

Jack Yazzie

EXPERIENCE

DS Bus Lines

Dispatcher/Admin - Commerce City, CO

MAY 2023 - PRESENT

Facilitated seamless communication among school bus drivers, school administrators, parents, and the mechanic team, ensuring efficient operations and safety compliance. Excelled in maintaining a comprehensive overview while managing intricate details. Actively contributed to fostering an inclusive and diverse community within a dynamic startup environment.

North Park Transportation

Admin Assist II/Biller - Denver, CO

AUGUST 2022 - MAY 2023

Efficiently managed the creation, rating, and digital entry of bills, utilizing a deep understanding of tariffs to provide accurate quotes to customers through email and phone interactions. Demonstrated exceptional attention to detail through rigorous data entry and customer service, often during extended hours

WSI (Warehouse Specialists)

Office Clerk/Dispatcher - Denver, CO

JANUARY - AUGUST 2022

Served as the pivotal communication link between customers, warehouse staff, drivers, and corporate offices. Oversaw the meticulous organization, filing, and scanning of paperwork alongside robust data entry tasks. Coordinated load schedules, dispatched drivers, and handled supply procurement.

EDUCATION

University of Denver

Full Stack Coding Bootcamp

FEBRUARY 2024 - AUGUST 2024

Gained practical experience in web design and database management, participated in Agile team projects, and developed websites using JavaScript, CSS, SQL, GitHub, MongoDB, and React.

Rocky Mountain College of Art and Design

Bachelor's Degree of Fine Art, Game Art Major

AUGUST 2011 - MAY 2017

Developed expertise in public presentations and collaborative projects, demonstrating strong teamwork and time management skills. Enhanced artistic abilities through advanced training in cutting-edge software and hardware.

SKILLS

Troubleshooting: Expert in programming diagnostics and Git management.

Technical Proficiencies:

Skilled in Microsoft Office, JavaScript, CSS, HTML, MySQL.

APIs & Databases:

Proficient in Insomnia for database operations.

Digital Media: Experienced in image/video editing and 3D modeling (Maya, ZBrush, Blender).

CERTIFICATIONS/ TRAINING

Agile Development

Techniques: Trained in Agile methodologies to enhance project management and software development.

Full Stack Development:

Comprehensive training in front-end/back-end development.

Web Development:

Self-taught expertise in HTML.

CPR/First Aid Certified.

CONTACT:

Aurora, CO 80011

jackyazzie365@gmail.com