



# WEEKLY FEEDBACK REPORT

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Data Visualization Early Internship  
Week - 1



## Data Visualization Trainee Internship Week-1 Feedback Report

<b>Team Name</b>	Data Visualization Trainee Internship - Team 9
<b>Role</b>	Data Analyst

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### Performance Rubric (Rated out of 5 Stars)

Criteria	Rating	Comments
<b>Timeliness of Submission</b>	★★★★★	Excelled in time management, consistently meeting deadlines and effectively balancing workload without compromising quality.
<b>Data Familiarization &amp; Understanding</b>	★★★★★	Well-documented dataset structure with key fields, relationships, and context explained.
<b>Exploratory Data Visualization</b>	★★★★★	Well-structured visualizations that support analysis with minor improvements needed.
<b>Data Analysis &amp; Insights</b>	★★★★★	Provides good insights, though some analysis could be more thorough.
<b>Campaign Selection &amp; Justification</b>	★★★★★	Selects a campaign with mostly sound justification, though reasoning could be stronger.
<b>Report Quality &amp; Presentation</b>	★★★★★	Clear, logical flow with well-explained sections, structured insights, and visual storytelling.
<b>Submission Format Compliance</b>	★★★★★	Consistently submitted work in the correct, specified format, demonstrating excellent attention to detail and adherence to guidelines.



## Areas Where You Excelled

- ✓ Time Management: Completed tasks promptly with excellent efficiency and adherence to deadlines.
- ✓ Data Familiarization & Understanding: Shows good understanding of the dataset with minor gaps in analysis.
- ✓ Exploratory Data Visualization: Created useful visualizations with minor areas for improvement.
- ✓ Data Analysis & Insights: Provides good insights, though some analysis could be more thorough.
- ✓ Campaign Selection & Justification: Selects a campaign with mostly sound justification, though reasoning could be stronger.
- ✓ Report Quality & Presentation: Clear, logical flow with well-explained sections, structured insights, and visual storytelling.
- ✓ Submission Format Compliance: Excellent adherence to required submission standards, ensuring work was ready for use.

## Areas for Improvement

- ⌚ Everything was well-executed, and no specific areas for improvement were observed, though there is always room for growth in every aspect.
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## Final Thoughts & Next Steps

Your team has made a strong start in the **Data Visualization Trainee Internship**, showing a good grasp of the fundamentals. It's great to see the effort put into understanding the data, exploring different visualizations, and drawing meaningful insights.

As you move forward, focus on improving **data accuracy and consistency in visualizations**. A clear, well-structured approach will make your insights more impactful and easier to interpret. Campaign selection and justification have been solid, but there's always room to refine the reasoning behind your choices.

Keep up the momentum in the coming weeks! Stay curious, experiment with different techniques, and ensure timely submissions. Looking forward to seeing your continued progress.

If you need **any support or clarification**, feel free to **reach out!** We are here to help you grow and succeed in this internship.

**Congratulations on completing Week 1!**



# WEEKLY FEEDBACK REPORT

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Data Visualization Internship  
Week - 2





## Data Visualization Trainee Internship Week-2 Feedback Report

<b>Team Name</b>	Data Visualization Trainee Internship - Team 9
<b>Role</b>	Data Analyst

### Performance Rubric (Rated out of 5 Stars)

Criteria	Rating	Comments
<b>Visualization Quality</b>	★★★☆☆	The visualization communicates key points but lacks polish or refinement in certain areas, impacting clarity.
<b>Design &amp; Aesthetics</b>	★★★☆☆	The design is functional but has noticeable readability or layout issues that require attention.
<b>Data Accuracy &amp; Integrity</b>	★★☆☆☆	The data contains significant errors or is not well-organized, with unclear sources or context.
<b>Effort &amp; Improvement</b>	★★☆☆☆	Minimal refinement effort is evident, and more initiative is needed to elevate the visualization quality.
<b>Timeliness of Submission</b>	★★★★★	The visualization was submitted on time or early, in the correct format, and ready for immediate review.
<b>Submission Format Compliance</b>	★★★★★	Submission was fully compliant with all format, naming, and deadline requirements, reflecting professionalism and attention to detail.



## Areas Where You Excelled

- ✓ Timeliness of Submission: Visualization was submitted on or ahead of time, reflecting excellent time management and responsibility.
- ✓ Submission Format Compliance: Visualization submitted in the correct JPEG/PNG format with proper file naming and no formatting issues.

## Areas for Improvement

- ⌚ Visualization Quality: Somewhat effective but lacks refinement or clarity in some areas.
  - ⌚ Design & Aesthetics: Functional design with minor readability issues or lacking polish.
  - ⌚ Data Accuracy & Integrity: Significant errors or disorganized data compromise integrity.
  - ⌚ Effort & Improvement: Minimal effort with little to no enhancement from the initial version.
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## Final Thoughts & Next Steps

Great progress this week! Your focus on visualization quality, design aesthetics, and data accuracy has been evident. Consistency in execution, attention to detail, and continuous improvement are key to achieving excellence. Keep refining your approach to enhance overall effectiveness.

