



Course Syllabus

Microsoft 365 Fundamentals (MS-900)

We are glad you have joined us for this course! Here is some information that will help you to navigate your learning platform and locate course content.

Joining the Session

Before the first live session please confirm that you can access Zoom:

1. Visit <https://support.zoom.us> and click on **Getting Started**.
2. Attn Percipio Users - The **Join Now** option is available where you registered for the session in Percipio 15 minutes prior to the start of class.

Course Description

This 6-hour two-day live training course introduces Microsoft 365, an integrated cloud platform that delivers industry-leading productivity apps along with intelligent cloud services, and world-class security. This course can be used as part of your exam preparation for MS-900 certification exam.

Target Audience

This live course is designed for candidates looking to demonstrate foundational-level knowledge of cloud-based solutions to facilitate productivity and collaboration on-site, at home, or a combination of. Candidates may have knowledge of cloud-based solutions or may be new to Microsoft 365. This course can also be used as part of your exam preparation for MS-900 certification exam.

<https://learn.microsoft.com/en-us/credentials/certifications/microsoft-365-fundamentals/?practice-assessment-type=certification>

Agenda

Day 1

1. Microsoft Azure Fundamentals: Describe cloud concepts

- Describe cloud computing
- Describe the benefits of using cloud services
- Describe cloud service types

2. MS-900 Microsoft 365 Fundamentals: Describe Microsoft 365 apps and services

- What is Microsoft 365?
- Describe productivity solutions of Microsoft 365
- Describe collaboration solutions of Microsoft 365
- Describe endpoint modernization, management concepts, and deployment options in Microsoft 365
- Describe analytics capabilities of Microsoft 365

Day 2

3. MS-900 Microsoft 365 Fundamentals: Describe Microsoft 365 security and compliance capabilities

- Describe the function and identity types of Microsoft Entra ID
- Describe access management capabilities of Microsoft Entra
- Describe threat protection with Microsoft Defender XDR
- Describe the data compliance solutions of Microsoft Purview
- Describe Microsoft's Service Trust portal and privacy capabilities

4. MS-900 Microsoft 365 Fundamentals: Describe Microsoft 365 pricing, licensing, and support

- Describe Microsoft 365 pricing, licensing, and billing options
- Describe support offerings for Microsoft 365 services

Technical Support

We offer 24/7 support if you need assistance with your Percipio or Skillport learning platforms. To access support, click the initials of your profile and select “Help”.

Percipio

The screenshot displays the Percipio Skillsoft learning platform interface. At the top, the Skillsoft logo is on the left, a search bar is in the center, and user profile icons (trophy, bell, globe, grid, and initials 'CM') are on the right. A left-hand navigation menu lists: Home, Library, What's New, My Learning (with a sub-menu for Live learning), Role Advisor, Certifications, Skill Benchmarks, AI Simulations, AI Assistant, My Settings, Help, and Log Out. The main content area features a 'FEATURED VIDEO' titled 'Quality Assurance versus Quality Control' with a 'Learn More' button. Below this is a 'Role' section with tabs for 'Role', 'Recent Learning', 'Live Learning', 'Skill Benchmarks', 'Playlists', and 'Goals'. The 'Role' tab is active, showing a 'Get better at your role!' message and a 'Visit your Role Advisor' button. To the right, a 'LEARNING OF THE WEEK' section highlights 'JOURNEY INTRODUCTION' with a 'Start now!' link. At the bottom, a section for 'Recommendations for the Month' is partially visible. On the far right, a vertical sidebar contains links for 'My Learning', 'My Settings', 'Help' (highlighted with a red box), and 'Log Out'.