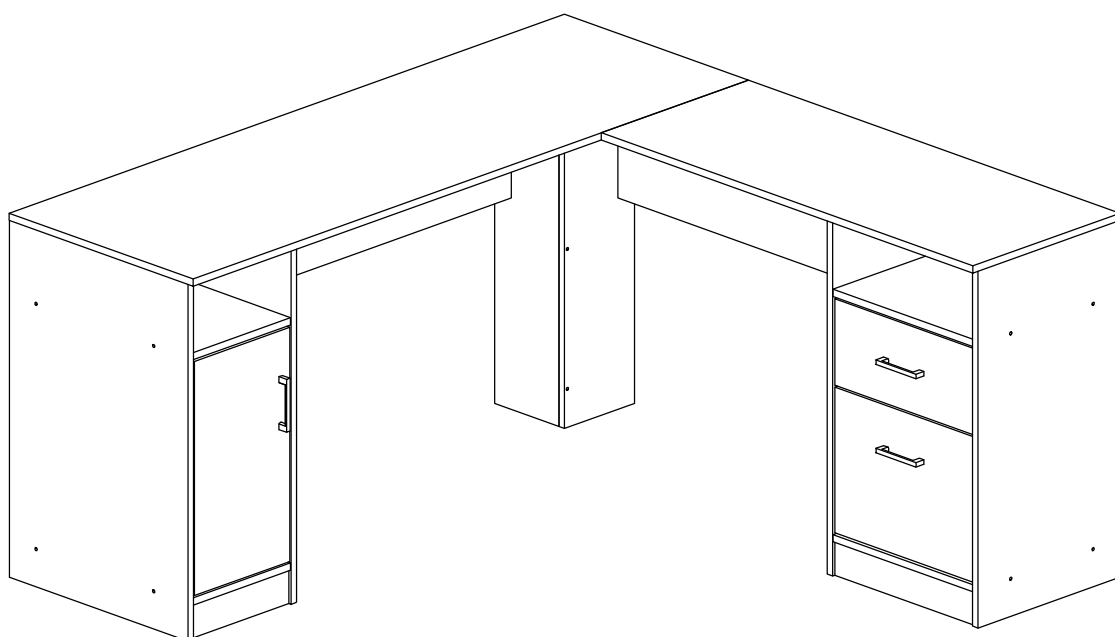


# ASSEMBLY INSTRUCTIONS



MODEL RTA-8412L

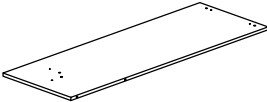










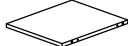


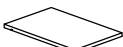
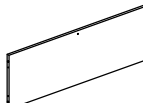
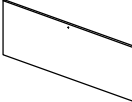






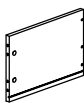


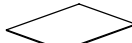


Thanks for purchasing one of our products.  
Please read carefully the assembly instructions before the installation.  
Do not discard this manual or any of the packaging material until the unit has been completely assembled.



IMPORTED BY:

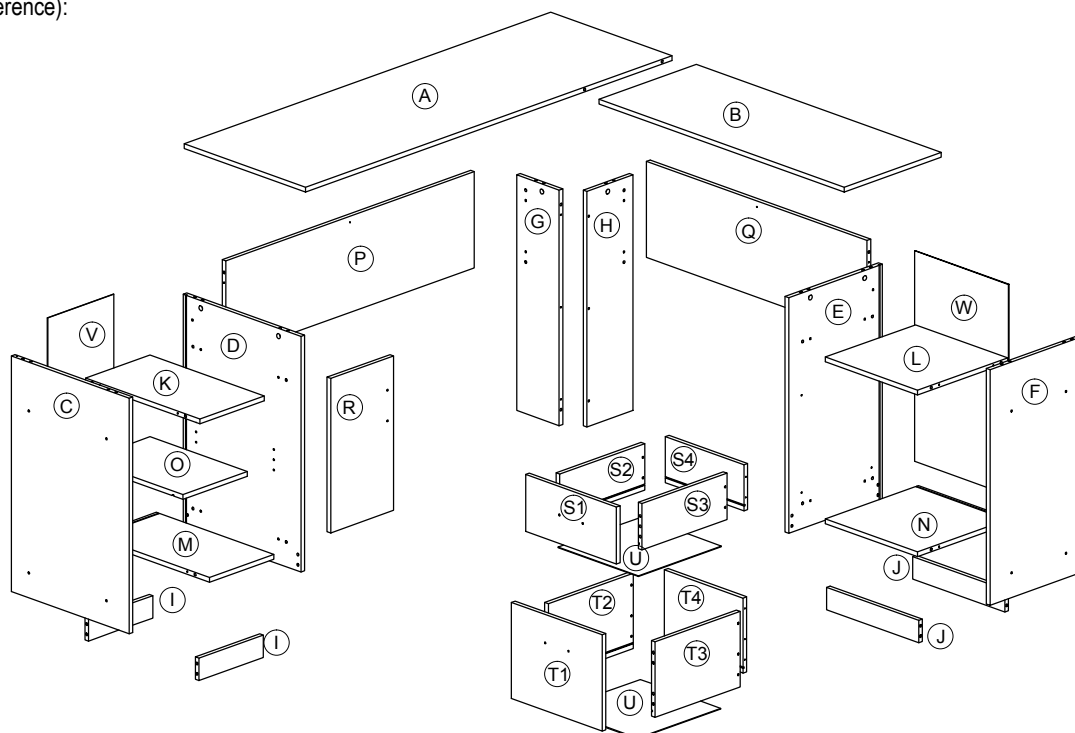


## •PARTS LIST

<div>A</div> <div></div> <div>▪ Main Tabletop</div>	<div>B</div> <div></div> <div>▪ Right Tabletop</div>	<div>C</div> <div></div> <div>▪ Left Exterior panel</div>	<div>D</div> <div></div> <div>▪ Left Interior panel</div>
<div>E</div> <div></div> <div>▪ Right Interior panel</div>	<div>F</div> <div></div> <div>▪ Right Exterior panel</div>	<div>G</div> <div></div> <div>▪ Center-Left panel</div>	<div>H</div> <div></div> <div>▪ Center-Right panel</div>
<div>I</div> <div></div> <div>▪ Leg Panel -Left x2</div>	<div>J</div> <div></div> <div>▪ Leg Panel -Right x2</div>	<div>K</div> <div></div> <div>▪ Left-Top Shelf panel</div>	<div>L</div> <div></div> <div>▪ Right-Top Shelf panel</div>
<div>M</div> <div></div> <div>▪ Left-Bottom Shelf panel</div>	<div>N</div> <div></div> <div>▪ Right-Bottom Shelf panel</div>	<div>O</div> <div></div> <div>▪ Left Adjustable panel</div>	<div>P</div> <div></div> <div>▪ Left Horizontal Back panel</div>
<div>Q</div> <div></div> <div>▪ Right Horizontal Back panel</div>	<div>R</div> <div></div> <div>▪ Left Door</div>	<div>S1</div> <div></div> <div>▪ Top Drawer Front panel</div>	<div>S2</div> <div></div> <div>▪ Top Drawer Left panel</div>
<div>S3</div> <div></div> <div>▪ Top Drawer Right panel</div>	<div>S4</div> <div></div> <div>▪ Top Drawer Back panel</div>	<div>T1</div> <div></div> <div>▪ Bottom Drawer Front panel</div>	<div>T2</div> <div></div> <div>▪Bottom Drawer Left panel</div>
<div>T3</div> <div></div> <div>▪ Bottom Drawer Right panel</div>	<div>T4</div> <div></div> <div>▪ Bottom Drawer Back panel</div>	<div>U</div> <div></div> <div>▪ Drawer Bottom Panel x2</div>	<div>V</div> <div></div> <div>▪ Left Vertical Back panel</div>
		<div>W</div> <div></div> <div>▪ Right Vertical Back panel</div>	

## •MAIN PARTS LAYOUT

(For reference):



## •HARDWARE

PART	QTY.	ITEM	
1	2Pcs	Long Wooden Pin	
2	60Pcs	Short Wooden Pin	
3	16Sets	Cam Lock & Bolt Sets	
4	8Pcs	Screw - 5 x 8mm (Euro Screw)	
5	8Pcs	Screw TP 10#x1/2"	
6	8Pcs	Screw - 3 x 16mm	
7	18Pcs	Screw - 3.5 x 16mm	
8	10Pcs	Screw - 4 x 38mm	
9	27Pcs	Screw - 5 x 40mm	
10	16Pcs	Cam lock Covers	
11	19Pcs	Screw Covers	
12	4Pcs	Metal Pin	
13	1Pc	Door Stopper	

14	3Sets	Handle U Shape (96mm) M3.6x22mm Screw	
15	2Sets	Door Hinge Set (Both parts come joined together)	
16	2Pcs	L Bracket	
17	4Pcs	Corner Bracket	
18	2Pcs	Metal Plate	
19	12Pcs	Plactic Feet	

PART	QTY.	ITEM	
20	2Sets	Sliders Sets	

**BEFORE YOU START THE ASSEMBLY, PLEASE READ THE FOLLOWING TIPS AND WARNINGS.**

- Do a quick inventory to make sure the product contains all the parts and hardware.
- Missing, damaged and defective parts can be replaced at no cost to you. Please refer to the CONTACT card included with the product.
- The replacement parts service is limited to the continental United States. If you reside in Hawaii, Puerto Rico, U.S. Dependencies or other countries, please contact the supplier from where the unit was purchased.
- If during assembly you find an issue or need clarification, please contact our Customer Service for assistance. Please refer to the CONTACT card included with the product.
- On each step read the instructions and analyze the illustrations thoroughly before proceeding to do the assembly.
- Make sure you understand which hardware will be used on each step. Using the wrong size of screw, bolt or pin might strip the threads or cause damage to the part in which it is being used.
- To avoid misalignments, always leave the screws loose and tighten them until all pieces are positioned correctly.
- Do not overtighten or force the screws as they might break, strip, damage the threads of the holes or get stuck inside the part.
- Sometimes the laminate might cover partially or entirely the hole on a panel, but the hole should still be located under the laminate.
- If there is no visible hole for the screw, pass and press the tip of your finger over the area where the hole should be located to feel the indentation, and once found, carefully pierce the laminate to reveal the hole underneath.
- If the hole seems too small for the screw, first make sure you are using the correct size of screw and that it's been installed in the correct hole. If the hole still appears to be too small, carefully pierce the laminate to reveal the hole's actual size.

