

Samuel Leslie

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Hard-working and thorough individual seeking an entry level job in Information Technology

Education

- Perusing BBA in MIS at Sam Houston State University
- Expected Graduation Date December 2025

Work Experience

Marking Department Assistant at PressureLinks October 2022 - April 2023

- Operated, calibrated, and maintained Industrial laser engraver.
- Created Corel Draw files with enough precision to engrave complex company logos, part numbers, and heat numbers on pipe fittings as small as ½ square inch.
- Worked with other departments to consistently get orders to customers on time.

Operations Assistant at Lowman Student Center September 2023 - Present

- Set up meeting and and ballrooms for events of up to 800 people.
- Kept all furniture in building properly arranged.
- Performed minor repairs on building

Skills

- Communication Skills
- Problem-Solving Skills
- Attention to Detail
- Hard-Working
- Creative
- Microsoft Access
- Microsoft Excel
- Corel-Draw

