MTP Deployment Procedures for WCS, WESB, CTO/VM and OMS:

During MTP, Please Follow the below steps:

- 1. Model Copy job disable & HP folder Removal (Patches get deleted after deployment)
- 2. DB Backup
- 3. EAR Backup
- 4. Pre-Deployment activities (if any)
- 5. Maintenance page Enable (If approval)
- 6. Deployment (WCS, WESB, OMS, CTO/VM)
- 7. Maintenance page Disable (If approval)
- 8. Post- (if any)
- 9. Hotfix Patches Deployment activities (if any)
- 10.QA signoff

Step 1: Model copy job disable & HP Folder Removal:

Do remove the HP folder before start of Deployment

HP folder location:

Stager:/opt/apps/IBM/WebSphere/AppServer/profiles/ETRSTAGE/installedApps/WC_ETRSTAGE_cell/WC_ETRST AGE.ear/Stores.war/WEB-INF/classes/com

 $\textbf{Live}: / opt/apps/IBM/WebSphere/AppServer/profiles/ETRLIVE/installedApps/WC_ETRLIVE_cell/WC_ETRLIVE.ear/Stores.war/WEB-INF/classes/com$

Step 2: DB Backup:

Need to back up the DB for the respective deployment (WCS, WESB, CTO/VM and OMS)

For Stager:

Send this below DB details to GDBA team (for respective deployments):

• WCSEPC, CAEPROP, VMEPROP

Note*: Kindly request to exclude "BUSAUDIT" table

For Live:

Send this below DB details to GDBA team (for respective deployments):

• WCSPC, WESBPC, SSFPC, CAPROP

Note*: Kindly request to exclude "BUSAUDIT" table

Step 3: EAR Backup:

Need to take EAR backup for the respective deployment (WCS, WESB, CTO/VM and OMS)

Note: While taking backup please have build package name in the backup file name as naming convention for both DB & File system backups.

Location: /opt/apps/

Backup folder: IBM

 $\textbf{Sample file name for WCS:} \ IBM_wcs_t_r46526_08Feb2015_R3.2.0_223.tar.gz$

Sample Create backup:

nohup tar --ignore-failed-read -czvf test.tar.gz test &

Sample Restore backup:

nohup tar --ignore-failed-read -xzvf test.tar.gz test &

Step 4: Pre-Deployment activities (if any):

A	В	С	D	E	F
pplicati	3QL/ Instruc	Functionality	Owner	SQL Statement Details	Environment
WCS	SQL	Features Tab Espots	Venmathi/Abimanyu	INSERT INTO DMELETEMPLATE (DMELETEMPLATE_ID, STOREENT_ID, DMELEMENTTYPE_ID, NAME, IMPLXM	Prod Stage
WCS	SQL	ESD	Pradeep	UPDATE shpmodedsc SET FIELD1='Standard 3-5 Business Day' WHERE SHIPMODE_ID IN (select SHIPMODE	Prod Stage
WCS	SQL	Model Search On/OFF	Abimanyu/Venmathi	INSERT INTO STORECONF (STOREENT_ID, NAME, VALUE) Values (10151, 'MODEL_SEARCH_SWITCH', '1');	Prod Stage & Prod Live
WCS	SQL	SEOCANONICAL - Table	Karthick Sethuraman	insert into STGMERTAB(tabnbr,tabname) values ((select max(tabnbr)+1 from stgmertab), seocanonical');i	Prod Stage and Prod Live
WCS	SQL	SEOCANONICAL - Trigge	Karthick Sethuraman	TRIGGERS FOR SEOCANONICAL	Prod Stage
WCS	SQL	Financial distribution req	Prathima	ALTER TABLE xorder ADD PROMOTIONALDISTRIBUTION varchar2(50); ALTER TABLE xorderitems ADD FIE	Prod Stage and Prod Live
OMS	SQL	Call center Agent Reset	radhika.arunachalam@hp.c	Step 1:- Run sql in OMS DB. update yfs_user set pwd_policy_key = (select pwd_policy_key from plt_pwd	Prod Live
Call Cer	rSQL	Call Center - Configurat	radhika.arunachalam@hp.c	Please execute the below SQL filesCREATE INDEX XHPEPPCOMPANY_CIC_I ON XHP_EPP_COMPANY (CIC	Prod Stage and Prod Live
WCS	SQL	Bundles/Content	Dhanalakshmi/Prathima	drop table xorderkit;drop table xorderitemskit;drop table xorderitemskitadj;create table xorderkit(orders_	Prod Stage and Prod Live
WCS	Instruction	UI - Static Images	Vengatesan Mohan	As per 3.2 user story we added few static images, that needs to moved to PROD Stage & Live environmen	Prod Stage & Prod Live
WCS	Instruction	UI - Static Images	Vengatesan Mohan	As per 3.2 user story we added few static images, that needs to moved to PROD Stage & Live environmen	Prod Stage & Prod Live
OMS	Instruction	New Queue	priyadharshini.k@hp.com	New Queue to be created : SSFS_ORDER_STATUS_Q	Prod Live
WCS	Instruction	UI - Static Images	Vengatesan Mohan	As per 3.2 user story we added few static images, that needs to moved to PROD Stage & Live environmen	Prod Stage & Prod Live
				CTO Color Swatch Configuration, Click the link for guidance document	
				create an object cache instance with name_services/cache/SwatchMapCache in Extended cache monitor to cache the swatch	
WCS	Instruction	CTO color swatches	Kavya/Prathima	images.	Prod Stage & Prod Live
WCS	Instruction	REVERSE FEED	<u>Prathima</u>	Reverse Feed Configuration	Prod Live
				There are 4 Java processes are running for each agent server in PROD Agent BOX. So please kill the	
OMS	Instruction	Agent Server - Daemon	Ramya Ramamurthy	Daemon processes manually before the deployment starts.	Prod Live

