

SQL SERVER DBA KNOWLEDGE DOCUMENT

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|-------------------------|------|------------------|--|
| Knowledgebase Document | Date | | |
| KB Title | | | |
| KB Number | | | |
| Department | | | |
| KB Prepared By (Author) | | | |
| KB Creation Date | | | |
| KB Reviewed By | | | |
| KB Review Date | | Next Review Date | |
| KB Effective From | | Last Update Date | |

CHANGE HISTORY

| KB Number | Effective Date | Significant Changes | Previous KB Number |
|-----------|----------------|---------------------|--------------------|
| | | | |
| | | | |
| | | | |

| KB Number | Author | Reviewer |
|-----------|--------|----------|
| | | |
| | | |

Introduction

A general introduction, with a statement of rationale.

KB Purpose

A brief description of the purpose of the KB, it should describe why the KB is required (e.g. compliance with GCP and other internal procedures and guidelines). Any regulations or procedures referred to in "Purpose" section should be identified. The source should be given in the reference section rather than direct quotes.

Scope

A statement that outlines the areas and context covered by the KB. If there are any areas in which this KB specifically does NOT apply, these should also be mentioned. This KB provides guidelines to

Definitions

When appropriate, a list of definitions should be included for terms used in the KB. Acronyms and abbreviations should be explained at the point of use within the KB and not listed in this section.

| Sr. No. | Term | Definition |
|---------|------|------------|
| | | |
| | | |

Procedure

List all the procedure to complete this task in detail and include picture if possible.

FORMS/TEMPLATES TO BE USED

Where Forms/Templates are referenced in the text, the numbers and titles are listed under this section.

Internal References

Insert relevant references as required, sufficient for the user to find the source document.

External References

Insert relevant references as required, sufficient for the user to find the source document. Web references should be included where possible.

About Snippyguy

Snippyguy is a purpose-led transformation partner to many of the world's largest businesses. For more than years, it has been collaborating with clients and communities to build a greater future through innovation and collective knowledge. Snippyguy offers an integrated portfolio of cognitive powered business, technology, and engineering services and solutions. The company's consultants in various countries help empower individuals, enterprises, and societies to build on vision and innovation.

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