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## Panel Descriptions

### Initial Program Window

**Prager Book Inventory Program**

Database Options Help

BookNbr	Title	ISBN	Location	Price	Status
AJM_17012756...	Advanced Oracle PL/Sql: Programming With Packages	1565922387	74	23.38	Sold
AJM_17012671...	AS/400 Application Development With Visualage for Smalltalk	0135204534	83	10.76	Sold
0000001	Basic Mathematics for Aviation		1	7.63	Sold
AJM_17012756...	Beginning OOA & D	1961001339		8.49	Sold
AJM_17012756...	C++ How to Program	0131173340	83	0	For Sale
AJM_17012668...	C++ The Complete Reference	0078816548	83	0	For Sale
AJM_17012670...	Java Programming With Corba	0471247650	73	0	For Sale

Get Prices - No ISBN Pricing Results Changes Half.com Customer Info Invoice Custom Listing Sites Tab Mapping Import Search

Book Detail Export Upload Catalogs Accounting Canned Text UID & Password Maint Status & Log

Lookup Info Copy Info Get Prices Add Update Relist Delete Shopping Cart Clear Exit (F3)

ISBN: 1961001339 Location:  Status: ☐ For Sale ☐ Hold ☒ Sold ☒ Update Indicator

Title: Beginning OOA & D

Author: Liberty, Jesse ☐ Signed by Author

Illustrator:  ☐ Signed by Illustrator

Publisher: Wrox Press 03/1998 Place:

Size:  Year:  Cost\*: 0.50 Price: 8.49

Book #: AJM\_1701275679 Invoice:  Number of copies: 1

Description: Fine. No dust jacket Beginning. Later printing. 400 p. ; 9.28" x 1.00" x 7.29". Canned Text: minimal ex-lib

Binding: Trade PB Condition: Fine Jacket: None as Issued Type:  Edition:

Catalog: Computers and Information Technology

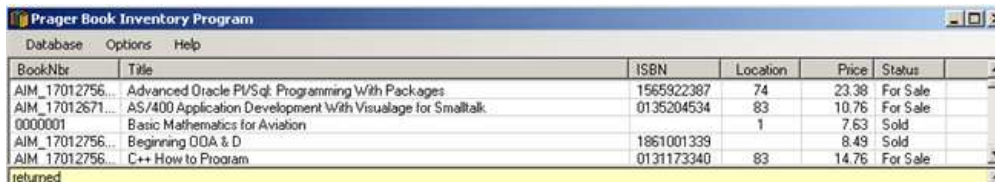
Keywords: Nonfiction Object-oriented programming (computer science) Private Notes\*:

Date Added: 09/09/2004 1:18 PM Date Last Updated:

Figure 1. This is a screen shot of the *only* window of the program. All panels are in this one window with tabs used to navigate from function to function.

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### Database Panel



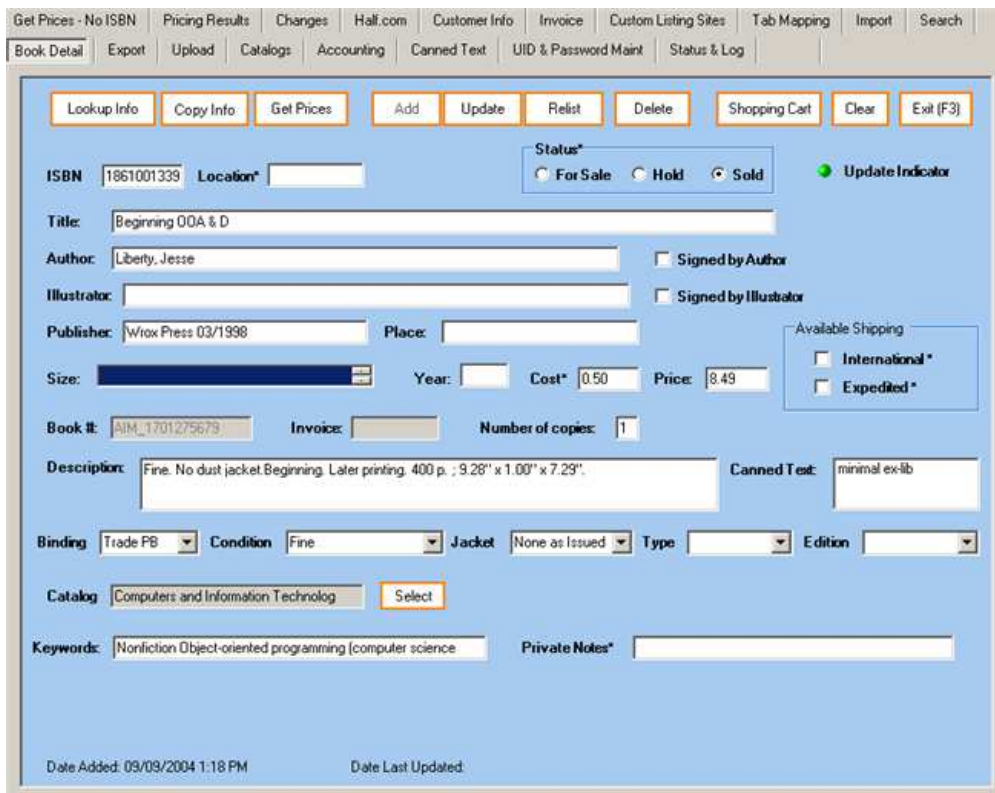
BookNbr	Title	ISBN	Location	Price	Status
AIM_17012756...	Advanced Oracle PL/Sql: Programming With Packages	1565922387	74	23.38	For Sale
AIM_17012671...	AS/400 Application Development With Visualage for Smalltalk	0135204534	83	10.76	For Sale
0000001	Basic Mathematics for Aviation		1	7.63	Sold
AIM_17012756...	Beginning OOA & D	1861001339		8.49	Sold
AIM_17012756...	C++ How to Program	0131173340	83	14.76	For Sale

Figure 2. This is the Database Panel. It contains the most common and needed information "in a nutshell". The fields automatically resize themselves to accommodate the longest field, such as the title. By clicking on an entry anywhere in the row, the record detail is populated to the Detail Panel shown in Figure 3. The highlighted row indicates which is the current record. By selecting any row, you will populate the Detail Panel (discussed next). If you want to sort the data shown, click on the column title (BookNbr, Title, etc.).

You can also reorder the columns by dragging the column title horizontally, or sort any of the columns by clicking the title of the column (eg BookNbr) once for ascending sequence and again for descending sequence (or visa versa). This is not maintained between executions of the program.

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## Detail Panel



Get Prices - No ISBN Pricing Results Changes Hall.com Customer Info Invoice Custom Listing Sites Tab Mapping Import Search

Book Detail Export Upload Catalogs Accounting Canned Text UID & Password Maint Status & Log

Lookup Info Copy Info Get Prices Add Update Relist Delete Shopping Cart Clear Exit (F3)

ISBN: 1861001339 Location:  Status: ☐ For Sale ☐ Hold ☒ Sold Update Indicator

Title: Beginning OOA & D

Author: Liberty, Jesse ☐ Signed by Author

Illustrator:  ☐ Signed by Illustrator

Publisher: Wrox Press 03/1998 Place:

Size:  Year:  Cost\*: 0.50 Price: 8.49 Available Shipping: ☐ International\* ☐ Expedited\*

Book #: AIM\_1701275679 Invoice:  Number of copies: 1

Description: Fine. No dust jacket. Beginning. Later printing. 400 p. ; 9.28" x 1.00" x 7.29". Canned Text: minimal ex-lib

Binding: Trade PB Condition: Fine Jacket: None as Issued Type:  Edition:

Catalog: Computers and Information Technolog

Keywords: Nonfiction Object-oriented programming (computer science) Private Notes\*:

Date Added: 09/09/2004 1:18 PM Date Last Updated:

Figure 3. This shows the detail panel. All of the information contained in the database record is displayed in this panel. If any of the information is blank, it is not carried on the database and may be added to the record using this screen. There is hover-help (move your mouse over the control and let it sit for a few seconds) for each of the buttons with icons on them. The boxes containing binding, condition, etc are what are combo-boxes. If you don't like what you see in the list, add your own verbage. For instance, if you use different verbage for Condition, just enter it in the top of the list and it will be carried with the record to the database.

Each of the buttons with pictures on them serves a particular purpose. By holding your mouse over the button, a text message will appear describing the purpose of that button. This is called "hover-help". Each button is as follows:

- Binoculars - search internet for book information and populate the detail panel with what's returned, using the ISBN in the box below it.
- Dollar sign - get pricing information from the internet using the ISBN entered in the box below it.
- Up and down arrows - transfers title and author to the "Get Prices - No ISBN" panel and goes to the internet for prices.
- Plus sign - add a book to inventory; you have an option of how many copies you want added, each will automatically have a different book number (which is the key).
- Up arrow - update the current record in the Detail panel to the database
- Green or Red dot - indicates that this record has been modified (red dot) and needs to be updated. Green dot indicates no changes have been made.
- Magnifying glass over page - use this to Print Preview what is in the Database panel
- Printer - print the contents of the database panel
- Red X - delete the record in the Detail panel
- Shopping Cart - take the book in the Detail Panel and place the relevant information in the Shopping Cart to be passed to the Invoice Program.
- Printer - prints the contents of the Database panel
- Broom - clear the Detail Panel
- Door - Exit the program

Notice that some of the fields have an asterisk (\*) next to them... this means that if you click on the label (Cost for instance), that value is "frozen" or becomes a "sticky" so you don't have to re-enter it each time.

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## Status Panel

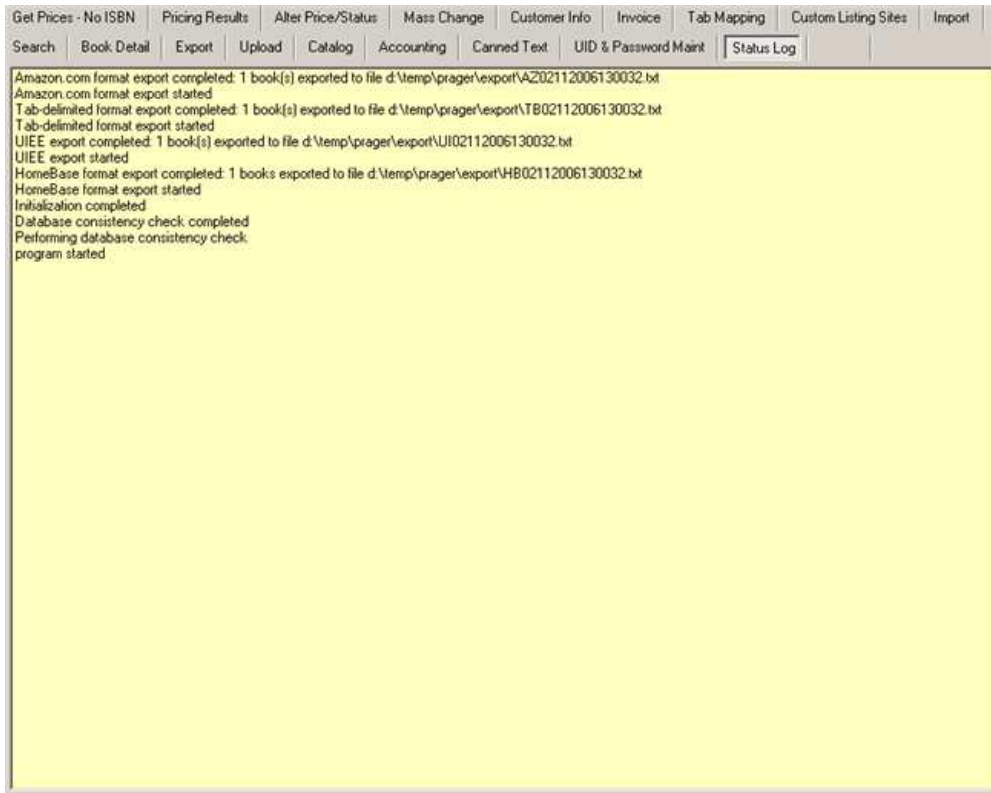


Figure 4. This is the Status Panel, where progress is indicated. Note that the most recent action is at the top of the list, known as a "push-down stack".

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## Search Tab

The Search Tab interface includes the following sections:

- Display Criteria:** Radio buttons for ☒ show All, ☐ show only For Sale, ☐ show only Sold, ☐ show only Hold, and ☐ show Catalog. A text input field is next to the last option.
- Incremental Search Selection:** Input fields for ISBN, Title, Author, and Book #. A **Reset** button is located to the right.
- Inclusive Search:** Two rows of search criteria. Each row starts with "where" followed by a dropdown menu (currently showing "Book Number"), a comparison operator dropdown (currently showing "is equal to"), and a text input field. The first row is followed by "...". To the right are buttons for **Search**, **Print Preview**, and **Print**.
- Results:** A message at the bottom left states "0 books returned from this search".

