

# Team V Team Project - Meeting 4 Minutes

October 25, 2012

## 1 Date And Location

Thursday 27th September 2012 at 11 Oclock in SAWB S103.

## 2 Attendees

Team Members: Ross Adam, Andrew Gardner, Nicole Kearns, Mamas Nicolaou, Asset Sarsengaliyev  
Supervisor: Jeremy Singer

## 3 Agenda

- Met with Jeremy who is our Team supervisor to find out more details about the team project.
- Did a short ice breaker in order to introduce ourselves as we had a new team member, Asset.
- discussed the roles assigned to each team member with Jeremy and briefly went over what each role included.
- discussed the documentation that would be required for the project, which Mamas will be responsible for.
- discussed what process we would use for the development of our project, possibly an Agile software development.
- discussed possible plans for the project, like using a mobile web app or desktop app.
- discussed the git repository, Jeremy said this was the better one to use.

## 4 Goals:

- Mamas to send Jeremy our PSD3 d1.pdf
- Get in touch with Fiona, the client, in order to arrange a meeting to discuss the requirements for the project.
- Look up Agile Software Development.
- Find out how to use Git repository.
- Add source code management to the roles within our team.
- Ross to redo the roles within our team in order to include Asset.
- think on how to store requirements and prioritise throughout the project development - read Requirements section in the Software Engineering 9 Book.

## 5 Next meeting:

Thursday 4th October with Supervisor, Jeremy Singer, and Fiona in SAWB S103 at 10 O'clock to discuss the team project.