



## JV Management System

Doc Number : GMJV-KeNHA-BRW-WOM039FM008  
Revision : 01  
Doc Type : Form  
Author/Owner : Wellington Odali  
Reviewed by : Maurice Ademba  
Effective Date : January 2022  
Review Date : January 2023  
Number Pages : Page 1 of 3  
Approved by : Godfrey Walala

### Title: Daily Maintenance Report

Site Name		Rongu Weighbridge.			
Dates/Duration		26/08/2022			
Technician Name		Richard Kizira			
Systems		System Check			Comments/issues/observations
		X	✓		
	<b>VOLTAGE</b>				
Electrical Systems	<b>LINE VOLTAGE</b>				
	L1-L2	418	✓		} Voltages OK.
	L1-L3	417	✓		
	L2-L3	417	✓		
	<b>PHASE VOLTAGE</b>				
	L1-N	239	✓		
	L2-N	240	✓		
	L3-N	240	✓		
	<b>PHASE &amp; EARTH</b>				
	L1-E	239	✓		
	L2-E	238	✓		
	L3-E	239	✓		
	<b>OTHER APPLIANCES</b>				
	Isolators		✓		OK
	MCCBs		✓		OK
Contactors		✓		OK	
MCBs		✓		OK	
Photocells		✓		OK	
Scales systems Check the following:-	Scale Accuracy		✓		OK
	Indicator Functionality		✓		OK
	System Grounding		✓		OK
	External Display		✓		OK
			+		Nil/OK



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<b>Traffic control system</b> Check the following:-	Booms functionality	x		fully
	Traffic lights	x		N/A
	Clean cameras		✓	OK
	Network equipment		✓	OK
<b>Generator</b> Check the following:-	Battery Voltage		✓	13.48V
	Test run genset		✓	OK
	Fuel level		✓	Full tank.
	Voltages on test run(vac)		✓	OK
	Run hours to service			
	Emergency button		✓	OK
<b>Buildings &amp; General Maintenance</b> Check the following:-	Power to Buildings		✓	OK
	Power to Switches		✓	OK
	Power to socket outlets		✓	OK
	Power to Bulbs		✓	OK
	Power to Floodlights		✓	OK
	Air Conditioners		✓	OK
	Leaking Roof		✓	Not available.
	Drainage		✓	OK



## JV Management System

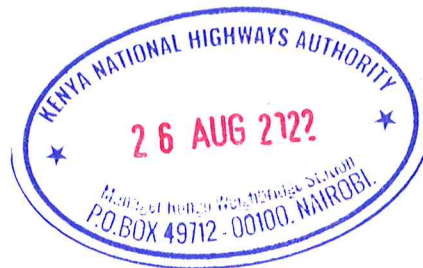
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### Title: Daily Maintenance Report

Others				
<b>Health, Safety &amp; Environment</b>				
Check the following:				
	Adherence to safety procedures by staff	✓		Safety & PPE well
	Adheres to min PPE	✓		adhered to.
	Potential hazards	✓		None

Prepared By: (Technician) Richard Kisiira Sign [Signature]

Checked By: (Duty Manager) Valene Nchoro Sign [Signature]







## JV Management System

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### Title: Loggers Checklist

#### LOGGERS CHECKLIST

Name of Technician

Richard Kizira

Date or Duration valid

26/08/2022

Site Name

Bongos Weighbridge.

LOGGER CHECK LIST	FREQ	ON/N	OFF/X	COMMENTS
<b>Physical Checks</b>				
1. Check AC MCB on the LHS	D	✓		OK
2. Battery Charger Status	D		x	} Charger faulty.
3. Battery charging	D		x	
4. Loops CPU LED	D	✓		OK
5. Loops LEDs	D	✓		OK
6. CPU LEDs	D	✓		OK
7. Classification LEDs	D	✓		OK
8. Check cables-loops and other communication cables	D	✓		OK
9. Functionality checks	2*D			} not connected to Hyperterminal.
<b>Functional Checks</b>				
1. Connect to Hyperterminal on Laptop	2*D			
2. Press I to check for setup information (date, time, site name)	2*D			
3. Press Q to check loop frequencies	2*D			
4. Press lane numbers (1,2,3...) and check lane vehicle information	2*D			
check the logical reaction of the logger on each lane	2*D			
6. Log off by pressing O	2*D			

#### NOTES

1. While doing the functional test, have a laptop with hyperterminal software installed and a USB to serial converter
2. Ensure the outdoor housing is free of dust before locking
3. Ensure housing is properly locked after the procedure

Prepared By: (Technician)

Richard Kizira

Sign

Checked By: (Asst Weighbridge Manager)

Valene Nchore

Sign





## JV Management System

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### Title: SCALE ANPR, SCALE SIDE VIEW & CCTV CAMERAS CHECK LIST

