

STATUS REPORT

Group Name: Resume Builder

Report Date: November 22, 2024

KEY ACCOMPLISHMENT

- A weekly calendar was created.
- Decided on meeting schedules for our weekly meetings.
- Team contract was discussed and completed.
- The contract has been finalized.
- First successful meeting.

NEXT WEEK TASKS

- Second status report
- Define flexible roles
- Define our target audience
- Research 3 solutions
- Start SRS documentation

CHALLENGES

- No challenges

BRAND TEAM DELIVERABLES

Task	Task Owner	Status
Hand in Contract Hand in Status Report	Jaime Cuebas	Done