

# LOAY AL SWYDAN



*Highly proficient as an Account Manager, I possess a comprehensive background in effectively overseeing major accounts across diverse industries. My focus lies in fostering enduring client connections, thereby driving sales and elevating brand visibility.*

## PRACTICAL EXPERIENCE

### **Rebou BlueDan Trading CO**

Al sharjah | July 2024 – Until Now

- Entering purchase and sales invoices and posting the company's daily expenses into the accounting program
- Preparing periodic and monthly reports and submitting them to management
- Follow up with sales representatives and monitor customers and collection statements on Excel

### **Kareemco Agricultural Materials Company LLC**

Daraa City | Feb 2021 – May 2024

- Overseeing the company's general accounts.
- Compiling and presenting financial reports.
- Conducting on-site visits to all company branches.
- Monitoring customer balances and conducting periodic inventory operations.
- Examining the accounting operations of all company branches.
- Reconciliation of bank statements.
- Supervision of accountants.
- Analyzing the company's daily financial activities.
- Contributing to the planning and decision-making processes.

### **Brothers Company**

Daraa City | Jan 2020 – Feb 2020

- Audit of fiscal year 2017 - 2019

### **Syrian Jordanian Company for Veterinary Medicines Industry**

Rural Damascus, the industrial city | Mar 2019 -Jan 2021

- Supervision of account management.
- Examination, assessment, and validation of costs, expenses, and revenues.
- Direction and coordination of financial department personnel.
- Compilation of comprehensive financial reports.
- Analysis of the company's day-to-day financial operations.
- Contribution to the planning and decision-making processes.
- Reconciliation of bank statements.
- Supervision of accountants.

## EDUCATION

**UNIVERSITY OF DAMASCUS | Feb 2019 – Until Now**

Master's academic in economics and tourism management

**UNIVERSITY OF DAMASCUS | 2019**

Faculty of Economics Major in Accounting  
2014-2019



25/5/1996



Married



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Al sharjah

## LANGUAGE

- Arabic  %85
- English  %36

## PERSONAL SKILLS

- Organizing skills
- Professional Reporting Skills
- Communication skills
- Team working skills
- Problem solving skills
- Great attention to detail
- Power ful negotiator
- Leadership Personal Skills
- Market analysis

## TECHNICAL SKILLS

- Alameen Program  
(Manufacturing.Trading)
- SPSS Program
- Excel ( preparing budgets , Monthly projections of expenses , database Supplier)
- Microsoft Office

## REFERENCE

- Mr. Ahmed Masalmah, owner of Kreemco Company No: +963 955331433 E-mail: international.syr@gmail.com
- Mr. Malik is the external auditor of Syrian Jordanian Company No: +963 940059833 and Mr. Hitham shwlh No: +963 999347671