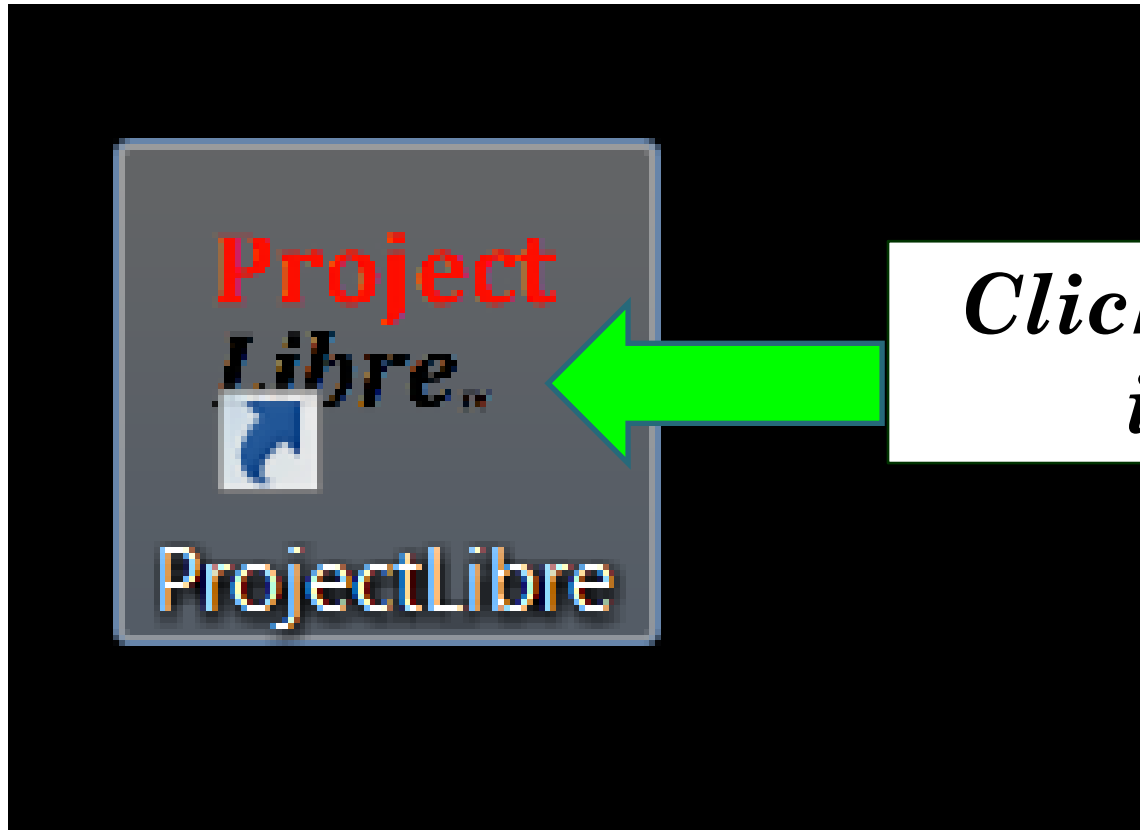
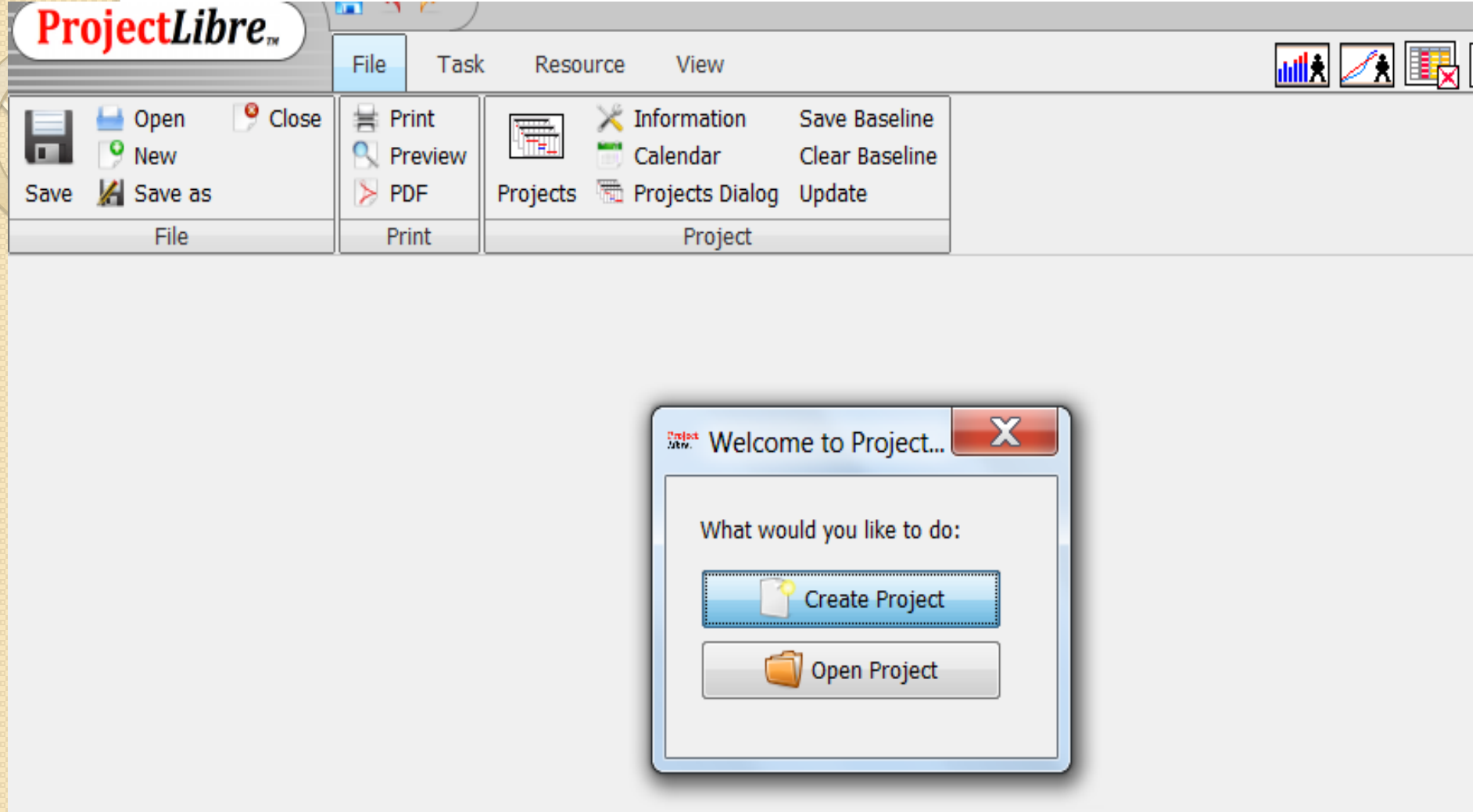


