

Inspection Guide

64CSR18 General Sanitation

Chapter 5 Animals

- 5.1 Housing Domestic Animals
- 5.2 No live reptiles w/o written plan
- 5.3 No wild or ill animals
- 5.4 Domestic animal don't run at large
- 5.5 Dogs and cats vaccinated
- 5.6 Animal quarters clean
- 5.7 Manure removed frequently
- 5.8 No water contam. from drainage
- 5.9 Maximum number limited
- 5.10 Animals prohibited food prep
- 5.10a Service animals exempted

Chapter 6 Bedding & Sleeping

- 6.1 Rooms clean, safe, good repair
- 6.2 Floors easily cleanable, good rep.
- 6.3 Tents on platforms
- 6.4 Single occupancy – 70ft² min
- 6.5 Multiple occupancy – 50ft²/person
- 6.6 Ceiling 7ft min – except tents
- 6.7 Beds 3ft apart, heads 6ft apart
- 6.8 Double-Decker bed–27in separate
- 6.9 Triple-Decker beds prohibited
- 6.10 Bed and Bedding for each person
- 6.11 Cots-2ft separation
- 6.12 Bedding/furniture clean/good re
- 6.13 Mattress needs pad or cover
- 6.14 Linens provided
- 6.15 Linen changed once weekly min
- 6.16 Clean linen for each occupant
- 6.17 Storage provided for clothing
- 6.18 Primitive camps exempted

Chapter 7 Communicable Disease

- 7.1 Good hygienic practices used
- 7.2 Sick staff prohibited
- 7.3a Staff garments/person clean
- 7.3b Staff use good hygienic practices
- 7.3c Staff hands washed
- 7.3d. No tobacco use while on duty
- 7.4 Operator maintains register
- 7.4a Register kept 12months min.
- 7.4b Register has name/address/date
- 7.4c Exemptions for register

Chapter 8 Garbage and Refuse

- 8.1 Stored to prevent odor/insects
- 8.2 Water tight/sufficient number
- 8.3 Containers kept clean
- 8.4 Containers kept covered
- 8.5 Containers elevated/washable sur
- 8.6 Outside storage areas clean
- 8.7 Storage area rodent proof
- 8.8 Containers readily accessible
- 8.9 Hose bib/drain for cleaning
- 8.10 Disposable complies with WV

Chapter 9 Heating and Ventilation

- 9.1 Occupied spaces ventilated
- 9.2 Sufficient ventilation
- 9.3 Outside vents – no nuisance
- 9.4 HVAC meets State Building Code
- 9.5 Ducts maintained – prevent dust
- 9.6 68F heat, 78F cooling required
- 9.7 Heating units sufficient
- 9.8 Oil & gas heat vented to outside
- 9.9 Cloths dryer vent – independent

Chapter 10 Housekeeping & Main

- 10.1 Premises clean & good repair
- 10.2 Cleaning & sanitizing frequency
- 10.3 Written housekeeping plan

Chapter 11 Laundry

- 11.1 Separate room for laundry
- 11.2 Soiled laundry containers
- 11.3 Clean laundry storage require
- 11.4 Laundry stored, handled, trans
- 11.5 Laundry room & equip clean
- 11.6 Chemicals labeled
- 11.7 Laundry wash temperature
- 11.8 Laundry rinsed
- 11.9 Laundry sanitized, air dried
- 11.10 Personal laundering exemption
- 11.11 Laundry facilities available

Chapter 12 Lighting

- 12.1 Lighting sufficient for activity
- 12.2a 20ft candles-critical clean areas
- 12.2b 10ft candles-non critical areas
- 12.2c. 100ft candles–hazardous areas
- 12.2d 40ft candles-activity areas
- 12.3 Lighting natural or artificial
- 12.4 Light shield requirements
- 12.5 Tamper proof fixture require
- 12.6 Primitive camping exempt

Chapter 13 Noise

- 13.1 Reasonable acoustic planning
- 13.2 Acoustic planning requirements
- 13.3 Ambient sound level require

Chapter 14 Plumbing

- 14.1 If no HD rules-follow State rules
- 14.2 In good repair
- 14.3 Easy access for cleaning
- 14.3a Lines not obstruct cleaning
- 14.3b Pipes not exposed
- 14.4 Drainage system vents to outside
- 14.5 Water seal trap
- 14.6 Fixtures smooth, impervious
- 14.7 Utility sink for wet cleaning

