

Orr's Island Cemetery Association

**MINUTES OF SPECIAL MEETING  
OF  
TRUSTEES  
At  
Orr's Island Meeting House  
June 24, 2018**

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Sharon Jones, Secretary  
John E. Sylvester, Jr., Chairman – Presiding

I. OPENING.

The meeting was called to order at 3:10 PM

II. ROLL CALL; QUORUM.

A roll call was taken. A quorum was established with 7 of the nine currently elected trustees being present and participating (Exhibit A).

III. MINUTES OF PRIOR MEETING.

Reading of prior meeting minutes and treasurers report was waived in view of the publishing of the minutes on the web site.

IV. REPORTS OF OFFICERS AND STANDING COMMITTEES.

President – Jim Jones: The President reported activity since the prior meeting.

New Members: Bonnie Hinz and Joyce Duda.

Burial Right Transactions: Burial Right Purchase for Martin Baker, Bonnie Hinz donated lots OYM7\_1,2,3 back to OICA.

Interments: Sandra Stewart, Benjamin Edwards, Martin Baker.

Pending interments: Phil Curran, Dorothy McFadden, Davis McFadden.

V. OLD BUSINESS

180<sup>th</sup> Year Fund Drive – Jim Jones

25 of 115 members have responded. Those 25 have pledged \$67,025 and paid \$51,125. I am amazed by the generosity of those people who have contributed but disappointed in the response rate. The president plans to

mention the results in the remarks to be included with the notice to members of the annual meeting and emphasize that every contribution of whatever amount is important. The plans for the funds are to place roughly half in the perpetual care trust and apply the rest to the fence, veteran's memorial and valley section, in that order of priority. The pledge drive among the public will kick off after the Summer Moon event. Over 1100 letters have been prepared to be sent out.

**Veterans Memorial – Steven Black and Jack Sylvester**

Designs for an appropriate memorial are under consideration. The location has been narrowed down to the open space in the New Yard behind the double gate. Steve Black is planning a visit to Collette Monuments for the memorial committee.

**Entrance Gate, Fencing and Monument Work – J. Jones, K. Green, R. Sylvester:**  
Based on the rate of decay of the old fence, we think the highest priority project is to replace the front fence along the road with AZEK material which is a long lasting polymer that emulates painted wood. With the salvaged good parts from the front fence we can maintain the other sections for a few more years if we can find a protected space in which to store the salvaged pieces, perhaps just a fabric shed on a frame down in the valley section.

**Deed/Burial Right Certificate Exchange – Sharon Jones:**

In January we mailed out new certificates to 20 members who purchased burial rights since 2015. So far only one member among them has responded to have the certificates signed by OICA officials. It seems we may be dealing with old style or "temporary" certificates for burial rights for a while.

## VI. New Business

**Filling Trustee Vacancies – Jim Jones:**

We currently stand at nine trustees. Consideration should be given to OICA members who have demonstrated a willingness to help with fundraisers or other OICA activities to fill the two vacancies. Jim Jones will pursue this item.

**Dues Delinquency Status – Jim Jones:**

The Treasurer has compiled a list of delinquents in three categories. People that missed a single payment more than two years ago who were otherwise up to date, often with substantial extra donations, were not contacted. There were three people in that category.

The second category was of people missing dues in the last two years. Letters were sent in March to the fifteen people in that category and eleven responded with back dues. The president will be sending letters or talking to the remaining four in that category to encourage them to get up to date.

The third category is people who have paid no dues for five years. There are nine people in that category. The president will be sending letters to these people if they can be located, stating that as of January 2019 we will assume that they have terminated their membership and that any burial rights will revert to the OICA. If no contact is possible these members will be carried on a "Disappeared" list and we will stop sending them dues notices.

Setting date, time and place of next annual meeting – Jim Jones:

The next annual meeting is set for August 26, 2018 at 4:00 PM at the old moss factory meeting room.

Scheduling a cemetery cleanup session – Jim Jones

The trustees will meet at the cemetery at 9:00 AM on July 8 to clean up the cemetery grounds.

## VII. Adjournment

Motion to adjourn made by Kristin Fletcher, seconded by Jason Hillman. Ayes 9. Nays 0.

Signed: \_\_\_\_\_  
Sharon A. Jones, Secretary OICA

Exhibit A

First Name	Last Name	Office	Status
Steve	Black	Trustee	Present
Kristin	Fletcher	Trustee	Present
Ken and Blanche	Graybill	Trustee	Absent
Jason and Shannon	Hillman	Trustee	Present
Kirk	Green	Trustee	Present
Jim	Jones	President	Present
Sharon	Jones	Secretary	Present
David	Mercier	Trustee	Absent
Blair	Shea	Trustee	Present
Lorna and Jerry	Stilphen	Trustee	Present
Jack and Kathy	Sylvester	Chairman	Present
Skip and Kim	Sylvester	Treasurer	Present
Douglas	Warren	Trustee	Present
John	Webster	Trustee Emeritus	Absent