Figure 5. This tab allows you to control what is displayed in the Database Panel. It consists of three parts:

- By checking any or all of the three checkboxes in the **Display Criteria** group, you can limit your display to only books For Sale, Sold, On Hold or within a certain Catalog.
- In the group **Individual Search Selection**, you can search for a particular book by entering the pertinent search data for ISBN, title, author or book number. As you enter the data, you will notice that the Database Panel will change with each character entered (called a drill-down search!).
- The third group called **Inclusive Search** gives you much latitude in what you are searching for. Almost any field in the database can be search on, with four different types of compares (equal, not equal, less than and greater than) against the data entered in the text box to the right of the comparator. This text box handles wild cards (currently only an asterisk ( \* ) meaning "anything that follows" for the equal and not equal comparators.

The results of the selections will control what is displayed in the Database Panel, from where any book can be selected for expansion in the Detail Panel.

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## Pricing Results

Get Prices - No ISBN	Pricing Results	Alter Price/Status	Mass Change	Customer Info	Invoice	Tab Mapping	Custom Listing Sites	Import
Search	Book Detail	Export	Upload	Catalog	Accounting	Column Display	Canned Text	

Results from Pricing Lookup

Half.com	\$0.75
Half.com	\$0.90
Amazon Marketplace	\$0.90
Amazon Marketplace	\$0.90
Abebooks	\$1.00
eBay Stores	\$1.06
Amazon Marketplace	\$1.85
Barnes & Noble BookQuest	\$1.99
ValoreBooks	\$3.00
Amazon Canada Marketplace	\$1.05
Amazon UK Marketplace	\$2.40
Amazon Japan Marketplace	\$4.34
Amazon France Marketplace	\$3.32
Amazon UK Marketplace	\$6.71
Amazon Germany Marketplace	\$4.17
Amazon Germany Marketplace	\$83.65
Amazon UK Marketplace	\$118.78

List Price (New): \$34.95  
Average price: \$13.93

Figure 6. This is the Pricing Lookup tab. When adding a book, if the Option "Auto Pricing Lookup" is checked, pricing information is also returned, saving you a trip to another web-site; you can also get the latest pricing information from AddAll.com by clicking on the Check Prices button.

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## Get Prices - No ISBN

Figure 7. This is the actual website for AddALL.com. Just fill in the Author, Title and/or Keyword and click on the Find the Book button, and you will get the results in this window. This is used when you don't have an ISBN to do a pricing lookup. **You can also do this automatically by having Title and Author filled in in the Detail Panel and clicking the green AddALL button.**

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## Import

Figure 8. This is the Import tab. It is used to import files into the database and export files to the various listing services.

- Importing is usually only done once, at the initial startup of the program.
- Pressing the browse button allows you to pick and choose the file to import or export.
- Export options control what is exported, either All of the books on file (typically used for a purge and replace) or only those from the last time exported.
- An indication of file processing progress is indicated by Records Processed.
- Duplicate keys can cause a problem in the database; therefore, you are given a choice as what to do when one is encountered. Reject the record is the default.

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## Export

Figure 9. This is the Export tab. It is used to import files into the database and export files to the various listing services.

- Pressing the browse button allows you to pick and choose the file to export.
- Export options control what is exported, either All of the books on file (typically used for a purge and replace) or only those from the last time exported.
- The User ID field is used in the export file headers to identify your records to the listing service. You may change it for each exported file (ie. if you have different userids for different listing services, then you can change the User ID here for each).

## Alter Price/Status and other changes



The screenshot shows a web-based application interface with a menu bar at the top containing: Get Prices - No ISBN, Pricing Results, **Changes**, Hall.com, Customer Info, Invoice, Custom Listing Sites, Tab Mapping, Import, Search, Book Detail, Export, Upload, Catalogs, Accounting, Canned Text, UID & Password Maint, and Status & Log.

The main content area is divided into two primary sections:

- Change Prices:**
  - Type of change?** with radio buttons for ☐ Increase Prices, ☐ Decrease Prices, and ☐ Absolute amount.
  - Change which books?** with radio buttons for ☐ All Books, ☐ Price Range (with From and To input fields), ☐ Book Numbers (with From and To input fields and "( Inclusive )" text), and ☐ Catalog (with an input field).
  - Change by?** with radio buttons for ☐ Amount and ☐ Percentage (with an input field).
  - A **Re-Price** button.
- Change Status ONLY:**
  - A **NOTE:** "Only those items selected in the Database Panel will be changed **when you click a button below.**"
  - Mark Status as:** with radio buttons for ☐ Sold, ☐ Hold, and ☐ For Sale.

Below these sections is a **Mass Changes** section:

- A **Warning!** box with red text: "ALL records in the database are subject to the changes you make in this section."
- Change the:** a dropdown menu showing Location, Publisher Location, Keywords, Jacket, and Cost.
- field in ALL records in the Database (select ONE field)**
- A **Change** button.
- from:** and **to:** input fields.
- NOTE:** "if you are changing a checkbox, the values are Y or N"
- Maximum length of this field is:** 0

Figure 10. This is the Alter Price/Status tab. It is used to:

- reprice all or a selection of the books in inventory or
- change the status of books in the inventory en masse (ie. to delete duplicate books on the listing services)

You have control of increasing or decreasing the prices, either all of the books or only those within a certain price range and either by amount or percentage. I found this task to be one of the most significant tasks missing from the inventory program I was using, and therefore added it. Although this can be accomplished in some of the listing services, it is much better to have it done in the inventory program, where you have total control over the results. The bottom of this panel allows you to make mass changes to selected fields in the Books database. For instance, if you are moving books from one shelf to another, this allows you to change the Location from say, location 35 to location 86 with one command. The warning is there because of the potential damage that could be done if you are not careful.

For instructions on how to change the status of books en masse, see [Delete Books from the Listing Service](#)

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## Catalogs

Figure 11. This is the Catalog Tab. Here you can import from an external file to create your catalog, or enter and/or delete catalog entries manually.

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## Accounting

Sales and Cost of Goods		Database Statistics
For year: 2006		For Sale: 36
<b>Sales:</b>	<b>Cost of Goods:</b>	Sold: 8
1st Qtr: \$64.42	1st Qtr: \$0.00	Hold: 0
2nd Qtr: \$0.00	2nd Qtr: \$0.00	Total Count: 44
2nd Qtr: \$0.00	3rd Qtr: \$0.00	Total Inventory Cost: \$19.50
4th Qtr: \$0.00	4th Qtr: \$0.00	Total Inventory Value: \$0.00
Total Sales YTD: \$64.42	Total Cost YTD: \$0.00	

Figure 12. This is the Accounting tab. You will find current data regarding the number of books For Sale, Sold, on Hold, etc. In addition, Year-to-Date sales statistics are also displayed. The update button allows a refresh of the contents of this panel.

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## Uploading

Figure 13. The Upload Tab, where you can upload to any or all of nineteen (19) listing services, plus 4 custom sites. In addition, you can do a Test Upload, which takes a file with one record (marked Sold) and attempts to upload it. This is used for testing the connection and login parameters. The purge/replace is used to indicate if this upload is to be used to do a purge/replace. It has the effect of changing the filename to place the word "purge" in it so the appropriate listing services will recognize this is a purge/replace.

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## Canned Text

Figure 14. This tab gives you the ability to have "canned text" in the description field when adding a book. Create a title for the text (which gets transferred to the button on

the detail panel above the Description field) and put your text in the box. Make sure you leave a space at the end so they don't run together.

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## Mapping

Figure 16. This is used during an import of a tab-delimited file. The program needs to know what columns in your file match to the items in the database. In that respect, you need to drag each column title (in the top box where "Item Number" is selected and drop it on the text-box that most closely relates to your column contents (as where "Item Number" is related to "Book Number". When you are done with all of the columns, press Continue to start the actual import.

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## Custom Sites

The screenshot shows a software window titled 'Custom Listing Sites'. It has a menu bar with options: Get Prices - No ISBN, Pricing Results, Changes, Hall.com, Customer Info, Invoice, Custom Listing Sites, Tab Mapping, Import, Search. Below the menu bar is a toolbar with buttons: Book Detail, Export, Upload, Catalogs, Accounting, Canned Text, UID & Password Maint, Status & Log. The main area contains four sections, each for a custom site:

- Custom Site 1:** Name: A1 Books, FTP Address: mkt.A1books.com, Directory: /data, File Format: UIEE, User ID: myUserID, Password: [masked]. A Save button is present.
- Custom Site 2:** Name: [empty], FTP Address: [empty], Directory: [empty], File Format: [dropdown], User ID: [empty], Password: [empty]. A Save button is present.
- Custom Site 3:** Name: [empty], FTP Address: [empty], Directory: [empty], File Format: [dropdown], User ID: [empty], Password: [empty]. A Save button is present.
- Custom Site 4:** Name: [empty], FTP Address: [empty], Directory: [empty], File Format: [dropdown], User ID: [empty], Password: [empty]. A Save button is present.

Figure 17. This feature allows you to pick and choose the listing sites to upload to. Just fill in the information and it will be carried forward where needed.

## Customer Information

The screenshot shows a software window titled 'Customer Information'. It has a menu bar with options: Get Prices - No ISBN, Pricing Results, Alter Price/Status, Mass Change, Customer Info, Invoice, Tab Mapping, Custom Listing Sites, Import. Below the menu bar is a toolbar with buttons: Search, Book Detail, Export, Upload, Catalog, Accounting, Column Display, Canned Text. The main area contains the following sections:

- Customer Data:** A table with columns: Name, Customer ID, Phone. There are Search and Clear buttons to the right.
- Billing Information:** Fields for Name, Address 1, Address 2, City, Province/State, Zip/Postal Code, and Country. There are buttons for Add Customer, Update Customer, Delete Customer, and Xfer Data to Invoice to the right.
- Shipping Information:** Fields for Name, Address 1, Address 2, City, Province/State, Zip/Postal Code, and Country. There is a checkbox labeled 'Same as Billing Info'.
- Other:** Fields for Phone, Alt. Phone, Group, Email, Contact, and Notes.

Figure 18.


## Invoices

Get Prices - No ISBN	Pricing Results	Changes	Half.com	Customer Info	Invoice	Custom Listing Sites	Tab Mapping	Import	Search
Book Detail	Export	Upload	Catalogs	Accounting	Canned Text	UID & Password Maint	Status & Log		

Invoice Nbr	Customer Nbr	Date	Sold To



Prager Booksellers

Change logo and address

PO Box 507  
Nine Mile Falls, WA 99026

Date: 02/26/2006

Invoice Nbr:

Bill To

Ship To

Payment Method: Amazon

Sold by:

Book Number	Title	ISBN	Price

Discounts: 0.00

Adjustments: 0.00

Shipping: 0.00

Order Total: 0

Tax/VAT: 0.00

Commission: 0.00

Payment:

Invoice Total: 0

Add Invoice

Update

Delete

Search

Print Preview

Page Setup

Print Invoice

Clear

Remove Item from Invoice

Figure 19.

**Panel Options**

Not yet available.

**Importing a file****Importing a HomeBase, UIEE or Tab-delimited format file**

**Prager Book Inventory Program**

Database Options Help

BookNbr	Title	ISBN	Location	Price	Status
0000001	Basic Mathematics for Aviation		1	7.63	Sold
17010000002	The Private Side of American History: Readings in Everyday Life	0155719653	1	27.63	For Sale
17010000003	Time Unguarded The Ironside Diaries 1937-1940		1	27.63	For Sale
17010000004	Faithful to Their Tribe and Friends: Samuel Black's 1829 Fort Nez Percé Report	0893015024	1	7.63	For Sale
17010000005	The Photographic History of the Civil War: The Navies		58	9.76	For Sale
17010000816	Collecting Processing and Germinating Seeds of Wildland Plants	0881920576	24	123.76	For Sale
17010000054	Seasons of My Heart: A Culinary Journey Through Oaxaca, Mexico	0345425360	66	16.98	For Sale

Get Prices - No ISBN Pricing Results Changes Half.com Customer Info Invoice Custom Listing Sites Tab Mapping Import Search

Book Detail Export Upload Catalogs Accounting Canned Text UID & Password Maint Status & Log

Import a data file

☒ HomeBase format  
☐ UIEE format  
☐ Tab-delimited format

Filename: D:\Upload\Prager\Sample File to Import.txt **Browse**

☐ Delete all books first?  
☐ Do not import books with a Status of 'Sold'  
☐ Flag these records to be exported

**Import**

Records Processed: 44  
Records rejected:

What do you want to do with duplicate keys?

☐ Replace record in database  
☐ Reject the record being imported  
☒ Create a new key using next highest **existing numeric key**

Importing a file is the first thing after installation that should be done, unless you are starting from the beginning or don't have a file in the correct format.

The steps to import are as follows:

1. Use the Browse button to find the filename, which once selected appears in the text box to the left of the button. I strongly suggest using the Browse button to avoid errors in spelling, etc.
2. Select the format of the input data, either HomeBase or UIEE format.
3. If you want to delete all of the books currently in inventory (purge), for instance if you want to delete all of the books from the Sample File to Upload, then check the box "Delete all books first?". You will be asked to confirm that you want to delete all of them.
4. Click on the Import button.

NOTE: records imported using a UIEE format that have a status of "Withdrawn" (XB code = 5) are not imported.

If you have records that have duplicate keys (Book Numbers), you have three choices as noted in the figure above. The "create a new key..." option is the default.