#### SCALE ANPR, SCALE SIDE VIEW & CCTV CAMERAS CHECKLIST

Name of Technician

Richard K. Sira

Date or Duration valid

26/08/2022

Site Name

Rongo Weighbridge

CAMERAS CHECKLIST	FREQ	✓	X	Comments
<b>ANPR &amp; Side View photos</b>				
1. Check with the system administrators at the image server all cameras to ensure they are all ON	D	✓		OK
2. If all cameras are OFF check the single phase consumer unit at the weighing room for any tripped MCB	D	✓		OK
3. If the cameras are OFF randomly, check the yellow boxes at the camera pole for a tripped MCB or a faulty blue ginger PSU (check LED)	D	✓		OK
4. If blue ginger and/or circuit breaker are faulty after testing the input and output ensure they are replaced (AC circuit breaker input & output=240V while Blue ginger input AC 240V & output DC 12V)	D	✓		OK
5. If 4 above is true test the camera functionality from the server with the system admin	D	✓		OK
6. Inspect cameras' 4 port IP switches in the outdoor housing-Check that its powered, ports LED blinking, cables connected securely	W	✓		OK
7. Inspect all cameras for physical damage or misalignment	D	✓		OK
8. Inspect cameras view relative to master alignment photo.	D	✓		OK
9. If camera is misaligned after 7 above, realign the camera as required and test the view from the image server again	D	✓		OK
10. Wipe all camera view window with a clean damp cloth followed by a dry lint free cloth till the window is clean	W	✓		OK
11. Inspect the lanes next to the cameras for probable danger of knocking the poles and advise accordingly	D	✓		OK
12. Check floodlights for proper functionality-ON/OFF status as required-(Night inspection)	W	✓		OK
13. Check floodlights for proper alignment	W	✓		✓ 2 flood lights are faulty
<b>CCTV</b>				
1. Check at the LED monitor for ON or OFF status for all CCTV cameras	D	✓		OK
2. If any camera is OFF check the single phase consumer unit at the weigh room for any tripped MCB	D	✓		OK
3. Check BNC connectors for proper connections at the back of the DVR in case 2 above is ON and cameras are still OFF	D	✓		OK
4. Check for proper focus of each CCTV camera	W	✓		OK
5. If any camera is off focus, have a person (system admin) at the screen and yourself at the camera to adjust the focus knobs under the Redi view cameras till focus is restored.	W	✓		OK
6. Check the playback of the CCTV cameras at the DVR at different dates and time	W	✓		OK
7. Inspect the CCTV cameras for physical damage and misalignment	W	✓		OK
8. If misaligned after 6 above ensure they are correctly aligned as per the master alignment photo	W	✓		OK
9. Wipe all camera view window with a clean damp cloth followed by a dry lint free cloth till the window is clean	W	✓		OK

#### NOTES

1. Use a lint free cloth to clean Camera lenses and windows
2. Use a properly functioning multimeter to measure voltage
3. Ensure you have all minimum personal protective safety gear while working at heights

Richard

Richard

Valene

Nchore

Nchore







## JV Management System

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Approved by : Godfrey Walala

Title: Generator Start-Up Form

Name of Technician

Richard Kiswa

Date or Duration valid


26/08/2022

Site Name

Rongo Weighbridge.


### GENERATOR START UP PROCEDURE-14KVA 3PHASE TEKSAN GENERATOR

	✓	X	COMMENTS
1. Ensure the emergency (RED) buttons are NOT pressed in. If pressed-in twist clockwise and the button will pop out.	✓		OK
2. Press the STOP soft key for 2 seconds to clear any old emergency status	✓		OK
3. Press the AUTO soft key till the GREEN LED appears to show the generator is on automatic standby.	✓		OK
4. In case the generator is switched off using the emergency button, follow the steps 1 to 3	✓		OK
5. Whenever the generator does not start automatically and its on AUTO standby, press the OFF soft key button then press either AUTO	✓		OK
6. When generators comes ON after procedure 5. above press the AUTO soft key	✓		OK
7. To stop the generator whenever the automatic change over does not switch it OFF use the STOP soft key not the EMERGENCY	✓		OK
8. Always ensure before locking the generator shelter that you inspect it for leakages. Follow steps 1 and finally inspect	✓		OK.

 <p>GOKHAN &amp; MASTERSPACE JV LIMITED</p>	<h2 style="text-align: center;">JV Management System</h2>	<p>Doc Number: GMJV-KeNHA-BRW-WOIM039FM002</p> <p>Revision : 01</p> <p>Doc Type : Form</p> <p>Author/Owner: Wellington Odali</p> <p>Reviewed by: Maurice Ademba</p> <p>Effective Date : January 2022</p> <p>Review Date : January 2023</p> <p>Number Pages : Page 2 of 2</p> <p>Approved by : Godfrey Walala</p>
<h3 style="text-align: center;">Title: Generator Start-Up Form</h3>		

#### RESETTING THE GENERATOR AFTER SERVICE ALARMS COME ON

1. Use the programme (PGM) arrow < > soft keys to select the function on the controller screen.	✓		OK
2. Select COUNTERS screen, the first screen will show engine total hours of running, after pressing the arrow key again, the second COUNTERS screen will show Engine hours to service	✓		OK
3. If the hours (100hrs) to service request have already been achieved and the alarm lamp for service request and the hazard lamp are ON, call the service provider immediately	✓		OK
4. To enable the generator to run before the service provider is on site, clear the alarms by pressing the test lamp ☼ and the alarm ☰ soft key buttons together for 2secs till alarm ! Clears then press the STOP soft key button to clear the alarm for service request.	✓		OK
5. Press the AUTO button soft key button.	✓		OK

Prepared By: (Technician) Richard Kizira Sign 

Checked By: (Duty Manager) Valene Ndhore Sign 