An Roinn Gnóthaí Eachtracha
Department of Foreign Affairs

Checklist for a *Visitor* visa

1   Application and applicant details

AVATS reference number:	**Current passport number:**
First name / Given name:	**VFS VAC location:**
Surname / Family name:	**Submission date:**

2   Summary information

A short stay, 'C' class, visit visa allows you to travel to Ireland, for a maximum of 90 days (in any 180 day period), for tourism, to visit family or friends, to study, to get married or for medical treatment. This visa does not allow permit work (paid or unpaid) of any kind or use any publicly funded services. Further information, including information on travel/medical insurance, is available online: https://www.irishimmigration.ie/coming-to-visit-ireland/.

3   Document checklist

The following documents are required when applying for a visa; however, the Embassy of Ireland, and the Irish Immigration Service, reserve the right to seek additional documents as appropriate to the application:

#	Category	Sub-category	Comments	Submitted? Yes	Submitted? No	LIDPro container
1.1	Application form, VFS receipt and completed checklist	AVATS application summary form	*The online completed form must be printed, signed and dated by the applicant.*	☐	☐	Visa application form
1.2		Payment receipt and checklist	*If applying through VFS you must provide a printed copy of your VFS payment receipt, showing the same visa application number (IRLXXXXXXXX) as per 1.1. You must also supply this completed checklist.*	☐	☐	
2.1	Identity documents	Passport photos	*Two photos meeting the following requirements: https://www.irishimmigration.ie/photograph-rules-for-visa-applications/*	☐	☐	-
2.2		Current passport	*Must be valid for at least six months after the date you plan to leave Ireland.*	☐	☐	Travel documents submitted
2.3		Previous passport(s)	*Copies of the biographic and all stamps/visas in any previous passport. Blank pages do not need to be copied. Details of any lost or missing passports should be mentioned in 3.1.*	☐	☐	Applicants Previous Passport(s)
3.1	Purpose of visit	Application letter	*Outline the reasons for travelling and your planned itinerary. State whether you have any family members of friends in Ireland or the United Kingdom, and if so list their details.*	☐	☐	Visa application form
3.2		Travelling for tourism	*If not visiting friends or family, lease provide evidence of accommodation bookings in Ireland.*	☐	☐	
3.3		Visiting family or friends	*Provide a signed letter of invitation from a reference in Ireland, a copy of the reference's passport and a copy of their Irish residence Permit (IRP), if applicable.*	☐	☐	Evidence of Link to Reference / Sponsor
3.4		Studying for less than 90 days	*If you plan to study for 90 days or less, include information about your study plan as per the Irish immigration website: https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-visa-options/how-to-apply-for-a-short-c-visit-study-visa/*	☐	☐	Evidence of Link to Reference / Sponsor
3.5		Marrying / medical treatment	*If marrying or availing of private medical procedures please read the specific requirements, as per the URL in 3.4.*	☐	☐	Evidence of Link to Reference / Sponsor

Embassy of Ireland
C-17, Malcha Marg
Chanakyapuri
New Delhi - 110 021
India

https://www.dfa.ie/irish-embassy/india/visas/
https://www.dfa.ie/irish-embassy/india/contact-us/visaqueries/

#	Category	Sub-category	Comments	For use by VFS only		
				Submitted?		LIDPro container
				Yes	No	
4.1	Obligation to return to your home country	Employed or self employed	**Employed**: *Provide an up-to-date signed letter from your employer, on headed paper with full contact details, confirming your employment and that you will return to the position.* **Self-employed**: *Provide a letter from your accountant/tax consultant/lawyer, confirming the nature of your employment, your last three barcoded income tax return acknowledgment forms, and the most recent six month bank statement for your company accounts.*	☐	☐	Applicants Employment Documents
4.2		Studying	*Provide an original, up-to-date signed letter from your place of education, on headed paper with full contact details, noting the nature of your studies, and when they are due to end.*	☐	☐	Applicant's Qualifications / Education History
4.3		Retired or unemployed and not in education	*If you are retired or unemployed and not in fulltime studies, you can submit evidence of any property you own or rent as your obligation to return home. Please include the title deed and/or tenancy agreement.*	☐	☐	Other / Miscellaneous Documents
5.1	Financial evidence	Self-financing	*Provide an up-to-date bank statement, covering the most recent six month period, showing adequate funds for travel.*	☐	☐	Applicants Financial evidence
5.2		Sponsored finances	*Provide the sponsor's up-to-date bank statement covering the most recent six month period, a letter from them confirming the sponsorship and a copy of a valid national identify document.*	☐	☐	Main sponsors financial Evidence
6.1	Visa refusals	If you have previous visa refusals for any country	*Provide a letter detailing the refusals (country, reason for travel, dates, reasons for refusal etc.). You must also provide the refusal letter from the issuing country. If unavailable, explain why.*	☐	☐	Other / Miscellaneous Documents
7.1	Visitors under the age of 18	Letter of consent	*If the applicant is under 18, they must submit a letter signed by both parents stating whom the child is travelling with and that both parents consent to this. If dual consent is not possible, additional documents are required.[1]*	☐	☐	Evidence of Link to Reference Sponsor
7.2		Birth certificate	*A birth certificate must be supplied.*	☐	☐	
7.3		Parental identity	*A photocopy of the other parent/legal guardian's passport or national identity card that clearly shows their signature.*	☐	☐	Sponsor(s) passports

4   Additional VFS comments[2]

5 Applicant declaration

I, the applicant, understand that a decision will be made based on the above documents that I have submitted.   ☒

6 DigiLocker consent

As a resident of India, I consent to having my documents verified through DigiLocker, if required.   ☐

VAC officer signature:

Applicant signature:

Date of signatures:

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[1] https://www.irishimmigration.ie/additional-visa-requirements-when-travelling-with-children-under-18/.

[2] Where documents are not provided or any particular issues arise at the VAC, please outline here.

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