

# User guide Tenor testdata

Prosjekt modernisering av merverdiavgiftsområdet





Tip: Read through the entire user guide before you start finding a test user in Tenor



## Open Tenor Test data search

Go to <a href="https://testdata.skatteetaten.no/web/testnorge/">https://testdata.skatteetaten.no/web/testnorge/</a> and log in with your

Norwegian ID Tenor testdatasøk SØK AVANSERT LAGREDE SØK KILDER 08.04.80 Ú SKATTFFTATEN Velg blant kriteriene til venstre for å definere søket ditt SELECT AN ELECTRONIC ID Folkeregisteret GJENSIDIG VOTT LAST NED SØKEDATA GJENSIDIG VOTT Enhetsregisteret og Foretaksregisteret Folkeregisteret (1) MinID Use codes from SMS or PIN code letter Tienestepensionavtale NØKKELINFORMASJON RELASJONER KILDEDATA BANKID Identifikator 18909299027 SNÅL VAREDEKLARASJON Skattemelding GJENSIDIG VOT Use BankID app, code chip or BankID on mobile 05885498428 Fødselsdato 1992-10-18 kvinno Inntekt A-ordningen Darconstatus RUYPASS ID buypas gift Use Buypass ID on smart card or mobile Skatteplikt Adressebeskyttelse: BESKJEDEN REGEL Bostedsadresse: Helletoppen 6 5177 BJØRØYHAMN Siste hendelse endring|Statsborgerskap 15880747794 Beregnet skatt COMMFIDES COMMEIDES freg Use smart card Summert skattegrunnlag **GUL BAGASJETRALLE** How to obtain an electronic ID Spesifisert summert skattegrunnlag 24823949622

If you do not have a Norwegian ID, such as BankID, go to the next slide



## Test users to log in to Tenor

- For those who do not have a Norwegian ID, test users can be used
- These can be found here: <a href="https://docs.digdir.no/docs/idporten/idpo
- If you are going to use testusers to obtain testdata you must log on to Tenor here:https://skatt-utv1.sits.no/web/testnorge/
- We recommend using your own ID if possible

#### MinID og BankID

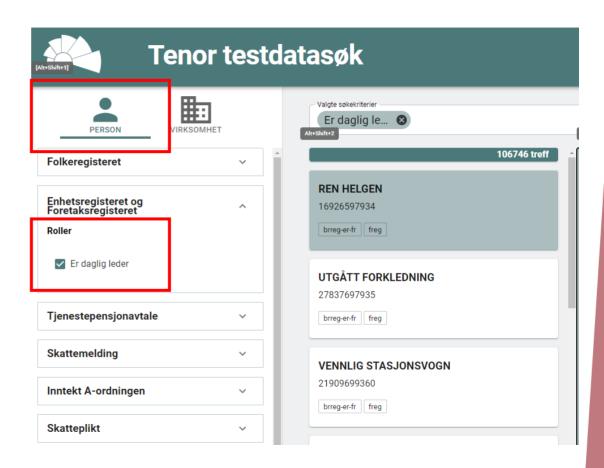
For de som ikke kan bruke syntetiske fødselsnummer, tilbyr vi et sett med standard test-brukere med personnumre som ikke finnes i Folkeregisteret.

Passord og engangskoder:

MinID BankID				
Passord: password01		Engangskode: otp		
Pin: 12345		Passord: qwer1234		
08089409382	08089408084	08089406820	08089405603	08089404224
08089409110	08089407967	08089406669	08089405522	08089404143
08089408912	08089407886	08089406588	08089405441	08089404062
08089408831	08089407614	08089406316	08089405360	08089403945
08089408750	08089407533	08089406235	08089405018	08089403864
08089408599	08089407452	08089406154	08089404739	08089403783
08089408408	08089407371	08089406073	08089404658	08089403511



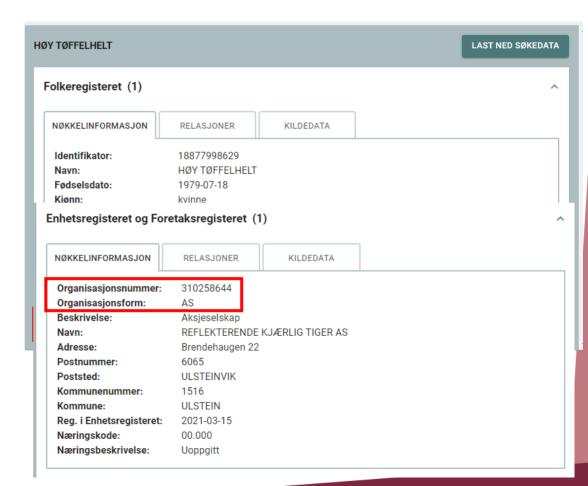
To find a person with the right role, select "Enhetsregisteret og foretaksregisteret" and tick "Er daglig leder"





Select business in the left column to find testorg number

It is a good idea to find a company where organisasjonsform is "AS", as some other types wont work.





