# Freelancer Platform - Complete Requirements Document

### **Sprint 1: Authentication & Role Selection**

#### **User Stories**

- 1. As a user when I visit the website, I want to be given the option to login or create an account to access the features of the website
- 2. As a new user, I want to sign up using my Google account, so I don't have to create a new username and password to access the website.
- 3. As a returning user, I want to log in using my Google account, so I can quickly access my dashboard.
- 4. As a newly authenticated user, I want to choose whether I'm a client or a freelancer, so I can access the right features of the platform.
- 5. As a user who already selected a role, I want to skip the role selection step on future logins, so I can go straight to my dashboard.
- 6. As a user, I want to see a short description of each role (Client vs Freelancer) during selection, so I can make an informed decision
- 7. As a user who accidentally picked the wrong role, I want to be able to request a role change from support or via profile settings, so I can correct it.

### **Tasks**

- 1. Creating landing page
- 2. Implementing 3rd party authentication for a new user to sign up
- 3. Implementing 3rd party authentication for an existing user to login
- 4. Implement role selection for new users
- 5. Implement client homepage
- 6. Implement freelancer homepage

### **User Acceptance Tests (UAT)**

- 1. Given I am a user, when I visit the website, then I should be given the option to login or create an account.
- 2. Given I am a new client, when I use a 3rd party to create an account, then I should be able to create and access an account on the webpage.
- 3. Given I am a new freelancer, when I use a 3rd party to create an account, then I should be able to create and access an account on the webpage.
- 4. Given I am a user, when I use a 3rd party to login, then I should be able to access my account on the webpage.

- 5. Given I am a client or freelancer, when I use a 3rd party to login, then I should be able to skip the role selection and go straight to my account dashboard
- 6. Given I am a new user, when I create an account with a 3rd party, then I should be directed to a role selection that gives a short description of client and freelancer so I can make an informed decision
- 7. Given I am a client or freelancer, when I accidentally chose the wrong role (client or freelancer), then I want the option to change my role from support or via settings.

# **Sprint 2: Job Management & Admin Features**

### **User Stories**

- 1. As an admin, when I login I want to be directed to admin homepage to manage functionality of the webpage.
- 2. As a client, I want to be able to post job listings so that a freelancer can apply to accept the job.
- 3. As a freelancer, I want to be able to explore job opportunities so that I can apply for them.
- 4. As a user who accidentally picked the wrong role, I want to be able to request a role change from support or via profile settings, so I can correct it.
- 5. As an admin, I want to be able to view user complaints / support tickets to assist them in solving the problem.
- 6. As a client, I want to be able to view freelancers' profile and ratings so that I can make an informed decision.
- 7. As a user, I want to be given the option to edit my profile so that I can update my profile information (if anything changes).
- 8. As a user, I want to be given the option to logout of my profile if I decide I no longer want to be logged into that account.

### **Tasks**

- 1. Create admin homepage + redirect user to homepage if role === admin
- 2. Create Job model (to be used in database)
  - Create client specific job page to view your posted jobs
- 3. Create general job page that shows a list of jobs
  - Create freelancer specific job page to show your applied-for jobs
- 4. Create support ticket model (to be used in database), create submit ticket functionality
  - Create user profile page
- 5. Create ticket support page for admins to see pending tickets
- 6. Create basic profile view page where clients can see certain info about freelancers
- 7. Create profile page + option to allow users to edit information (username etc.)

### **User Acceptance Tests (UAT)**

- 1. Given I am an admin, when I login to the website, then I should be directed to a homepage where I can manage the functionality of the webpage.
- 2. Given I am a client, when I post job listings, then freelancers should be able to apply for the job so that the job can be accepted.
- 3. Given I am a freelancer, when I am on the webpage, then I should be able to explore job opportunities so that I can apply for them.
- 4. Given I am a user, when I've chosen the wrong role and I click on settings, then I should be able to request a role change.
- 5. Given I am an admin, when I am on my homepage then I should be able to view user to help resolve them.
- 6. Given I am a client, when I click on a freelancers profile, then I should be able to view their ratings and price (so I can make an informed decision).
- 7. Given I am a user, when I click on my profile, then I should be given the option to edit my profile information
- 8. Given I am a user, when I click on settings, then I should be given the option to logout of my account

# **Sprint 3: Profile Management & Payment Integration**

#### **User Stories**

- 1. As a user after I choose my role, I want to be taken to a new page where I can add profile information so that people can learn about me.
- 2. As an existing user I want to be able to update my profile so that my profile information is up-to-date and correct.
- 3. As a client I want to be directed to a payment gateway after I click "pay" so that I can pay for the freelancer service.
- 4. As a freelancer I want to be able to apply for jobs requested by clients so that I can get a job.
- 5. As a client I want to be able to see all my jobs in one convenient place, so that I can easily manage them.
- 6. As a client I want to be able to accept jobs that a freelancer applied for so that I can receive a service.

