JUNRY JUMAWAN

WEB DEVELOPER
GENERAL VIRTUAL ASSISTANT

CONTACT

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✉️ junry.jumawan4@gmail.com

📍 Lanao Del Norte, Philippines

🌐 https://snopeee1.github.io/Portfolio/

EDUCATION

2020-2024
MINDANAO STATE UNIVERSITY

- Bachelor of Science in Information Technology

2015-2019
MINDANAO STATE UNIVERSITY

- Information and Communication Technology

EXPERTISE

- Web Development
- Web Maintenance
- SEO
- Data Entry
- Data Analysis
- Email Management
- Prompt Validator

LANGUAGES

- English
- Filipino

PROFILE

Hi, I'm Junry J. Gallego, based in the Philippines, and I am a dedicated **Website Developer** with a passion for enhancing user experiences through attractive and functional **Web Designs**. With a year of hands-on experience, I specialize in updating and adding features to websites to keep them fresh, user-friendly, and accessible. My skills in **SEO, Data Entry**, and **Data Analysis** help me create websites that look great and perform well in search engines. Additionally, as an **AI Prompt Validator**, I ensure AI-generated content is accurate, relevant, and free from errors like bias and misinformation. My feedback helps **improve AI models**, contributing to better AI technology.

WORK EXPERIENCE

DataAnnonation   2023
AI Prompt Validator

- **Evaluate AI-generated prompts** for accuracy, relevance, and coherence, while **identifying and addressing** issues such as bias, misinformation, and inappropriate content in AI outputs.
- Provide constructive feedback to AI developers to **improve the quality** and effectiveness of models, and collaborate with them to **refine prompt generation algorithms** based on validation results.

St. Michael's College   2022
Data Entry

- Perform accurate data entry into **databases, spreadsheets,** or other **electronic formats** while ensuring **data integrity** and consistency through verification and validation procedures.
- **Maintain confidentiality** and **security of sensitive information** while meeting deadlines, productivity targets, and **maintaining high quality standards for data entry tasks.**

4th Infantry "Diamond" Division, Philippine Army   2021
Web Developer

- **Developed** and M**aintained** custom web applications and services using **PHP Laravel, HTML5, CSS3, Bootstrap,** and **MySQL.**
- Utilized **Laravel** and **PHP** to ensure the application's stability, functionality, and security, and **created and implemented UI** requirements using **Bootstrap, Node.js, and jQuery.**

REFERENCE

Christopher Beharry-Yambo

Email : cabyambo@gmail.com

John Mark Bolongan

Email : johnmark@gmail.com

WEB
DEVELOPER
2020 - 2021

- As a Web Developer, my responsibilities included designing and sustaining web applications and services to ensure high performance and responsiveness.

- Developed and maintained custom web applications and services using PHP Laravel, HTML5, CSS3, Bootstrap, and MySQL, ensuring high performance and responsiveness.
- Ensured application stability, functionality, and security by leveraging Laravel and PHP best practices, and performing regular updates and maintenance.
- Created and implemented user interface (UI) requirements utilizing Bootstrap, Node.js, and jQuery, enhancing user experience and visual appeal.
- Collaborated with cross-functional teams to gather requirements, troubleshoot issues, and deliver seamless web solutions that meet client specifications and industry standards.

AI
PROMPT VALIDATOR
2021 - 2022

- As an AI Prompt Validator, my primary task was meticulously examining AI-generated prompts to ensure they met the criteria of accuracy, relevance, and alignment with project standards.

- Reviewed and validated AI-generated prompts to ensure accuracy, relevance, and adherence to project guidelines and standards, utilizing other programming languages that I code.
- Collaborated with cross-functional teams to understand project requirements, provide feedback, and enhance prompt quality and effectiveness, using other programming languages that I code for effective communication and integration.
- Conducted thorough testing and evaluation of AI responses to identify and rectify issues related to clarity, coherence, and appropriateness, employing other programming languages that I code.
- Documented validation processes and findings, offering insights and recommendations for continuous improvement of AI prompt generation, leveraging the capabilities of other programming languages that I code for detailed analysis and reporting.

OFFICE WORK

DATA
ENTRY
2022 - 2023

- As a Data Entry Specialist, I was tasked with overseeing and managing data related to student enrollment and the inventory of scientific equipment within laboratory facilities.

- Monitored and recorded the number of students and the inventory of science laboratory apparatus and utensils using spreadsheets and other related data entry tools.
- Ensured accuracy and consistency of data entries by regularly updating and verifying information in spreadsheets and databases.
- Utilized various data entry tools and software to manage, organize, and maintain detailed records of laboratory equipment and student counts.
- Collaborated with team members to streamline data entry processes and improve data management efficiency, ensuring timely and accurate reporting.

LAPTOP SPECS

ASUS
X441UB

- **Operating System:** Windows 10 Home - ASUS recommends Windows 10 Pro for businessEndless.
- **Processor:** Intel® Core™ i5-8250U Processor 1.6 GHz (6M Cache, up to 3.4 GHz, 4 cores)
- **Graphics:** NVIDIA® GeForce® MX110 2GB GDDR5 Intel® UHD Graphics 620
- **Memory:** 8GB DDR4 SO-DIMM Max Total system memory up to:12GB
- **Storage:** 1TB SATA 5400RPM 2.5" HDD
- **Optical Drive:** DVD writer 8X Without optical drive
- **Network and Communication:** Wi-Fi 5(802.11ac) (Dual band) 1*1 + Bluetooth® 5.1
- **Microsoft Office:** Microsoft 365

SKILLS

- PROGRAMMING
- RESEARCHING
- AI UNTILIZATION
- OPTIMAZITION
- SEO

- SCHEDULING
- TIME MANAGEMENT
- EMAIL MANAGEMENT
- TROUBLESHOOTING
- FLEXIBILITY

- CRITICAL THINKING
- PROBLEM SOLVING
- DOMAIN KNOWLEDGE
- ADAPTIBILITY
- DATA ANALYSIS

- FAST LEARNER
- COMMUNICATION
- GOAL ORIENTED
- ORGANIZING
- COMPUTER LITERATE

- CODING
- STATICAL ANALYSIS
- MULTITASKING
- ATTENTION TO DETAIL
- CONTENT WRITING

TOOLS

- VISUAL CODE STUDIO
- GOOGLE WORKPLACE
- EXCEL
- MICROSOFT 365
- ASANA

- ADOBE PHOTOSHOP
- WIX
- AI TOOLS
- MYSQL
- DJANGO

- NOTION
- SLACK
- GITHUB
- GIT
- NODE JS

- BOOTSTRAP
- GOOGLE ANALYTICS
- AI TOOLS
- NODE JS
- CANVA