Keep pushing yourself, and don't hesitate to ask for support, we're here to help you grow. Excited to see your continued progress. On to the next phase.

**Congratulations on completing Week 2!**



# WEEKLY FEEDBACK REPORT

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Data Visualization Internship Week - 3



## Data Visualization Trainee Internship Week-3 Feedback Report

<b>Team Name</b>	Data Visualization Trainee Internship - Team 9
<b>Role</b>	Data Analyst

### Performance Rubric (Rated out of 5 Stars)

Criteria	Rating	Comments
<b>Content &amp; Completeness</b>	★★★★★	Covers most required sections with minor omissions or insufficient details.
<b>Clarity &amp; Structure</b>	★★★★★	Mostly well-structured, but minor improvements in clarity or flow are needed.
<b>Visual Design &amp; Professionalism</b>	★★★★★	The design is functional but could be improved for better engagement.
<b>Use of Data &amp; Visuals</b>	★★★★★	Some data visualizations are used, but they are not fully clear or relevant.
<b>Submission Format</b>	★★★★★	File is in correct format (PDF) with no issues.
<b>Timeliness</b>	★★★★★	Submitted on time.



## Areas Where You Excelled

- Content & Completeness: Covers most required sections with minor omissions or insufficient details.
- Clarity & Structure: Mostly well-structured, but minor improvements in clarity or flow are needed.
- Submission Format: File is in correct format (PDF) with no issues.
- Timeliness: Submitted on time.

## Areas for Improvement

- Visual Design & Professionalism: The design is functional but could be improved for better engagement.
  - Use of Data & Visuals: Some data visualizations are used, but they are not fully clear or relevant.
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## Final Thoughts & Next Steps

Great progress this week! Your focus on delivering a well-structured presentation with clear, visually appealing slides and accurate data visualizations has been evident. The consistency in execution and attention to detail have truly made a difference. Your ability to cover key content areas while maintaining design aesthetics and data accuracy demonstrates a strong commitment to quality.

Keep pushing yourself to refine your approach, and don't hesitate to reach out for support, we're here to help you grow.

**Congratulations on completing Week 3!**



## Week 4 Feedback Report - Team 9: DVT - Data Visualization Trainee Internship



Dear Interns,

We hope this email finds you well. We want to take this moment to extend our heartfelt congratulations on successfully completing your **Week 4** in the **DVT - Data Visualization Trainee Internship** at Excelerate. The purpose of this email is to provide feedback on your **Week 4** deliverable and update you on your overall performance.

Here are the areas you performed excellently:

1. **Time Management:** You submitted your deliverable before the deadline; this is greatly appreciated. Your promptness and dedication to meeting deadlines are commendable and contribute to the overall success of the project.
2. **Recording Quality:** Your recording was clear and free from background noise, which made your message easy to follow. Thank you for ensuring such a high-quality submission.
3. **Visual Analysis:** You applied visual analysis rather than relying solely on text-based explanations, which provided a more comprehensive understanding of the data. The use of graphs and charts effectively highlighted key trends and patterns clearly and concisely.
4. **Collaboration:** You collaborated with your team members to achieve common goals and submitted identical reports as a team. This demonstrates your ability to work effectively in a group setting and contribute to collective success. It also highlights your commitment to producing high-quality work that aligns with the team's objectives..
5. **Best Practices in Data Visualization:** You applied best practices in your charts, such as using annotations, emphasis, and clear labeling. These elements improve clarity, make the information more understandable for viewers, and enhance the overall visual appeal of your charts.

Here are the areas that need to be improved:

1. **Audience Engagement:** The absence of cameras during your presentation reduced the overall level of engagement. For future sessions, enabling cameras is recommended to enhance audience interaction and create a more dynamic experience. Visual presence supports better connection with participants and helps maintain their attention
2. **Chart Standardization:** Some chart sizes are inconsistent. Using uniform naming conventions and standard chart dimensions will create a clearer, more cohesive, and professional dashboard.
3. **Chart Alignment:** Some charts are misaligned, and the spacing between them is uneven. Aligning the charts consistently and minimizing unnecessary whitespace will enhance the overall presentation.

Overall, your team has shown great improvement, and we hope you continue in the same spirit till the end of the Virtual Internship Early Experience.

If you have any questions, feel free to reach out to us at [talent.discovery@4excelerate.org](mailto:talent.discovery@4excelerate.org).

We look forward to seeing you thrive at Excelerate!

Best Regards,  
Talent Discovery Team

Excelerate

