

# How to Use VOIS Assistant



## Getting Started with VOIS

1. When started your laptop or pc, VOIS will have Wake Word Detection – Listens silently for “Hey VOIS”. Say “Hey VOIS” to activate VOIS.
2. It will then authenticate your voice by asking you to say a phrase.
  - If you are a first-time user, access will be denied initially, and your voice will be recorded.
  - After recording, you will be asked to say the same phrase again. If it matches, access will be granted.
3. Next, VOIS will greet you with: “I am VOIS AI. How may I assist you?”

***This is where your journey with VOIS begins.***

### **Commands to Use VOIS Assistant**

*(Note: You can say any command, but the specific keyword must be included so that VOIS can recognize and execute it.)*

# Basic Commands

| Command         | Action               |
|-----------------|----------------------|
| "Stop"          | Pauses listening     |
| "Start"         | Resumes listening    |
| "Exit" / "Quit" | Closes the assistant |

# System & Hardware

| Command            | Action  |
|--------------------|---|
| "Shutdown"         | Turns off the PC                              |
| "Restart"          | Reboots the PC                                |
| "Sleep"            | Puts the PC to sleep                          |
| "Increase volume"  | Raises system volume                          |
| "Decrease volume"  | Lowers system volume                          |
| "Mute"             | Mutes/unmutes audio                           |
| "Brightness 50"    | Sets brightness to 50%                        |
| "System status"    | Reports CPU, RAM, battery                     |
| "Create Shortcut"  | Creates a desktop shortcut for a folder/file. |
| "Change Wallpaper" | Sets a custom wallpaper from an image path.   |

# File & Folder Commands

| Command          | Action                                       |
|------------------|--|
| "Create folder"  | Creates a new folder                         |
| "Rename folder"  | Renames an existing folder                   |
| "Delete folder"  | Deletes a folder                             |
| "Create file"    | Makes a new text file                        |
| "Rename file"    | Changes a file's name                        |
| "Delete file"    | Removes a file                               |
| "Read file"      | Reads a PDF/Word/TXT file                    |
| "List PDF files" | Shows all PDFs in a directory                |
| "Open file"      | Opens a specified file                       |
| "Zip folder"     | Compresses a folder into a ZIP file.         |
| "Unzip folder"   | Extracts a ZIP file to a specified location. |



# Web & Information Commands

| Command             | Action                     |
|---------------------|----------------------------|
| "Wikipedia [query]" | Searches Wikipedia         |
| "Who is [person]?"  | Fetches info from google   |
| "What is [topic]?"  | Answers general questions  |
| "News"              | Reads latest headlines     |
| "Weather [city]"    | Gives weather forecast     |
| "Open Google"       | Launches Google in browser |
| "Open YouTube"      | Opens YouTube              |

# Communication Commands

| Command         | Action                         |
|-----------------|--------------------------------|
| "Send email"    | Composes & sends an email      |
| "Call [number]" | Dials a phone number           |
| "Emergency"     | Sends an SOS SMS with location |

# Multilingual Support Commands

| Command            | Action                     |
|--------------------|----------------------------|
| "Speak [language]" | Supports any gTTS language |



# Productivity & Tools

## Commands

| Command                  | Action                       |
|--------------------------|------------------------------|
| "Open Word"              | Launches Microsoft Word      |
| "Open Excel"             | Starts Microsoft Excel       |
| "Open PowerPoint"        | Opens PowerPoint             |
| "Open Calculator"        | Runs the calculator          |
| "Open Settings"          | Opens Windows Settings       |
| "Take screenshot"        | Captures screen              |
| "Open camera"            | Takes a picture              |
| "Set alarm [time]"       | Sets an alarm (e.g., "7:30") |
| "Set reminder"           | Creates a timed reminder     |
| "Calculate [expression]" | Solves math problems         |
| "Copy to clipboard"      | Copies spoken text           |
| "Paste from clipboard"   | Pastes clipboard content     |

## Mouse & Automation

| Command                         | Action               |
|---------------------------------|----------------------|
| "Move mouse up/down/left/right" | Moves cursor         |
| "Click left/right"              | Performs mouse click |
| "Double click"                  | Double-clicks        |

# Network Controls

| Command             | Action                                   |
|---------------------|--|
| "Enable Wifi"       | Opens Wi-Fi settings to turn it on.      |
| "Disable Wifi"      | Opens Wi-Fi settings to turn it off.     |
| "Enable Bluetooth"  | Opens Bluetooth settings to turn it on.  |
| "Disable Bluetooth" | Opens Bluetooth settings to turn it off. |

# Utilities

| Command       | Action  |
|---------------|---|
| "My day"      | Asks for your Rashi (zodiac sign) and gives a horoscope prediction. |
| "Copy [text]" | Copies spoken text to clipboard.                                    |
| "Paste"       | Pastes clipboard content.   |