That's all there is to it! You will see each record number being processed, which indicates everything is progressing normally. However, since there is an index being created on the database, imports of a large number of records may be very slow. This is normally a one time issue, so have patience.

### Importing a tab-delimited format file

Importing a tab-delimited file starts out with the steps above for a HomeBase or UIEE file, but when you have tab-delimited checked, the screen above in Figure 16 appears. The panel at the top of Figure 16 shows the column titles that were found when the file was read. You have to take these titles and match them up with the titles in the database (listed to the right of each textbox).

Use the Windows **drag-and-drop** feature to accomplish selection from the top box where your titles are listed and drag it into the appropriate text box below.

Do this for all of the column-titles you can, then click the "Continue" button. **Note: Book Number, Title and Price are required fields.** All others are optional; however, it makes more work for you if you have to go back later on and fill in each record, **one at a time!**

## Adding a book manually

### Check Options

When adding books to the database, you have control of the Book # field. This is the key in the database, which must be unique. There are two ways you can enter this information:

1. In the Options drop-down menu (see figure above), there is an option for Auto Numbering. When this option is selected (as evidenced by the check by the Auto



Numbering field) the Book # field is disabled (greyed-out) and the number is automatically generated by adding 1 to the last number on file. This field is updated when the Add button is clicked. Note: when using Auto-Numbering, the number will automatically be expanded to 10 digits by padding on the left with zeros.

2. If you choose to enter your own numbers, do not check Auto Numbering, in which case the field is enabled to allow you to enter the Book number. Remember, this number **must be unique**

### Adding the book...

To add a book manually for when you don't have the ISBN requires the following steps:

1. Click on the Clear button to clear the Detail panel of prior data (failure to do this will result in the prior data being carried forward to the current book being added)
2. Enter the ISBN in the text box and click on Lookup ISBN . This requires an internet connection for the program to be able to find the book information on the internet. It takes a few seconds for the data to appear, automatically being populated in the Title, Author, Publisher text boxes depending on what was found. If the Auto Pricing Lookup Option was checked, any pricing information is displayed in the [Pricing Lookup](#) task panel. If you have a barcode scanner, just click on the textbox for ISBN and scan the book's ISBN with your scanner. The ISBN will automatically be decoded and placed in the ISBN textbox.
3. Now, enter the data, checking the appropriate boxes for Binding, Condition, etc. into the appropriate spots in the Detail Panel. If you don't like the default selections in Binding, Condition, etc., you can enter your own data in the selected box rather than using the down arrow. The drop-down boxes for Binding, Condition, Jacket, Type and Edition allow you to enter your own text if you don't like what you see in the list. But, if you don't use the supplied condition, some data being sent to some of the listing services (namely Amazon.com) will not be translated correctly (you will be warned). If there is no Condition listed, it will default to "Good".
4. If you want to have canned text, which makes it more easier to add repetitive text to the description field, go to the [Canned Text](#) tab, fill out the title and text and then click on the buttons. You can have up to five different canned texts. The limit of the Description is 500 characters.
5. To enter this book into a catalog, press the Attach button next to the Catalog entry box; the Catalog tab will open, where you can select a catalog. The selection you make will be populated to the Catalog entry automatically. **Do not try to add catalog entries in this box;** you must go to the [Catalog Task](#) tab to make any additions or deletions to the catalog file.
6. Private Notes **do not** get exported to the listing services, they only appear in the database.
7. Once you have the author and title entered, you can automatically pass this to AddALL.com by clicking on the green AddALL button. This will automatically go to AddALL for pricing as seen in figure 33 below.

Since you don't have an ISBN, a good place to get relative pricing information is AddALL.com. On the AddALL.com tab, you will find a mini web browser window. Simply enter the information of Author and Title and press Find the Book. Wait a few seconds and you will get pricing info for out-of-print books listed on this site. Nifty, huh?

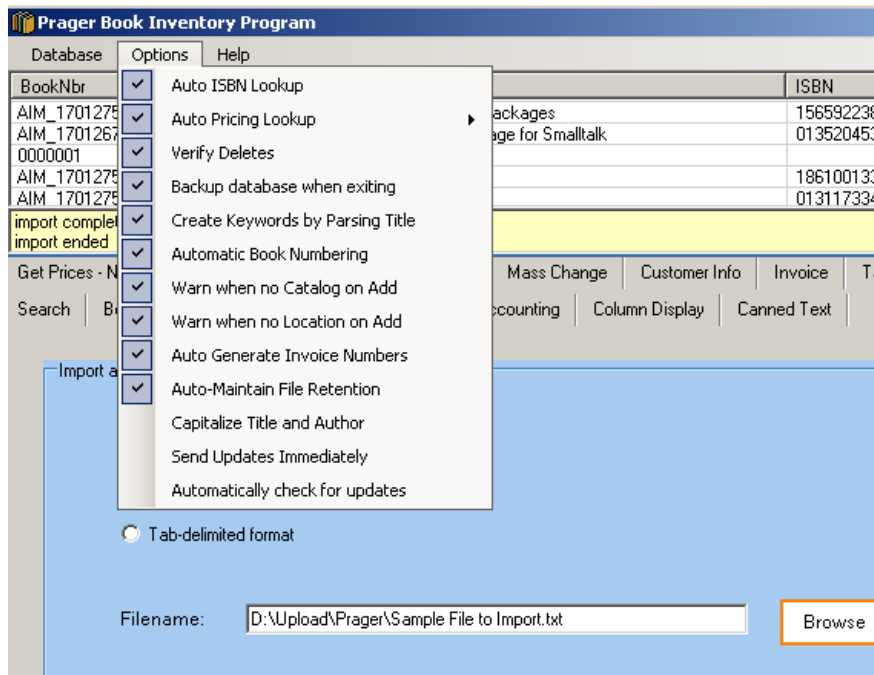
When you get your results back, you can scroll to find exactly what you are interested in. When you are finished, simply right-click on the AddALL mini-browser window and a menu will appear, allowing you to go **back** to the beginning to do another search.

Finally, when you are satisfied all of the data is correct, simply press the Add button. Enter the **total number of copies you have to add** in the window next to the Add button and it will clone that many of copies.

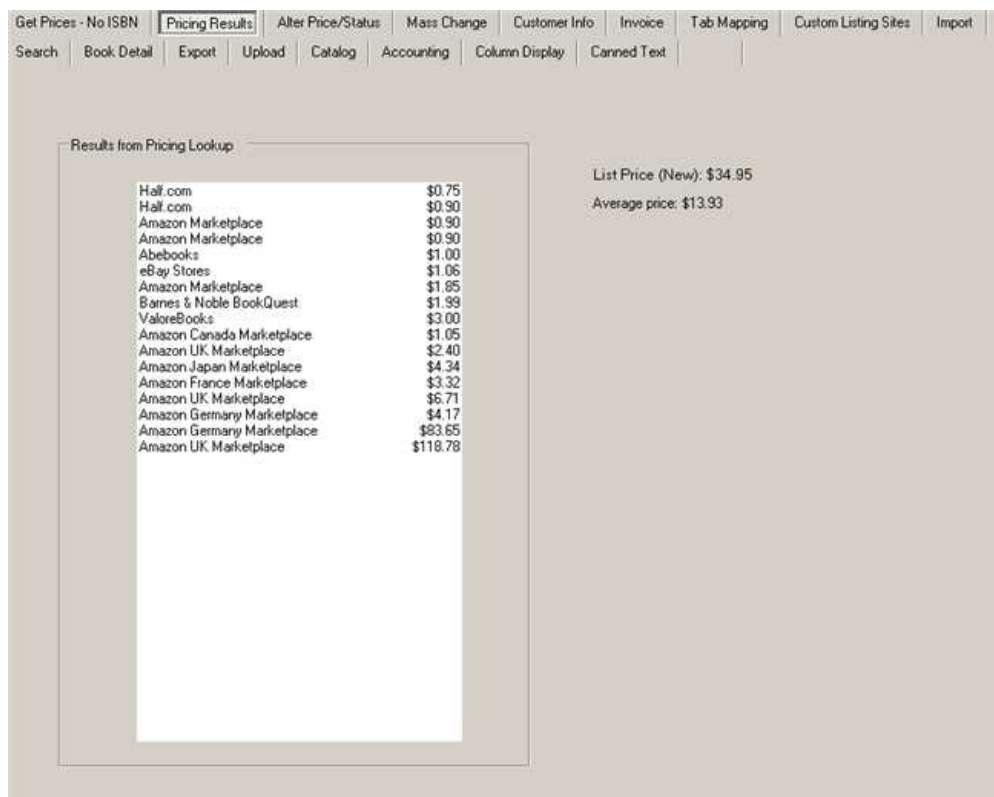
There is also a **Relist** button which will only work when the book's status is Sold. It's function is to allow the book to be relisted if it is returned, etc. The book will have a new Book Number (which is the key into the database) and will be marked For Sale. Otherwise, it is an exact duplicate of the book that was sold but being returned.

## Using Auto Price Lookup

### Checking Options



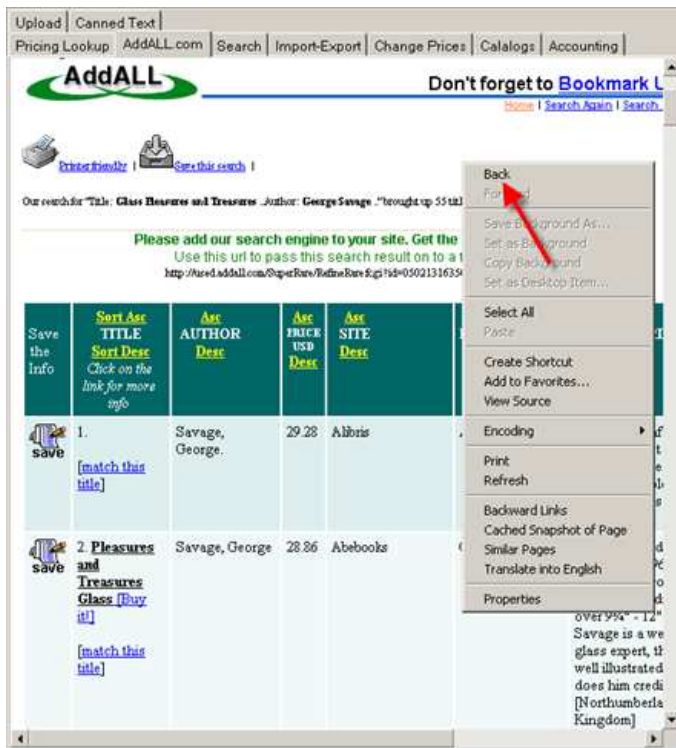
In the Options menu, there is a menu check-box for Auto Pricing Lookup. You have two choices: Consolidated and Expanded. Consolidated is a very short list; Expanded is a much longer list. It depends on how much detail you want to assist you in pricing your books. Both take about the same amount of time to retrieve from the internet.



When you add a book, while the Inventory Program is going out and looking for book information it is also looking for pricing information (assuming the Option is checked). The list price is returned if available, along with a representation of prices from many online venues. Use the prices as a guide for your own pricing of the book just entered.

You can also check prices to see if they have changed by selecting a book from the Database Panel, which places the detail information in the Detail Panel. Then click on the Pricing button (the green \$). The results will appear on that tab as shown above.

Or, if you don't have an ISBN, click on the green AddALL button and the information in the Title and Author fields will be sent to AddALL.com with the results displayed as in the figure below.



Prager, Software

## Prager Book Inventory Program

Thank you for choosing this program to handle your book inventory needs. We are hopeful that you will find all your questions answered in this Help file.

Make sure you look at the [tutorial](#) - it will save you lots (and we mean lots) of time in the future.

Please [email](#) any questions, comments or suggestions you might have. We might not act on all of the suggestions, but you can be assured we will seriously consider them, and you will get an email response as to what our thoughts were concerning your suggestion and comments. Needless to say, all questions will be promptly answered as soon as practicle (we might have to research the question, so it may take some time).

Enjoy working with this program; we hope it meets your needs.