Working with ProjectLibre

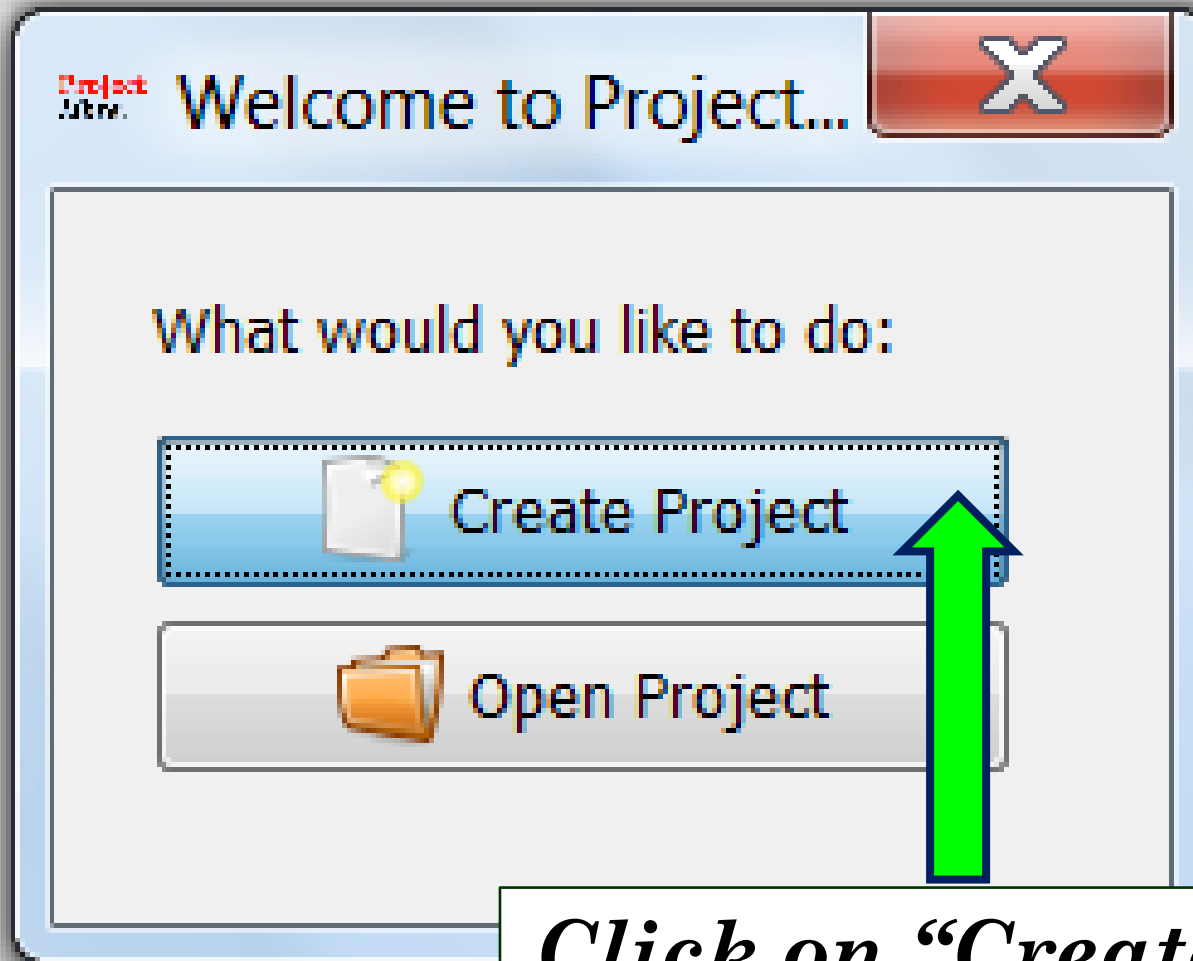
ESC591




*Click on the
icon*





Find this window




Click on “Create Project”




New Project

Project Name: Project-1 |  ***Write/Type Project Name***

Manager:


Start Date: 19/4/21  ☒ Forward scheduled

Notes:

OK

Cancel

Help



New Project

Project Name:

Manager:

←

Write/Type Manager's Name

Start Date:

▼


☒ Forward scheduled

Notes:

OK

Cancel

Help



Project

data.

New Project

Project Name:

Project-1

Manager:

PQRS

Start Date:

19/4/21

▼

☒ Forward scheduled

Notes:

Sample Project |

←


Write/Type something regarding project


OK

Cancel

Help

7




New Project

Project Name:

Manager:

Start Date:

Notes:


Sample Project |

OK

Cancel

Help


You may change starting date of project manually



New Project

Project Name:

Manager:

Start Date:  ☒ Forward scheduled

Notes:


Sample Project |

***This box may be checked i.e.
Forward Scheduled***

OK

Cancel


Help



New Project

Project Name:

Manager:


Start Date:  ☒ Forward scheduled




Notes:

Sample Project |

Click "OK"






Gantt Chart Sheet











Project-1


FileTaskResourceView









 Open
  Close


 Print


 Information


 Save Baseline


 New


 Preview


 Calendar


 Clear Baseline


 Save

 Save as

 PDF


 Projects




 Projects Dialog

 Update

FilePrintProject

Gantt Chart Sheet








Project-1 ▼



File


Task


Resource


View









 Open
  Close


 Print


 Information


 Save Baseline


 New


 Preview


 Calendar


 Clear Baseline


 Save

