



## NECOH SHEM I. DELA CRUZ

📍: 2029, A Francisco St. Sta. Ana, Manila  
1009 Philippines

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### OBJECTIVE

Motivated and detail-oriented Junior Web Developer with a strong foundation in HTML, CSS, JavaScript, and hands-on experience building responsive web applications and personal projects. Backed by professional experience in IT support and network troubleshooting, with a passion for learning modern frontend frameworks such as React. Seeking an entry-level role where I can contribute to real-world web development projects and grow as a developer.

### EDUCATION

Bachelor of Science in Information Technology  
Garcia College of Technology

*June 2014 - March 2019*

### EXPERIENCE

#### Cable Technician/ IT

Kalibo Cable Television Inc.  
Kalibo, Aklan

*Jan 2020 - Apr 2023*

- Installed, repaired, and maintained fiber optic (FOC) and copper cable networks to ensure stable connectivity.
- Performed cable pulling, new cable laying, relocation, and restoration of affected lines during road and infrastructure projects.
- Conducted corrective and preventive maintenance for network cable systems and telecom equipment.
- Located and repaired underground cable faults, ensuring fast service recovery and minimal downtime.
- Executed fiber optic splicing and termination with high accuracy and zero error.
- Operated specialized tools such as OTDR, fusion splicer, boom trucks, aerial lifts, and OSP power tools.
- Assisted network engineers in network isolation, troubleshooting, and restoration procedures.
- Supported IT operations by configuring IP addresses, Static IP settings, DHCP servers, and OLT systems.
- Monitored network performance including noise signals, traffic flow, and connectivity issues.
- Provided technical support for hardware and peripherals such as PCs, printers, scanners, and routers.
- Maintained strong safety compliance while working in outdoor environments and various weather conditions.

**Collection Specialist***June 2023-January 2024*

McGrath &amp; Arthur Philippines Ortigas, Pasig City

- Calling and reminding due payments to the clients.
- Monitor the firm's accounts receivable and identify overdue accounts.
- Taking notes important responses from clients.
- Negotiating or encouraging clients to pay on time.
- Maintain records of contacts and attempted contacts with delinquent accounts customers as well as records of any payments collected from the customer.
- Resolve customer issues and complaints concerning billing.
- Submit regular reports on the status of unpaid accounts and any repayment progress.

**Corporate Sales Staff***Present 2024 - 2026*

Rustan Commercial Corporation

Ayala Avenue, Makati City

- Collect return products from corporate clients.
- Deliver purchased items to corporate accounts.
- Find and contact clients to ask about their overdue payments
- Prepare monthly report on return, collection of products and payments to Corporate Sales Manager.

**SKILLS**

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**Tools & Workflow**

- VS Code, Dev Tools
- Figma (UI Layout)
- Git & GitHub

**Frontend Development**

- HTML5, CSS3 (Flexbox, Grid)
- Responsive Design
- JavaScript (DOM, Events)
- React (Currently Learning)

**IT & Support Skills**

- Basic networking concepts (IP, LAN, WAN)
- Troubleshooting internet connectivity issues
- Helpdesk / user technical support
- Diagnosing hardware & software problems

**Soft Skills**

- Problem-solving
- Attention to detail
- Time management
- Customer service & communication
- Ability to follow technical diagrams
- Willingness to learn
- Logical thinking
- Problem-solving mindset
- Ability to follow documentation
- Team collaboration (basic)

**Technical Skills**

- Network cable installation (Ethernet / LAN)
- Cable termination (RJ45)
- Basic network troubleshooting
- Modem, router, and switch setup
- Hardware installation & replacement
- Basic PC and laptop repair
- Software installation & OS setup (Windows)
- Printer and peripheral setup

## PROJECTS

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### Personal Portfolio

Link: <https://snecks12.github.io/Necoh-s-Portfolio/>

Source Code: <https://github.com/Snecks12/Necoh-s-Portfolio.git>

Tools & Language: HTML, CSS, JAVASCRIPT, GIT, GITHUB

- Developed a responsive portfolio website showcasing web development skills and projects.
- Built using HTML, CSS, and JavaScript.
- Published using GitHub Pages.

### Simple To-do-list

Link: <https://snecks12.github.io/To-do-list/>

Source Code: <https://github.com/Snecks12/To-do-list>

Tools & Language: HTML, CSS, JAVASCRIPT, GIT, GITHUB

- Created a task management app with interactive UI using JavaScript DOM manipulation.
- Implemented add/remove task functionality.

### Task Manager

Link: <https://snecks12.github.io/taskmanager/>

Source Code: <https://github.com/Snecks12/taskmanager.git>

Tools & Language: HTML, CSS, JAVASCRIPT, GIT, FIGMA, GITHUB

- Built a multi-page task manager project with clean UI structure.
- Designed layout using CSS and prototyped using Figma.
- Practiced organizing code and using GitHub for deployment.

## REFERENCE

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- **MR. EDWARD BRIONES**  
Assistant Operations Manager  
Kalibo Cable Television Inc.  
Contact No: +639304727154
- **MR. MHAR ILIJAY**  
Head/Officer-in-Charge  
Kalibo Cable Television Incorporation  
Contact No: +639480708444
- **Cristina Parallag**  
Corporate Sales Coordinator  
Rustan Commercial Corporation  
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