- 14.8 No cross-connections

Chapter 15 Safety

- 15.1 Accident free environment
- 15.2 No electrical hazards
- 15.3 Meets State Fire Marshall rules
- 15.4 No tripping hazards
- 15.5 Outdoor activity area fenced
- 15.6 First aid kit provided

Chapter 16 Sewage

- 16.1 Meets 64CSR9
- 16.2 In good repair
- 16.3 Liquid waste not on ground
- 16.4 Access for cleaning vehicles

Chapter 17 Size, Space

Campgrounds

- 17.1 1200ft²/site – 25 sites/acre
- 17.2 10ft between units
- 17.3 10ft between unit and street
- 17.4 Backpack camping exempt

Mass Gatherings

- 17.5 20ft²/person day – 40ft² night
- 17.6 Parking space per 4 persons

School

- 17.7 28ft per student
- 17.8 Bedding meets Chapter 6

Chapter 18 Storage

- 18.1 Appropriate storage provided
- 18.2 Maintained clean
- 18.3 Only necessary items stored
- 18.4 Protected from contamination
- 18.5 Toxics labeled and locked

Chapter 19 Structure, Materials

- 19.1 Weather tight, in good repair
- 19.2 Floor/wall/ceiling in good repair
- 19.3 No offensive odors
- 19.4 Exterior wood protected
- 19.5 Interior finishes
- 19.6 Prep/bathing/toilet rooms
- 19.7 Accessory structure good repair
- 19.7a Acc. structure weather resistant
- 19.8 Supports normal loads

Chapter 20 Surroundings

- 20.1 Clean/drained/no vermin/safe

Chapter 21 Toilet, Hand Washing

- 21.1 # meets State Building Code
- 21.1a Labor Camp – 1 per 8 people
- 21.1b Park – 1 per gender
- 21.1c Campground – 1 per 20 sites

- 21.1d Mass Gathering – 1 per 100
- 21.1e Urinals can be 50%
- 21.2 Toilet maintained
- 21.3 Toilet rooms vented to outside
- 21.4 Toilet tissue provided
- 21.5 Soap & towels for hand sink
- 21.5a Trash can at hand sink
- 21.6 Soap & clean towel for bathing
- 21.6a Clean towels once a week
- 21.6b Towels washed between people
- 21.7 Common use towels prohibited
- 21.8 Exemptions for 21.6
- 21.9 Hand sink next to toilet room
- 21.10 Toilet, sink meet Chapter 23
- 21.11 Auto faucet – 15sec minimum
- 21.12 Toilet rooms enclosed
- 21.13 Privies meet Chapter 16
- 21.14 Covered trash can for women's
- 21.15 Child sized fixtures
- 21.16 Diaper changing area
- 21.16a Hand sink next to diaper area
- 21.16b Clean impervious surface
- 21.16c Perineal area cleaned
- 21.16d Wipe hands after dirty diaper
- 21.16e Staff & Child wash hands after
- 21.16f Changing table disinfected
- 21.16g Cloth diaper containers
- 21.16h Disposable diaper containers
- 21.16i Toilet training chairs
- 21.16j No diaper washing in hand sink

Chapter 22 Vector Control

- 22.1 Effective measures used
- 22.2 No harborage
- 22.3 Exterior opening protected
- 22.4 Screening material
- 22.5 Pesticides EPA approved
- 22.6 Toxic materials not create hazard

Chapter 23 Water Supply

- 23.1 Approved source
- 23.2 Meet 64CSR3, 64CSR19, 64CSR15
- 23.3 Hot and cold running water
- 23.3a Hot water 110F minimum
- 23.3b Steam-mixing valves prohibited
- 23.3c Temperature control for safety
- 23.4 Drinking fountains angle jet
- 23.4a Fountain-sink combo prohibited
- 23.4b # meets State Building Code
- 23.5 No common use cups or scoops
- 23.6 Drinking cups from dispenser
- 23.7 Water cooler construction
- 23.7a Pitchers, water jugs, or similar
- 23.7b Portable water containers
- 23.8 Ice from approve source/clean
- 23.8a Self-service ice auto-dispenser
- 23.9 Potable water tanks
- 23.9a From public water supply
- 23.9b Transport equipment approved