"I, Librarian" Shared Reference Manager/Repository



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August 24, 2016 Slaybaugh Lab

What/where is it?

"I, Librarian" is the group's shared reference manager/repository. It's installed in the group's server "Abacus":

- Go to http://abacus.berkeley.edu/librarian
- Login with your user account
 - If you do not have an user account you can still login as a guest with "read-only" permission
- You're all set!



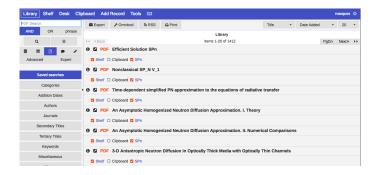
What's the purpose?

The purpose of this tool is *not* to substitute your favorite, personal reference manager (Mendeley, Endnote, etc.). Instead, it provides a *shared* alternative and, more importantly, a **repository** for all of the group's references:

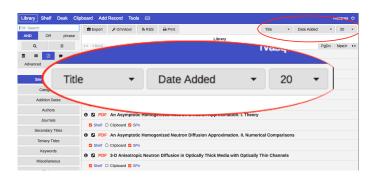
- Group's papers and projects
- Relevant references used in group's research
- Easy access to conference proceedings

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First Screen



Layout



• 1st box: Display options

• 2nd box: "Order by"

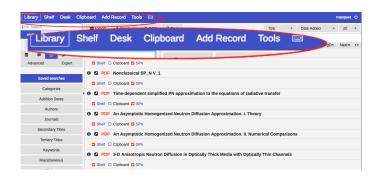
• 3rd box: Number of entries shown

Let's try it!



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Top Toolbar

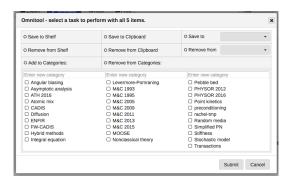


- Library: Full repository of documents
- Shelf: Documents in your own "shelf"
- Desk: Create projects in your desk
- Clipboard: Temporary place to work with documents

- Add Record: Tool to add records ©
- Tools: Change password, settings...
- Keyboard icon: Extended keyboard

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Omnitool



This is a tool to perform actions to a batch of entries. It's better used with the Search tool or in the Clipboard, although it can be used anywhere.

- Save/remove from Shelf
- Save/remove from Clipboard
- Save/remove from Project
- Add/Remove categories



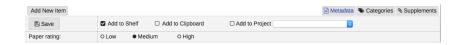
Add Record - Single Item





- PDF file from your computer (may or may not recognize metadata)
- PDF from the Web (may or may not recognize metadata)
- Database number (e.g., ArXiV)
- DOI number (may or may not pull associated PDF from databases)
- Manual upload: choose file from computer, enter metadata manually

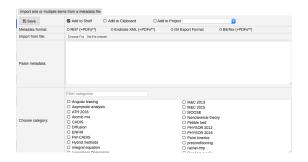
Add Record - Single Item (next screen)



- If no PDF file was provided/recovered, you may add it
- You may add the entry to your shelf, clipboard, and/or project
- You may update/change any metadata field
- You may add it to categories (otherwise it will go into "unassigned")
 - As a good practice, you SHOULD add it to relevant categories, specially if it is part of conference proceedings (more details will follow)
- You may add supplementary files
- You MUST save, otherwise the entry is not recorded



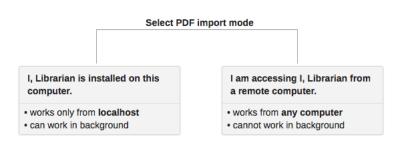
Add Record - Multiple Items



Imports Metadata records. You likely won't be able to import the PDFs this way, since it only works if they are on the same computer where Apache and PHP is installed.

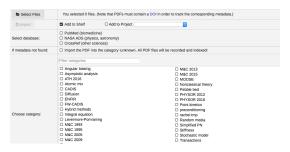
- Formats available: RIS, Endnote, ISI, and BibTex
- You may import a file or copy-paste the metadata
- PDFs will have to be manually associated

Add Record - Multiple PDFs



Choose the "Remote Computer" option

Add Record - Multiple PDFs (next screen)



If the PDF does not contain a DOI, the metadata will have to be entered manually.

- Click on "Select Files" and select all the PDFs you wish to record
- You may select the databases
- Always select ☐ Import the PDF into the category lunknown. All PDF files will be recorded and indexed!
- **Important:** if you are batch recording conference proceedings, you **must create** the corresponding category

Add Record - Other



You can also directly search for and record entries from several databases:

- Pubmed
- Nasa
- ArXiV
- Springer
- Etc.

Searching



You can perform several kinds of search:

- Global
- Metadata
- PDFs
- Notes
- Rich-text

This includes options for "advanced" and "expert" searches. For proceedings, you may search in the appropriate category.

Corss-referencing and Hierarchy



- "Categories" are cross-referenced
- "Journals" have the sublevel "Year"

Important - Categories

- Associate all the relevant categories
- Create new categories as needed
- If the paper is in a conference proceeding:
 - Always associate the conference category, if possible with year (e.g., M&C 2011, PHYSOR 2016)
 - Create new category if needed

Manual Updates

- Please enter the PDFs of missing conference proceedings and assign the appropriate category
- A student will be hired to manually update the batches or to enter the PDFs if you transfer the Metadata (you will have to provide the PDFs then)
- If you have problems: contact Rachel, Josh, or me