Above is the example of pre-deployment steps like SQL, Certificate Update, Instructions (Please do those before start of deployments)

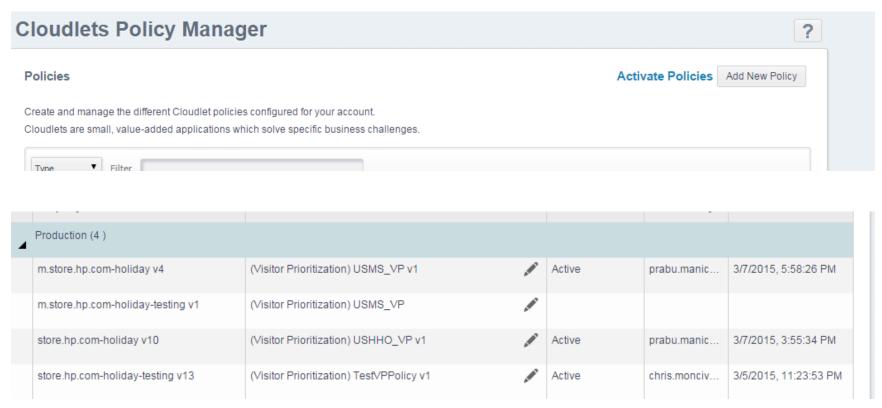
Step 5: Maintenance page Enable:

Whenever there is an APAR installation / Client (or Leadership) approval, please enable the Maintenance Page for **both Estore & Mstore**, when start of Deployment.

Procedure:

Go to Akamai link: https://control.akamai.com

Navigate to → Configure-> cloudletsPolicyManger-> Activate Policies



Here, you see the store.hp.com-holiday v10 (Estore) & m.store.hp.com-holiday v4 (mstore)

Estore:

Click the Edit on store.hp.com-holiday v10 -> change the value to 11(Eleven)

store.hp.com-holiday v10	(Visitor Prioritization) USHHO_VP	1 ▼ 1 2	Activate Cancel
store.hp.com-holiday-testing v13	(Visitor Prioritization) TestVPPolicy	3 4 5	all a
Staging (5)		6 7	
m.store.hp.com-holiday v4	(Visitor Prioritization) USMS_VP	8 9 10	A.
m.store.hp.com-holiday-testing v1	(Visitor Prioritization) USMS_VP	11	A.M.

