# **MEETING AGENDA**

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| **Meeting/Project Name:** | **Brew Day** | | |
| **Date of Meeting:** (MM/DD/YYYY) | 11/10/2017 | **Time:** | 09:00​ ​AM​ ​-​ ​10:00​ ​AM |
| **Meeting Facilitator:** | Team and Sponsor | **Location:** | HAYDEN LIBRARY |

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| **1. Meeting Objective** |
| 1. To​ ​submit the enhanced ER Diagram and get an update on the submission. ​  2. To​ check if ER Diagram requires any more enhancements.  3. To​ ​check if the team members and sponsor are on the same page with respect to ER Diagram,database design and also the documents of recipes which needs to be updated in the database.  4. To discuss about the peer-review done in class and talk about the suggestions given by the team members and plans to implement them.  5. To discuss about the end of semester submission.. |

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| **2. Attendees** | | |
| **Name** | **Department/Division** | **E-mail** |
| Abhishek Nagaraj | Software Engineering | anagar19@asu.edu |
| Akshay Jain | Software Engineering | ajain122@asu.edu |
| Hari Iyer | Software Engineering | hniyer@asu.edu |
| Rundong Zhu | Software Engineering | rzhu16@asu.edu |
| Sneha Vidhyashekar | Software Engineering | svidhyas@asu.edu |
| Varuni Hullur Shama Rao | Software Engineering | vshamara@asu.edu |

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| 3**. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)** | |
| **Description** | **Prepared by** |
| 1. Minutes of Meeting | Team |
| 2. Final Deliverable Document | Team |
| 3. Sprint Meeting documents | Team |
| 4. ER- Diagram (Design Document- enhancements) | Team |
| 5. Recipe Document - conversion from spanish to english | Team |

# **MEETING MINUTES**

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| **Meeting/Project Name:** | | | BREW DAY | | | | | | | |
| **Date of Meeting:** (MM/DD/YYYY) | | | 11/10/2017 | | | | **Time:** | | | 9:00 AM - 10:00 AM |
| **Minutes Prepared By:** | | | All Team Members | | | | **Location:** | | | HAYDEN LIBRARY |
| 4**. Agenda and Notes, Decisions, Issues** | | | | | | | | | | |
| **Topic** | | | | | | | | | | **Description** |
| **Enhanced ER-diagram** | | | | | | | | | | Submitted the ER-Diagram as expected by the sponsor after implementing the changes. |
| **Explaining the ER-Diagram** | | | | | | | | | | Team Members explained the details of ER-Diagram   1. batch size comes from brewing equipment 2. beer color and style should be part of recipe 3. original gravity and final gravity should be parts of recipe |
| **Asked the sponsor if any enhancements required for the ER-Diagram** | | | | | | | | | | Sponsor suggested few changes and additions to the ER-Diagram which will be changed and submitted by next meeting. |
| **Addition of few more things** | | | | | | | | | | 1. sharing recipe, upload it to the site like homebrewtalk after exporting brew to plain text 2. can use docker container for database. |
| **Discussed about the final deliverable for the semester** | | | | | | | | | | Asked the sponsor what is he expecting by the next meeting and the deliverables for the next meeting. |
| 5**. Action Items** | | | | | | | | | | |
| **Action(Deliverables by next meeting)** | | | | | | | | | | **Due Date** |
| Enhancements of ER-Diagram with more complexity | | | | | | | | | | 12/01/2017 |
| Requirements specification document (SRS) - final draft | | | | | | | | | | 12/01/2017 |
| Documentation for recipe | | | | | | | | | | 12/01/2017 |
| Conversion of one document from spanish to english which can be used for documentation of recipe in a specific format | | | | | | | | | | 12/01/2017 |
| 6**. Next Meeting (if applicable)** | | | | | | | | | | |
| **Date:** (MM/DD/YYYY) | | 11/10/2017 | | | **Time:** | 09:00 am | | | **Location:** | HAYDEN LIBRARY |
| **Objective:** | 1. Database design using ER-Diagram(enhanced version). 2. To discuss about peer-review and plans to implement the suggestions given by them. 3. Recipe database document. 4. Semester-end document delivery details. 5. Ask the sponsor for any more suggestions before we begin the back-end processes. | | | | | | | | | |