☛ This unit uses cam bolts and locks. The following explains how to use them.

This is not an assembly step; it is a guide for when you are actually doing the assembly using this kind of hardware.

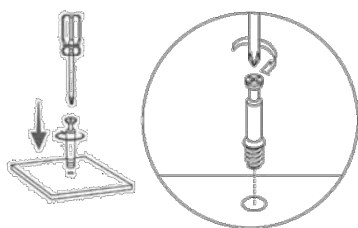
Cam Bolt



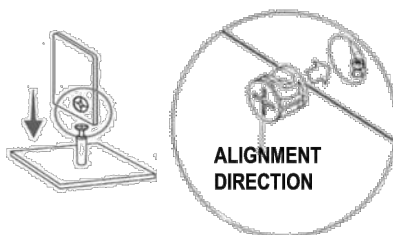
Cam Lock



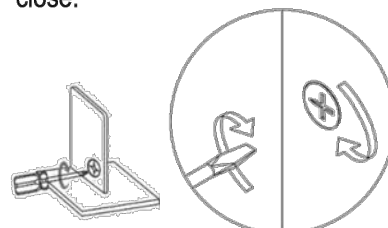
1. Screw the bolt into the corresponding panel.



2. In the other panel, insert the cam lock and align it so it can properly receive the bolt, then join both panels.

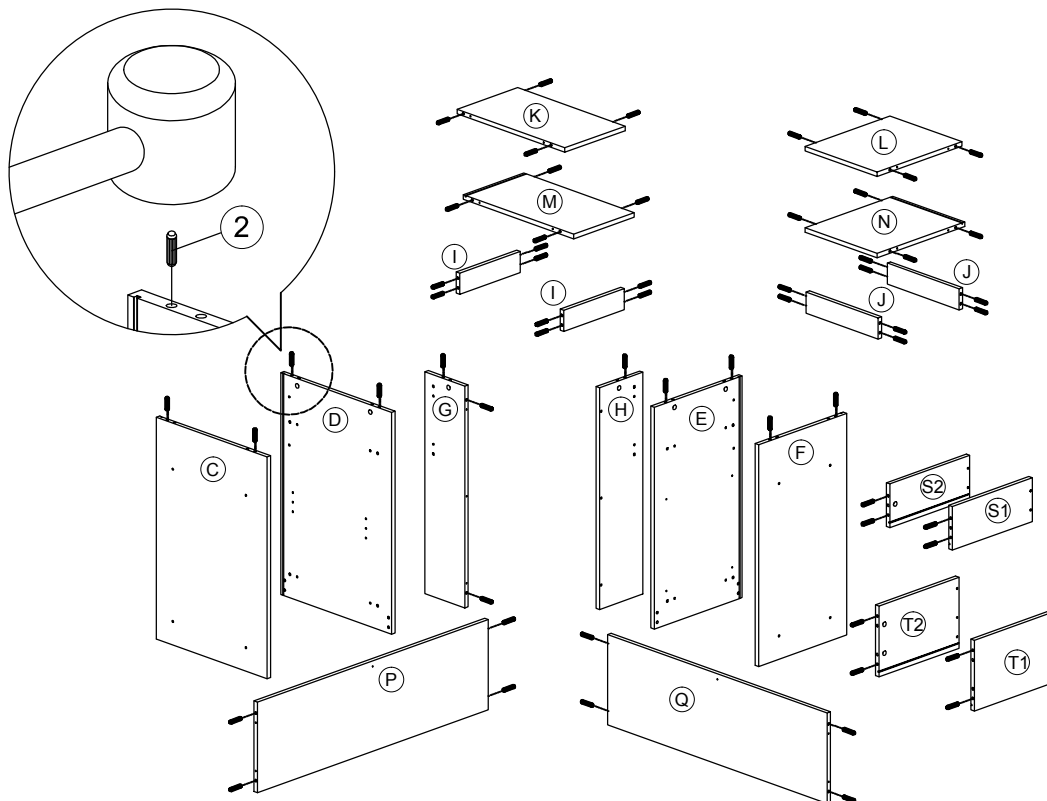


3. The panels might have a very small gap which is normal; turn the cam lock clockwise to lock the parts together and the gap will also close.



1

2 x 60

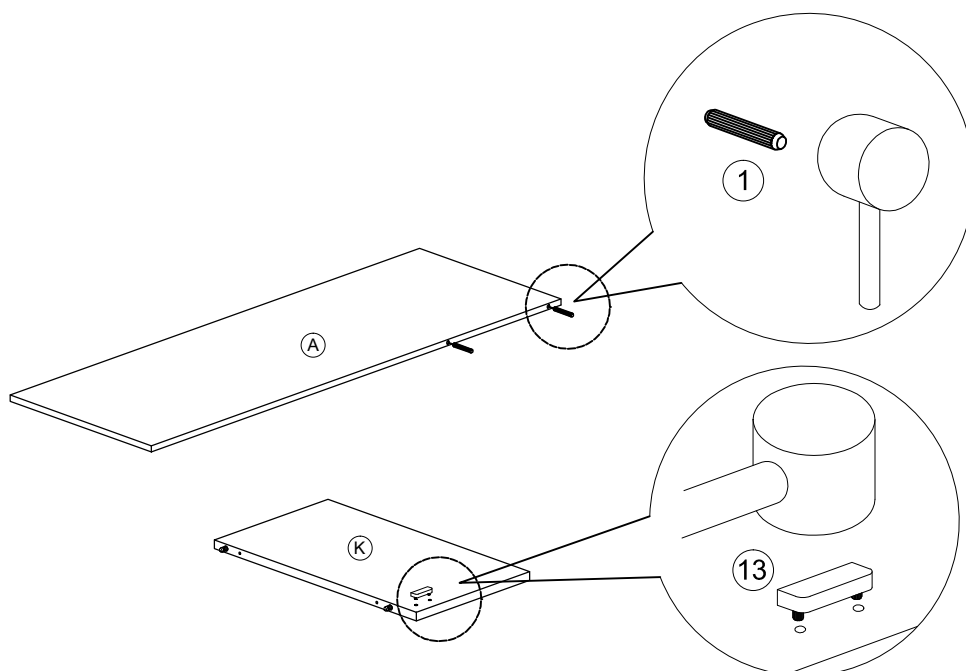


▪ Install 60pcs of Wooden Pins (2) into all panels as shown. Use a wooden or light rubber hammer to avoid damage to the pins. Please pay attention to the correct holes to use as other holes on the panels are intended for other hardware in other steps. **DO NOT JOIN ANY PANELS, JUST INSTALL THE PINS.**

2

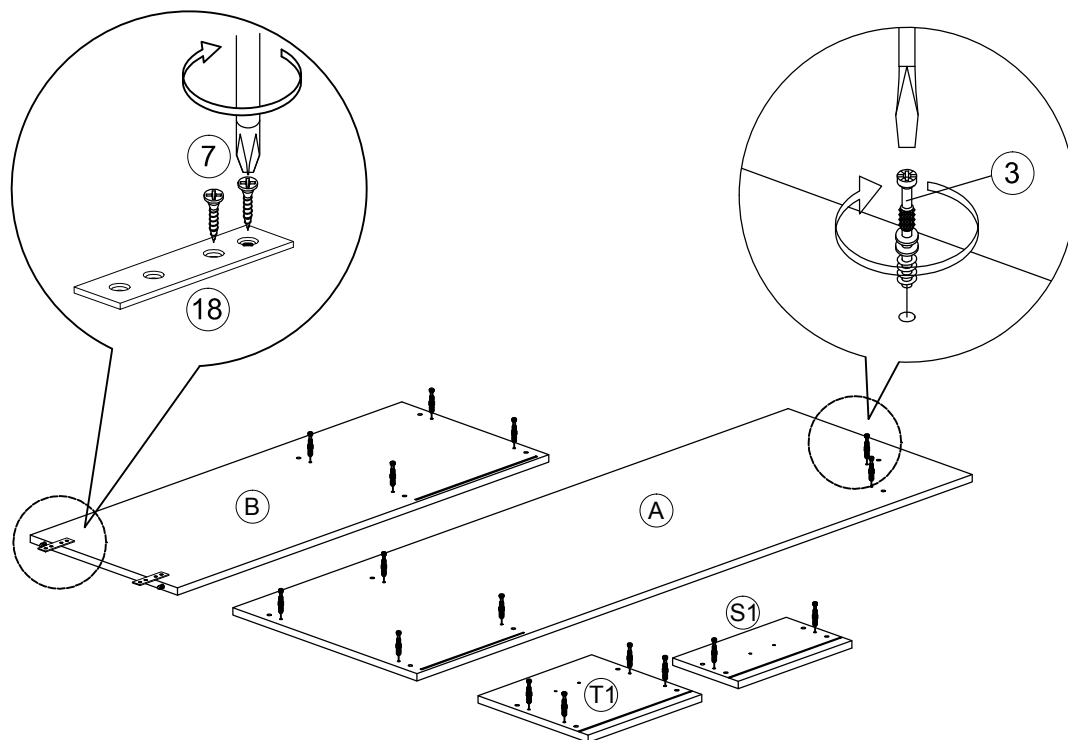
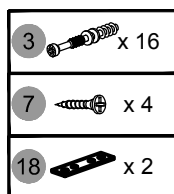
1 x 2

