



LIVING IN AUSTRALIA

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| | | | | | | | | | |
|--|----|---------------|------------------------------------|--|--|--|--|--|--|
| HOUSEHOLD FORM (HF) W11 TOP UP | | IN-CONFIDENCE | | Household ID | | | | | |
| | IS | FS | Address Suburb State | | | | | | |
| Date completed | | | | | | | | | |
| Office to Code: Is Hhold Structure Date Set? Yes / No If yes, is it IS or FS ? | | | | | | | | | |
| Address Status (circle appropriate code) Address corrections required 1 → | | | | Write new corrections or new details for street address No. and Street _____ Suburb/town _____ State _____ Postcode _____ | | | | | |

INTERVIEWER NOTE: All work conducted by Roy Morgan Research is confidential. Under the Code of Professional Behaviour of the Market Research Society of Australia you cannot disclose any information about respondents to any third party.

| Visits & phone calls | # | Visit (V) or ph (T) | Day | Date | Time in | Time out | Total time (mins) | Outcome of call | # SCQ's picked up | Comments |
|-----------------------------------|----|---------------------|-----|------|---------|----------|-------------------|-----------------|-------------------|----------|
| Initial Fieldwork Contacts (IS) | 1 | | | | | | | | | |
| | 2 | | | | | | | | | |
| | 3 | | | | | | | | | |
| | 4 | | | | | | | | | |
| | 5 | | | | | | | | | |
| | 6 | | | | | | | | | |
| | 7 | | | | | | | | | |
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| | 9 | | | | | | | | | |
| | 10 | | | | | | | | | |
| | 11 | | | | | | | | | |
| | 12 | | | | | | | | | |
| | 13 | | | | | | | | | |
| | 14 | | | | | | | | | |
| Follow-up Fieldwork Contacts (FS) | 1 | | | | | | | | | |
| | 2 | | | | | | | | | |
| | 3 | | | | | | | | | |
| | 4 | | | | | | | | | |
| | 5 | | | | | | | | | |
| | 6 | | | | | | | | | |

Non-finalised Outcome of call codes (record in outcome column above)

NC: no contact made with a household member

CN: contact made, no interview - appointment NOT made

CA: contact made, no interview - appointment made

C1: contact made, and interviews with some household members completed

C2: contact made, and interviews with all household members completed

SC: call to pick up self-completion only (record number picked up)

Appointments made

| Day | Date | Time | Reason |
|-----|------|------|--------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

IS Interviewer Name:

FS Interviewer Name:

| | | | | | | | | | | | | | |
|-----------------|--|--|--|--|-------|---------|-----------------|--|--|--|--|-------|---------|
| Interviewer ID: | | | | | F2F 1 | Phone 2 | Interviewer ID: | | | | | F2F 1 | Phone 2 |
|-----------------|--|--|--|--|-------|---------|-----------------|--|--|--|--|-------|---------|

| HF3 | HF5 | HF6 | HF7c | HF7d | HF8 |
|--|-----------------------------|--|--|--|--|
| <p>a) What are the names of all the persons who <u>usually</u> live here and who are members of this household? [IT IS ESSENTIAL TO GET SURNAMES]</p> <p>b) I have [read names of all Household members] listed as living in this household. Is there anyone else who usually lives here? For example babies, boarders or someone else who is away at the moment? YES/NO [IF YES, these persons should be included.]</p> | Sex M....1 F....2 | <p>What is ...'s date of birth? [IT IS ESSENTIAL TO GET DATE OF BIRTH] dd/mm/yyyy</p> | <p>Is English the only language ... speaks in this home?</p> <p>Yes....1 No....2</p> | <p>IF NO to 7c How well would you say ... speaks English?</p> <p>Read out: Very well?....1 Well?2 Not well?3 Not at all? ... 4</p> <p>If person aged less than 5, enter N/A</p> | <p>Household membership at Household Structure Date</p> <p>Read out: Resident...1 → HF16 Absent for workload...2 → HF9</p> |

| PID | First name | Last name | Sex | Date of birth | English only | English fluency | |
|-----|------------|-----------|-----|---------------|--------------|-----------------|--|
| 01 | | | | | | | |
| 02 | | | | | | | |
| 03 | | | | | | | |
| 04 | | | | | | | |
| 05 | | | | | | | |
| 06 | | | | | | | |
| 07 | | | | | | | |
| 08 | | | | | | | |
| 09 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |

WHEN/HOW TO CONTACT HOUSEHOLD MEMBERS CURRENTLY AWAY

IS FS

HF9 Are any hhold members ABSENT FOR WORKLOAD PERIOD (H19=17)? Yes... 1.... 1 → complete contact details below
No... 2.... 2 → HF25

| | | | | |
|---|--|--|--|---|
| PID(s): _____ _____ _____ | First Name(s): | Expected return date: ____ / ____ / ____ | Should we try to interview them: While they're away? _____1 When they return?.....2 | CHECK: Is person aged 15-17? Yes....1 → Permission from ID ____ No.....2 |
| | Address: | | Comments: Ph (h) Ph (w) Ph (m) Email: | |
| Reason away: | | | | |

| | HF15 | HF16 | HF17 | HF19 | | | | | | HF20 |
|--|---|--|---|---|--|--|--|--|--|---|
| | First name | Employment status | Health | PQ response status | | | | | | SCQ outcome |
| | Carry over the first name of household members from HF3 to the same person number below | <p><u>Only to be asked for those persons aged 15 years and over i.e. born on or before 30th June 1996)</u></p> <p><u>Looking at SHOWCARD HF16, what is ...'s current employment status?</u></p> <p>Employed - usually works 35+ hrs per week.....1 Employed - usually works less than 35 hours per week2 Not employed, but is looking for work3 Neither employed nor looking for work: Retired.....4 Home duties5 Non-working student6 Other7</p> | <p><u>Looking at SHOWCARD HF17, does anyone here have any long-term health condition, disability or impairment such as these?</u></p> <p>Yes....1 No....2</p> | <p>Interview in person01 Interview by phone02 <u>Ineligible to interview</u> Born after 30th June 1996 (<15)03 Overseas for more than 6 months04 In prison for more than 6 months05 <u>Refusal</u> Too busy07 Too invasive08 Other reason09 Refusal via 1800 number10 Interview terminated11 <u>Other non-interview</u> Deceased12 Language problem (specify)14 Incapable/illness/infirmity15 Home but unable to contact16 Away for workload (complete HF9)17 Other unable to contact (only if HF30=11/41)18 Contact made and all calls made (only if HF30=12/42)19</p> | | | | | | <p>Code HF20 if HF19=01 or 02</p> <p>Picked up....1 To be sent ...2 Refused.....3 Not given4 Otherwise: skip HF20</p> <p>If HF20=4, Specify reason</p> |

| PID | First name | Employment status | Health | IS | FS | IS | FS |
|-----|------------|-------------------|--------|----|----|----|----|
| 01 | | | | | | | |
| 02 | | | | | | | |
| 03 | | | | | | | |
| 04 | | | | | | | |
| 05 | | | | | | | |
| 06 | | | | | | | |
| 07 | | | | | | | |
| 08 | | | | | | | |
| 09 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |

HF18 How are the different members of the household related to each other? (Copy the first name of the HHLD member from HF3 in the same order to Row A and Column B below.) To check or confirm answers on grid say: "[B] is [A's] [relation code]"

- 01 Married partner (incl same sex ptnrs)
- 02 De facto partner (incl same sex ptnrs)
- 03 Ex partner
- 04 Own child (incl adopted child)
- 05 Step child (not adopted child)
- 06 Foster child
- 07 Own parent
- 08 Step parent
- 09 Foster parent
- 10 Parent in-law (incl step/adopted/foster)
- 11 Son-in-law/daughter-in-law
- 12 Grandchild (incl step/adopted/foster)
- 13 Grandparent (incl step/adopted/foster)
- 14 Brother or sister – both parents same
- 15 Brother or sister – step or half
- 16 Adopted brother or sister
- 17 Foster brother or sister
- 18 Other relative – specify
- 19 Unrelated



| Name eg. John's | A's → A: Reference Person eg B is A's.... | | | | | | | | | | |
|--------------------|---|----|----|----|----|----|----|----|----|----|----|
| | A's → | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 |
| PID | 01 | | | | | | | | | | |
| | 01 | | | | | | | | | | |
| | 02 | | | | | | | | | | |
| | 03 | | | | | | | | | | |
| | 04 | | | | | | | | | | |
| | 05 | | | | | | | | | | |
| | 06 | | | | | | | | | | |
| | 07 | | | | | | | | | | |
| | 08 | | | | | | | | | | |
| | 09 | | | | | | | | | | |
| | 10 | | | | | | | | | | |
| | 11 | | | | | | | | | | |
| | 12 | | | | | | | | | | |

