

Syllabus Editing and Changing Software User Manual

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1 Introduction

Syllabus editing and changing software is compatible with Windows operating system and allows you to create syllabus in both Turkish and English at any time and modify existing syllabus. The newly created or edited syllabus is saved as "html" extension. This manual shows you how to use the syllabus editing and changing software.

1.1 Important Warning

The interface of the software described in this document may differ depending on the operating system of your computer.

Be sure to read the user manual before using the software.

2 Installing and Uninstalling Syllabus Editing and Changing Software

2.1 Installing Syllabus Editing and Changing Software

1. Click the "setup.exe" file you downloaded from the website.
2. Follow the on-screen instructions to install the software.
3. Click Finish to close the installation screen.

2.2 Uninstalling Syllabus Editing and Changing Software

NOTE: Perform this step only when Syllabus Editing and Modifying Software is no longer needed.

For Windows 7 and Windows 8;

1. Type "Control Panel" in the search box on the taskbar and select Control Panel from the results.
2. Click Uninstall a Program.
3. Select Syllabus Editing and Changing Software.
4. Click Uninstall from the menu above and follow the required instructions.

For Windows 10;

1. Type "Control Panel" in the search box on the taskbar and select Control Panel from the results.
2. Select Programs and Features from the Programs window.
3. Press and hold left click or right-click Syllabus Editing and Changing Software, select Uninstall or Uninstall / Change, then follow the on-screen instructions.

3 Using the Syllabus Editing and Changing Software

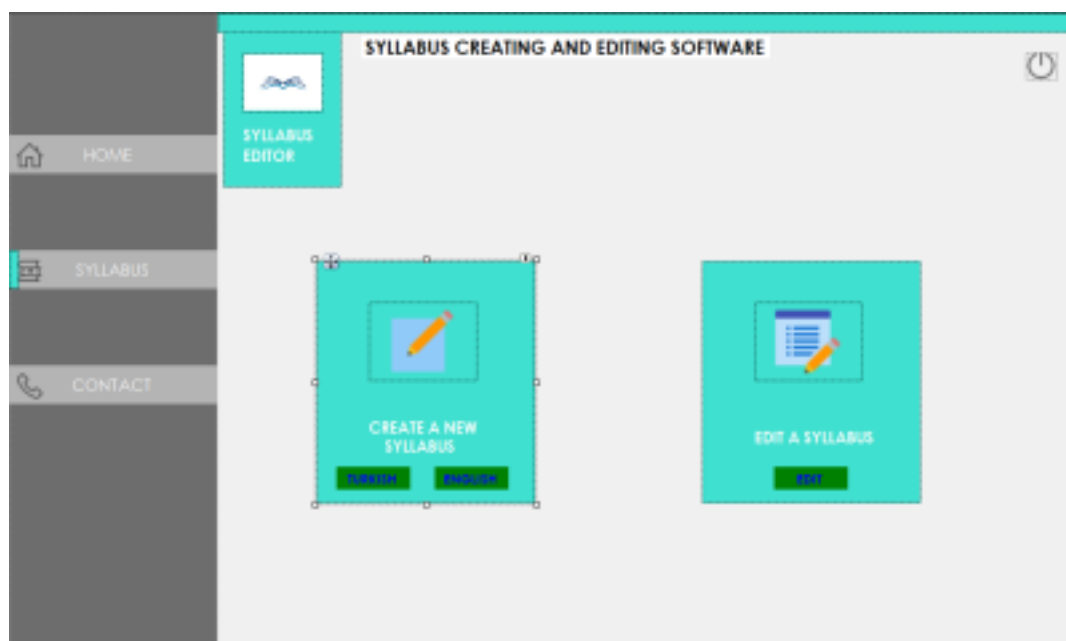
3.1 Running the Syllabus Editing and Changing Software

Click Syllabus Editor on the desktop to run the software.



3.2 Creating a New Syllabus

In the screen that opens, click on the desired language from the "Create a syllabus" option in the Syllabus menu to create a new syllabus.



After choosing the language, fill in the required fields according to the content of the course and click the Save or Kaydet button according to the selected language.

NOTE: In the sections shown below, write the letter "X" or the number of the associated learning outcome in the desired places such as Course Category and the Relationship of Course Learning Outcomes to Program Competencies.

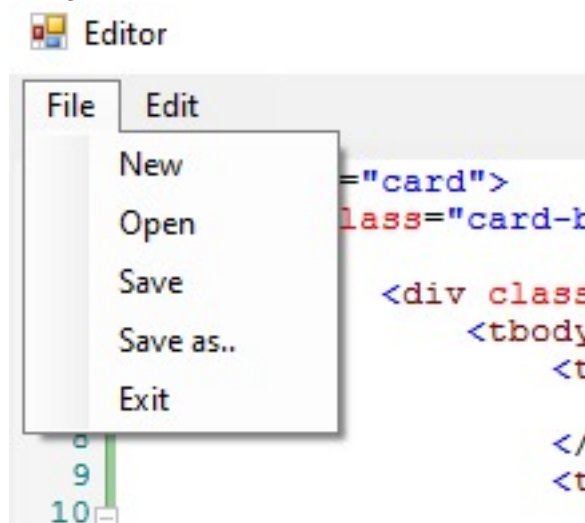
Course Category	
Core Courses	<input type="text"/>
Major Area Courses	<input type="text"/>
Supportive Courses	<input type="text"/>
Media and Management Skills Courses	<input type="text"/>
Transferable Skill Courses	<input type="text"/>

3.3 Changing Existing Syllabus

Click "Edit A Syllabus" in the Syllabus Menu to edit and save the existing syllabus.

Click the File button on the screen that opens. Then click the Open button from the popup menu to select the syllabus you want to edit.

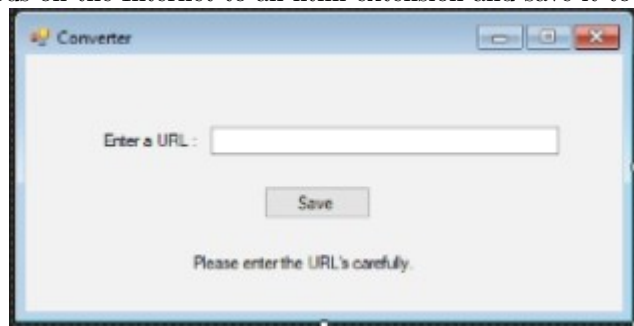
After making the necessary arrangements on the screen that opens, the arrangements are made in the left-hand window, and the edits made can be seen in the right-hand window.



After the editing process is completed, save it by clicking the "Save As" button from the menu opened on the File button.

3.4 Using URL Converter

Click the "Convert A URL" button on the Syllabus screen to convert the Syllabus on the Internet to an html extension and save it to your computer.



Then enter the internet address of the Syllabus you want to download in the URL part of the screen that appears, and then click the Save button to save it to your computer.

3.5 Contact

Contact the developers via their email address in the Contact menu in case of any issues.