Prager, Software

### Deleting a book from the database

Prager Book Inventory Program						
Database Options Help						
BookNbr	Title	ISBN	Location	Price	Status	
AIM_17012756...	Advanced Oracle PL/Sql: Programming With Packages	1565922387	74	23.38	For Sale	
AIM_17012671...	AS/400 Application Development With Visualage for Smalltalk	0135204534	83	10.76	For Sale	
0000001	Basic Mathematics for Aviation		1	7.63	Sold	
AIM_17012756...	Beginning OOA & D	1861001339		8.49	Sold	
AIM_17012756...	C++ How to Program	0131173340	83	14.76	For Sale	

The Database Panel

## How to delete a book from your database

Prager Book Inventory Program						
Database Options Help						
BookNbr	Title	ISBN	Location	Price	Status	
AIM_17012756...	Advanced Oracle PL/Sql: Programming With Packages	1565922387	74	23.38	Sold	
AIM_17012671...	AS/400 Application Development With Visualage for Smalltalk	0135204534	83	10.76	Sold	
0000001	Basic Mathematics for Aviation		1	7.63	Sold	
AIM_17012756...	Beginning OOA & D	1861001339		8.49	Sold	
AIM_17012756...	C++ How to Program	0131173340	83	0.	For Sale	
AIM_17012668...	C++ The Complete Reference	0078816548	83	0.	For Sale	
AIM_17012670...	Java Programming With Corba	0471247650	73	0.	For Sale	

Get Prices - No ISBN	Pricing Results	Changes	Half.com	Customer Info	Invoice	Custom Listing Sites	Tab Mapping	Import	Search
Book Detail	Export	Upload	Catalogs	Accounting	Canned Text	UID & Password Maint	Status & Log		

Lookup Info	Copy Info	Get Prices	Add	Update	Relist	Delete	Shopping Cart	Clear	Exit (F3)
-------------	-----------	------------	-----	--------	--------	--------	---------------	-------	-----------

ISBN	1861001339	Location*		Status*	<input type="radio"/> For Sale <input type="radio"/> Hold <input checked="" type="radio"/> Sold	<input checked="" type="checkbox"/> Update Indicator	
Title:	Beginning OOA & D						
Author:	Liberty, Jesse			<input type="checkbox"/> Signed by Author			
Illustrator:				<input type="checkbox"/> Signed by Illustrator			
Publisher:	Wrox Press 03/1998	Place:					
Size:		Year:		Cost*	0.50	Price:	8.49
Book #:	AIM_1701275673	Invoice:		Number of copies:	1	Available Shipping <input type="checkbox"/> International * <input type="checkbox"/> Expedited *	
Description:	Fine. No dust jacket. Beginning. Later printing. 400 p.; 9.28" x 1.00" x 7.29".					Canned Text:	minimal ex-lib
Binding	Trade PB	Condition	Fine	Jacket	None as Issued	Type	
Catalog	Computers and Information Technology			<input type="button" value="Select"/>			
Keywords:	Nonfiction Object-oriented programming (computer science)			Private Notes*			
Date Added: 09/09/2004 1:18 PM      Date Last Updated:							

If you remember, selecting any row in the Database Panel (see Figure 14) will populate the Detail Panel as shown in Figure 15. All of the fields in the record have been populated. Now, verify that this book is the one to delete and press the Delete button. If you have checked Options -> Verify Deletes, a message box will appear asking you to verify the action. I *strongly recommend* using this option for obvious reasons!

**Note that this does NOT delete the book(s) from the listing service! It only deletes from your database; to delete from the listing service, you only have to mark the book as 'Sold'**



In addition, you can do mass deletes. Just select each book that you want to delete in the Database Panel and click Delete (the red x). If you have Verify Deletes checked, you will be asked to verify the delete *for each book*.

Oh, by the way, once deleted, it's gone forever! The only way to get it back is to restore the database from a previous backup.

## Updating book details



**Prager Book Inventory Program**

Database Options Help

BookNbr	Title	ISBN	Location	Price	Status
AJM_17012756...	Advanced Oracle PL/Sql: Programming With Packages	1565922387	74	23.38	Sold
AJM_17012671...	AS/400 Application Development With Visualage for Smalltalk	0135204534	83	10.76	Sold
0000001	Basic Mathematics for Aviation		1	7.63	Sold
AJM_17012756...	Beginning OOA & D	1961001339		8.49	Sold
AJM_17012756...	C++ How to Program	0131173340	83	0.	For Sale
AJM_17012668...	C++ The Complete Reference	0078816548	83	0.	For Sale
AJM_17012670...	Java Programming With Corba	0471247650	73	0.	For Sale

Get Prices · No ISBN Pricing Results Changes Half.com Customer Info Invoice Custom Listing Sites Tab Mapping Import Search

Book Detail Export Upload Catalogs Accounting Canned Text UID & Password Maint Status & Log

Lookup Info Copy Info Get Prices Add Update Relist Delete Shopping Cart Clear Exit (F3)

ISBN: 1961001339 Location:  Status\* ☐ For Sale ☐ Hold ☒ Sold ☒ Update Indicator

Title: Beginning OOA & D

Author: Liberty, Jesse ☐ Signed by Author

Illustrator:  ☐ Signed by Illustrator

Publisher: Wrox Press 03/1998 Place:

Size:  Year:  Cost\*: 0.50 Price: 8.49

Book #: AJM\_1701275673 Invoice:  Number of copies: 1

Description: Fine. No dust jacket. Beginning. Later printing. 400 p. ; 9.28" x 1.00" x 7.29". Canned Text: minimal ex-lib

Binding: Trade PB Condition: Fine Jacket: None as Issued Type:  Edition:

Catalog: Computers and Information Technolog

Keywords: Nonfiction Object-oriented programming (computer science) Private Notes\*:

Date Added: 09/09/2004 1:18 PM Date Last Updated:

To update any of the book details, select the book from the Database Panel and make changes to any field *except* the Book # field (that is the database key and will not allow changes). Click Update; the database now has the updated information. Note that you can only update a book if it's status is For Sale. If you need to relist the book because it was returned, etc., you can use the Relist button. This only works if the book has a status of Sold; if you are supplying your own book numbers, the Book # text box becomes enabled so you can enter a different book number (NOTE: if you use the same number, the system will crash!) The "Date Last Updated" field will reflect the current date and time of the update.

### Mass changes



The screenshot shows two panels from a software application. The top panel is titled 'Change Prices' and contains the following options:

- Type of change?**
  - ☐ Increase Prices
  - ☐ Decrease Prices
  - ☐ Absolute amount
- Change which books?**
  - ☐ All Books
  - ☐ Price Range: From:  To:
  - ☐ Book Numbers: From:  To:  (Inclusive)
  - ☐ Catalog:
- Change by?**
  - ☐ Amount
  - ☐ Percentage:
- Re-Price** button

The right panel is titled 'Change Status ONLY' and contains:

- NOTE:** Only those items selected in the Database Panel will be changed **when you click a button below.**
- Mark Status as:**
  - ☐ Sold
  - ☐ Hold
  - ☐ For Sale

The bottom panel is titled 'Mass Changes' and contains:

- Warning!** ALL records in the database are subject to the changes you make in this section.
- Change the:** A dropdown menu with options: Location, Publisher Location, Keywords, Jacket, Cost.
- field in ALL records in the Database (select ONE field)**
- Change** button
- from:**  **to:**
- NOTE:** if you are changing a checkbox, the values are Y or N
- Maximum length of this field is:** 0

If you want to only change the Status of your books, use this panel. This is used when you have duplicate books on a listing service and you need to mark them as "Sold" which will cause the listing service to drop the books from their inventory.

For instructions on how to change the status of books en masse, see [Delete Books from the Listing Service](#)

You can also make "mass" changes to **every book in the database** by supplying the information used to find the books that match your criteria. Simply select the field in the "Change the" box and fill in the "from" and "to" fields. On checkboxes, such as Expedited Shipping and Int'l Shipping, the database may carry a "Null" value rather than the customary 'Y' or 'N'. If your changes do not appear to work, try the change again with the following:

- set the 'from' field to **NULL**
- set the 'to' field to either **N** or **Y** as you choose

[back to top](#)

## Backing up the database

### Initial Setup for Backup/Restore

The screenshot shows the 'Prager Book Inventory Program' interface. The 'Database' menu is open, showing options: Backup, Restore, Setup, Exit, and F3. The 'Setup' option is selected, opening a sub-menu with the following options:

- Delete Database
- Days Retention:  (A red arrow points to this field)
- Backup Path:
- Delete Books Table
- Delete Catalog Table
- Delete Customer Table
- Delete Invoice Table
- Server Location:

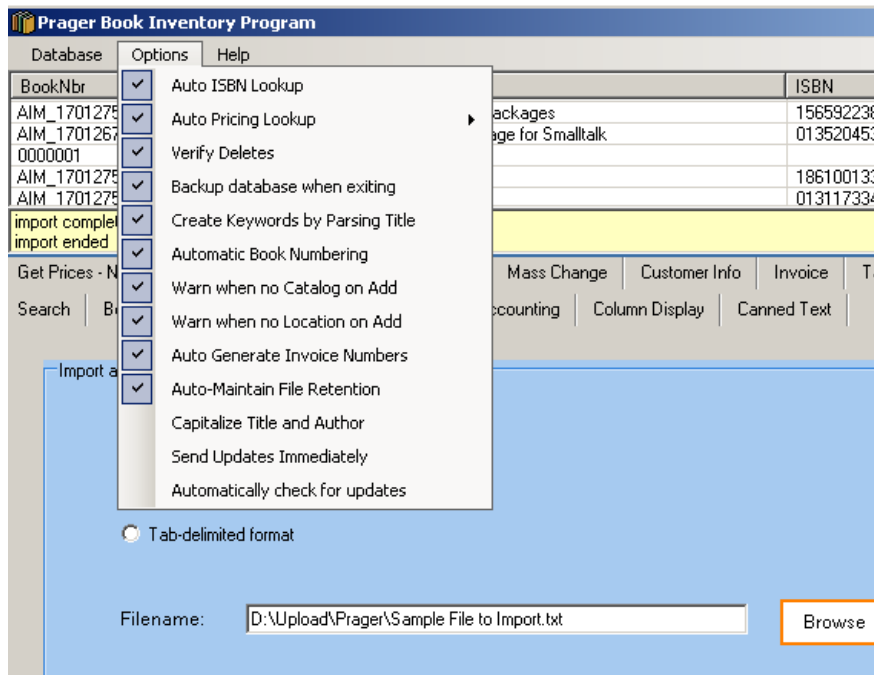
The background shows a table of books with columns for ISBN and Title. The title 'ced Oracle PL/Sql: Programming With Packages' is visible multiple times. At the bottom, there are buttons for 'Add', 'Update', 'Relist', and 'Delete', and a 'Status\*' section with radio buttons for 'For Sale', 'Hold', and 'Sold'.

By setting the options in Database->Setup, you can control where the backups go and for how many days to keep each file.

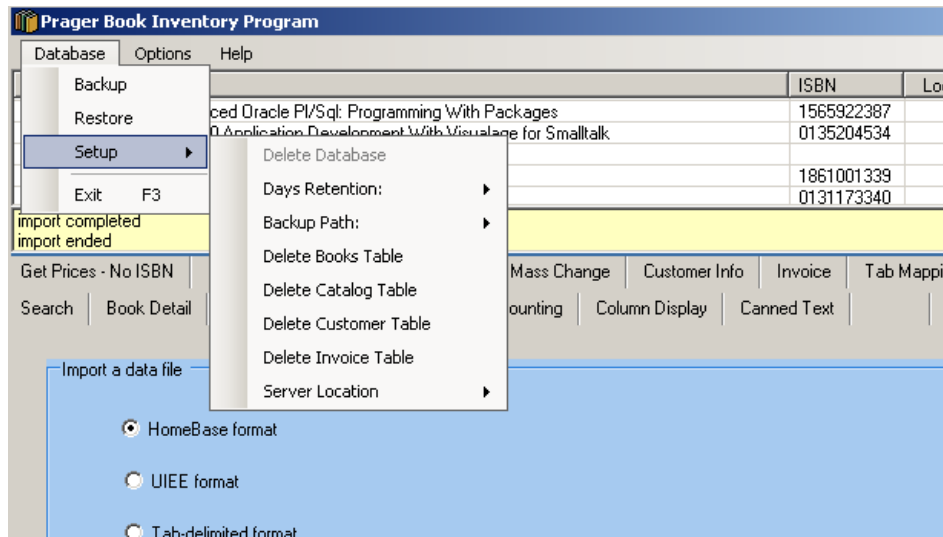
### Backing up the database

There are 2 ways to backup the database:

1. by clicking on Options->Backup database when exiting as shown in the following figure...



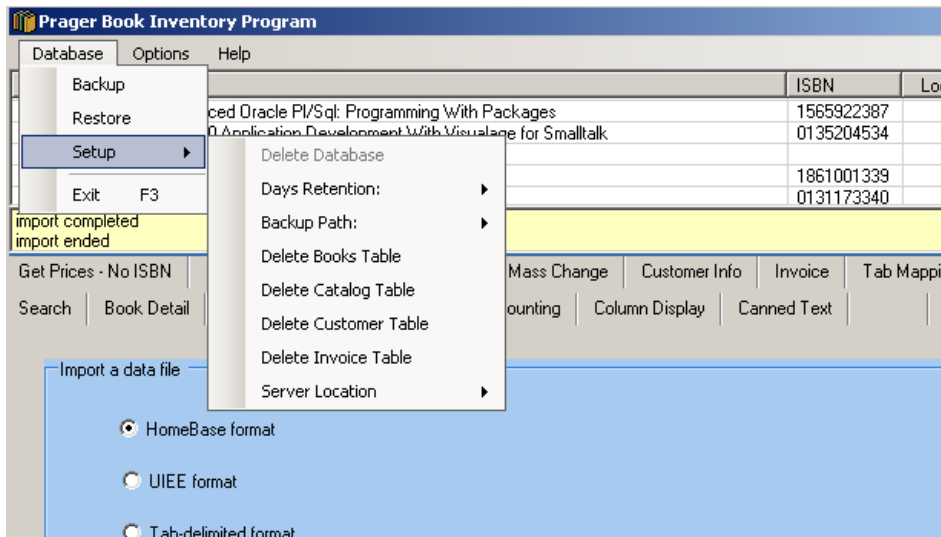
or 2. by clicking on Database->Backup as shown in the figure below.



