

Meilin Sheik

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Hiring Manager

Stanley Martin Homes

Reston, VA

Dear Hiring Manager,

I am applying for the Financial Analyst – Corporate FP&A position at Stanley Martin Homes. As an Economics major at UMBC with experience in financial analysis and operational management, I bring strong quantitative skills and disciplined execution to financial reporting and forecasting work. During my internship with Commercial Insurance Associates, I analyzed financial data to assess risk exposure, supported forecasting and compliance reporting, and presented findings to senior leadership. This role strengthened my ability to work with large data sets, identify performance drivers, and communicate insights clearly. In my academic work, I built regression models analyzing macroeconomic relationships and conducted diagnostic testing to ensure statistical accuracy. This experience developed my comfort with financial modeling and data-driven decision support. Additionally, as a Dental Office Manager, I oversaw billing processes, maintained detailed financial records, and managed daily operations, requiring accuracy, accountability, and independent problem-solving.

I am confident that my analytical training and hands-on financial experience would allow me to contribute effectively from the start. I would value the opportunity to further discuss how my skills align with your team's reporting and forecasting needs.

Sincerely,

Meilin Sheik