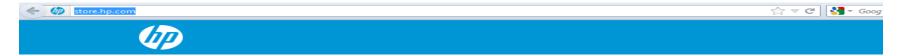
mstore:

Click the Edit on m.store.hp.com-holiday v4 -> change the value to 2(Two)

4	Production (4)					
	m.store.hp.com-holiday v4	(Visitor Prioritization) USMS_VP v 2 ▼ 1 2	Activate Cancel			
	m.store.hp.com-holiday-testing v1	(Visitor Prioritization) USMS_VP 3 4	P			
	store.hp.com-holiday v10	(Visitor Prioritization) USHHO_VP 6 7	1	Active	prabu.manic	3/7/2015, 3:55:34 PM
	store.hp.com-holiday-testing v13	(Visitor Prioritization) TestVPPolicy v1	P	Active	chris.monciv	3/5/2015, 11:23:53 PM

Once you done the above said, the maintenance page will enable (like below)

Estore:





Return to hp.com

Mstore:





Need any help? Call 800-hp direct (800-473-4732)

Return to hp.com

Step 6: Deployment: (Examples given for Prod Environment)

A) WCS: Build Packages given in Release notes:

Application	Build Number	APAR	Query	Pre Deployment Instructions	Post Deployment Instructions
WCS (Estore)	wcs_t_r46090_02Feb2015_R3.2.0_218	√	✓	✓	✓
WCS (Mstore)	wcs_t_r46090_02Feb2015_R3.2.0_218	×	×	×	×
DLP	wcs_t_r46090_02Feb2015_R3.2.0_218	×	✓	×	×
WESB	WESB wesb t r45534 27Jan2015 code3.0 5.ear		×	×	✓
TIBCO	TIBCO_ETR3.2.0_01272015	×	×	×	×
OMS and Call Center	OMS_SIT3_r45955_02FEB2015_RTRUNK_691 CDT: HP-ETR3.2.0-CDT-31-JAN-2015.zip	×	×	✓	✓
CTO Configurator Configurator_t_r46066_02Feb2015_code3.0		×	×	×	×
CTO Visual Modeler	Build / tag is not required since we have not done any changes on VM	×	×	×	×

WCS Backup server: http://c0004134.itcs.hp.com:8080/wcs

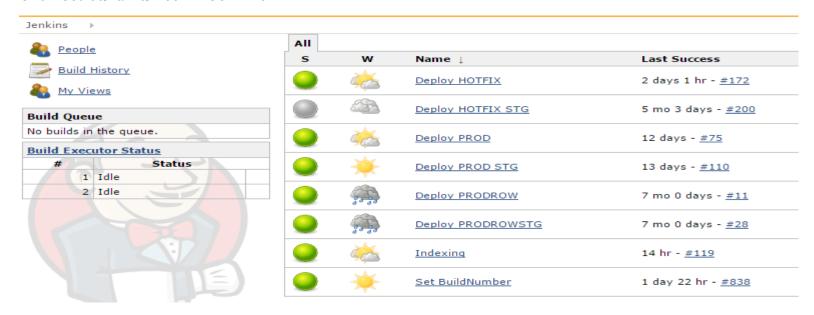
Give Ctrl+F \rightarrow give a build number and please verify once the build is available in backup server. If it is not available, please check with Leads. Once available, Start deployment

Jenkins: http://c0006107.itcs.hp.com:8080/jenkins/

- 1. Set Build Number
- 2. Deploy in Respective Environment

1. Set Build Number:

Click Set build number in Jenkins



Click Build with Parameters



Paste the Build Number and click Build

This build requires parameters:

```
BUILD_NAME wcs_t_r46090_02Feb2015_R3.2.0_218
```

Click on Console output to view status of Set Build number:



Started by user Moulidharan C
Building in workspace /opt/mount/JENKINS_HOME/workspace/Set BuildNumber
[Set BuildNumber] \$ /bin/sh -xe /opt/mount/apache-tomcat-7.0.10/temp/hudson3526141530445174611.sh
+ echo wcs_t_r47846_23Feb2015_R3.3.0_227
+ cat /opt/mount/deploy/Deploy_package.properties
wcs_t_r47846_23Feb2015_R3.3.0_227
Finished: SUCCESS