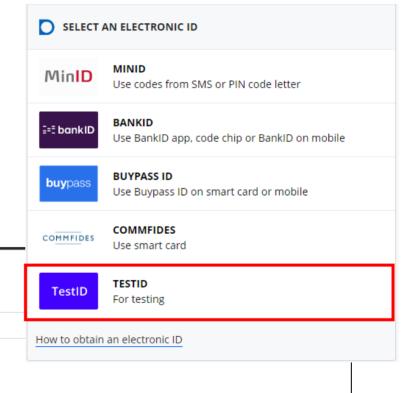
# Links to login

- Once you have retrieved a test user from Tenor, you can log in with TestID, use the Tenor ID-number and press authenticate, there is no password
- First log in to <a href="https://tt02.altinn.no/">https://tt02.altinn.no/</a> to activate the test organization. Fill in the fictitious telephone number and e-mail if requested
- Then go to <a href="https://skatt-sbstest.sits.no/web/mva/">https://skatt-sbstest.sits.no/web/mva/</a> in the same browser, you should already be logged in.
- We recommend using incognito mode when logging in with test users, to avoid redirect loop problems.



## Bruk testfødselsnummer for å logge på med Skatteetaten TESTID

We recommend writing down the test person ID number, and the org number of the test organization so that you have it if you want to use the same user later



### **TestID**

Personidentifikator (syntetisk)

18877998629

Autentiser

Avbryt



# Apply for registration in the VAT-register for your testorganisation

- If there is already a VAT term on the org number, there is probably someone who uses it already, and you need to find another test user
- If there is a need for a different term than bimonthly, you can apply for it, but you must then contact mvamodernisering@skatteetaten.no to process the application in a test.

#### STOLT ORIGINAL TIGER AS

← To your enterprises

Organisation number: 310 140 074 Account number: Missina



#### My VAT returns and assessments

You do not have to submit a VAT return for any period at the moment. When you do, the period will become available here.



My registrations in the VAT Register

Your enterprise is not registered

+ Apply for registration



#### Do you sell vatable goods or services?

Any self-employed person or person responsible for an organisation with revenue above a certain amount will normally be obliged to register the enterprise in the Value Added Tax Register.

Which services are exempt from VAT? ➤

- O Yes, I confirm that the enterprise carries out vatable business activity
- No, but I'm applying for voluntary registration Enterprises that initially are not liable to pay VAT may apply for voluntary registration in the Value Added Tax Register. This applies to enterprises that rent out buildings or facilities, landlords of agricultural properties (renting out farmland), developers of water and waste water treatment plants and forest road associations.

#### Do you combine several types of business activity?



Are you not sure of what to answer because you combine several types of business activity? If you carry out more than one type of business activity, you must register each separately. If you want to register both now, you must complete the registration process twice. This means you must first answer all the questions for one type of business activity, and then you repeat the process for the other type.







Non-profit organisation
Organisations that do not have profit as their objective, but that have another basis for their activities. These include trade unions, social partner organisations, political parties, housing associations and similar.

O Public enterprises

The state, county authorities, municipalities, administrative entities and enterprises in the public sector.

Charitable and benevolent organisation

Sports clubs, bands, choirs, humanitarian and religious organisations, etc.

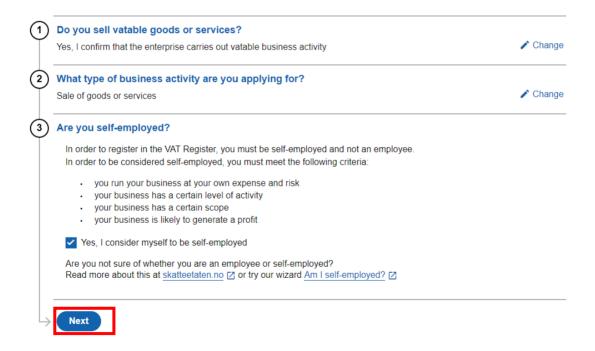
#### Do you combine several types of business activity?



Are you not sure of what to answer because you combine several types of business activity? If you carry out more than one type of business activity, you must register each separately. If you want to register both now, you must complete the registration process twice. This means you must first answer all the questions for one type of business activity, and then you repeat the process for the other type.









#### (4) Did your sales and withdrawals exceed NOK 50,000 the last 12 months?

In order to register in the VAT Register, the amount related to the enterprise's vatable sales and withdrawals must exceed NOK 50 000 within a 12-month period. The 12-month period does not have to be a calendar year.

Yes, I have exceeded or will exceed the limit amount today

Applies to persons who have exceeded the limit amount in the past 12 months, or who will exceed the limit today.

Remember that the date of the sale or withdrawal is considered to be when goods are delivered or a service rendered, not the invoicing date. You must prepare an invoice within four weeks of the goods being delivered or a service rendered, at the latest.