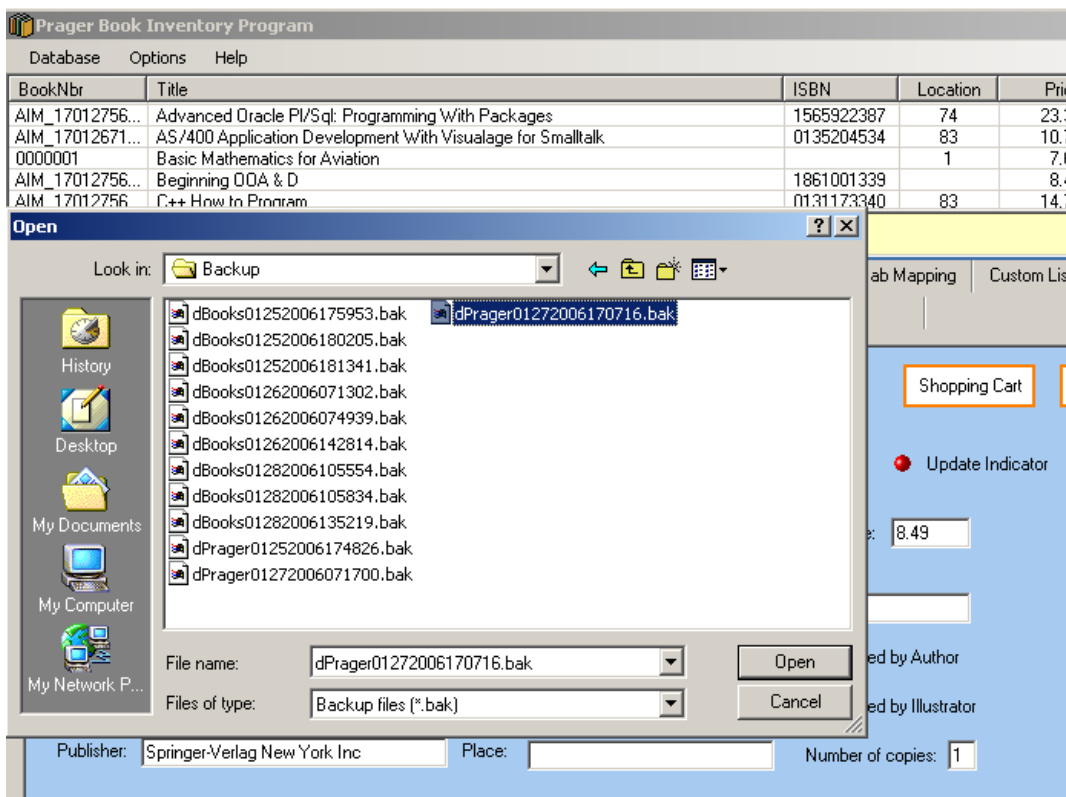
They both accomplish the same thing, but at a different time in the processing. Clicking on Database->Backup is immediate; clicking on Options->Backup database when exiting occurs when you exit the program. At any time you need to rebuild the database, just restore the latest backup file.

All backup files are kept in the directory C:\Program Files\Prager\Backup. They have a name made up of the database name (in this case dbBooks) followed by the date (mmddyyyy) and time (hhmmss) and an extension of .bak. Days retention refers to the amount of days the file is retained before being deleted. Fourteen (14) days is the default. NOTE: sometimes there is a problem while running under Windows XP where it gives you an error message saying "Cannot backup... Access Denied". This is a bug of Microsoft's and the workaround is to select a different Backup Path other than the default (C:\Program Files\Prager\Backup).

## Restoring the database



There is only one way to restore a corrupted database, and that is to click Database->Restore. You are given a choice of which backup file to use; just choose the one you want as seen in the figure below.



and click Open in the Open Dialog box. Everything else is done for you automatically.

## Creating a file for export

There are two times when you might want to perform an export of your records:

1. when you are going to do a purge of all of your records on a listing site, or
2. when you are informing the site that you had activity on your inventory (books added, sold, etc.) by uploading to the site

Both are accomplished the same way:

- HomeBase and UIEE formats are pre-selected for you. Tab-delimited and Amazon.com-specific tab-delimited formats have to be selected by you. Files are always created using both HomeBase and UIEE formats, because some listing services require one or the other. (they are automatically selected for you when you do the upload). Tab-delimited files are created in two possible formats: normal tab-delimited and Amazon.com-specific formats. Two Amazon.com files are created when you choose Amazon.com-specific formats: one is of all books with ISBN's and the other is for books without ISBN's. This is to take advantage of Amazon.com's ASIN (substitute for the missing ISBN's). (See the [Amazon topic](#) under Uploads to see how to upload your files to Amazon.com.) It sounds complicated, but it's really not.
- if you want to export *all* of your records, click "Export entire database". NOTE: At the end of the export, a message box will pop-up and will ask you if you are doing a purge/replace of the entire inventory. This affects the date "Changed Since" date which needs to be changed to match the exported file. This is done automatically by the program if you click Yes. (otherwise, you can really screw things up because the program won't know you did a purge and will again export all the records that have been changed since the date indicated). **You can change the date manually to match the exported file date if you forget to do it when you export the entire database.**
- If you want to only export a sub-set of records that you have selected using the [Inclusive Search feature](#), check "Only those displayed...". What ever is showing in the Database Panel will then be included in the export file.
- if you only want to export the records that have changed since the last export, select "Changed since" button.

It is assumed that all of your user ID's are identical for each of the listing services. The file that is exported has a User ID in the header; **by default this ID is taken from the first user ID on the Upload Tab page** for the appropriate file type.

Two (2) or more export files are created automatically (depending on what you selected), placing the files in the C:\Program Files\Prager\Export folder with the name looking like this: "FFmmdyyyyhmmss.txt" where

- FF is either **HB** for HomeBase format, **UI** for UIEE format, **TB** for normal tab-delimited format, **AZ** for Amazon.com or **StdAZ** for "standard" Amazon.com uploads.
- mmdyyyy represents the date of the export
- hhmmss represents the time of the export.

NOTE: If you don't see the filename you expect, it is because there were no records to export, therefore the file was not created.

Records are only marked for export when added using the Add or Update buttons; they are not marked for export when added to the database using the Import function. An indication of how many records exported is displayed next to Records Processed:. The filename is also displayed for ease in finding it for [uploading](#).

## Repricing books in your inventory

Get Prices - No ISBN   Pricing Results   **Changes**   Hall.com   Customer Info   Invoice   Custom Listing Sites   Tab Mapping   Import   Search

Book Detail   Export   Upload   Catalogs   Accounting   Canned Text   UID & Password Maint   Status & Log

---

**Change Prices**

Type of change?

☐ Increase Prices   ☐ Decrease Prices   ☐ Absolute amount

Change which books?

☐ All Books

☐ Price Range   From:  To:

☐ Book Numbers:   From:  To:  ( Inclusive )

☐ Catalog

Change by?

☐ Amount   ☐ Percentage

**Re-Price**

**Change Status ONLY**

NOTE: Only those items selected in the Database Panel will be changed **when you click a button below.**

Mark Status as:

☐ Sold

☐ Hold

☐ For Sale

---

**Mass Changes**

**Warning!**

**ALL records in the database are subject to the changes you make in this section.**

Change the:  field in ALL records in the Database (select ONE field)

from    NOTE: if you are changing a checkbox, the values are Y or N

to:    Maximum length of this field is: 0

**Change**

This powerful option allows you to reprice your books in your inventory by:

- Which Books?
  - all books, or
  - only books within a certain price range, or
  - by catalog, or
  - books within a range of book numbers
- Type of change?
  - increasing prices
  - decreasing prices
  - absolute amount (sets book prices to a fixed amount, ie. \$2.76)
- Change by?
  - by dollar amount, or
  - by percentage, or
  - absolute amount

In other words, you can increase or decrease prices for all books or just some books, by a fixed dollar amount or by percentage.

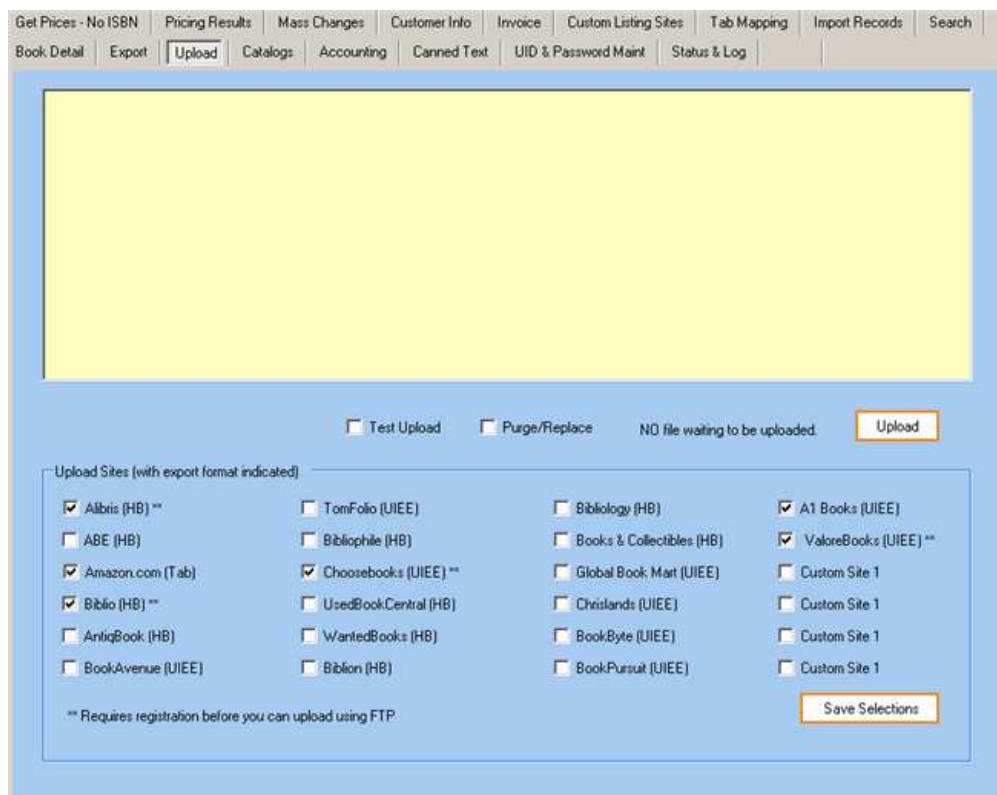
**NOTE:** when entering a percentage, **DO NOT** enter twenty percent as .20 (dot 2 0)... enter it as 20 (twenty-two and one-half percent would be entered as 22.5).

Once you have entered how you want to reprice your books, just click **Change**.

In addition, you can change the Status of all the books that are in the Database Panel as indicated.

## Uploading records to listing sites

### One-Click uploading to listing services



First of all, **and this is very important**: next to some of the listing sites, you will see two asterisks (\*\*). This means that you must register with the listing services to be able to upload using FTP, which is what this program uses. Simply contact them and ask for a FTP account. They will respond via e-mail giving you a new user ID and password. This is the user ID and password you must use for uploading.

Also next to the listing sites is the format of the file that is sent to that particular site. If the site gives you a choice of formats, pick the format we have indicated we use. If you don't pick the correct format, your uploads will not be accepted by the listing site.

Next to the Upload button, it tells you if an export file is waiting to be uploaded since your last upload. There are nineteen (19) sites you can currently upload your inventory changes to as seen above

To upload to any or all of the sites, do the following:

1. [Create an export file.](#)
2. go to the Upload tab (see figure 38 above).
3. check the box next to the listing service you want to upload to
4. enter your user name and password for that site (it will automatically be saved when you exit the program)
5. click on "Save Selections" if you want to keep the selected sites between executions of the program
6. click "Upload" and the upload starts.

It is recommended you test your first uploads by clicking the "Test" checkbox. This has the effect of not uploading a real file, but a file that has been designed to test the connection and your UserID and Password. The file name is found at **c:\HBTestUpload.txt** and should be edited to change items that are specific to your business (line **USER|Prager** located at the top of the file). There is also a file in UIEE format called **UITestUpload.txt**. It should also be edited.

You can follow progress of the upload(s) in the [Status Panel](#). The file format (HomeBase, UIEE or Tab) is automatically selected depending on listing site requirements. You will always be presented with a HB prefix file to select in the Open Dialog. This is normal; the program uses that selection to find the correct file and construct new filenames accordingly.

**NOTE: you can not do an automatic purge on all listing sites using the automated upload** at this time. This is because in most cases, the listing web-site has a box to click or some other action that must be done to effect the purge.

### Custom Sites

As seen in the figure above, there are four additional "custom" sites that you may use for uploading to listing services other than what's already listed. To use this feature, go to the Custom Listing Sites tab as seen in the figure below.