2. Deploy in Respective Environment

Once the Set Build Number is Success, Please choose the environment to deploy (for Ex: Prod Live) Click on the Deploy Prod (for Prod Live)

s	w	Name ↓	Last Success
	<u></u>	Deploy HOTFIX	2 days 1 hr - <u>#172</u>
		Deploy HOTFIX STG	5 mo 3 days - <u>#200</u>
	%	Deploy PROD ▼	12 days - <u>#75</u>
	*	Deploy PROD STG	13 days - <u>#110</u>

Click Configure:



Back to Dashboard



<u>Status</u>



Changes



Build Now



Configure



30b Config History



Email Template Testing

Where you can see the Execute shell box:

Execute shell

```
?
```

```
Command
         gd /opt/mount/deploy
         BUILD NUMBER='cat Deploy package.properties'
         /home/wgsuser/util/UpdateBuildNumberToSan.sh PROD $BUILD NUMBER
         BUILD PACKAGE=$BUILD NUMBER.zip
         echo $BUILD PACKAGE
         rm -rf $BUILD NUMBER
         wget -q -ny http://c0004134.itcs.hp.com:8080/wcs/$BUILD PACKAGE
         my /opt/mount/IBM/WebSphere/CommerceServer70/wg.ear.ext/oracle/loader/dbconnect PROD.zip /opt/mount/IBM/WebSphere
         /CommerceServer70/wc.ear.ext/oracle/loader/dbconnect.zip
         my /opt/mount/IBM/WebSphere/CommerceServer70/properties/<u>OracleConnectionCustomizer</u> PROD.properties /opt/mount
         /IBM/WebSphere/CommerceServer70/properties/QracleConnectionCustomizer.properties
         unzip -gq $BUILD PACKAGE
         gd $BUILD NUMBER
         chmod 750 seteny wcbd-ant
         ./wcbd-ant -buildfile wcbd-deploy.xml -Dtarget.eny=PROD -Ddelta.deploy=false -Drun.dataload.acp.common=true
         -Drup.mail.success=false -Drup.mail.failure=false
         cd /opt/mount/deploy
         rm -rf $BUILD NUMBER
         my /opt/mount/IBM/WebSphere/CommerceServer70/wg.ear.ext/oracle/loader/dbconnect.zip /opt/mount/IBM/WebSphere
         /CommerceServer70/wg.ear.ext/oracle/loader/dbconnect_PROD.zip
         my /opt/mount/IBM/WebSphere/CommerceServer70/properties/<u>QracleConnectionCustomizer</u>.properties /opt/mount/IBM/WebSphere
         /CommerceServer70/properties/QracleConnectionCustomizer PROD.properties
```

See the list of available environment variables

Delete

Need to check for few things here:

- > Wget , remove (rm), Move (mv) commands should not Commented
- > After -Dtarget -> the environment name mentioned should be (the Environment where you are going to Deploy- eg: env=Prod)
- ➤ After checking give Build Now → Console Output to view the deploying status.

B) WESB:

WESB is only for Live Environment

Follow the same steps (said above for WCS) to deploy WESB

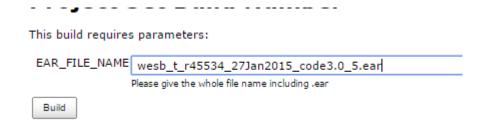
Backup Server: http://c0004134.itcs.hp.com:8080/wesb

Jenkins: http://c0004975.itcs.hp.com:8080/jenkins

Set Build Number



Place a WESB Build package name (.ear) and give Build. View Console Output for the completion status



Deploy in Respective Environment

Once the Set Build Number is Success, Please choose the environment to deploy

Click on the Deploy Prod (for Prod Live) and click configure (It looks likes below - Target ghost is 4190 wesb box)

Execute shell Command #sh /opt/mount/ShellScripts/deploy_start.sh \$RedMine_ID echo "Undeploy and Deploying the Application..." EAR DIR=/opt/mount/deploy cd \${EAR DIR} EAR FILE NAME='cat BUILD Package.properties' TARGET HOST=g1t4190.austin.hp.com TARGET PORT=8879 wget http://c0004134.itcs.hp.com:8080/builds/WESB/\${EAR FILE NAME} /opt/mount/IBM/WebSphere/AppServer/bin/wsadmin.sh -lang jython -f /home/wcsuser/wesbscript/all.py \$EAR DIR/\${EAR FILE NAME} http://glt1477g.austin.hp.com/SIXBeanXapiJaxWS/HPServicesBeansService -conntype SOAP -host \$TARGET HOST -port \$TARGET PORT -user configadmin -password Ecommerce123 cd /home/wcsuser/util ./UpdateBuildNumberToSan.sh PROD \$EAR FILE NAME cd rm \${EAR FILE NAME}

See the list of available environment variables

Click on Build now and view console output for the progress of WESB Deployment.