13 x 1



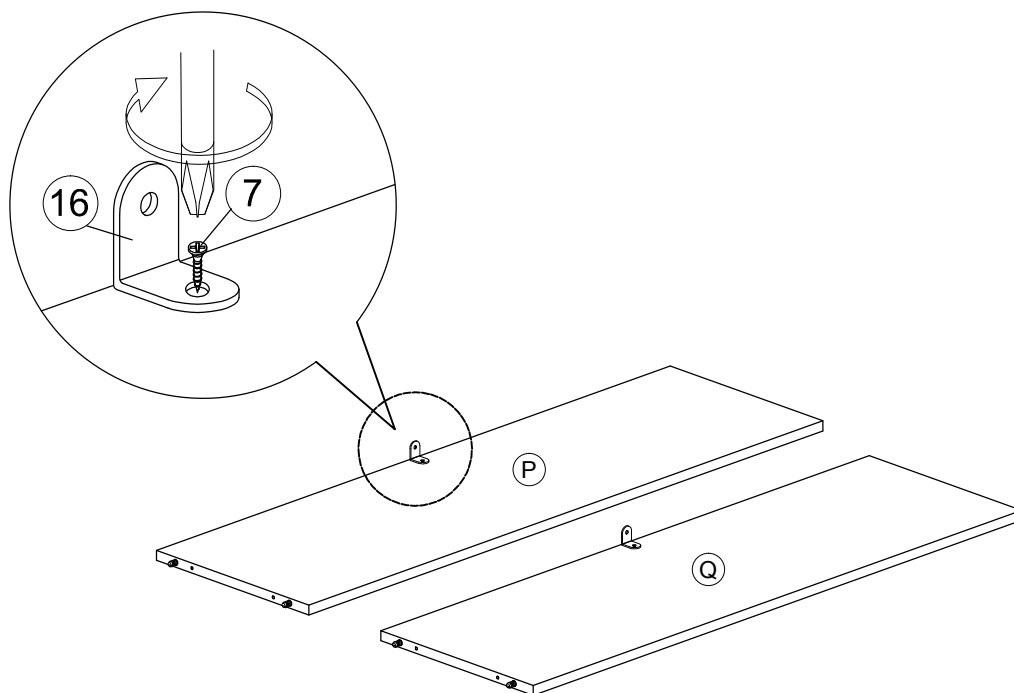
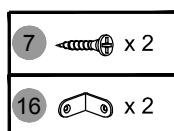
- Install the wooden pins (1) into panel (A) in the holes shown in the illustration and then install the door stopper (13) to panel (K) as shown.

3



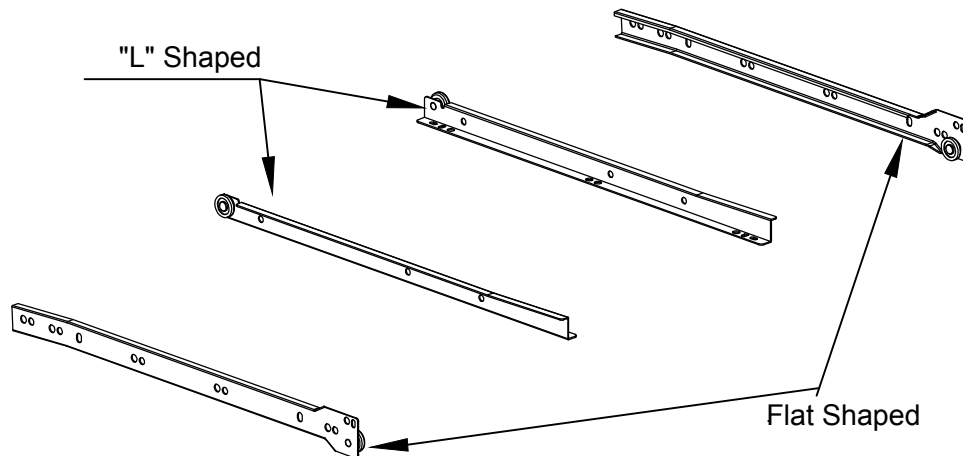
- Install bolts (3) into panels (A), (B), (S1) and (T1) in the holes indicated in the illustration. Please pay attention to the correct holes to use as other holes on the panels are intended for other , and attach the metal plates (18) using screws (7) as shown.

4



- Attach L Bracket (16) to the panel (P) and (Q) using screw (7) as shown.

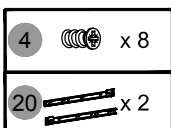
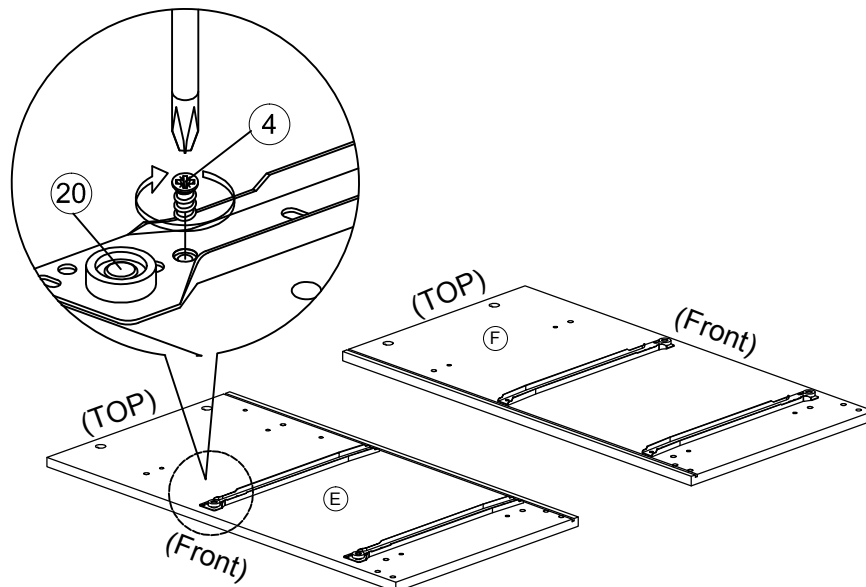
5



Separate the 4 pieces of the sliders (20) according to their shape:

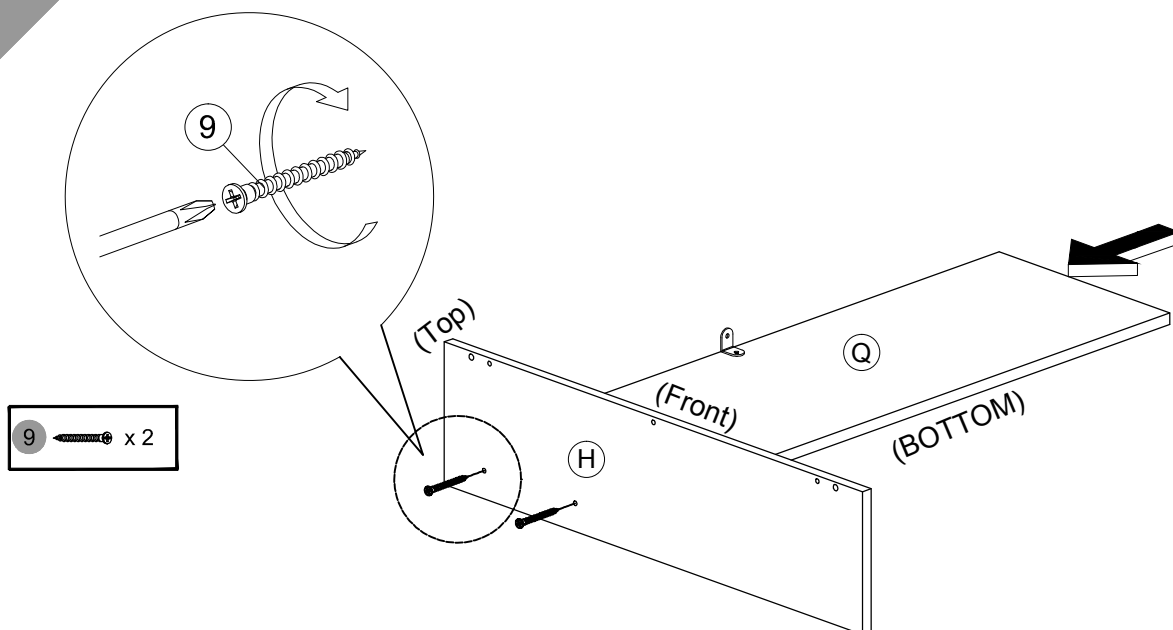
- The flat shaped will be used in the next step (2 pieces, both left and right).
- The "L" shaped will be used until step 21 (2 pieces, left and right).

