MEETING REPORT

Team Name: Group01 Airport Management System. **Date of Meeting:** 03 Mar 24
Start Time: 12.00 Pm   **End Time:** 02.00 Pm   **Meeting Location:** Foleja

Moderator: Kristi Samara   **Recorder:** Engjell Abazaj

Other Members Present: Thanas Papa,Irvi Rrika,Sara Ahmati,Juna Pengili,Gerald Derhemi.

Members Absent: Nobody

Topics Discussed:
- The topic of the project.
- We have talked about how to create this software in a general way.
- Duties of each member.
- Creation of communication channel.

Decisions Made:
- We have done some research about the topic,which is the Airport Management System.
- Duties were divided.
- Communication channel is created.

Tasks Assigned:

1. Gerald will start the documentation.
2. Juna and Irvi will start the research of User and System requirements and will work on it.
3. Sara and Thanas will start the research of Non-functional requirements and will work on it.
4. Kristi and Engjelli will start the research of Functional requirements and will work on it.
5. Kristi will start the research of Domain requirements and will work on it.

Time, Place, and Agenda for Next Meeting:

17 Mar 24, Foleja,Checking and updating the functional and nonfunctional requirements if necessary.Proceeding with the task that will be assigned for the following week.