



## **Client Expectations: Conestoga Provincial Park Sustainability 2024**

Dear Project Client:

Thank you for participating as a client in our student projects. I hope the experience will be as enjoyable and rewarding for you as it is for the students. This letter addresses some frequently asked questions regarding the project. I hope it will clarify your role and expectations and minimize any potential misunderstandings.

**Q: What is the Systems Project?**

A: The Systems Project is a mandatory component of the CAD programs within the School of Applied Computer Science and Information Technology. The project involves a group of three students. Each student is required to collaborate within a group to develop a functional web application that fulfills their client's requirements.

**Q: What fees are charged?**

A: There is no fee charged for the work completed as part of the Systems Project course requirement.

**Q: What expectations should I have as a client?**

A: You should anticipate spending some time with the students throughout the project to help them develop the specifications, as you are the business expert. The completed project should be considered a prototype system. Additionally, one of the student group's responsibilities is to manage the project's scope to ensure the application can be completed within the term. This may result in a system that does not meet all of your needs.

**Q: What are the project deliverables to the client?**

A: You will receive a fully functional copy of the system, including source code, database, executable code, and documentation. This will enable you to maintain the system in the future, even if the original students are no longer available.

**Q: Who owns the application system that is developed by the students?**

A: The college acknowledges that students may create intellectual property as a natural outcome of the educational process. The college's role is to provide an educational environment that supports student learning. Students retain the copyright to the materials they produce. Generally, the college does not claim ownership of any intellectual properties created by students unless the student was compensated as an employee for the creation of the work or if the creation required extensive use of college resources.

Conestoga College is not liable for any intellectual property or copyright matters related to these projects. Should a legally binding agreement be required, the Office of Research should be involved. Please note that projects requiring such agreements may not be suitable for student projects and may be referred to the Office of Research for potential future partnership.

**Q: Can I expect to implement the system in my business environment?**

A: We expect the students to grant a restricted license to the client, allowing them to establish a copy of any required database and as many copies of the system as needed to access this single database over a network (for a multi-user system). If the client wishes to make additional installations in other offices or include the system as part of a saleable product, a fair arrangement should be made with the student group for these additional licenses.

**Q: What if I want to continue development of the system after the end of term?**

A: Since this work will occur after the course requirement period ends (i.e., in May or June), it is not covered under the Systems Project. Throughout the project, we hope you will establish a good working relationship with one or more members of your student team. At this point, you may wish to continue development on a fee-for-service or other contractual basis with the original students or with your own staff.

I hope this letter addresses some of the questions you may have had with respect to acting as a client for our students. If you have any further questions or concerns, please do not hesitate to email coordinator: Liz Stacey [lstacey@conestogac.on.ca](mailto:lstacey@conestogac.on.ca) or Randall Kozak [rkozak@conestogac.on.ca](mailto:rkozak@conestogac.on.ca).

Clients, by participating in this activity, the client confirms they have read this document, and accept all risks and conditions related to the proposed student project.

Signature:  Date: 25 May 2024

Students Please upload onto dropbox under Name of Project.

Thank you for Supporting our students in the School of Applied Computer Science and IT.

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