## Water Well and Pump Violation Report

In order to pursue an investigation of your Water Well Driller or Pump Installer complaint please provide all documentation and information related to your complaint. This includes a complete explanation of your complaint (to be entered in Section D of this form). Important information to relate in your complaint may include:

- description of the problem with the well(s) or pump installation
- detailed chronology of events leading up to the complaint
- physical location of well site including detailed directions
- names, addresses and telephone numbers of any witness you mention in your complaint
- names, addresses and telephone numbers of any individuals who performed additional work after you became dissatisfied

Documentation required to support your case may include:

- West Virginia well reports/plugging reports
- advertisements/business cards
- canceled checks/credit card receipts
- proposals/invoices
- letters, e-mails, or faxes
- photographs
- written statements made by any witness you mention in your complaint or any individuals who performed additional work after you became dissatisfied

Section A. You are the complaining party: Name: Address	_ Company:	
City/State/Zip		
Work Phone	Fax:	
	E-mail:	
Section B. The person or firm you are complaining about:		
Name: Company	Name:	
Physical Address		
City/State/Zip		
Mailing Address		
City/State/Zip:		
Office Phone	Fax:	
	ation Number:	

Section C. Property Owner Information: Name:	Home Phone:
Address:	
Zip code: Date alleged violation occurred:	<del>_</del>
Permit Number:	
Directions to property where alleged violation of	occurred:
Section D: Explanation: Describe your complain	nt in detail.
Note: Proof of any allegations must be submitte	d to help determine if a violation occurred.
I certify that the information above is true to the	e best of my knowledge.
Signature of complainant:	Date
Please submit this report and any additional information in support of your complaint to the Office of Environmental Health Services, Certification and Training by fax 304-558-0324 or mail to Capitol and Washington Streets, 1 Davis Square, Suite 200, Charleston, West Virginia 25301.	