

Aim	Objective	Who	What	Where	When	Date	Completed
Increase membership Participation	Run Three Introductory Courses May, June, August	Coach co-coordinator	Run 5 week Start/ Discover/ Paddlesport courses. Aim to gain 20 new members (10 Juniors and 10 Adults)	Saltash	Annually	2018 2019 2020	2018 2019
	Promote the club at Saltash , Regatta by supporting the wild swim.	Publicity Officer/ Club committee	Provide safety cover for wild swim, cardboard boat race and provide an opportunity for people to enquire about the club	Saltash	June Yearly	2018 2019 2020	Supported swim and cardboard boat race 2018,2019
	Run a go Paddling event	Secretary/ committee	Run a free taster event to promote Canoeing	Saltash	May 18 May 19 May 20		May 18 May 19 May 20 cancelled due to covid
	Forge a link with Saltash Scouts	Secretary	Run a taster session	Saltash	July 2020		Cancelled due to covid19
	Introductory Course over two Weekend	Volunteer Co coordinator	Run a weekend Introductory course for those who find it difficult to make the main evenings sessions.	Saltash	July 19 July 20	-	Moved to wed course 2019
	Raise awareness of the broad range of opportunities available at the club and increase membership participation rates ensuring equal access.	Club Coaches / Committee /active members	Draw up a progression chart to awards. List activities on offer on boathouse doors website With brief descriptions . Encourage active members to share experiences word of mouth.	Website Boathouse doors Newsletter rolling features	July 19 Every time people link up		
Committee	Representative of membership	committee	Work towards the committee being more representative of the diversity of the membership .		Annually at AGM		
	Mentoring	Senior committee members	Mentor new committee members for first 6 months to help them develop and provide support as required		Retiring officers to support their successors as needed		

Aim	Objective	Who	What	Where	When	Date	Completed
Recruit more coaches Leaders	Run a Paddlesport Coach Course	Coach Co-ordinator	In order for the club to survive and grow it needs new coaches to help it grow and spread the load on current club coaches.	Local Area	Sept 19	Sept 19	completed
	Retain and develop existing coaches and attract new coaches.	Coach co-ordinator / club committee	<ul style="list-style-type: none"> Assess needs of existing coaches Coach Questionnaire Apply for coaching subsidies from CSP or Award 4 All, Raise own funds. 	Club Venue / Local venues	Sept 19 Sept 20 As required As required	Costs of Identified courses	
	Run a Core Coach and Sheltered Water Coach training course SUP Sheltered Water Training Sea Coach Training	Coach Co-ordinator	Enhance skills of clubs Level 1/Paddlesport coaches and anyone interested in direct entry.	Local Area	April 2019 May 2020 May 2020 June 2020	April 2019 Delayed due to virus	Completed 19
	Gain some Club Activity Assistants	Senior Coaches	Encourage more Members to take the lead, help out and make a difference	saltash	Summer 19 Summer 20		1 Gained 2019
	More Leaders	Volunteer Coordinator	More people able to lead club trips Touring investigate possibility of senior coaches becoming Providers Sea	Local Area	April 20 Sea Leader training July 19 May 20 Sea Assessment May 20	Orientation Oct 20 Sea delayed due to virus	
Purchase of new equipment	All equipment is safe and appropriately sized for all ages and abilities	Equipment Co coordinator /Committee	Start a phased upgrade of clubs equipment	Saltash	Annual review update as identified plus rolling update of older equipment May 19, June 20		2018, 2019 completed
Value current active coaches	Ensure that club coaches realise their value to the club and how much their efforts are appreciated	Coach Co-ordinator / club committee	Honour outstanding commitment with honorary membership. Christmas cards to Coaches from club	AGM	Sept Annually Christmas		2018, 2019 completed

Aim	Objective	Who	What	Where	When	Cost Date	Completed
Officials coaches and volunteers have tasks, roles and responsibilities clearly defined	Ensure officer task descriptions for all 'members with responsibilities within the club are workable, informative and realistic	Secretary with each volunteer	<ul style="list-style-type: none"> Discuss the role description with each individual to ensure that they are happy to carry out the tasks identified Review and amend descriptions as necessary 	Clubmark file at club venue	annually		
The Club Operates within Safe Working Guidelines	Clubmark Emergency & Accident Procedures are Reviewed Regularly	Committee	<ul style="list-style-type: none"> Review how the club deals with emergencies and ensure that all procedures work and are displayed in prominent positions. Ensure Accident procedures are workable and that First Aid equipment is checked and replenished. Review how contact details are stored and how information is passed to coaches. 	Club Committee	January Annually and following any incidents		
Communicate to membership and parents/carers using a diverse range of methods to ensure all individuals needs are met.	To have a website that is continually updated.	Club Webmaster	Continually update with programmes and information relevant to club.		Monthly review		
	Face book	FB Admins	Keep members informed of whats on offer		Weekly update		
	Produce regular newsletter	Newsletter editor	Continue to produce monthly newsletters				

