

Terms & Conditions for Affiliation by SCGJ

Applicant Training Institute that has applied for Affiliation shall be required to fulfil the following terms and conditions:

1. The Training Institutes and their respective applicant skill centre(s) should provide the trainings as per the Qualification Packs and National Occupational Standards prepared by the Skill Council for Green Jobs.
2. The Training Institutes and their respective applicant skill centre(s) should ensure that admission of students is as per the *eligibility conditions* prescribed in the NOS for the applied job role.
3. The Training Institutes and their respective applicant skill centre(s) should ensure that trainers / facilitators are approved by the Skill Council for Green Jobs.
4. The affiliation shall be granted for period of 3 Years and shall be subject to an on-site inspection, which may be conducted by the Skill Council for Green Jobs anytime during the validity of affiliation. The renewal of affiliation shall also depend on satisfactory performance / review of the skill centre.
5. The training institute shall offer to Skill Council for Green Jobs or its representative cooperation during physical inspection in:
 - a. Access to the facility.
 - b. Assess to the attached/associated facility relevant for training.
 - c. Access of all relevant information and documentation.
 - d. Access to all records and relevant personnel.
6. The Training Institutes and their respective applicant skill centre(s) shall provide well equipped facility for theory and practical assessment of the students.
7. On grant of affiliation, the Training Institute shall:
 - a. Claim affiliation in only those skill centres, which has been affiliated by Skill Council for Green Jobs (applicable for Training Institute having more than one skill centre)
 - b. Not state its affiliation in a manner as to be considered misleading or unauthorized and bring Skill Council for Green Jobs to disrepute
 - c. Make reference to affiliation in its documents, brochures or advertising only in compliance with the requirements of Skill Council for Green Jobs.
8. The applicant training Institute need not pay any fee for Affiliation for Suryamitra Program (MNRE), Student Paid model and other State Skill Development Missions. However, for PMKVY the required fee is to be paid to NSDC & SCGJ by applying on the SMART Portal.
9. The T.P needs to submit the photographs of the necessary infrastructure along with relevant declarations.
10. The training Institute shall inform Skill Council for Green Jobs within 30 days of significant changes affecting the operation of the Institute/Centre relevant to affiliation, such as:
 - a. Its legal, commercial, ownership or organizational status
 - b. The organization, top management and key personnel

- c. Main policies
 - d. Addition of new job role in the affiliated skill centre
 - e. The Training institute shall continuously keep in touch with Skill Council for Green Jobs to keep itself updated.
11. The applicant/affiliated training Institute shall respond promptly to the changes initiated by Skill Council for Green Jobs in its affiliation criteria, policies and procedures. However they will be given sufficient notice and time, as in the opinion of is found reasonable, to carry out adjustments in its system. The applicant/affiliated training Institute shall inform Skill Council for Green Jobs when such adjustments have been completed.
12. Skill Council for Green Jobs may suspend or withdraw affiliation of the training Institute / stop processing application of an applicant institute, as per Skill Council for Green Jobs policy, on one or more of the following grounds:
- a. During a physical inspection, applicant training Institute does not comply with the affiliation requirements.
 - b. Non-payment of affiliation process fee and post affiliation fees.
 - c. Non-cooperation to the set protocols with Skill Council for Green Jobs.
 - d. Refusal to allow examination of relevant skill centre, documents and records by Skill Council for Green Jobs & its appointed representative
 - e. Result of complaint analysis or any other information, which indicates that the training institute no longer complies with requirements of Skill Council for Green Jobs.
13. The affiliated training institute and its respective skill centre upon suspension or withdrawal of its affiliation shall immediately cease its use of all sorts of material that contain any reference to the affiliation status.
14. The affiliated training institute is required to inform Skill Council for Green Jobs, if any of the proposed assessor(s) happens to be associated with them in any other capacity.
15. Skill Council for Green Jobs absolves itself of any legal or financial liability arising out of any act involving any accidental or consequential damages to personnel/equipment/ any other at any time.