BURGER BOX CAR WASH MANAGEMENT SYSTEM

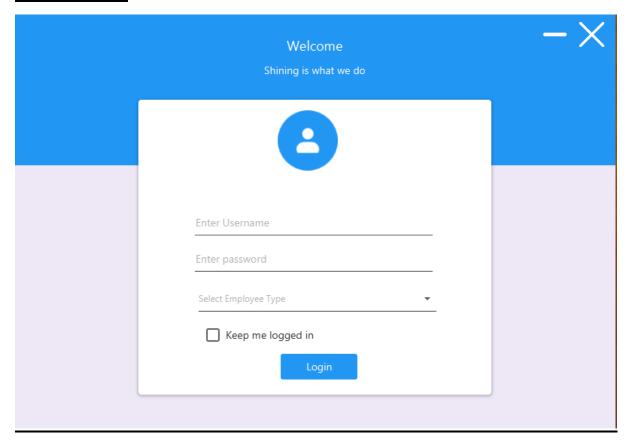
USER MANUAL



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LOGIN FORM



THE LOGIN FORM CONTAINS INFORMATION REGARDING LOGIN INFORMATION FORM CONTROLS.

FOLLOWING STEPS:

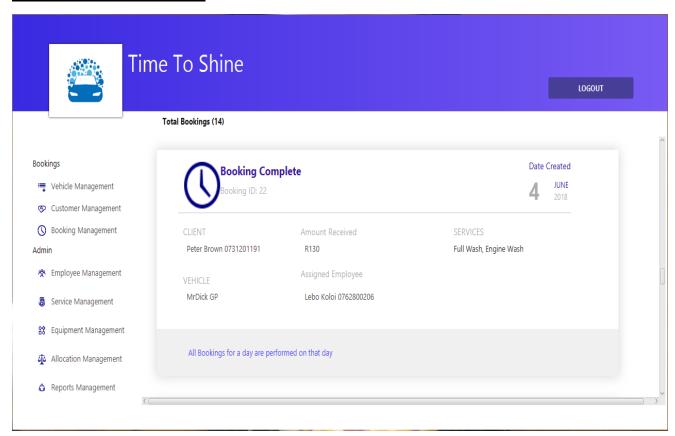
LOGIN INFORMATION

- ➤ ENTER THE **USERNAME** INTO THE TEXTBOX.
- > ENTER THE **PIN** INTO THE TEXTBOX.
- > SELECT AN **EMPLOYEE TYPE** ON THE COMBO-BOX.

THE BUTTON DO THE FOLLOWING:

THE **LOGIN** BUTTON LOGS THE USER TO GAIN ACCESS TO THE DATABASE SYSTEM.

DASHBOARD SCREEN

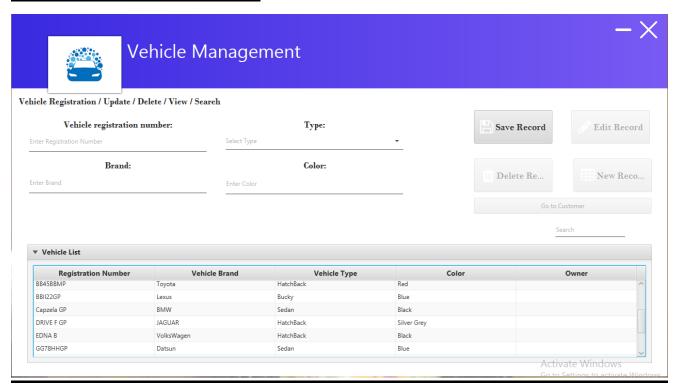


The Dashboard Screen contains information regarding system form controls.

