Mahima Subramanian

Front End Web-Developer

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EXPERIENCE

IBM Kenexa Smarter Workforce - Austin, TX
Project Manager (software implementation 2015-2017)
Project Coordinator, Project Management Operations (2013 to 2015)

- Managed migration of 150 clients on IBM Kenexa Assess on Cloud application to new product platform and completed 40 new client implementations.
- Developed client communication for 500+ clients
- Trained 25 customers on using new product
- Ran weekly Project Status Reports on 300 projects, monitoring key data for active projects, high risk projects, on-time delivery of product.
- Developed metrics, allowing leadership to gauge if team was poised to meet quarterly and annual goals and assess and re-evaluate processes to improve services.
- Communicated with clients across all Smarter Workforce products, inquiring about feedback on implementation experience via IBM's Customer Satisfaction Survey and providing opportunity to address concerns directly with leadership.
- Obtained survey results, conducting metrics analysis and reported to leadership on data, and made informed decisions on procedure changes.
- Revised and maintained guides, documenting internal PMO processes.

Center for Hope and Healing - Lowell, MA
Executive Director (2008 to 2012)

- Executed agency's vision and mission through day-to-day operations, directed work of 6 staff members, developed and managed annual budget of approximately $400,000.
- Worked with Board of Directors to determine long-term goals to foster progress and uphold agency's mission to eradicate sexual violence.

EDUCATION

Certificate Program Full Stack Web Development
Language specialization: React.
The Iron Yard, Austin, TX (2017)

Masters of Science (MS) in Organizational Communications and Leadership, GPA 3.7
Northeastern University, Boston, MA (December 2017)

Bachelor of Science (BS) in Psychology and American Sign Language
Northeastern University, Boston, MA. (2004)

SKILLS

- CSS
- HTML
- JavaScript
- JQuery
- Node
- React
- Saas UI
- Sequelize
- SQL

Leadership and Management

- Budget Development & Management
- Leading Teams
- Metrics Analysis
- Project Management

RECOGNITIONS

India New England, Nominated for Woman of the Year Award for Excellence in Human Services Leadership, 2011.

India New England, Named one of 50 most influential people, recognized for leadership at the Center for Hope and Healing, 2011

LANGUAGES

Bilingual Fluent in English and Tamil