significantly different from agreed scope
- Breach of confidentiality or misuse of Client data
- Mutual written agreement

## 11. Force Majeure

SiteCrafters is not liable for delays or failure due to events beyond reasonable control, including natural disasters, power outages, internet/server downtime, government restrictions, or third-party actions.

Reasonable efforts will be made to resume services and notify the Client of delays.

## 12. Limitation of Liability

SiteCrafters' liability is limited to the total amount paid by the Client for the website project.

SiteCrafters is not liable for indirect, incidental, special, or consequential damages, including loss of revenue, business opportunities, or data.

## 13. Privacy & Confidentiality

- All Client information and materials are confidential
- SiteCrafters will not share or sell Client information without consent

## 14. Agreement & Signature

By signing below, the Client agrees to the terms of this agreement. Signatures may be digital or handwritten.

Client Signature: \_\_\_\_\_

Client Full Name: \_\_\_\_\_

Date: \_\_\_\_\_

SiteCrafters Representative: \_\_\_\_\_

Representative Full Name: \_\_\_\_\_



## 15. Final Note

Thank you for trusting SiteCrafters. We look forward to building your website and helping your business grow online with professionalism and quality.

**Extra Terms If Any Agreed to by Both Parties Write Down**

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