

EXPERIENCE

Content Coordinator Child in Mind, Manchester | October 2016 - Present

Transferred and formatted communication resources to support children in schools, including visual supports and symbol-based activities on the Juniper Website platform.

Collaborated with teachers and therapists to create accessible materials for children with communication and learning needs, clearly communicating progress and identifying discrepancies.

Supervised postgraduate Play Therapy students, offering training in resource use, inclusive communication strategies, and managing ad-hoc content-related requests. Maintained high standards of accuracy and quality across all tasks, ensuring projects were delivered within agreed timelines and budgets.

Content Development Specialist Barnardos, St Helens | January 2015 - October 2016

Created and adapted tailored visual and therapeutic resources to support children referred through CAMHS, ensuring timely delivery of high-quality materials.

Collaborated with internal teams during assessment meetings to recommend appropriate communication supports for referrals, identifying challenges and proposing solutions.

Managed a caseload of school-aged children, using creative approaches to address a wide range of social, emotional, and communication challenges.

Facilitated group supervision sessions, sharing best practices on child-centered communication strategies.

Resource Coordinator OJs, Preston | May 2023 - January 2024

Supported families with children on the autism spectrum, developing inclusive activities and adapting resources to facilitate engagement and communication in group settings.

Worked collaboratively with families and colleagues to ensure resources were practical and user-friendly, contributing ideas for improving internal processes and the onboarding process for new clients.

Educational Resource Planner International School

Planned and developed literacy and learning resources for primary-aged children,

ensuring alignment with lesson objectives and adapting activities to suit different learning needs and levels.