 Save as

 PDF

 Projects

 Projects Dialog

 Update

File

Print


Project

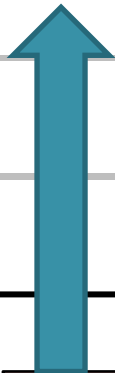
| ID | Name | Duration | Start | | | | | | |
|----|------|----------|-------|--|---|-----------|----------|----------|-----------|
| | | | | | 18 Apr 21 | 25 Apr 21 | 2 May 21 | 9 May 21 | 16 May 21 |
| | | | | | F S S M T W T F S S M T W T F S S M T W T F S S | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

This is Task-Information Entry Sheet

This Gantt Chart

Gantt Chart Sheet

| |  | Name | Duration | Start | Finish | Predecessors | 18 Apr 21 |
|---|---|------|----------|-----------------|-----------------|--------------|---------------|
| | | | | | | | F S S M T W T |
| 1 | | T1 | 1 day? | 19/4/21 8:00 AM | 19/4/21 5:00 PM | | |
| | | | | | | | |
| | | | | | | | |



Write/Type Task Name

Gantt Chart Sheet

| | ① | Name | Duration | Start | Finish | Predecessors | 18 Apr 21 |
|---|---|------|----------|-----------------|-----------------|--------------|---------------|
| | | | | | | | F S S M T W T |
| 1 | | T1 | 1 day? | 19/4/21 8:00 AM | 19/4/21 5:00 PM | | |
| | | | | | | | |
| | | | | | | | |

Automatically such things will come after entering task name (in “Name” field)

Gantt Chart Sheet

| | Icon | Name | Duration | Start | Finish | Predecessors | 18 Apr 21 |
|---|------|------|----------|-----------------|-----------------|--------------|---------------|
| | | | | | | | F S S M T W T |
| 1 | | T1 | 1 day? | 19/4/21 8:00 AM | 19/4/21 5:00 PM | | |
| | | | | | | | |
| | | | | | | | |

