**TEAM NAME**

**CITS3200 PROFESSIONAL COMPUTING**

## MEETING # AGENDA

Time: 10am

Date: 13/10/2021

Venue: Digital Conference (Discord)

|  |  |
| --- | --- |
| Tasks | Sub-tasks |
| Reports | * Any personal Progress |
| Discussions/Clarifications | * Final tasks |
| To Do | * Complete Git Issues * Finalise Testing Documents * Finalise Technical Documents * Testing * Take short videos of working product |
| Next Meeting | * Show product to client * Discuss what went well * Discuss what could have gone better |