To use the custom sites feature, you need to fill in the information as indicated above. Some of this information will have to come from the listing service itself (FTP address and directory). Once this has been filled in, you can go to the Upload tab where you will see the "Name" of the custom site indicated. Just check the box and the export file chosen will be uploaded to that service. It is recommended that you test your information that was entered by checking the "Test" box and doing a test upload first. Note that this is only for FTP uploads; some sites do now allow FTP uploads, so you should check with them to make sure it is a feature they support.

### Immediate uploading to listing services

Once you have checked the listing services that you wish to upload to, you can select to have your books uploaded instantly when they are updated (status change, etc).

The Send Immediately check-box on the Book Detail panel. By clicking the box next to "Send Immediately", each time you update a book in your inventory it will automatically be uploaded to those site you have checked (see Figure 39 above). It doesn't get any faster than that!

## Getting Started

### The Program

You should use the sample database supplied with the program to become familiar with the different things you can do. Add, delete and update the sample records and see what happens. **DO NOT upload any files while using the sample database. It will do the upload and your inventory will be affected.**

## Tutorial

1. First, become familiar with the [panels](#).
2. Start the program. You will notice a message stating that the database is missing, and asks you if you want to create it. Click on the Yes button to create the empty database.
3. You will notice that there is nothing in the Database Panel.

The screenshot shows the 'Prager Book Inventory Program' window. At the top is a menu bar with 'Database', 'Options', and 'Help'. Below it is a toolbar with buttons: 'Get Prices - No ISBN', 'Pricing Results', 'Changes', 'Hall.com', 'Customer Info', 'Invoice', 'Custom Listing Sites', 'Tab Mapping', 'Import', 'Search', 'Book Detail', 'Export', 'Upload', 'Catalogs', 'Accounting', 'Canned Text', 'UID & Password Maint', and 'Status & Log'. The main area is a form with various input fields and buttons. At the top of the form are buttons: 'Lookup Info', 'Copy Info', 'Get Prices', 'Add', 'Update', 'Relist', 'Delete', 'Shopping Cart', 'Clear', and 'Exit (F3)'. Below these are fields for 'ISBN', 'Location\*', 'Status\*' (with radio buttons for 'For Sale', 'Hold', 'Sold'), and an 'Update Indicator' button. There are also checkboxes for 'Signed by Author' and 'Signed by Illustrator'. Fields for 'Title', 'Author', 'Illustrator', 'Publisher', 'Place', 'Size', 'Year', 'Cost\*', 'Price', 'Book #', 'Invoice', and 'Number of copies' are present. A 'Description' field and a 'Canned Text' field (containing 'minimal ex-lib') are also visible. At the bottom, there are fields for 'Binding', 'Condition', 'Jacket', 'Type', 'Edition', 'Catalog', 'Keywords', and 'Private Notes\*'. A 'Select' button is next to the 'Catalog' field. At the very bottom, there are labels for 'Date Added:' and 'Date Last Updated:'.

This is so you can do an import using the Sample Import file; when you have completed learning about the program, an import (in HomeBase format) is the first thing you should do to get your own records into the database.

Go to the directory where you installed the program, and you will find a file called "Sample File to Import.txt" (it is in HomeBase format). Now [go here](#) to learn how to import that file.

4. Once that file has been imported, your Database Panel should look exactly like this:

**Prager Book Inventory Program**

Database Options Help

BookNbr	Title	ISBN	Location	Price	Status
AJM_17012756...	Advanced Oracle PL/Sql: Programming With Packages	1565922387	74	23.38	Sold
AJM_17012671...	AS/400 Application Development With Visualage for Smalltalk	0135204534	83	10.76	Sold
0000001	Basic Mathematics for Aviation		1	7.63	Sold
AJM_17012756...	Beginning OOA & D	1961001339		8.49	Sold
AJM_17012756...	C++ How to Program	0131173340	83	0.	For Sale
AJM_17012668...	C++ The Complete Reference	0078816548	83	0.	For Sale
AJM_17012670...	Java Programming With Corba	0471247650	73	0.	For Sale

Get Prices · No ISBN Pricing Results Changes Half.com Customer Info Invoice Custom Listing Sites Tab Mapping Import Search

Book Detail Export Upload Catalogs Accounting Canned Text UID & Password Maint Status & Log

Lookup Info Copy Info Get Prices Add Update Relist Delete Shopping Cart Clear Exit (F3)

ISBN: 1961001339 Location:  Status\* ☐ For Sale ☐ Hold ☒ Sold

Title:

Author:  ☐ Signed by Author

Illustrator:  ☐ Signed by Illustrator

Publisher:  Place:

Size:  Year:  Cost\*:  Price:

Book #:  Invoice:  Number of copies:

Description:  Canned Text:

Binding:  Condition:  Jacket:  Type:  Edition:

Catalog:

Keywords:  Private Notes\*:

Date Added: 09/09/2004 1:18 PM Date Last Updated:

5. Now you have a database with records in it. You can [add](#), [update](#), [delete](#) and [search](#) to become familiar with it.

6. Once you have made modifications to the database, three things must be done:

- [create an export file](#) for uploading to the listing services
- [upload that file](#) to the listing services
- [backup the database](#) before you quit the program

## Testing the Installation

The sample database was supplied to enable you to test the installation and become familiar with the program. Once you have become familiar with the program and you want to add your own records, you need to do the following:

1. Delete each sample record individually. This is done by selecting the record and clicking on Delete.
2. Ask your listing service (Alibris, ABE Books, etc.) to export your listings in HomeBase format (UIEE format is currently not supported) and download it to your computer.
3. Take this exported file that you have downloaded and Import it into your program. (see [Importing](#))
4. You should see your entire inventory in the [Database Panel](#).

## Using the Search features

The screenshot shows the Alibris database interface with a top menu bar containing: Get Prices - No ISBN, Pricing Results, Alter Price/Status, Mass Change, Customer Info, Invoice, Tab Mapping, Custom Listing Sites, Import, Search, Book Detail, Export, Upload, Catalog, Accounting, Column Display, and Canned Text. Below the menu is a 'Display Criteria' section with radio buttons for 'show All' (selected), 'show only For Sale', 'show only Sold', 'show only Hold', and 'show Catalog', followed by a text input field. Below that is an 'Incremental Search Selection' section with input fields for ISBN, Title, Author, and Book #, and a 'Reset' button. At the bottom is an 'Inclusive Search' section with two rows of search criteria: 'where Book Number is equal to' and '--- Book Number is equal to', each followed by a text input field. To the right of these fields are buttons for 'Search', 'Print Preview', and 'Print'. Below the search fields, it says '0 books returned from this search'.

### Optional Display Criteria

This controls what is displayed on the [Database Panel](#). You can choose to display all of your inventory or select only those in which the Status is marked For Sale, Hold or Sold. It can be changed at any time and the display on the Database Panel will refresh itself.

### Searching by ISBN, Title, Author or Book Number

As you enter a character in any of the fields you will notice that the Database Panel is constantly changing until you stop typing. This is called drill-down searching. Once you stop typing, you will see the results of your search in the Database Panel. Clicking on any book in the Database Panel will populate the [Detail Panel](#).

### Inclusive Search

The inclusive search (see bottom Figure 22 above) is used to do a "power search" with and/or logic capabilities. That means that you can search for any number of fields (location, title, book number, etc) being equal, not equal, less than, greater than some value. You can also combine this with an "and/or" situation to exclude even more from the search. An example would be where "Location is less than 24 and Price is less than 12.00". This would find all books in locations 1-24 whose price is 0.00 to 11.99.

In addition, you can use wildcards. By this we mean you can use an \* (asterisk) to search for any occurrence of a word or words. For instance, if you want to search for the keyword **Computer** in any phrase in Keywords, merely select **Keywords, is equal to** and type the word **Computer\*** (the word computer with an asterisk appended) in the space provided. Click Search and the Database Panel will then refresh showing you all of the titles with keywords containing the word Computer.

Now, what can you do with this? You can take the results which appear in the Database Panel and export them to one or more of your listing services. For instance, I wanted to have an export file with less than 1000 books. I used the Location field and kept changing the location until I got under 1000 books, which I then exported to Alibris with a purge/replace. Cool, huh?

## Catalogs

Catalogs come in two flavors:

- Single, and
- Dual

Single catalogs are just that: they are user customizable and contain only one entry per catalog. This is the information that is carried with the record and exported in all export formats. Which set of catalogs you choose to work with is controlled by the Main Menu -> Options -> Use Dual Catalogs menu item as shown below. Checking this option will result in your using only dual catalogs; unchecking it allows you to use only the single catalog.

Get Prices - No ISBN	Pricing Results	Mass Changes	Customer Info	Invoice	Custom Listing Sites	Tab Mapping	Import Records	Search
Book Detail	Export	Upload	Catalogs	Canned Text	UID & Password Maint	Status & Log		

Single Catalog

Dual Catalogs

Primary Category

Adventure & Travel  
African American  
**American Indian**  
Alternative Thinking  
Americana  
Antiques  
Arts  
Audio Books  
Biography  
Books & Book Collecting  
Business, Finance, & Economics  
Children & Juvenile  
Comic Books  
Cultures & Countries  
Education  
Ephemera  
Essays  
Fiction  
First Editions, Signed, & Collectible  
Food & Spirits  
Gardening & Landscaping  
Genealogy  
Health  
Hobbies, How-to & Crafts  
Holiday  
Language  
Large Print  
Magazines  
Military History  
Mythology & Folklore  
Nature  
New Age & Metaphysics  
Philosophy  
Photography  
Poetry  
Politics & Government  
Psychology  
Religion

Sub-Category

Cherokee History  
Sioux History

Import entries from a text file

File:

1. by manual entry using the Add button as seen in Figure 23. Using this method, entries can be added or deleted by clicking on the buttons provided.
2. by importing a list created in Word or any other text processor. Each catalog is listed on one line in the text file. For instance:

## Using the Catalogs

04/02/2006 9:08 AM

using the Dual Catalog feature, you must check the "Use Dual Catalogs" option in order to access that tab.

In the figure below from the Book Detail tab, you will see the buttons to select catalog entries and attach them to the record.

The screenshot shows a form with the following fields and controls:

- Binding \***: A dropdown menu.
- Condition \***: A dropdown menu.
- Jacket \***: A dropdown menu.
- Type**: A dropdown menu.
- Edition**: A dropdown menu.
- Catalog**: A text input field followed by a **Select** button.
- Sub-Category**: A text input field followed by a **Select** button.
- Keywords**: A text input field.
- Private Notes \***: A text input field.

If you only want to enter a Primary Catalog, click on the **Select** button on the left. This will allow you to only select a Primary catalog, regardless of any sub-catalogs attached to a Primary catalog. If you want the ability to select both a primary and sub-catalog, click on the **Select** button to the right. You will be able to choose both a Primary and Secondary catalog entry. If there is no secondary entry attached to the Primary catalog, you will be returned to the Book Detail tab with only the Primary catalog entry displayed.

You can experiment with how this works by taking a clear Book Detail tab and clicking on each of the **Select** buttons to see what they do. Don't save, just clear and do it again until you are comfortable with how they work.

## Accounting

The screenshot shows the Accounting tab with the following data:

Sales and Cost of Goods		Database Statistics
For year: 2005 (selected), 2006		For Sale: 36
<b>Sales:</b>	<b>Cost of Goods:</b>	Sold: 8
1st Qtr: \$64.42	1st Qtr: \$0.00	Hold: 0
2nd Qtr: \$0.00	2nd Qtr: \$0.00	Total Count: 44
2nd Qtr: \$0.00	3rd Qtr: \$0.00	Total Inventory Cost: \$19.50
4th Qtr: \$0.00	4th Qtr: \$0.00	Total Inventory Value: \$0.00
Total Sales YTD: \$64.42	Total Cost YTD: \$0.00	

Two sets of statistics are provided:

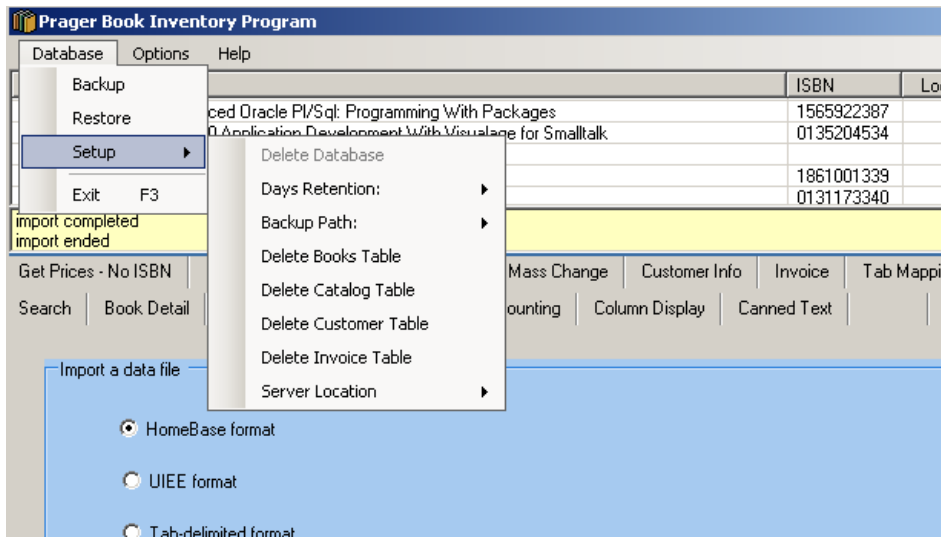
- Sales and Cost of Goods
- Database statistics

The accounting figures are created initially when the database is first loaded. After you have added, deleted, etc., and you want to see up-to-date statistics, click on the Accounting Tab.. It will refresh the display. The current year is initially displayed, but using the "For year" entry, you can see statistics from any previous year starting with the time you first loaded the inventory. By clicking on the year displayed, or using the up and down arrows, you can select any year desired. Clicking on a year automatically refreshes the display for that year.