Dashboard Screen Information

- > The **Vehicle Management Menu** views the Vehicle Management Form.
- ➤ The Customer Management Menu Views the Customer Management Form.
- The **Booking Management Menu** Views the Booking Management Form.
- The **Employee Management Menu** Views the Employee Management Form.
- ➤ The **Service Management Menu** Views the Service Management Form.
- ➤ The **Equipment Management Menu** Views the Equipment Management Form.
- > The **Allocation Management Menu** Views the Allocation Management Form.
- ➤ The **Reports Management Menu** Views the Reports Management Form.
- The **Logout** button closes the form and redirect you to the Login Form.

Vehicle Management Form



The Vehicle Form contains information regarding Vehicle Information Form controls.

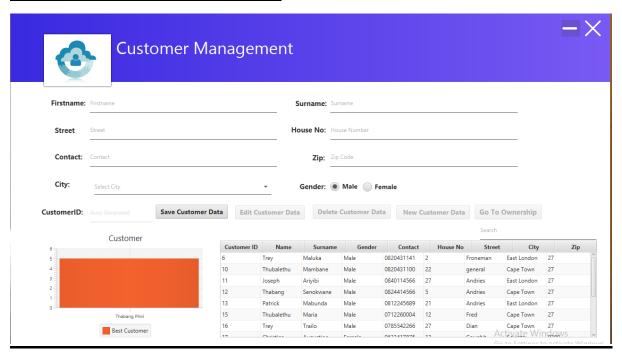
Follow the following steps:

Vehicle Information

- > Enter the **Vehicle registration number** into the textbox.
- > Enter the **Brand** into the textbox.
- > Select the **Type** on the drop down arrow.
- Enter the **Colour** into the textbox.

- > The **Save Record** Button saves the records.
- ➤ The **Edit Record** Button edits and save the records
- > The **Delete Record** button deletes a record.
- ➤ The **New Record** button clears the texts for a new record.
- The **Search Tab** checks records on the Vehicle list.

Customer Management Form



The Customer Form contains information regarding Customer Form controls.

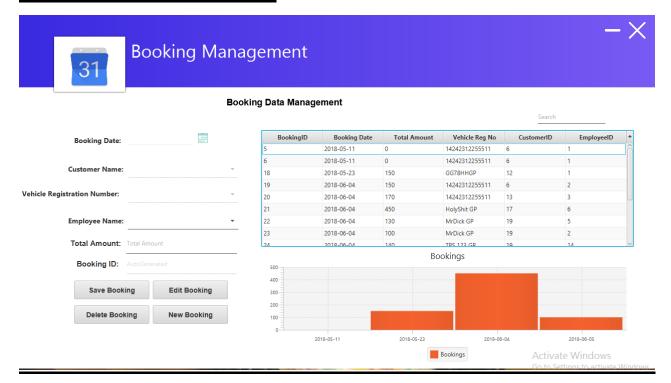
Follow the following Steps:

Customer Information

- > Enter Customer **First name** into the textbox.
- > Enter Customer **Surname** into the textbox.
- > Enter Customer **Street name** into the textbox.
- Enter Customer **House No** into the textbox.
- ➤ Enter Customer **Contacts** into the textbox.
- > Enter Customer **Zip Code** into the textbox.
- > Select Customer City on the combo-box.
- > Select Customer **Gende**r on the radio buttons.
- **CustomerID** is auto generated.

- > The **Save Customer Data** Button saves the records.
- The **Edit Customer Data** Button edits and save the records
- The **Delete Customer Data** button deletes a record.
- ➤ The **New Customer Data** button clears the texts for a new record.
- ➤ The **Go to Ownership** Button views the Ownership Form.
- The Search Tab checks records on the Customer list.

Booking Management Form



The Booking Form contains information regarding Booking Form controls.

