

User guide

- See which rights a testperson has
- Give right «Auditor certifies validity of VAT compensation»

(Revisorattesterer - mva-kompensasjon)

Prosjekt modernisering av merverdiavgiftsområdet





Tips: Tip: Read through the entire user guide before you start giving rights

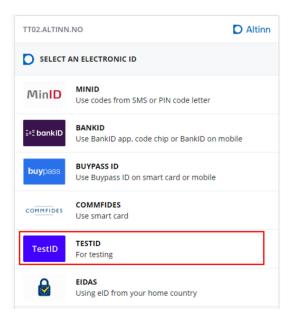
To find testdata to give rights to, use the <u>user</u> guide for Tenor Testdata.



See which rights a testperson has



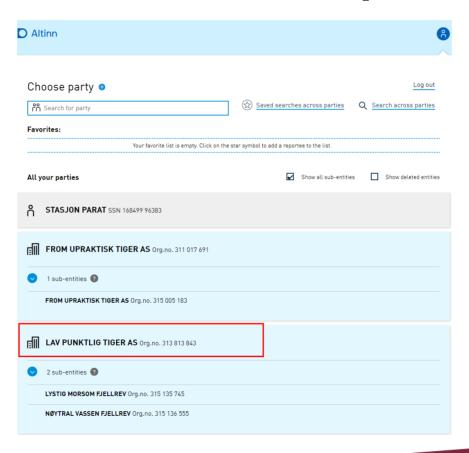
To see which rights a testperson has, log on to https://tt02.altinn.no/ with the TestID of the testperson





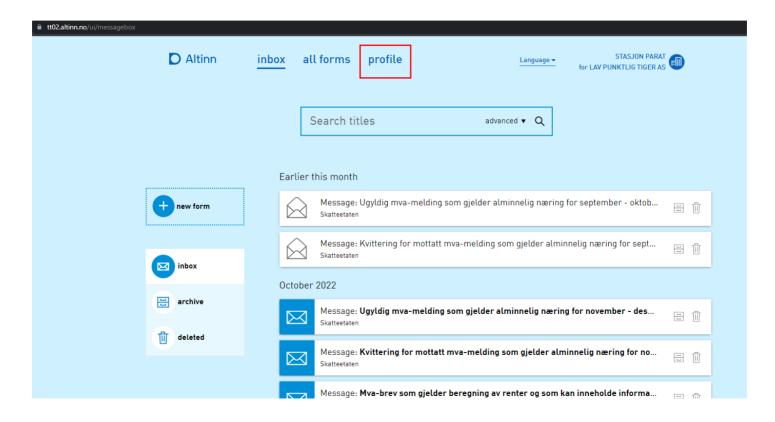


Choose the business in question



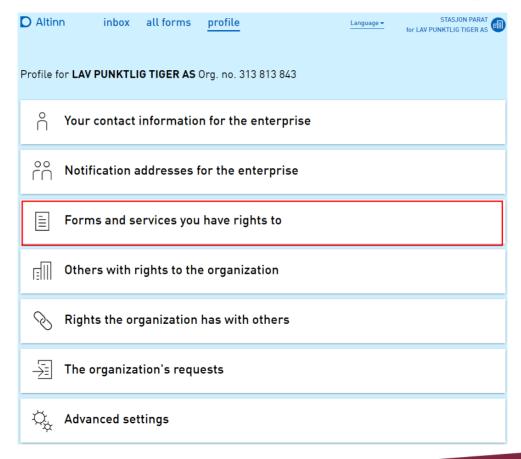


On the businesses Altinn-page, click profile





Click «Forms and services you have rights to»





This shows the list with the rights the testperson has in the business

Forms and services you have rights to

O GENERAL MANAGER PARAT STASJON	+ Create new request
▶ Has access to these	
▼ Also has these 23 roles:	
General manager	From the Register of Legal Entities $oldsymbol{arepsilon}$
- Access manager	9
- Accounting employee	9
- Algea test data	(3
- Auditor certifies validity of VAT compensation	3
- Client administrator	(3
- ECKEYROLE	3
- Energy, environment and climate	3
- Health-, social- and welfare services	3
- Limited signing rights	3
- Mail/archive	3
- Main Administrator	(3
- Municipal services	(3
- Parallel signing	(3
- Patents, trademarks and design	(2)
- Planning and construction	(?