## Menu Bar

### Database Menu Item

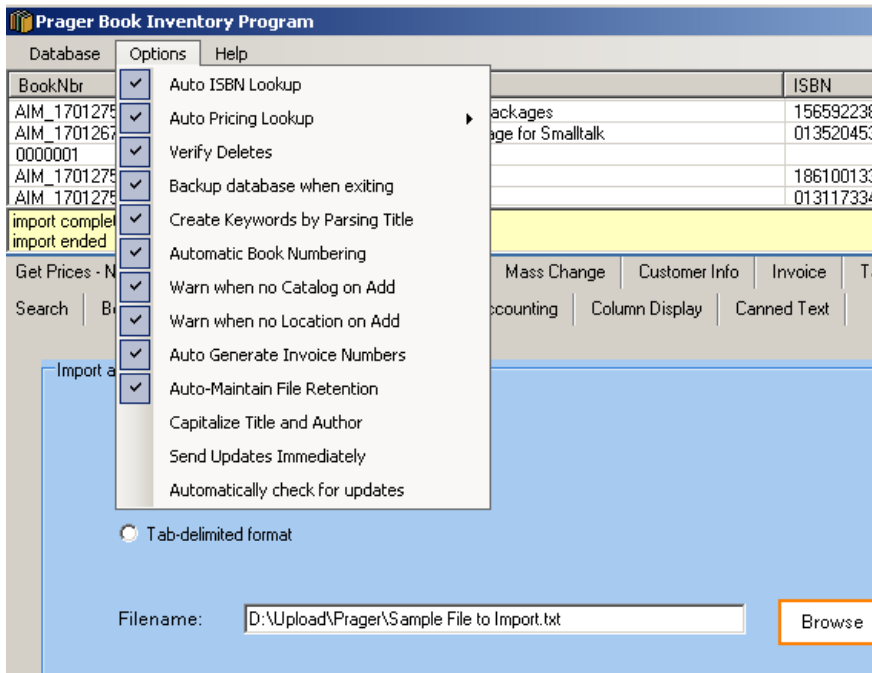




The Database Menu Item consists of a series of dropdown selections. They are as follows:

- Backup - causes the entire database to be saved
- Restore - causes the entire database to be restored
- Setup - has six options:
  - Days Retention - specifies how many days you want to keep backup/export files (14 days is the default)
  - Backup Path - where do you want to store your database backups?
  - Delete Books Table - deletes the Books table; table will be automatically rebuilt when program is next started
  - Delete Catalog Table - deletes the Catalog table; table will be automatically rebuilt when program is next started
  - Delete Customer Table - deletes the Customer table; table will be automatically rebuilt when program is next started
  - Delete Invoice Table - deletes the Invoice table; table will be automatically rebuilt when program is next started
  - Server Location - this is normally "local" unless you are networking, in which case it points to the server where the database resides

### Options Menu Item

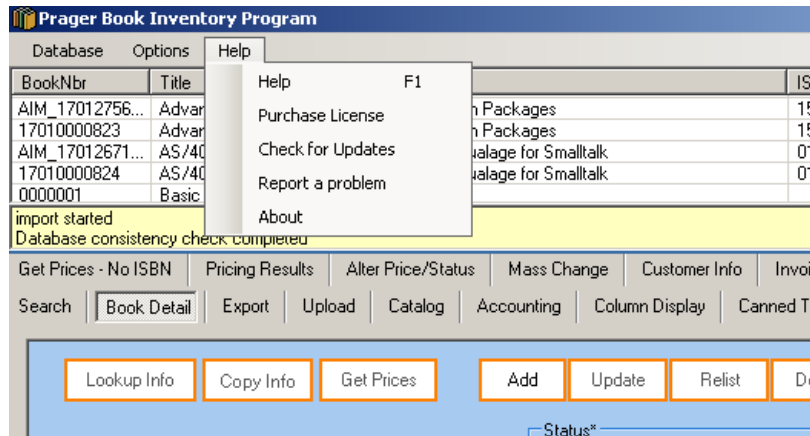


The options menu consists of the following:

- Auto ISBN Lookup - when connected to the Internet, will cause the program to lookup any information it can find about the book using the ISBN
- Auto Pricing Lookup - when connected to the Internet, will cause the program to find relative prices from AddAll.com
- Verify Deletes - will ask before deleting a record (**default**)
- Backup database when exiting - when checked, will cause the database to be backed up when the program ends (**default**)
- Create keywords by Parsing Title - when checked, will parse the title eliminating all articles from the title and placing the result in the keywords field
- Auto Numbering - when checked will take the highest number currently in the database and add 1 to it giving a new Book Number
- Warn when no Catalog on ADD - used to remind you to make a catalog entry
- Auto Generate Invoice Numbers - used to generate invoice numbers from the last number on file
- Auto-Maintain File Retention - used to automatically keep the Export/Backup directories clean
- Capitalize Title and Author - for those of you who like Author and Title in CAPS
- Send Updates Immediately - check if you want to send your updates to the listing services as soon as the record is updated in the database
- Automatically check for updates - by checking this option, the program will check for updates when exiting; you will be notified if a new version is available.

(default)

## Help Menu Item



The Help Menu Item is composed of:

- Help - will bring up the internal Help file for this program. You may use the F1 key to accomplish the same thing.
- Make a Donation - since this program is FREE, a small donation is asked to help defray the costs of maintaining the sites, software, etc.
- Register - we ask you to register so we know how many people are using our program (the information is never given to anyone, under any circumstances!)
- Check for Updates - by clicking on this item, the program will go to the web site and check for the existence of a newer version of this program other than the one currently running. It will **not** download the newer version, but alert you to the fact that a newer version exists. **Please note that no data is transmitted from your machine to the website;** the website is only interrogated for the latest version of the Inventory Program and that information is returned to the Inventory Program running on your machine.
- Report a Problem - a link to the web site to enable you to fill in a Problem Report
- Pricing Program - a link to the Pricing program, in case you were not aware of it's existence.
- Listing Synchronization Program - a link to this program in case you were not aware of it's existence
- About - displays the current version number and other pertinent information

## Program Licensing



As noted, you must purchase a license within 30 days of installation. Failure to do so will disable the most of the functions.

To register, click the Help -> Purchase License menu item. You will be taken to the web site where you can purchase a license using PayPal.

We will respond with an email containing your Unlock code, which you should copy and paste into the License Screen above. Click Enter when completed and your information will be saved.

## Creating an Invoice

### On the Inventory Side...

**Prager Book Inventory Program**

Database Options Help

BookNbr	Title	ISBN	Location	Price	Status
AJM_17012756...	Advanced Oracle PL/Sql: Programming With Packages	1565922387	74	23.38	Sold
AJM_17012671...	AS/400 Application Development With Visualage for Smalltalk	0135204534	83	10.76	Sold
0000001	Basic Mathematics for Aviation		1	7.63	Sold
AJM_17012756...	Beginning OOA & D	1961001339		8.49	Sold
AJM_17012756...	C++ How to Program	0131173340	83	0.	For Sale
AJM_17012668...	C++ The Complete Reference	0078816548	83	0.	For Sale
AJM_17012670...	Java Programming With Corba	0471247650	73	0.	For Sale

Get Prices · No ISBN Pricing Results Changes Half.com Customer Info Invoice Custom Listing Sites Tab Mapping Import Search

Book Detail Export Upload Catalogs Accounting Canned Text UID & Password Maint Status & Log

Lookup Info Copy Info Get Prices Add Update Relist Delete Shopping Cart Clear Exit (F3)

ISBN: 1961001339 Location:  Status\* ☐ For Sale ☐ Hold ☒ Sold

Title:

Author:  ☐ Signed by Author

Illustrator:  ☐ Signed by Illustrator

Publisher:  Place:

Size:  Year:  Cost\*:  Price:

Book #:  Invoice:  Number of copies:

Description:  Canned Text:

Binding:  Condition:  Jacket:  Type:  Edition:

Catalog:

Keywords:  Private Notes\*:

Date Added: 09/09/2004 1:18 PM Date Last Updated:

This is the detail panel. The idea is to transfer a book into the Shopping Cart by clicking on the Shopping Cart button. This will accomplish three things:

- mark the selected book sold if it is not already so marked
- update the database (this record will be part of the next export and upload)
- transfer the book information to the shopping cart itself

### On the Customer Info Tab...

Get Prices - No ISBN	Pricing Results	Alter Price/Status	Mass Change	Customer Info	Invoice	CSV Mapping	Custom Listing Sites	Import
Search	Book Detail	Export	Upload	Catalog	Statistics	Panel Options	Canned Text	

Customer Data

Name	Customer ID	Phone
Tommy J. Programmer	0000001234	902-555-1212

Customer Name: 
Customer ID:

Billing Information

Name:   
Address 1:   
Address 2:   
City:  Province/State:   
Zip/Postal Code:  Country:

Shipping Information

Name:  ☐ Same as Billing Info  
Address 1:   
Address 2:   
City:  Province/State:   
Zip/Postal Code:  Country:

Other

Phone:  Alt. Phone:   
Group:  Email:   
Contact:  Notes:

Customer information is either entered on this screen or picked from what is pre-listed under Customer Data. The only field that is required is the Customer ID field. Once all of the information has been entered, click on the yellow arrow to transfer the information to the actual Invoice form (see figure below).


### On the Invoice Tab...

Get Prices - No ISBN	Pricing Results	Changes	Half.com	Customer Info	Invoice	Custom Listing Sites	Tab Mapping	Import	Search
Book Detail	Export	Upload	Catalogs	Accounting	Canned Text	UID & Password Maint	Status & Log		

Invoice Nbr	Customer Nbr	Date	Sold To



**Invoice**  
PG Box 507  
Nine Mile Falls, WA 99026  
Date:  Invoice Nbr:

Bill To:   
Ship To:

Payment Method:  Sold by:

Book Number	Title	ISBN	Price

Discount:  Adjustments:  Shipping:  Order Total:

Tax/VAT:  Commission:  Payment:  Invoice Total:

This shows that 2 of the books from the Inventory have been placed in the shopping cart and the Customer information has been transferred to the invoice for printing. **First things first:** you must change the logo and address listed in the invoice (for obvious reasons). **You should change the address first, then the logo bitmap.** You can change the logo by clicking on the **Change logo and address** button. A open-file dialog will appear and you should choose a file from the list; if your logo is already there and you just want to change the address, click on Cancel. The logo should be sized to fit, and with a format of .bmp. The address is changed by over-typing the information that is currently there (you have 2 lines, with a total length of 64 characters). Click on **Change logo and address** and the new information is saved. Now all that is left is to pick a payment method and generate the invoice number.

The invoice number is either automatically generated (if you have that option checked in Menu->Options, or you have to supply the invoice number. It must be unique from other Invoice number. If you are just getting started:

- unclick the Auto-Generate Invoice numbers in the Options menu
- pick a starting invoice number and put it in the text box
- Add the invoice to the database
- check the Auto-Generate invoice numbers in the Options menu; now, for future invoices the next sequential number will be generated automatically.

The last thing is to preview the invoice before printing, if you desire.

## Printing

The screenshot shows a web application interface with a top navigation bar containing tabs: Get Prices - No ISBN, Pricing Results, Alter Price/Status, Mass Change, Customer Info, Invoice, Tab Mapping, Custom Listing Sites, and Import. Below this is a secondary bar with tabs: Search, Book Detail, Export, Upload, Catalog, Accounting, Column Display, and Canned Text. The main content area is divided into three sections:

- Display Criteria:** A blue box containing radio buttons for 'show All' (selected), 'show only For Sale', 'show only Sold', 'show only Hold', and 'show Catalog', followed by a text input field.
- Incremental Search Selection:** A blue box with input fields for ISBN, Title, Author, and Book #, and a 'Reset' button.
- Inclusive Search:** A blue box with two rows of search criteria. Each row has a 'where' label, a dropdown menu (currently showing 'Book Number'), a comparison operator dropdown (currently showing 'is equal to'), and a text input field. To the right are buttons for 'Search', 'Print Preview', and 'Print'. Below the search fields, it says '0 books returned from this search'.

You can print the contents of the Database Panel by clicking on either of the two buttons above. The power of this is that you can do any type of search to narrow the number and type of records shown in the Database Panel by using the Inclusive search. Whatever shows in the Database Panel after the search, prints.