6



- Install the flat shaped sliders (20) on panels (E) and (F) using screws (4) as shown.

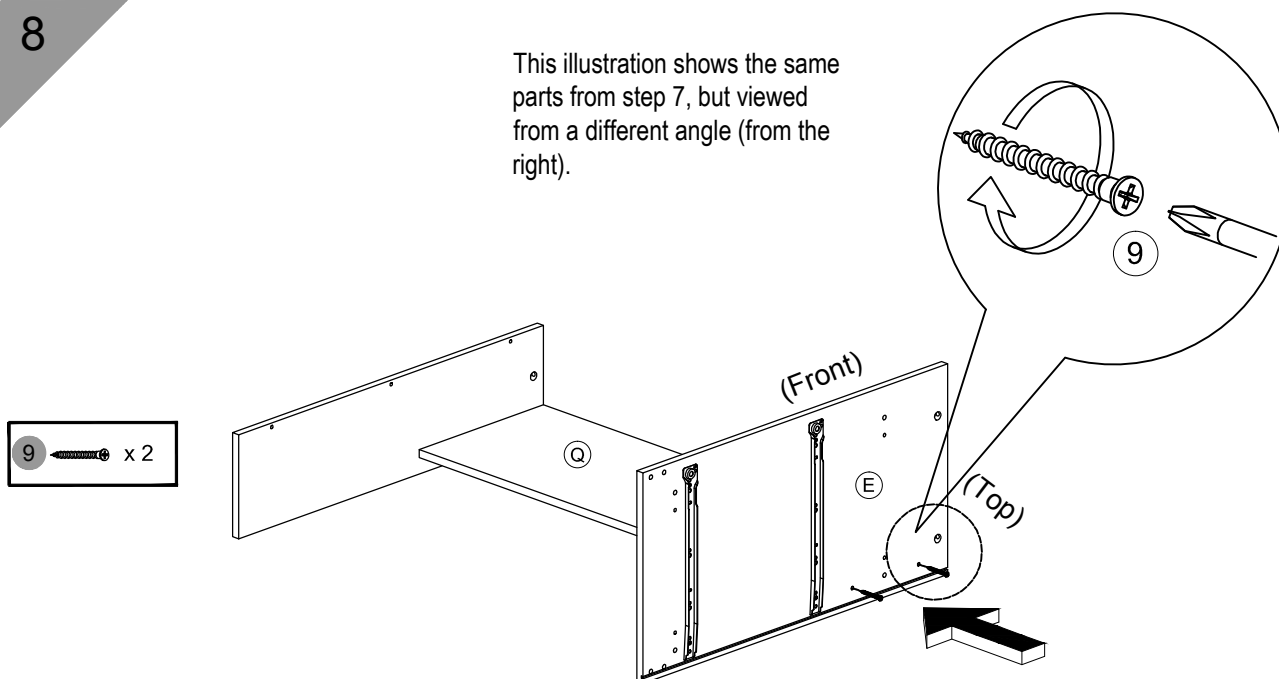
7



- Assemble the panel (H) to panel (Q) using screw (9) as shown.

8

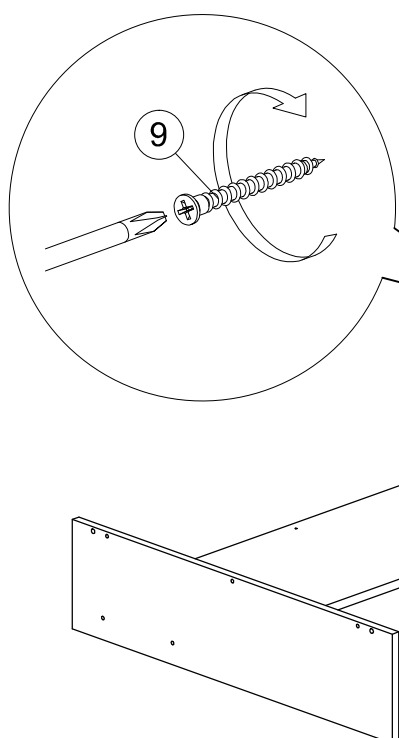
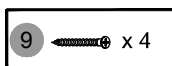
This illustration shows the same parts from step 7, but viewed from a different angle (from the right).



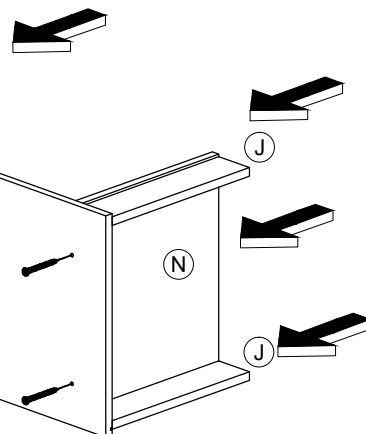
▪ Assemble the panel (E) to panel (Q) using screws (9) as shown.



9

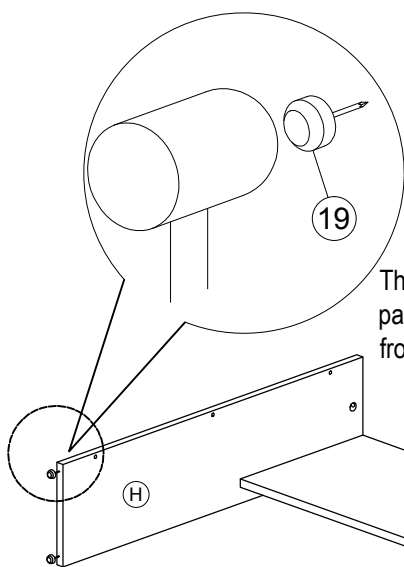
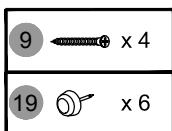


This illustration shows the same parts from step 8, but viewed from a different angle (from the left).

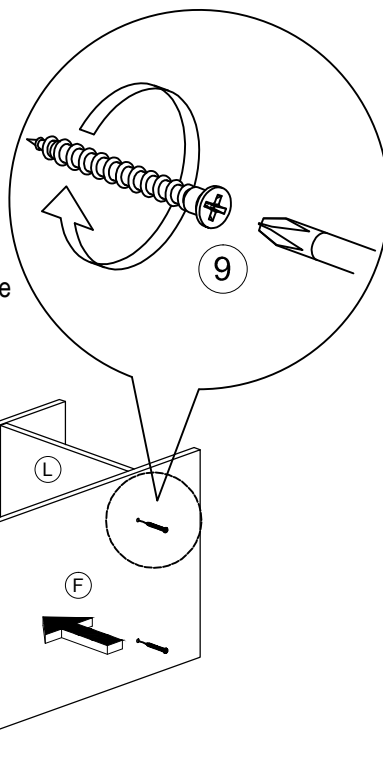


- First assemble the panels (L) and (N) to panel (E) using screws (9), then join panels (J) to panel (E) by just pushing the pins into the holes.

10


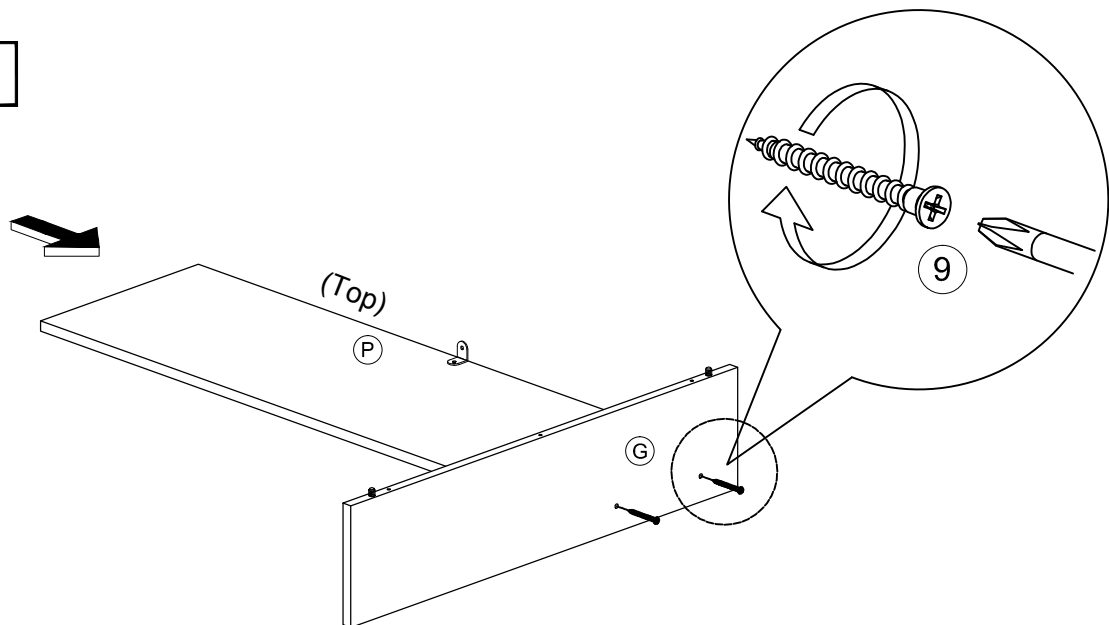


This illustration shows the same parts from step 9, but viewed from the right.