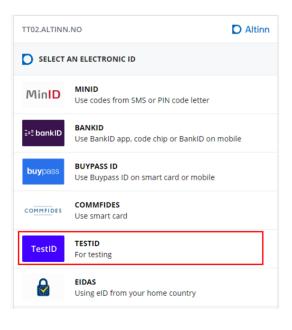


Give right «Auditor certifies validity of VAT compensation»

(Revisorattesterer - mva-kompensasjon)



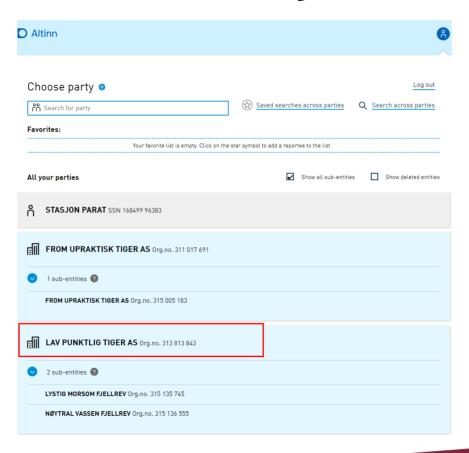
To give rights to a testperson, log on with the TestID of the business you are testing VAT-report for VAT compensation with





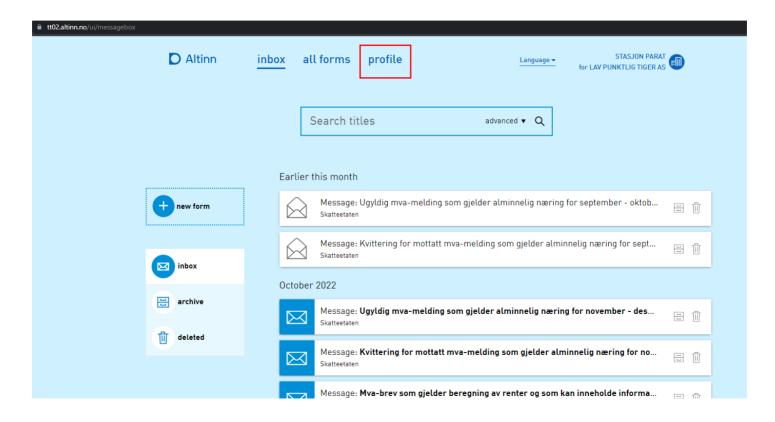


Choose the business you are testing with



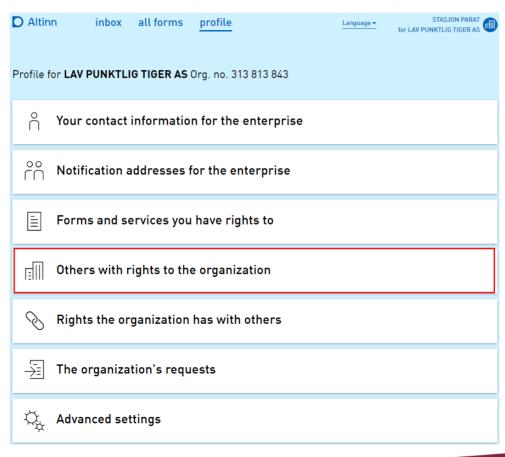


On the businesses Altinn-page, click profile



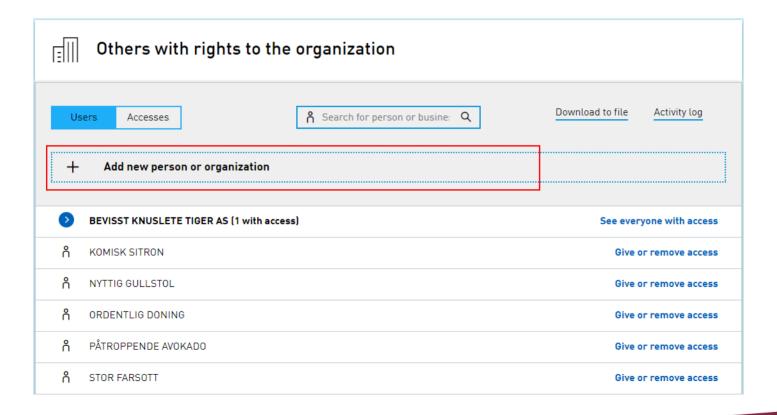


Click «Others with rights to the organization»