Check: saved app, error, exception.

C) CTO:

CONFIGURATOR BUILD AND DEPLOYMENT (for Both Stage and Live): This need to be done in Putty box:

- 1. Open CTO Build box -c0004995.itcs.hp.com
- 2. cd /opt/apps/IBM/scripts/
- 3. Run the following commands

ll cd init.sh vi init.sh

4. For Ex: The Given CTO Build is **Configurator_t_r46066_02Feb2015_code3.0**

Change svn branch= code3.0 and svn_tag= Configurator_t_r46066_02Feb2015_code3.0 in inti.sh and save.

Run the below Scripts (if there is no static content move - check with Leads)

5. Run the ./build Configurator.sh (Envname) under same path → Env Name is (prd → stage & lprd → Live)

Approx time taken: 20 mins

Monitor logs:

```
-rw-r--r-- 1 wcsuser wcsgroup 890615 Mar 10 12:34 BuildConfigurator_dev13_20153-10_12-01.log
-rw-r--r-- 1 wcsuser wcsgroup 21669 Mar 10 13:29 DeployConfigurator_dev13_2015-03-10_13-13.log
[wcsuser@c0004995 logs]$ pwd
/opt/apps/IBM/logs
```

- 6. Run ./post Configurator.sh (appserver name) → CTO dmgr server (stage / Live)
- 7. Run ./deploy Configurator.sh (Envname)

Approx time taken: 20-30 mins

Monitor logs:

```
-rw-r--r-- 1 wcsuser wcsgroup 890615 Mar 10 12:34 BuildConfigurator_dev13_20153-10_12-01.log
-rw-r--r-- 1 wcsuser wcsgroup 21669 Mar 10 13:29 DeployConfigurator_dev13_2015-03-10_13-13.log
[wcsuser@c0004995 logs]$ pwd
/opt/apps/IBM/logs
```

Run the below Scripts (if there is static content move - check with Leads)

- 5. Run the ./build Configurator1.sh (Envname) under same path \rightarrow Env Name is (prd \rightarrow stage & lprd \rightarrow Live)
- 6. Run ./post Configurator.sh (appserver name) → CTO dmgr server (stage / Live)
- 7. Run ./deploy Configurator1.sh (Envname)

Monitor logs -

Build configurator (with static) - adding: sic/swc/js/swc.min.js (deflated 75%)

Deploy configurator (with static) - Processes: Uninstall old applications, installing new Application, Restart of servers, Static Content.

Check .ear file in /opt/apps/IBM/WebSphere/ConfigAppServer/profiles/AppSrv01/installedApps/g4t5557Cell01

Check sterling application in CTO Console under Installed Application.



Validation.msg

D) VM: (only stager)

This need to be done in same Putty box like CTO:

Follow the same step upto step 3:

- 1. Open CTO Build box -c0004995.itcs.hp.com
- 2. cd /opt/apps/IBM/scripts/
- 3. Run the following commands

ll cd init.sh vi init.sh

4. Here, give the VM Build name in svn branch and svn_tag and save it.

Run the below scripts (as like step 5 – 7 in CTO)

- 5. Run ./ buildSViM.sh prd
- 6. Run ./postBuildSViM.sh g1t4719.austin.hp.com
- 7. Run ./ deploySViM.sh prd
- 8. Monitor logs under /opt/apps/IBM/logs

```
-rw-r--r-- 1 wcsuser wcsgroup 30114 Feb 25 08:03 BuildSViM_dev06_2015-02-25_08-02.log 1389 Feb 25 08:19 DeployVisualModeler dev06 2015-02-25 08-19.log
```

E) OMS (Live): Error Faced:

Deleted the entries from table YFS_OBJECT_LOCK which caused duplicate key exception after taking back up of original(YFS_OBJECT_LOCK_3rdFeb). – faced issue in AMS 3.0 Mock MTP Hotfix – fixed by Elavarasi (replied to Lakkumanan)

Backup Server: http://c0004134.itcs.hp.com:8080/oms/PROD/

Jenkins: http://c0006109.itcs.hp.com:8080/jenkins/

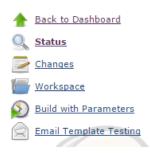
OMS possess: OMS Build+ CDT

1. OMS:

a. Click on OMS Centralized Build-Prod



b. Build with parameters



c. After clicking Build with parameters, you can view this page

Project OMS CENTRALIZED BUILD-PROD

	This build requires parameters:	
	buildEnv	HOTFIX ▼
	UseLatestDevCheckout	
	CUR_REVISION	SVN Revision Number for which Build to happen. Note that, this revision number should have been already check out for Dev build and the tar should be in SAN mount
)		
		<u>=</u>
	ETR	TRUNK ▼
	START_STEP	1
_		Need not be changed, unless required
à,		rveed not be changed, unless required
	cleanBuild	
1		In case there was a build in the past with latest svn revision than current build . By default false.
2	UseCustomerOverrideFromTmp	
-		This option takes the customer overrides from /tmp instead of taking from SVN. Please check with build team before using this option.
	RedMine_ID	
<u>s</u>		Please provide the Redmine request number corresponds to this build
	Build	

Dana generated: Mar 10, 2015 2:36:30 AM. Tenkine ver. 1 510

Here, Choose

builsEnv as PROD

buildEnv PROD ▼

UseLatestDevCheckout PROD

CUR_REVISION PRODROW
SVN REVISION Num

Unckeck Use LatestDevCheckout

UseLatestDevCheckout	
----------------------	--

> In Current Version give a revision number from the Build (for ex: OMS_SIT3_r45955_02FEB2015_RTRUNK_691 is a build, here r45955 is revision ID. Please give the number after 'r' (ie 45955) in current version):



> Choose ETR as given in Build number (OMS_SIT3_r45955_02FEB2015_RTRUNK_691)



- > Start step should be always 1
- Uncheck the clean Build
- > Uncheck the UseCustomerOverrideFromTop
- No need of redmine_ID

Final change looks like below:

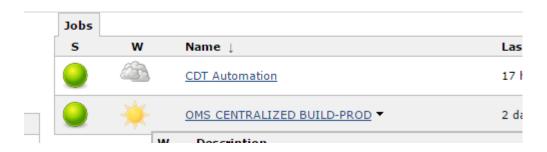
Project OMS CENTRALIZED BUILD-PROD

inis build requires parameters:	
buildEnv	PROD ▼
UseLatestDevCheckout	
CUR_REVISION	45955
ETR	TRUNK ▼
START_STEP	1
	Need not be changed, unless required
cleanBuild	
	In case there was a build in the past with latest svn revision than current build . By default false.
UseCustomerOverrideFromTmp	
	This option takes the customer overrides from /tmp instead of taking from SVN. Please check with build team before using this option.
RedMine_ID	
	Please provide the Redmine request number corresponds to this build
Build	

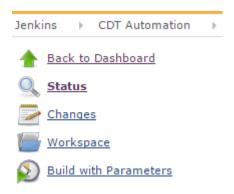
Click on Build now and see progression in Console output (It takes 2;30-3 Hrs to complete)

2. CDT:

a. Open Jenkins and click CDT Automation



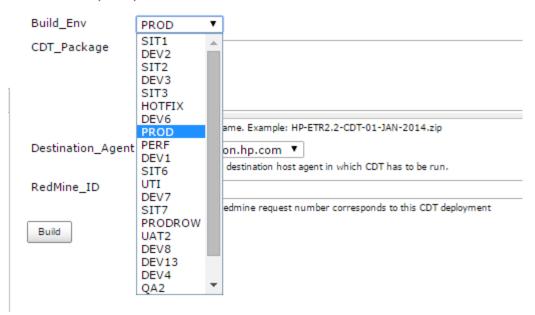
b. Build with Parameter:



c. Choose environment: For ex: Prod

Project CDT Automation

This build requires parameters:



d. Place the CDT package name and select the destination agent as c0007986.itcs.hp.com



e. Click on Build & navigate to console output for CDT completion progress.

