Team Meeting Log

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| Team Name  Scrum 5 | Meeting Log #  1 | Date  3/23/2021 | Duration  15 min |
| What did you do since last meeting? | | * N/A | |
| Obstacles Encountered | | * Breaking down backlogs * Understand M3 | |
| What do you plan to accomplish by the next team meeting? | | * Everyone bring 3 non-functiional requirements. | |
| Notes | | * Make sure to split backlogs evenly | |

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| Team Members (\* team leader) | Name | Contribution | Signature |
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|  |  |  |
| Topics Discussed | | * Breaking down backlogs | |
| Obstacles Encountered | |  | |
| Finished Items | |  | |
| Unfinished Items | |  | |
| Notes | |  | |

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