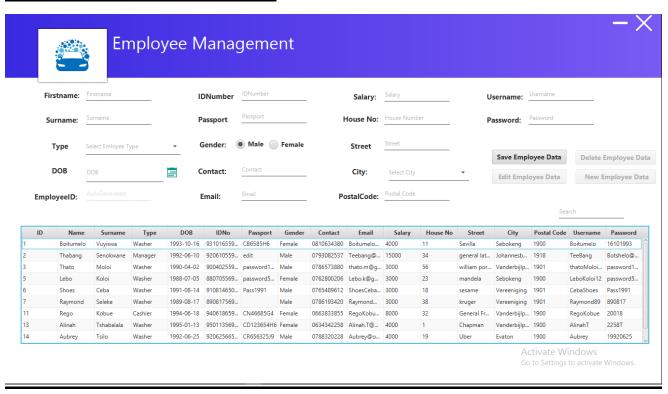
Follow the following Steps:

Booking Information

- **Booking Date** is system.
- > Select **Employee Name** on the Combo-box.
- > Enter **Total Amount** into the textbox.
- **Booking ID** is auto generated.

- ➤ The **Save Booking** Button saves the records.
- ➤ The **Edit Booking** Button edits and save the records
- ➤ The **Delete Booking** button deletes a record.
- ➤ The **New Booking** button clears the texts for a new record.
- The **Search Tab** checks records on the Booking list.

Employee Management Form



The Employee Form contains information regarding Employee Form controls.

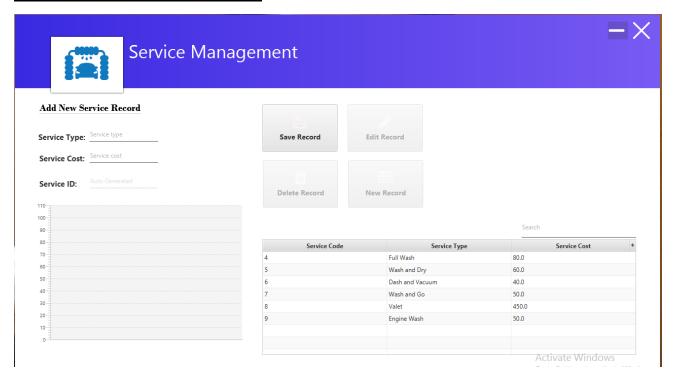
Follow the following Steps:

Employee Information

- > Enter Employee **First name** into the textbox.
- > Enter Employee **Surname** into the textbox.
- > Select Employee **Type** on the Combo-box.
- > Select Employee **DOB** on the Calendar.
- **Employee ID** is auto generated.
- Enter Employee **ID Number** into the textbox.
- > Enter Employee **Passport** into the textbox.
- > Select Employee **Gender** on the Radio Button.
- > Enter Employee Contact into the textbox.
- ➤ Enter Employee **Email** into the textbox.
- > Enter Employee **Salary** into the textbox.
- > Enter Employee **House No** into the textbox.
- > Enter Employee **Street** into the textbox.
- > Enter Employee **Postal Code** into the textbox.
- > Enter Employee **Username** into the textbox.
- > Enter Employee **Password** into the textbox.

- ➤ The **Save Employee Data** Button saves the records.
- > The **Edit Employee Data** Button edits and save the records
- > The **Delete Employee Data** button deletes a record.
- > The **New Employee Data** button clears the texts for a new record.
- The **Search Tab** checks records on the Employee list.

Service Management Form



The Service Form contains information regarding Service Form controls.

Follow the following Steps:

Service Information

- > Enter **Service Type** into the textbox.
- > Enter **Service Cost** into the textbox.
- **Service ID** is auto generated.

- > The **Save Record** Button saves the records.
- ➤ The **Edit Record** Button edits and save the records
- > The **Delete Record** button deletes a record.
- > The **New Record** button clears the texts for a new record.

Equipment Management Form



The Equipment Form contains information regarding Equipment Form controls.

