

## **New Client detailed process:**

1. Clicks on the Client link OR takes a Demo.
2. Demo gives him restricted access to the site for 3 hours from the first login time stamp.  
He can use it within 3 hours from the first login time.
  1. The client can see the results of the search but cannot view telephone number, Email or CV or other contact details. He can read the summary of the candidate's profile, primary and secondary skills, experience, location & Notice Period.
  2. If he wishes to see any of these he has to purchase any of the packages or contact Sales for a customised package.
3. If the New Client wants to buy, it takes him to the Packages page.

*	Starter	Professional	Premium
CV Views	3,000	6,000	10,000
Job Postings	100	250	500
Mailers	10,000	25,000	50,000
Logins	2	5	10
Validity	3 Months	6 Months	12 Months
Price	150,000 + GST	300,000 + GST	500,000 + GST
*Base unit prices of all inventory heads are fixed and same for all the companies registered in India.			

*\*This is just an example of how it will look. We should be able to change this whenever we wish, through CMS.*

3. Client buys a package according to their requirement.
4. Pays online.
5. Receives the Login Id and Password. Passwords can be auto generated, or has to be changed on the first login.
6. Logs into Skilletty Client Dashboard in the Client Self Service Portal.
7. Posts their Jobs or searches for CVs – The SKILL TAGS will be selected as under:
  1. 0 year/1 Months to 2 years/0 months – Min 4 Skills
  2. 2 years/1 month to 4 years/0 months – Min 6 Skills
  3. 4 years/1 month to 8 years/0 months – Min 8 Skills
  4. 8 years/1 month to Any years – Min 10 Skills

8. Manages all their work within the Client Self Service Portal - Search the database, Post Jobs, Manage Jobs, buy or upgrade your Plan, view Invoices, make payments, manage VASs, etc.

9. Will have a live chat box - where they can get help at any time from the Skillety Customer Support team, on chat.

10. They can also reach out to the Customer Support through Email - [support@skillety.com](mailto:support@skillety.com)

11. Clients can view, download and contact CVs from the database.

Clients cannot download Excel Sheets of the database.