

EXPENSE SHEET

Employee Name: IT Team1

Expense Period

Mobile Number: 9100000000

Employee Code: SE-0045

From: 20/5/2025

Department: superadmin

To: 23/5/2025

S.No	Project Code	Site Name	Category	Description	Date	Requested Amount	Approved Amount
1			Transport	Taxi from airport	23/5/2025	500	-
2			Travel	Taxi from airport	23/5/2025	500	-

Summary

Category Type	Requested Amount	Approved Amount
Transport	500.00	0.00
Travel	500.00	0.00
Total	1000.00	0.00