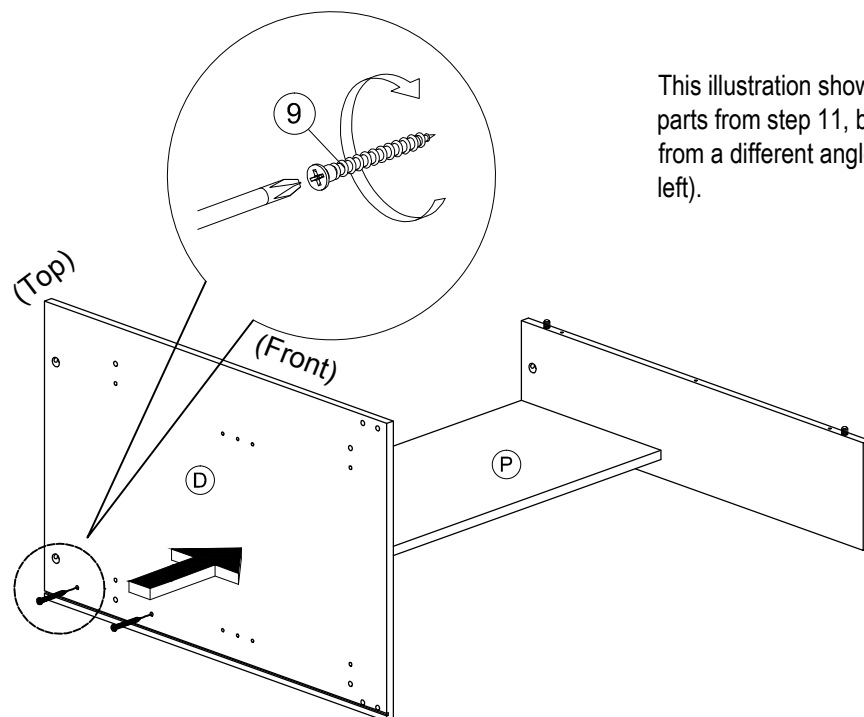
- First assemble the panel (F) to panels (L) and (N) using screws (9), then install the nail-in studs (19) to the bottom of the panels (E), (F) and (H) as shown.

11

 x 2

- Assemble the panel (G) to panel (P) using screw (9) as shown.

12

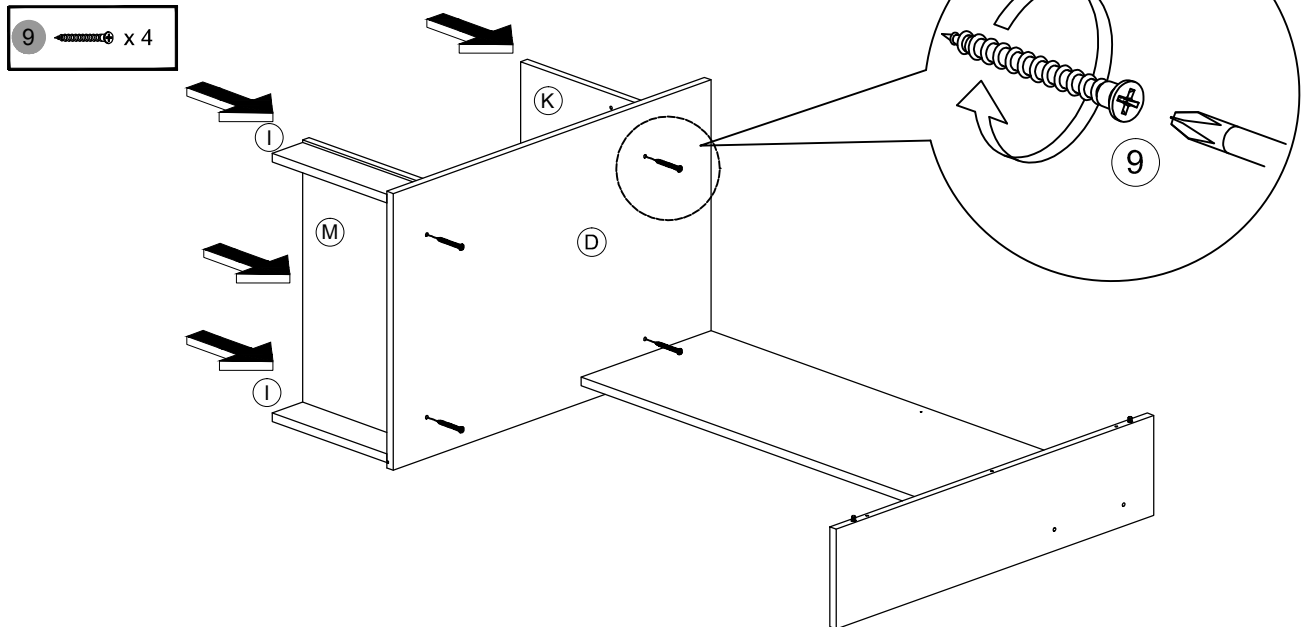
 x 2

This illustration shows the same parts from step 11, but viewed from a different angle (from the left).

- Assemble the panel (D) to panel (P) using screw (9) as shown.

13

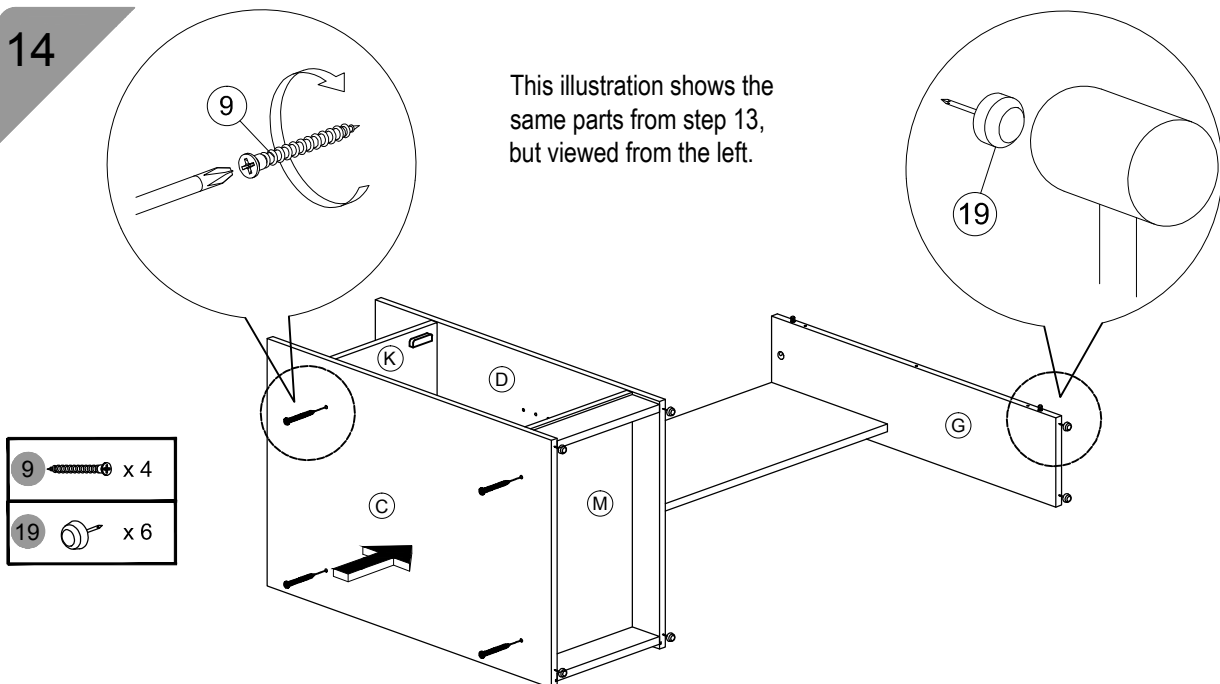
This illustration shows the same parts from step 12, but viewed from a different angle (from the right).



- First assemble the panels (K) and (M) to panel (D) using screws (9), then join panels (I) to panel (D) by just pushing the pins into the holes.