#### **Tasks**

- 1. Create edit profile page after role selection page.
- 2. Add edit profile button in settings + page that allows users to edit existing profile details and display these details on the profile page.

- 3. Add payment button for client to click and direct to payment gateway + implement functionality for clients to be directed to payment gateway.
- 4. Implement functionality for freelancers to view available client job requests and submit applications for these jobs, including sending relevant freelancer details with application.
- 5. Create section on clients homepage to list clients requested services.
- 6. Implement functionality for clients to view available freelancer job applications and accept an application for a job.

### **User Acceptance Tests (UAT)**

- 1. Given I am a user, when I've chosen my role, then I should be taken to a page where I can add my profile information
- 2. Given I am an existing user, when my profile information changes, then I should be able to update it
- 3. Given I am a client, when I click "pay", then I should be directed to a payment gateway (to pay for the freelancer service)
- 4. Given I am a freelancer, when clients post jobs, then I should be able to apply for them if I am available.
- 5. Given I am a client, when I am on my homepage, then I should be able to see all the jobs I've made requests for.
- 6. Given I am a client, when freelancers apply for the job I've posted, then I should be able to view their profiles and accept one to complete the job.

# **Sprint 4: Project Management & Admin Controls**

#### **User Stories**

- 1. As a client, I want to be able to set milestones that a freelancer can see, so that I can track progress.
- 2. As a freelancer, I want to be able to mark a milestone as complete, so that the client can pay accordingly.
- 3. As a client, I want to be able to see when a milestone has been completed, so that I can pay accordingly.
- 4. As a freelancer, I want to be able to upload files for the project, so that the client can get the work I've done for them.
- 5. As a client, I want to be able to view and download files uploaded by the freelancer, so that I can get my work.
- 6. As an admin, I want to be able to delete user accounts, so that I can remove users who violate the platforms policies.
- 7. As a freelancer, I want to see all the jobs I am working on in one place, so that I can easily manage them.

- 8. As an admin, I want to be able to view all job listings and their details, so that I can monitor activity and ensure platform compliance.
- 9. As a user, I want the site to have a consistent look and feel, so that navigating and using the site is easy and efficient.

### **Tasks**

- 1. Implement set milestones functionality on client homepage.
- 2. Create job details page for freelancers that shows jobs and milestones.
- 3. Implement milestone completion functionality (update database documents).
- 4. Create job details page for clients that shows job details, milestones and payment option.
- 5. Implement milestone-based price calculations for milestone payments.
- 6. Implement file sharing and storage to the backend.
- 7. Add "project files" section to details page.
- 8. Create a page that lists all users.
- 9. Create a page that lists all service requests.
- 10. Implement account deletion.
- 11. Create section on freelancer homepage that lists all the jobs they're working on.
- 12. Make UI/UX consistent across the whole site.

## **User Acceptance Tests (UAT)**

- 1. Given I am a client, when I accept a job offer, then I should be able to set milestones for the freelancer so that I can track progress.
- 2. Given I am a freelancer, when I've completed a part of the project, then I want to be able to mark milestones as complete so that the client can pay accordingly.
- 3. Given I am a client, when a freelancer has completed a milestone, then I should be able to see it has been completed and pay accordingly.
- 4. Given I am a freelancer, when I've completed the project, then I should be able to upload the file for the client to see.
- 5. Given I am a client, when the freelancer uploads the project file, then I should be able to view and download it.
- 6. Given I am an admin, when users violate the platforms policies, then I should be able to delete their account.
- 7. Given I am a freelancer, when I am on my homepage, then I should be able to see all the jobs I am currently working on (so that I can manage them easily).
- 8. Given I am an admin, when jobs and details are posted, then I should be able to track and manage all of them.

9. Given I am a user, when I access the platform, then it should all have a consistent look and be easy navigate.	to