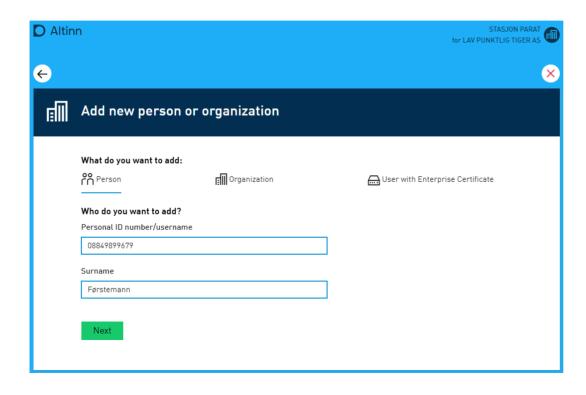


Click «Add new person or organization»





Add the test ID-number and surname you wish to give the right to

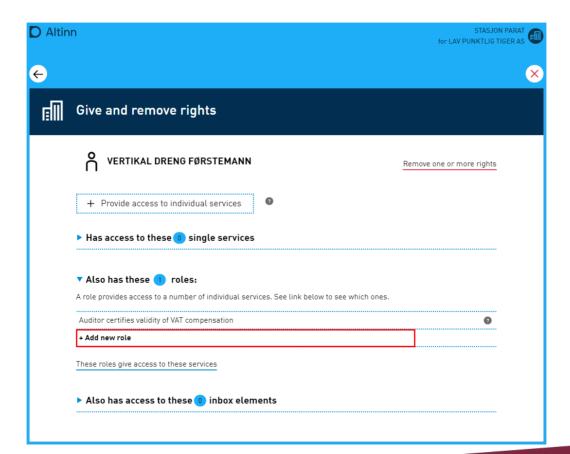


Daglig leder vil i test i de fleste tilfeller allerede ha alle rettigheter i virksomheten

Dersom man ønsker å teste med en person som ikke har roller i virksomheten fra før kan man hente en person fra Tenor testdatasøk.

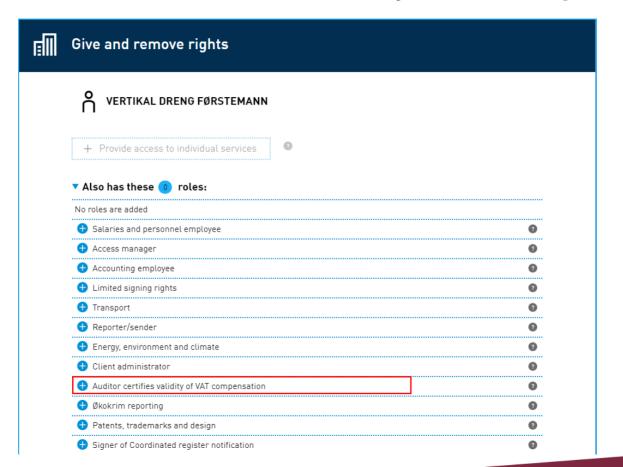


Add new role





Use the role «Auditor certifies validity of VAT compensation»



	🚯 Client administrator	9
,	Auditor certifies validity of VAT compensation	Undo 🔾
	🚯 Økokrim reporting	•
	🕀 Patents, trademarks and design	9
	🚯 Signer of Coordinated register notification	•
	🚯 Health-, social- and welfare services	9
	🚯 Municipal services	9
	Primary industry and foodstuff	•
	Parallel signing	9
	♠ Mail/archive	9
_	🚯 Planning and construction	9
	🚯 Main Administrator	9
	🚯 Algea test data	•
	🚯 Transport permit guarantee	9
	♠ Confidential information	9
+ Create custom role		

Done

Cancel



The new role has been given, and the TestID can be used to finish the attestation of the VAT-report for VAT compensation