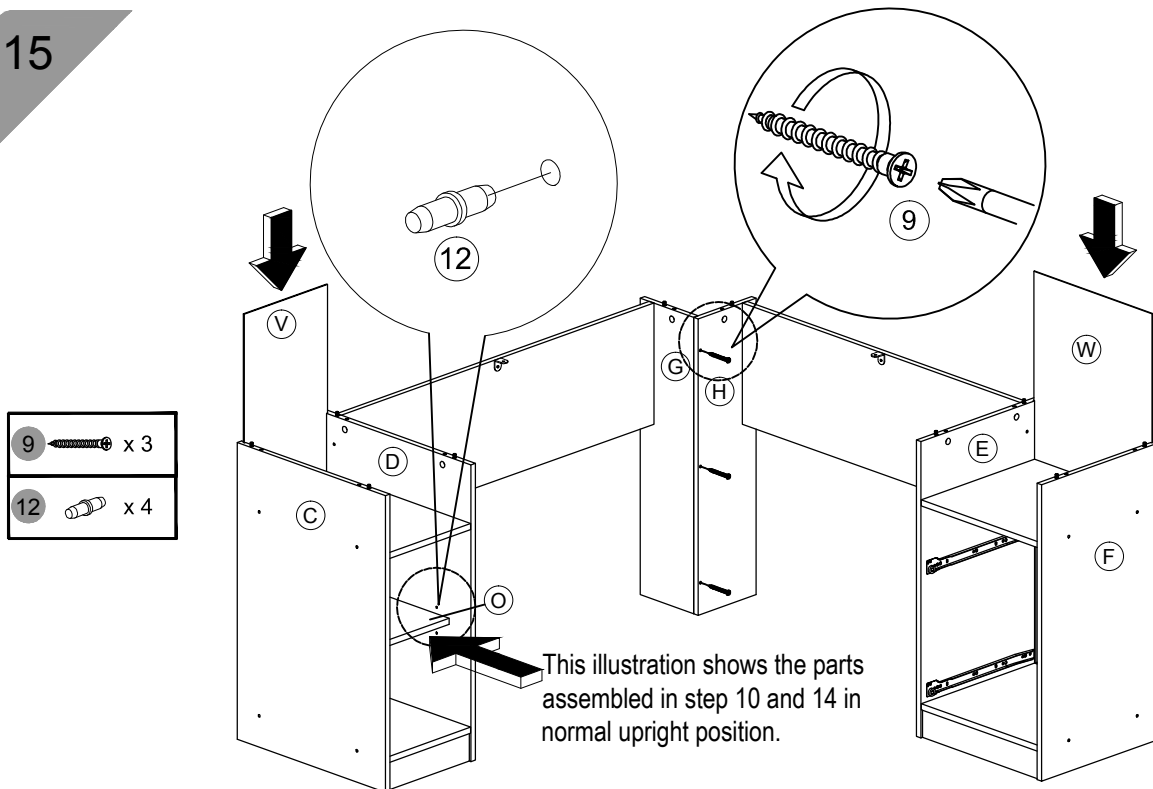
14

This illustration shows the same parts from step 13, but viewed from the left.



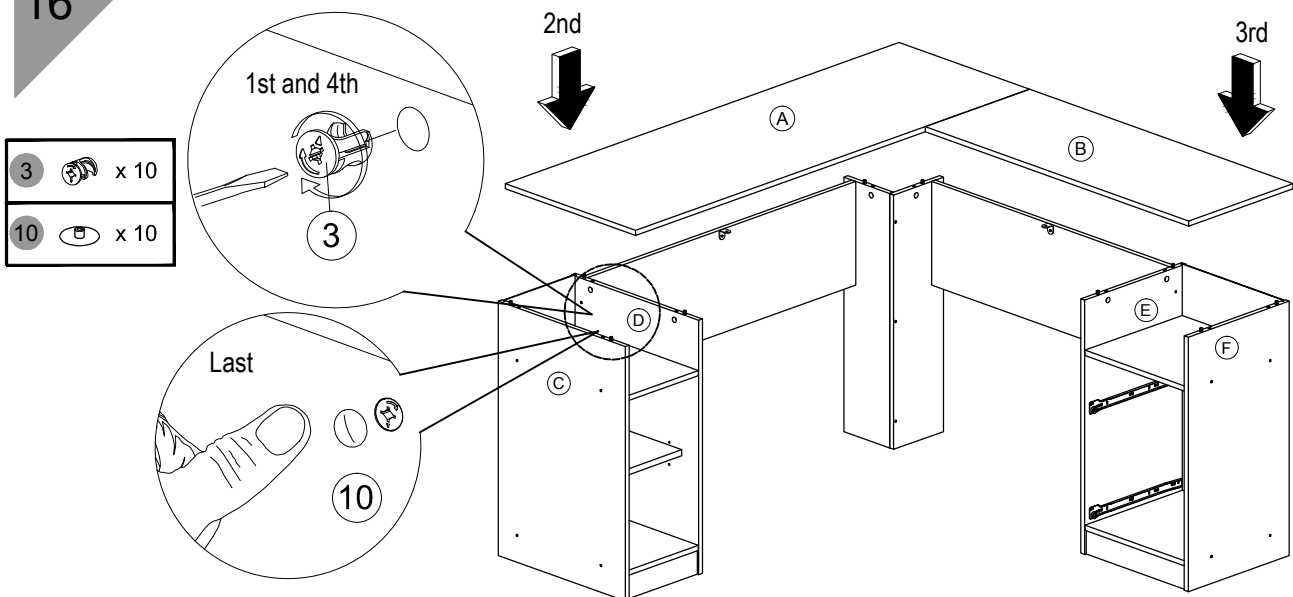
- First assemble the panel (C) to panels (K) and (M) using screws (9), then install the nail-in studs (19) to the bottom of the panels (C), (D) and (G) as shown.

15



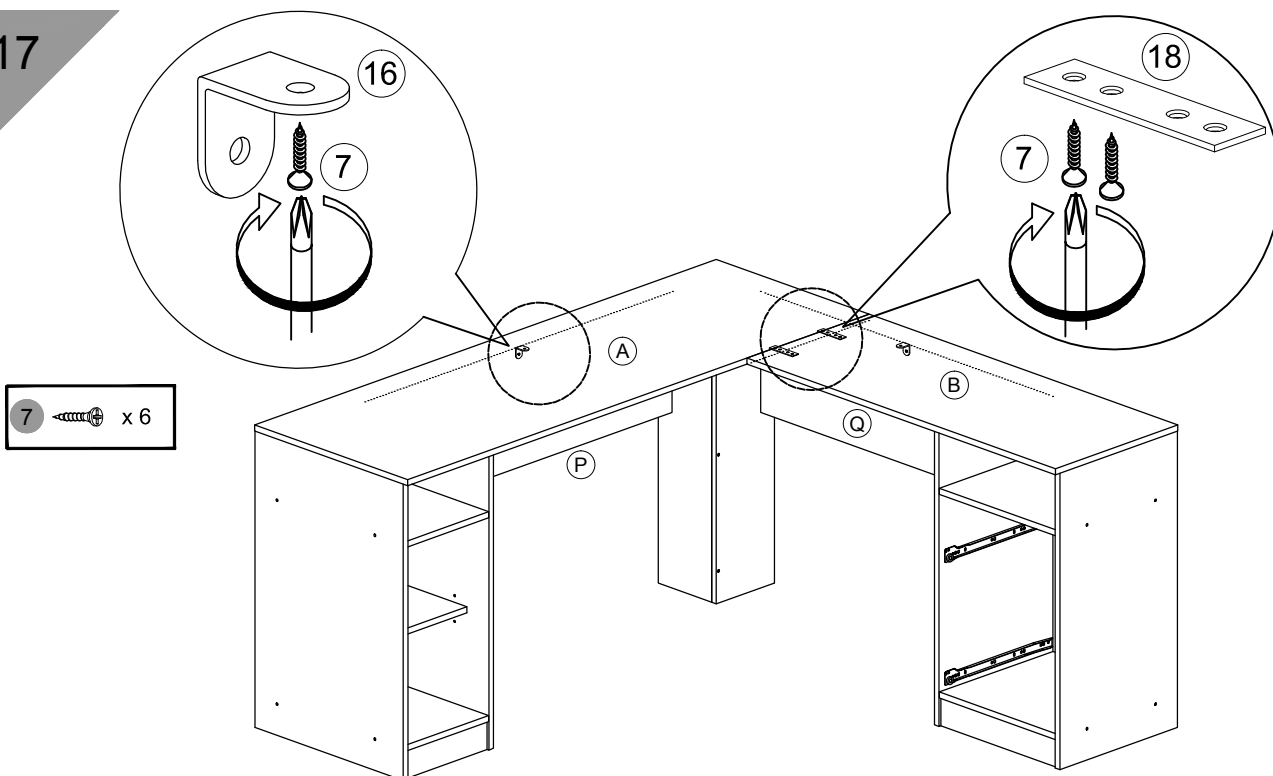
- First place the parts assembled in steps 10 and 14 in the position shown in the illustration, and assemble panel (H) to panel (G) using screws (9). Then slide the panel (V) into the grooves of (C) and (D), and (W) into the grooves of (E) and (F). Finally, install the metal pins (12) in the desired sets of holes on panels (C) and (D), and place the panel (O) over the pins as shown.

16



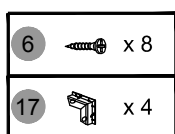
▪ First install and align cam locks (3) into panels (C), (D), (E), (F), (G) and (H). Then place the main tabletop (A) over the frame on the left side and the right tabletop (B) on the right side. Then proceed to lock the cam locks as explained in page 4. Finally, cover the cam locks with caps (10).

17

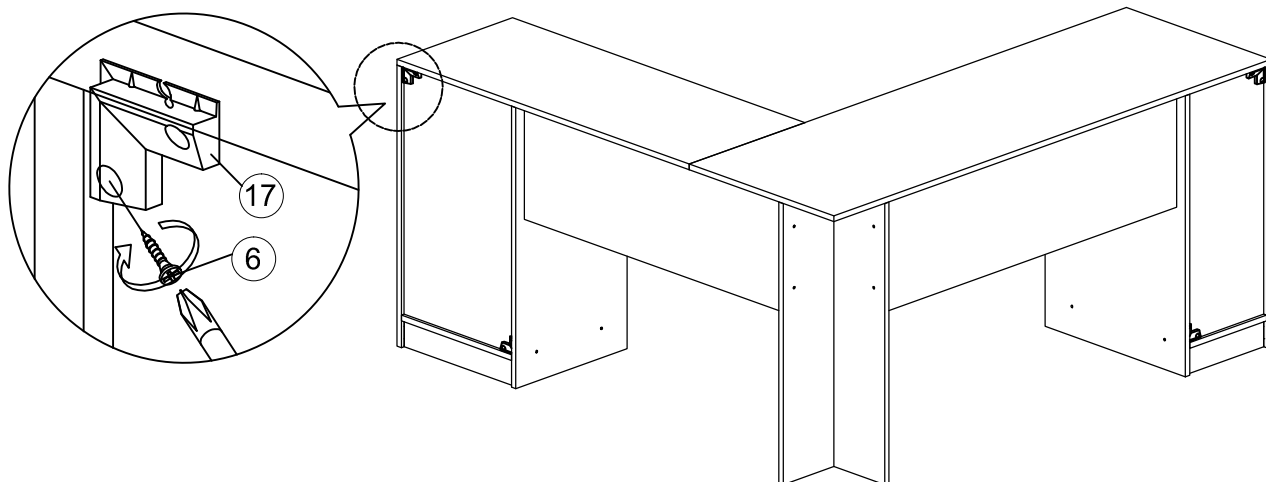


- First make sure that the back edge of the tabletop (B) align with the edge of the tabletop (A), then using screws (7), and from underneath the unit, attach:
- The metal plate (18) from (A) to (B).
- The L Brackets (16) from (P) to (A) and from (Q) to (B).