***You can manually change the duration.
According to that duration automatically
finish date of task will be changed.***

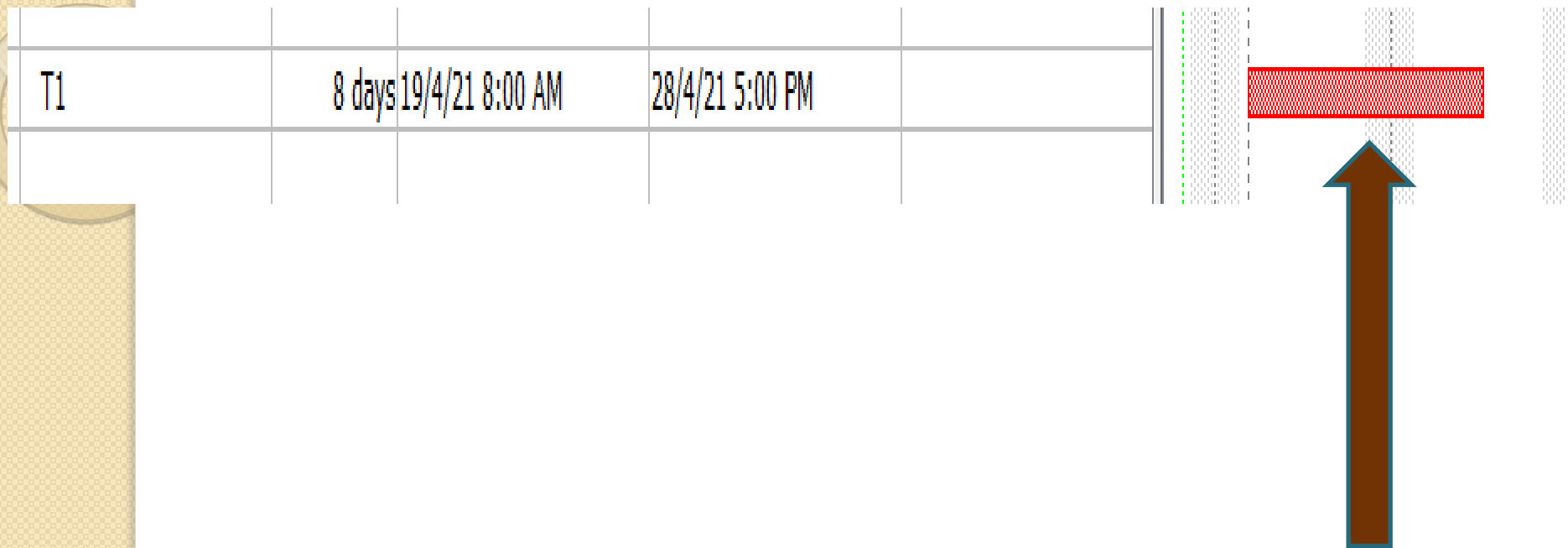
| | | | |
|----|--------|-----------------|-----------------|
| T1 | 1 day? | 19/4/21 8:00 AM | 19/4/21 5:00 PM |
|----|--------|-----------------|-----------------|

Now we change duration from 1 day to 8 days



| | | | |
|----|--------|-----------------|-----------------|
| T1 | 8 days | 19/4/21 8:00 AM | 28/4/21 5:00 PM |
|----|--------|-----------------|-----------------|

Note: Saturday and Sunday are non-working days. So these 2 days are not counted.




Automatically gantt chart of the task(at right side of the sheet) will be created in gantt chart section according to the information of task mentioned at left side of the sheet.

| | | | | | |
|---|--|----|---------|-----------------|-----------------|
| 1 | | T1 | 8 days | 20/4/21 8:00 AM | 29/4/21 5:00 PM |
| 2 | | T2 | 10 days | 20/4/21 8:00 AM | 3/5/21 5:00 PM |
| 3 | | T3 | 15 days | 20/4/21 8:00 AM | 10/5/21 5:00 PM |
| 4 | | T4 | 20 days | 20/4/21 8:00 AM | 17/5/21 5:00 PM |
| | | | | | |



Write/Type other tasks

Predecessors



| | | | | | |
|---|----|---------|-----------------|----------------|---|
| 3 | T3 | 15 days | 14/5/21 8:00 AM | 3/6/21 5:00 PM | 2 |
| 4 | T4 | 20 days | 4/6/21 8:00 AM | 1/7/21 5:00 PM | 3 |

If you want to put FS dependencies, then write/type the precedence task number in predecessors field

**Example: T4 will start after finishing of T3.
Task number of T3 is 3. So in predecessors field of T4 we have written 3.**