Step 7: Maintenance page Disable:

Change the estore and mstore values to 1 (one)

store.hp.com-holiday v10 store.hp.com-holiday-testing v13	(Visitor Prioritization) USHHO_VP (Visitor Prioritization) TestVPPolicy	2	Activate Cancel
Staging (5)		5 6 7	
m.store.hp.com-holiday v4	(Visitor Prioritization) USMS_VP	8 9 10	P
m.store.hp.com-holiday-testing v1	(Visitor Prioritization) USMS_VP	11	A SPAN

Step 8: Post-Deployment activities (if any):

				_	
Applicatio	Type(SQL/ Instr	Functionality	Owner	SQL Statement Details	Enviror
WCS	SQL	PST for Bundles and Cle	Trimoorthy/Anvesh	-User Story : 1233 (PST for Bundles and Clean DB Scheduler)Query1 :Insert into storeconf (STOREENT_ID,NAME,VALUE,OPTCOL	Prod St
WCS	SQL	PST for Bundles and Cle	Trimoorthy/Anvesh	Query1 :Insert into storeconf (STOREENT_ID,NAME,VALUE,OPTCOUNTER) values (10151,'PSTCleanDbBackUpEnable','0',0);	Prod Liv
DLP	SQL	Subhasri	Subhasri	Run the following SQL in ETL schema -	ETL Sch
DLP	SQL	Subhasri	Subhasri	Minimum Sale Price CSV upload - a. go to /opt/apps/PDHDataLoad/config/MinimumSalePrice/wc-dataload-env.xml and replace the	Prod St
DLP	SQL	Subhasri	Subhasri	Run PDH_DML.sql file in PRODSTG database. File location: https://csvnaus-pro.austin.hp.com:18180/svn/hpit200536glblecomtran	s Prod St
DLP	SQL	Subhasri	Subhasri	The below file contains two queries. https://csvnaus-pro.austin.hp.com:18180/svn/hpit200536glblecomtrans/ECOMMERCE_TRANSI	F Prod St
<u>WCS</u>	Instruction	PST Clean Job	Anvesh/Trimoorthy	Please refer Functionality Link to see the details	Prod St
WCS	Instruction	PST - Adding Bundle Jol	Anvesh/Trimoorthy	Please Run the Seven Jobs as you are running Daily. After Running the Seven Jobs Please Follow these StepsProcess to be followe:	Prod St
<u>WCS</u>	Instruction	SEO (8559 - IT-WCS/7825(SEO)	Karthick Sethuraman	Verify the below schedulers are scheduled in production.1. SEOXMLSitemapScheduler 2. SEOXMLSitemapUploadSchedulerMake sure the jobParameters field of	Prod St
WCS	Instruction	SEO - Utility	Karthick Sethurama	Please follow the below steps to generate seo urlkeywords in Production Stage Environment. Run this utility after data load p	Prod St
WESB	Instruction	RTAM Monitor Option	Bala	WESB POST Deployment Steps: 1. After WESB deployment refer the attached document (RTAM MONITOR OPTION-1.doc) for RTAM Monitor Option 1 configuration. 2. It	Prod Liv
OMS	Instruction	New Agent Server	Mahesh Ramani	New agent server to be added in startAgents.sh script and to be started in all agent boxes after deployment: HPOrderStatusAgen	Prod Liv
<u>Call Center</u>		_	radhika.arunachalam@l	Refer the link for the Guidelines	Prod St
OMS	Instruction	Order Status - Time Interval	Priyadharshini/Kasi	Changing the time interval for raising the Alert when order in the same status beyond threshold time. Refer the link for guidelines	Prod Liv

Step 9: Hotfix Patches (if any):

Please do the hotfix patches in respective environment (if any), using hotfix scripts and restart the servers (once have approval)

While doing manually, Please backup the file name using mv command and the bckp extension before the file type (.js , .sh, .css)

Ex:

For CheckoutHelper.js

Take backup as CheckoutHelper_latest_03122015(anyextension).js

Not as CheckoutHelper.js_latest_03122015(anyextension)

Step 10: QA signoff

After all these processes, we give a site to QA signoff.