18


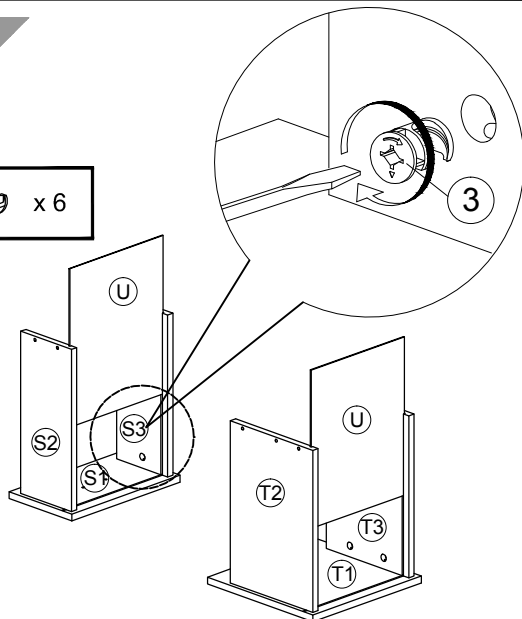


This illustration shows the parts same parts from step 17, but viewed from behind.



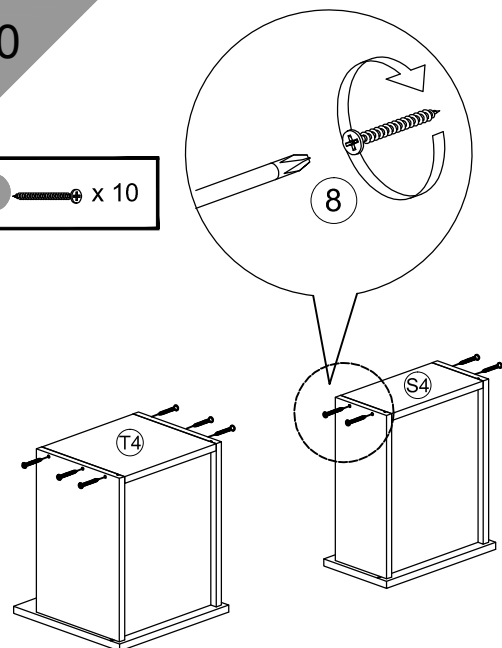
- From behind the unit, and using screws (6), install the corner brackets (17) on the positions shown in the illustration.

19

3  x 6

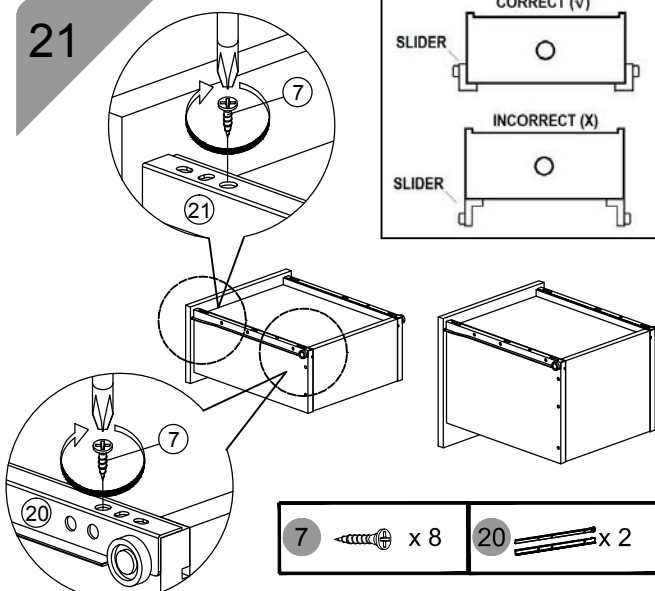
- Using cam locks (3), and as shown and explained in page 4, assemble:
  - The side panels (S2) and (S3) to front panel (S1).
  - The side panels (T2) and (T3) to front panel (T1).
- Then insert the bottom panels (U) into the grooves of the panels on each drawer as shown.

20

8  x 10



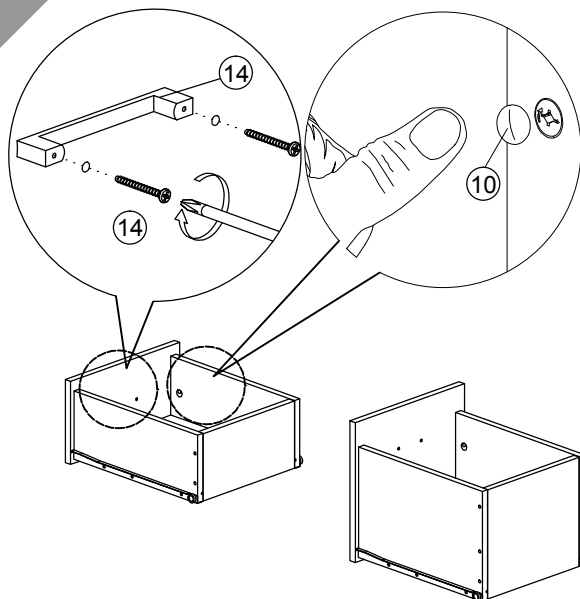
- Assemble the drawers back panels (S4) and (T4) to their respective drawers using screws (8) as shown.

21



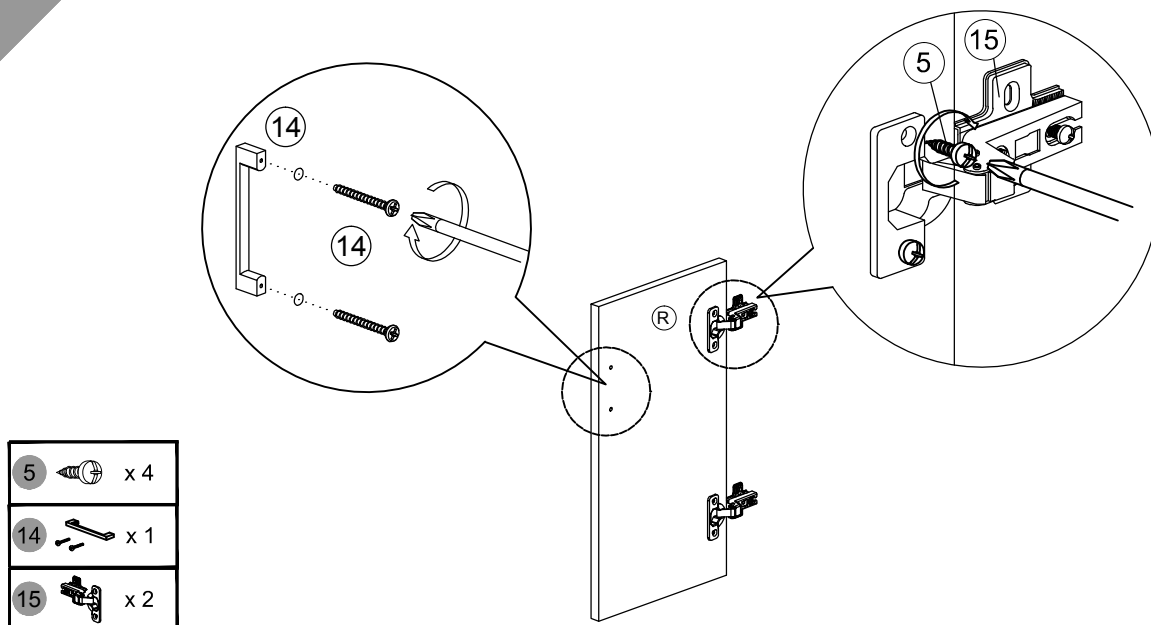
- Place the drawers upside-down and assemble the "L" shaped sliders to the bottom using screws (7) as shown.
- Please note that the wheels go towards the back of the drawers and the sliders should not protrude from the bottom, otherwise the drawers raise 3/4" and will not fit in the unit.

22

10  x 6 14  x 2

- Install Handle set (14) to both drawers, Then attach Covers (10) to both drawer side panels (S) & (R) as shown above.