### [Doing the actual upload to Amazon.com](#)

Uploading to Amazon.com can be done manually or with 1-click. The instructions for uploading to Amazon manually are as follows:

## Upload Items to Sell

Have a lot to sell? Pick the Amazon selling program that's right for you. List your inventory in Amazon Marketplace and sell on the same Amazon sells the item new! Have a unique item you can't find in Amazon's catalog? Then Amazon zShops is for you. Or, if you'd rather sell at auction than for a fixed price, check out Amazon Auctions.

Is your file ready for upload? If so, click on the file type under the program that's right for you. To learn how to prepare your file for upload, click on the [Learn More](#) for the file type and program you wish to load to.

Amazon Marketplace and zShops	
File Type	Description
<a href="#">Tab Delimited</a>	All sellers can use the tab-delimited file type for loading inventory. ( <a href="#">Learn more</a> )
<a href="#">UIEE</a> (books only)	Booksellers, load your inventory using the UIEE format. Plus, if you don't have ISBNs, you can still load your items to Marketplace by taking advantage of Amazon's ISBN matching. ( <a href="#">Learn more</a> )
<a href="#">Standard</a> (books only)	Booksellers, if you don't have ISBNs but want to take advantage of Amazon's ISBN matching to list in Marketplace, use Standard. ( <a href="#">Learn more</a> )
Amazon Auctions	
File Type	Description
<a href="#">Tab Delimited</a>	Use the Auctions Bulk Uploader to load your inventory to Amazon Auctions. ( <a href="#">Learn more</a> )

Partial view of the Amazon.com web site (Upload Items to Sell) where you can choose which formats to upload.

Access the Book Loader via the "Upload Items to Sell" link on the Seller Account page. Under the Amazon Marketplace and zShops heading, click on one of the File Types as described:

- Tab-delimited - used to upload books with ISBN's (filename will start with AZ)
- UIEE - can also be used to upload books; **however, contains all books, both with and without ISBN's and therefore should not be used**
- Standard - used to upload books **without** ISBN's (filename will start with StdAZ)

See below to determine which to use when...

### Tab-delimited

amazon.com.

[Seller Account: Rolf Marsh](#) > [Upload Multiple Items](#) > **Upload Tab Delimited File**

### Upload Your Tab Delimited Inventory File

Select your upload option and locate your file to upload on your computer's hard drive. Then click Upload Now.

**Select your program:**

**Select your upload option:**

Note: The option "Purge and Replace" will purge ALL zShops listings and replace them with the listings in your file.

**Click browse to find your file to upload:**

**zShop sellers can review your seller preferences [here](#).**

This is a partial view of the Amazon.com web page for uploading tab-delimited formatted files. You may use this for Amazon.com, but I would recommend either the UIEE format or the Amazon.com specific formats described below. **The filename for this type of upload format starts with AZ.**

### UIEE

amazon.com.

[Seller Account: Rolf Marsh](#) > [Upload Multiple Items](#) > **Upload UIEE File**

### Upload Your UIEE Inventory File

Select your program and upload options and find your file to upload. Then click Upload Now.

**Select your program:**

**Select your upload option:**

Note: The option "Purge and Replace" will purge ALL zShops listings and replace them with the listings in your file.

**Optional Assignments:**

- ☐ Have Amazon.com assign ISBNs to my records ([more](#))
- ☐ Enable expedited shipping for all listings in this batch

**Click browse to find your file to upload:**

**zShop sellers can review your seller preferences [here](#).**

This is the Amazon.com web page for uploading UIEE formatted files. It may be used for uploading to any listing service that requires UIEE formatted files, or you may also use this format for Amazon.com. **This format requires that the books have ISBN's. The filename starts with UI.**



## Standard

amazon.com.

[Seller Account: Rolf Marsh](#) > [Upload Multiple Items](#) > **Upload Standard File**

### Upload Your Standard Inventory File

Select your upload option and find your file to upload. Then click Upload Now. Your items will be listed

**Select your program:** Amazon Marketplace only

**Select your upload option:** Purge and Replace

Note: The option "Purge and Replace" will purge ALL zShops listings and replace them with the listings c

**Optional Assignments:** ☒ Have Amazon.com assign ISBNs to my records

**Click browse to find your file to upload:** C:\Program Files\Prager\Export\c Browse...

[zShop sellers can review your seller preferences here.](#)

**Upload Now**

This is the web page on Amazon.com that you would use to upload books that do not have ISBN's. **The filename starts with StdAZ.** Notice the field "Optional Assignments" (pointed to by the red arrow). This field should be checked so Amazon.com will furnish ISBN's for those books that it can match to it's vast database.

## Tips and Tricks

### Setting the ID Tech Scanner to read ISBNs

The book is really scary, so let's see if I can help...

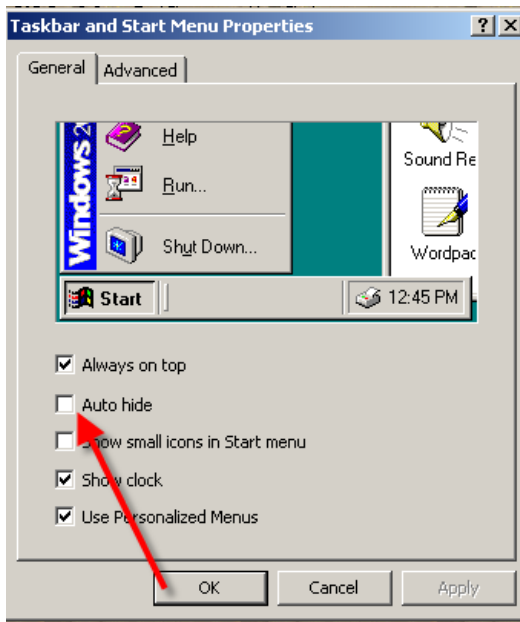
1. connect your scanner
2. go to page 8 and put the scanner on Reset and press the button on bottom of the scanner
3. go to page 47 and put the scanner on ISBN ON and press the button again...
4. go to page 19 and put the scanner on CR (not CR+LF) and press the button again
5. you should be good to go...

### How to Show Entire Program Screen

If you are having problems seeing the entire screen, and your screen resolution is set to at least 1024 x 768, it is probably due to your task bar on the bottom of the screen. To fix this, you will have to "auto-hide" the task bar. This is accomplished by doing the following. First, right-click on an empty space anywhere on the task bar so the pop-up window appears as shown in the figure below.



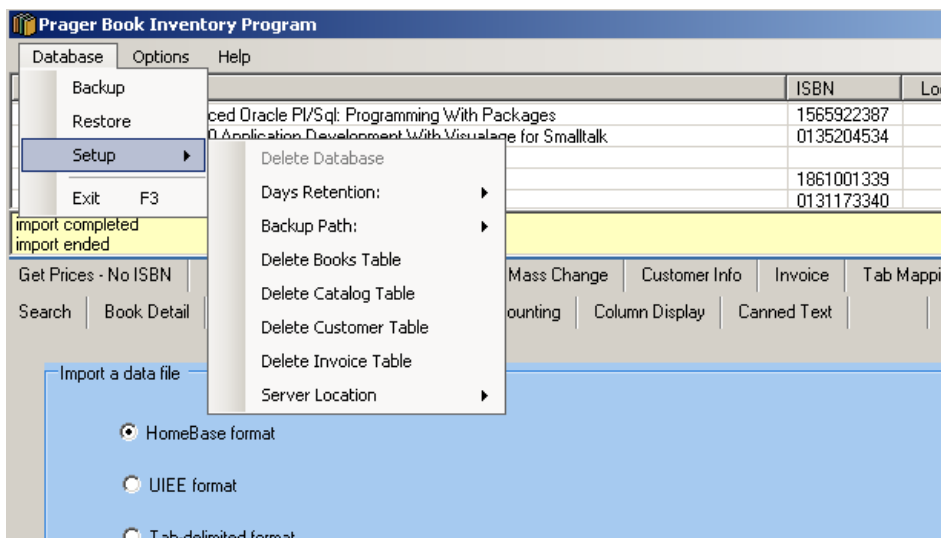
Then, left-click on Properties and check the box next to "Auto hide" as shown in the figure below. This will take the taskbar and hide it. When you want to see it, just hover you mouse over the area of the taskbar and it will appear.



## Mass deleting books from the listing service inventory

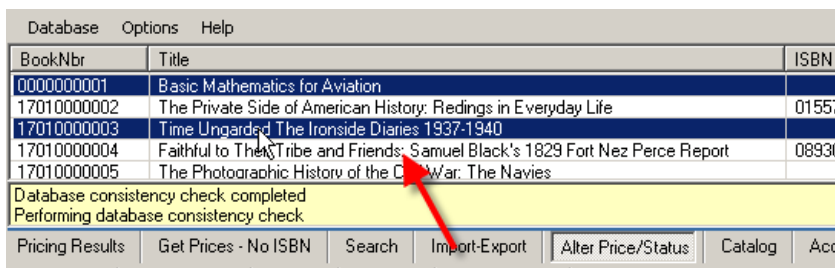
There are times that you have to delete books that are duplicates in the inventory of the listing service. **The only way this can be accomplished is to mark them as "Sold"**. The following instructions will accomplish this.

### 1. Backup your database



We highly suggest you backup your previous state of the database just in case you make changes you wish you hadn't. Simply click on the Menu->Database->Backup. You will see the status in the Status Panel when completed. At that time you may go on to Step 2.

### 2. Select books that are to be updated



Select each book from the Database Panel by holding the CTRL key and left-clicking each entry. When completed, each entry that is to be marked as "Sold" will be dark blue in color as above. An alternative method of marking is to mark the first entry by left-clicking, then scroll down to the last entry to be marked, hold the Shift key and left-click the last entry. It might take some practice, but it is faster than clicking each book individually.

Get Prices - No ISBN   Pricing Results   **Changes**   Hall.com   Customer Info   Invoice   Custom Listing Sites   Tab Mapping   Import   Search

Book Detail   Export   Upload   Catalogs   Accounting   Canned Text   UID & Password Maint   Status & Log

---

**Change Prices**

Type of change?

☐ Increase Prices   ☐ Decrease Prices   ☐ Absolute amount

Change which books?

☐ All Books

☐ Price Range   From:  To:

☐ Book Numbers: From:  To:  ( Inclusive )

☐ Catalog

Change by?

☐ Amount   ☐ Percentage

**Re-Price**

**Change Status ONLY**

NOTE: Only those items selected in the Database Panel will be changed **when you click a button below.**

Mark Status as:

☐ Sold

☐ Hold

☐ For Sale

---

**Mass Changes**

**Warning!**

**ALL records in the database are subject to the changes you make in this section.**

Change the:  Location  
 Publisher Location  
 Keywords  
 Jacket  
 Cost

field in ALL records in the Database (select ONE field)

**Change**

from:

to:

NOTE: if you are changing a checkbox, the values are Y or N

Maximum length of this field is: 0

Once you have selected multiple books for updating, click on the Changes tab. Click on the "Mark Sold" button and each book that you previously marked in Step 1 will be updated. Marking a book as "Sold" is the same thing as deleting it from the listing services.

## Getting Program Updates

### Automatic notification of new releases

By default, the program will automatically check to see if it is the latest version running. It does this by querying the server where version information is stored. **In no case is data sent to the server; only queried!**

If you would rather not have the program check for updates automatically (we don't recommend this), go into the Main Menu->Options->Automatically Check for Updates and click on it to remove the check. Now you will have to manually check for updates yourself by clicking on the Main Menu->Help->Check for Updates. Please note that program updates can occur at any time, so it is recommended you stay current. Some of the updates are critical and are so marked on the Versions page on our web site [www.pragersoftware.com](http://www.pragersoftware.com).

### Where to find the latest release

You can always find the latest release of the program at [www.rainpepper.com/pragersoftware](http://www.rainpepper.com/pragersoftware). It looks something like this (without the border and highlighting):



**Prager,  
SOFTWARE**  
developing affordable software since 1981.

---

**Prager Inventory**

[Download Prager Inventory Program \(Complete\)\(2.6 MB\)](#)

[Download Prager Inventory Program \(Updates only\)\(433 KB\)](#)

[Download Microsoft .NET Framework v2.0 \(22 MB\)](#)

[Download Microsoft SQL Express \(54 MB\)](#)

There are two (2) different methods of downloading the latest version:

- the complete program, including all sample files and the Help File - you probably don't need to download this one anymore

- the program with updates only (the 433 KB size depends on if Help file updates are included or not) - select this one if you have previously downloaded the complete version

Click on whichever file you want and save it to your hard drive. Before you install it, we highly recommend you do a backup of the database (see [Backup and Restore](#)). Then install it and you will have the latest version of the program. You also might want to visit the web site (<http://www.pragersoftware.com/html/download.html>) and see if your copy of the Installation Instructions have been replaced; if so, download and read them also prior to installing the update.

## FAQ's

1. **Q:** Will I have to reinstall the supporting software also when I update the program?  
**A:** Absolutely not! The only thing you will have to install is the program updates.
2. **Q:** Will my records in the database be destroyed?  
**A:** Absolutely not! Only the program is updated. Sometimes the database is updated, but you should do a backup beforehand anyway.
3. **Q:** I heard the program "expires" every six (6) months. Why?  
**A:** That is the only way we can force users to stay current. Sometimes it is very detrimental for you not to upgrade to the latest release.