Other alternatives that may apply to you for the following reasons:

- O I am going to pre-register the enterprise without having exceeded the limit amount

  This will only apply if your enterprise has made large purchases without you exceeding the limit amount the first four months, or if
  you know for sure that you will exceed the limit amount within three weeks from starting up.
- O I am going to continue a VAT-registered enterprise that has exceeded the limit amount

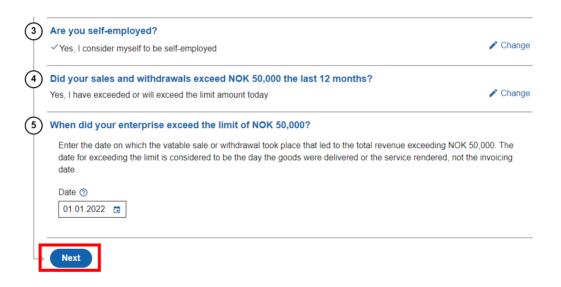
  This will <u>only</u> apply if you continue an enterprise that is liable for VAT when reorganising, for example, in the case of a merger or
  demerger, a take-over or conversion of own enterprise (for instance conversion from a sole proprietorship (ENK) to a private
  limited company (AS).



You do not have to document the enterprise's revenue now, but you must be able to provide this documentation if we should ask for it at a later date.

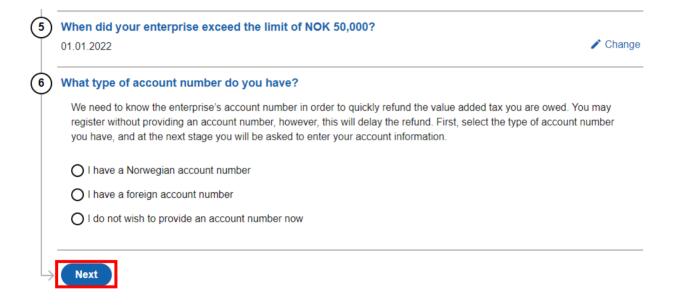






Select 01.01.2022 as the date so that there are available terms to test with. If you select a date before 2022, the application will have to be processed manually. Please contact mva-modernisering@skatteetaten.no to process the application in a test. Manual processing may take some time.









#### In which language would you like to receive letters and text messages from us?

Select the language you wish to use when communicating with us.

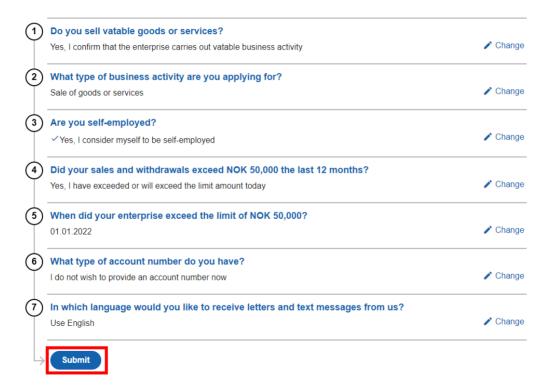
O Continue with Bokmål with which I am registered in the Central Coordinating Register of Legal Entities.



If you wish to change your preferred language, you must currently do this via the coordinated registration notification from the Brønnøysund Register Centre









### The application for the bimonthly term will be processed automatically



#### Thank you, the application has been submitted!

We have received your application to register STOLT ORIGINAL TIGER AS in the Value Added Tax Register. A receipt has been sent to the enterprise's Altinn inbox.

What happens next:

- Processing an application will usually take one working day, but in some cases, it may take up to 3 weeks
- When the enterprise has been registered, you will receive information about how to send invoices with value added tax, as well as information about the deadlines for submitting tax returns for VAT.

Remember that the enterprise cannot send invoices with value added tax until it has received confirmation that its registration in the Value Added Tax Register has been approved.

← To My Value Added Tax



# Søknaden behandles automatisk og terminen blir synlige i oversikten



← To skatteetaten.no

My Value Added Tax

#### STOLT ORIGINAL TIGER AS

← To your enterprises

Organisation number: 310 140 074 MVA Account number: *Missing* Change



#### My VAT returns and assessments

January - February 2022

General industry - 2-monthly

Deadline for submission: 11.04.2022 △ The deadline has passed!

Submit the VAT return

March - April 2022

General industry - 2-monthly

Deadline for submission: 10 06 2022

Submit the VAT return

+ Apply to change period

The test organization is ready to use



# **Summary**

- Tenor Test data search can be found here: <a href="https://testdata.skatteetaten.no/web/testnorge/">https://testdata.skatteetaten.no/web/testnorge/</a>
- Log in with your own ID, for example BankID
- If you do not have a Norwegian ID, there are test users to log on to Tenor Testdatasøk: <a href="https://docs.digdir.no/docs/idporten/idporten/idporten\_testbrukere.html">https://docs.digdir.no/docs/idporten/idporten\_testbrukere.html</a>
- You must then use this version of Tenor: <a href="https://skatt-utv1.sits.no/web/testnorge/">https://skatt-utv1.sits.no/web/testnorge/</a>
- Log in to Altinn in test to activate the test organization: <a href="https://tt02.altinn.no/">https://tt02.altinn.no/</a>
- Test environment for registration and VAT submission / XML upload: <a href="https://skatt-sbstest.sits.no/web/mva/">https://skatt-sbstest.sits.no/web/mva/</a>