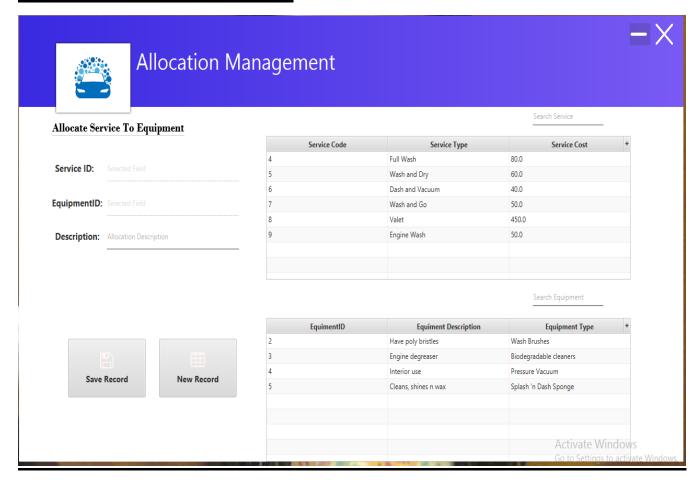
Follow the following Steps:

Equipment Information

- > Enter **Equipment Type** into the textbox.
- > Enter **Equipment Description** into the textbox.
- **Equipment ID** is auto generated.

- ➤ The **Save Equipment** Button saves the records.
- ➤ The **Edit Equipment** Button edits and save the records
- > The **Delete Equipment** button deletes a record.
- ➤ The **New Equipment** button clears the texts for a new record.
- The **Search Equipment Tab** checks records on the Equipment list.

Allocation Management Form



The Allocation Form contains information regarding Allocation Form controls.

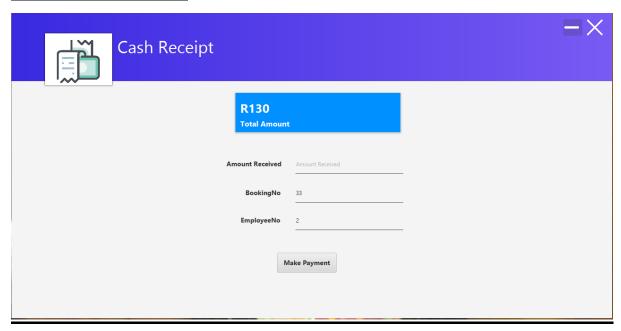
Follow the following Steps:

Allocation Information

> Enter **Allocation Description** into the textbox.

- > The **Save Record** Button saves the records.
- > The **New Record** button clears the textbox for a new record.
- The Search Service Tab checks records on the Service list.
- The **Search Equipment Tab** checks records on the Equipment list.

Cash Receipt Form



The Cash Receipt Form contains information regarding Cash Receipt Form controls.

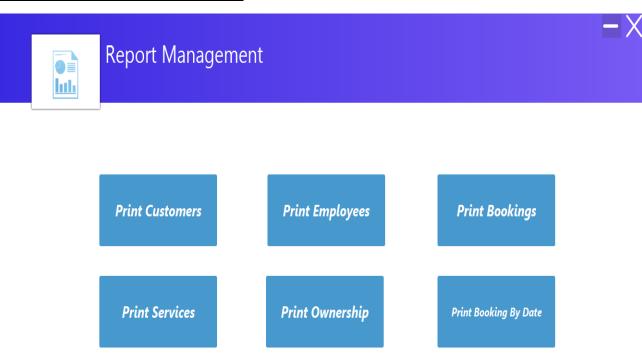
Cash Receipt Information

> Enter the **Amount Received** into the textbox.

The button do the following:

> The **Make Payment** button processes the calculations and display the Cash Receipt.

Report Management Form



The Report Form contains information regarding Report Form controls.

- ➤ The **Print Customer** button displays the customer report.
- ➤ The **Print Employee** button displays the employee report.
- > The **Print Bookings** button displays the booking report.
- ➤ The **Print Service** button displays the Service report.
- > The **Print Ownership** button displays the ownership report.
- ➤ The **Print Booking by Date** button displays the booking report by dates.