

OLORUNTOBA ANATE

Business & Financial Analyst | ICT Business Analyst

Dubai, United Arab Emirates

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Professional Summary

Results-driven Business and ICT Analyst with 9+ years' experience delivering data-driven solutions that improve efficiency, accuracy, and profitability. Skilled in financial analysis, ERP integration, Power BI reporting, and business process re-engineering, achieving measurable outcomes such as 30% faster reporting and 15% cost savings. Adept at collaborating with cross-functional teams to align technology with strategic goals, strengthen regulatory compliance, and support continuous improvement. Experienced in Agile environments, digital transformation, and stakeholder engagement across finance and ICT functions.

Technical proficiency: Power BI, Excel, SQL, ERP (SAP, Odoo), Tableau, and Microsoft 365.

Key Role Fit and Selection Criteria

- Collaboration and Stakeholder Engagement: Faced with significant operational delays due to workloads, I facilitated cross-departmental collaboration to design and implement ICT solutions, achieving a 15% reduction in turnaround time. For example, during my role at Milano Orchid Aluminum Trading, I led workshops with stakeholders to align on requirements and optimize processes.
- Problem-Solving: While at Treasure Solutions, I identified inefficiencies in manual invoicing, resulting in delayed revenue recognition. By designing and implementing automated invoicing software, I resolved these delays, improving process speed by 30% and reducing error rates.
- Data-Driven Decision Making: In my position at Milano Orchid Aluminum, I developed Power BI dashboards to address senior management's lack of real-time insights. This solution decreased reporting time by 30% and directly contributed to a 20% increase in revenue through timely decision-making..
- Regulatory Compliance: Recognizing gaps in VAT compliance processes during my time at Zenith Accounting Agency, I implemented a system for tracking tax obligations. This reduced non-compliance risks and ensured audit readiness, passing all external audits with zero findings.

Professional Experience

Business & ICT Analyst – Milano Orchid Aluminum Trading LLC — Dubai, UAE

(May 2021 – Sept 2024).

- Developed Power BI dashboards, reducing reporting time by 30% and providing real-time insights for senior management.
- Successfully led the integration of cloud-based ERP systems, enhancing data accuracy and improving reporting efficiency by 20%.
- Conducted cost-benefit analyses for system upgrades, resulting in a 10% reduction in operational expenses

Business & Financial Analyst – Treasure Solutions General Trading LLC – Ajman, UAE

(Jan 2020 – Mar 2021)

- Designed and implemented financial models using Power BI and Excel, supporting strategic business decisions and forecasting.
- Streamlined invoicing processes by deploying automated solutions, reducing processing time by 30% and minimizing errors.
- Collaborated with IT departments to integrate business intelligence tools, enhancing real-time analytic and financial tracking.

Business & Financial Analyst – Zenith Accounting Agency – Lagos, Nigeria

(Jan 2016 – Dec 2020)

- Spearheaded the implementation of standardized accounting and ICT systems, improving financial reporting accuracy by 20%.
- Conducted comprehensive business and ICT requirement analyses, aligning financial strategies with overall company goals.
- Worked with IT teams to deploy performance management systems integrated with ERP software, boosting staff productivity.

Key Skills

- Problem-Solving and Decision-Making
 - ERP System Integration
 - Financial Modeling and Data Visualization (Power BI, Tableau)
 - Agile Project Management
 - Regulatory Compliance and Internal Controls
 - Stakeholder Collaboration and Cross-Functional Leadership
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Education and Certifications

Diploma in Business Administration & Management, Federal Polytechnic Offa, Nigeria (2012 – 2015)

PRINCE2 Certification (In Progress)

Power BI Essentials – NASBA (2022)

Data Analytic for Business Professionals – NASBA (2022)

Economic and Data Analysis – IIBA (2022)

Projects and Achievements

- ICT Business Process Optimization: Led a project to optimize ICT-enabled work-flows, reducing manual processes by 20% and improving system efficiency.
- Automated Reporting: Developed and implemented automated financial reporting dashboards in Power BI and Tableau, reducing reporting time by 30%.
- System Integration: Conducted a cost-benefit analysis for ERP system integration, leading to a 10% increase in profitability and ICT efficiency.