23

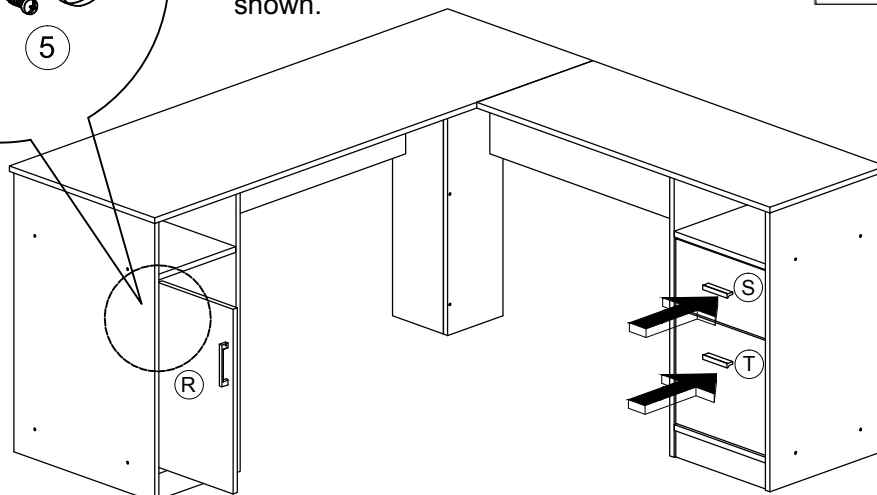
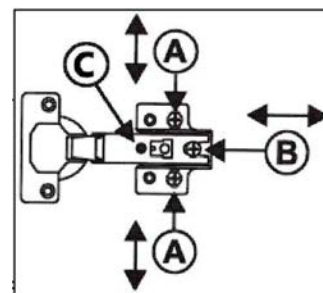
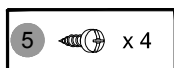
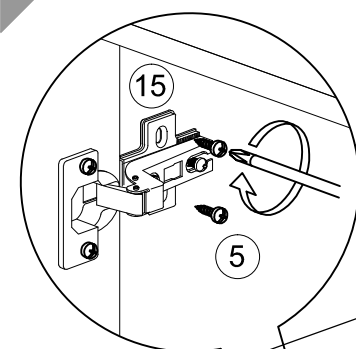


- Install Handle Sets (14) to door (R) , then install Hinges (15) with screw (5) as shown above.


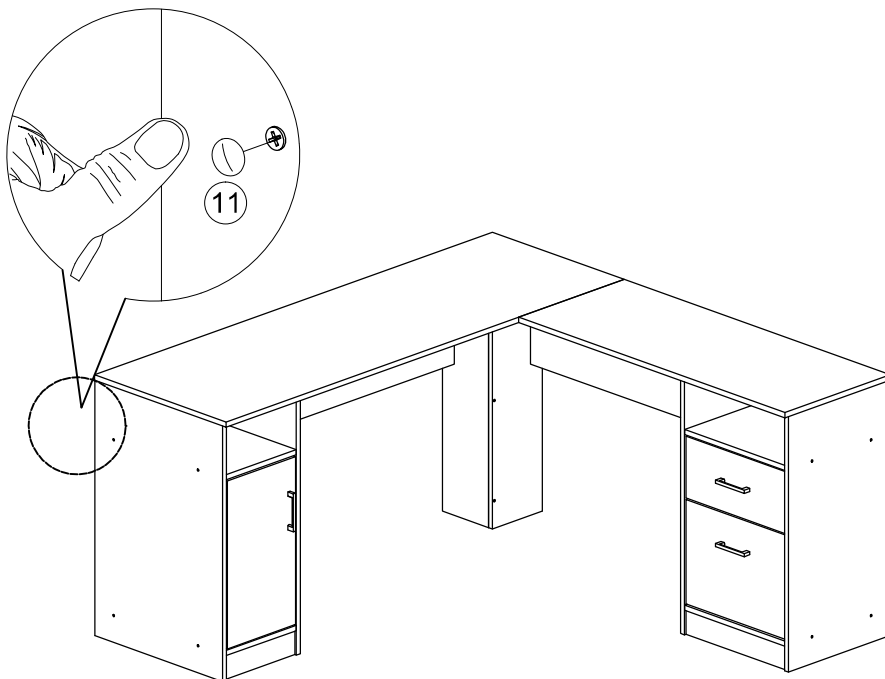
24

- Assemble the door (R) to the desk using screws (5) as shown and adjust the alignment if necessary:

(A): These screws adjust the vertical alignment.  
 (B): This screws adjusts the horizontal alignment.  
 (C): This screws adjusts the depth.  
 Place both drawers into the cabinet as shown.

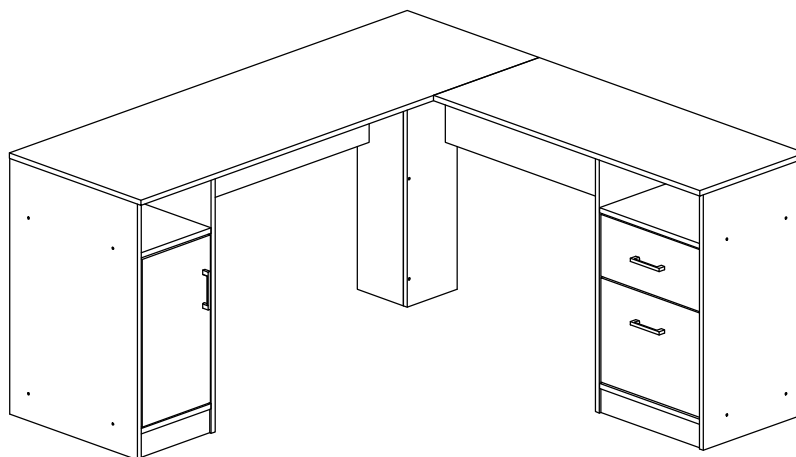


25

11  x 19

- Cover all the screw heads with caps (11) as shown.

**DONE!** Before you start using the unit, make sure that all the screws, bolts, cam locks, etc. are properly tightened, and read all the warnings in the next page.

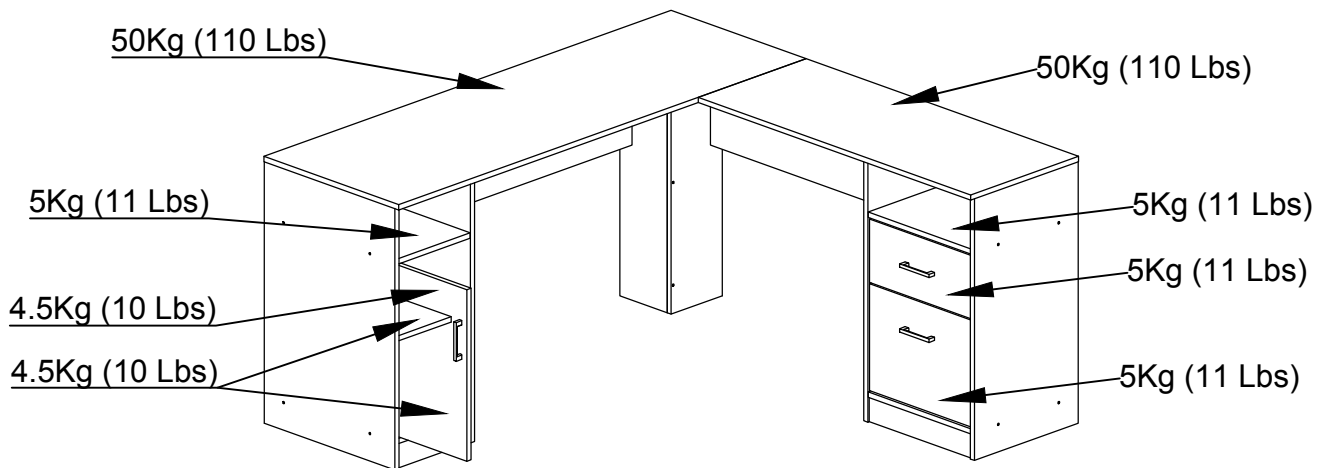


Enjoy your new unit!



**AFTER THE ASSEMBLY IS DONE, PLEASE READ CAREFULLY THE FOLLOWING  
CARE AND MAINTENANCE WARNINGS:**

**WEIGHT LIMITS**



- Do not exceed the indicated weight limits.
- Do not expose the surfaces to direct sunlight or to extreme environmental conditions.
- Clean the surfaces preferable with a clean cloth damped in a solution of mild soap and water, then dry with a clean towel.
- Do not use solvents or abrasive materials to clean the unit.
- If you decide to use a cleaning agent, test first on an area hidden from view such as underneath the tabletops.
- Do not seat on the unit or lean against it.
- Do not allow small children to climb over the unit or play underneath.
- Do not allow small children to reach inside the compartments and drawers without your supervision.
- The unit must be handled by at least 2 persons when moving in the same or adjacent rooms, preferable 3 persons: 2 holding the ends and 1 holding the corner.
- Before moving the unit, make sure to remove any object that is heavy or might fall off, and be careful when moving to avoid accidental damages.
- When lifting the unit, use both hands and bend your knees, not your backs.
- When transporting the unit to places far away, protect and secure the unit to avoid damage in transit. It is recommended to partially disassemble it by removing the metal plates that join the tabletops (page 13, step 17) and separating the sections (page 12, steps 15 and 16).
- Should any part of the unit become defective during the warranty period, replacement parts might be available to you at no charge. Please refer to the WARRANTY card included with the product.
- The warranty does not extend to regular wear and tear, nor the manufacturer assumes liability for damages or consequences due to accidents, incorrect assembly, negligence, improper use, modifications, or not heeding the above warnings.
- The warranty is limited to the continental United States. If you reside in Hawaii, Puerto Rico, U.S. Dependencies or other countries, please contact the supplier from where the unit was purchased.