

8 USES OF AI TO IMPROVE RFPS



01. STANDARDIZE RESPONSES

Description: Use AI to align answers to boilerplate or standardized formats.

Use: "Rewrite the following to match our standard response format for [topic]: [insert text]"

Description: Use AI to flag missing requirements or compliance gaps.

Use: "Analyze the text for compliance with these RFP requirements: [list requirements]. Text: [insert text]"



02. COMPLIANCE CHECKS



03. EXPLANATION SIMPLIFIER

Description: Use AI to simplify complex technical content.

Use: "Rephrase the following technical explanation for a general (or non-technical) audience: [insert text]"

Description: Check drafts for content and clarity
Use: "Read through this proposal. Emphasize [value prop/benefits]: [insert summary inputs]"



04. SUMMARY DRAFTS



05. SOW BUILDER

Description: Use AI to review draft responses based on a Statement of Work.

Use: "Review the response for this SOW section: [paste SOW]. Verify that our answers fully answer the needs.: [insert context]"

Description: Convert paragraphs into clean bullets for clarity and readability.

Use: "Turn the following response into bullets that highlight key capabilities and benefits: [insert text]"



06. BULLET POINT CONVERSION



07. TONE ADJUSTMENT

Description: Adjust tone and word choice based on audience.

Use: "Rewrite this response in a [formal/government/commercial] tone: [insert text]"

Description: Align your response wording with the evaluator's scoring rubric.

Use: "Based on this scoring rubric [insert rubric], how can I improve the following response? [insert response]"



08. SCORING OPTIMIZATION

REDACTED