TELL US ABOUT THIS HOUSEHOLD: Complete for all HFs

HF25 Record anything which will help us reapproach the household either by phone or face-to-face.
For non-responding households or part responding households ALSO provide details of non-response. Please date all comments.

Initial Stage

Follow-up Stage

HF26a For future approaches to this household, which of the following do you think would be most successful?

Answer for all households

Again
this
wave Next
wave

- Standard call pattern: Approach face to face first. After 2-3 face to face visits, it is ok for face to face interviewer to phone this household..... 1 1 ➔ HF27
- Face to face interviewer should phone this household first, before face to face contact is attempted (reason required at HF26b)..... 2 2 ➔ HF26b
- All approaches to this household should be face to face (reason required at HF26c) 3 3 ➔ HF26c
- This household should not be re-issued (specify reason) 4 4 ➔ HF27
- This household should be issued to phone only (specify reason) 5 5 ➔ HF27

HF26b Why should a face to face interviewer phone this household first?

- HH member specifically requested that HH should be phoned first before interviewer attempts face to face contact 1 ➔ HF27
- HH difficult to contact face to face, best to call first for an appointment 2 ➔ HF27
- Other (specify reason) 3 ➔ HF27
-

HF26c Why should all approaches to this household be face to face if possible?

- HH likely to refuse if called 1 ➔ HF27
- HH member/s has difficulty using or answering the phone as incapable or language problem 2 ➔ HF27
- Other (specify reason) 3 ➔ HF27
-

HF27 What was the main reason for refusal?

| IS | FS |
|--|------------------|
| Too busy | 1 1 ➔ HF41 |
| Not interested / waste of time | 2 2 ➔ HF41 |
| Questions too personal / too intrusive | 3 3 ➔ HF41 |
| Don't trust surveys / Government | 4 4 ➔ HF41 |
| Never do surveys | 5 5 ➔ HF41 |
| Other (specify) | 8 8 ➔ HF41 |
| No refusals in household | 7 7 ➔ HF41 |

MOVED AND DECEASED HOUSEHOLD MEMBERS

| | IS | | FS | |
|---|-----------------------------------|----|-----------------------------------|----|
| | Yes | No | Yes | No |
| HF29.1 Has anyone in the household on household structure date now moved? | 1 | 2 | 1 | 2 |
| a) Any unknown or non-local movers? b) IF YES – Date you phoned the information through to the 1800 number? | <u> </u> / <u> </u> / <u> </u> | | <u> </u> / <u> </u> / <u> </u> | |
| HF29.2 Is anyone in the household on household structure date now deceased? | 1 | 2 | 1 | 2 |
| a) PART/FULL NON-RESPONSE HHOLDS: Is anyone in the household deceased? b) IF YES – Date you phoned the information through to the 1800 number? | <u> </u> / <u> </u> / <u> </u> | | <u> </u> / <u> </u> / <u> </u> | |
| FINALISING THE HF | | | | |
| HF30 Response status (Have you completed HF29.1 - 29.3?) IS FS | HF31 Postal Address | | | |
| Full response Every eligible member of the current household interviewed..... 02..... 32 | | | | |
| Part response / part non-response Some members aged 15 plus interviewed and other(s): (ONE ONLY - HIERARCHY) | | | | |
| Refused 03..... 33 | | | | |
| Non-contact 04..... 34 | | | | |
| Contact made with all non-respondents 05..... 35 | | | | |
| Away for workload period 06..... 36 | | | | |
| Language problem 07..... 37 | | | | |
| Incapable/death/illness 08..... 38 | | | | |
| Full (Household) Non Response | | | | |
| Full refusal 09..... 39 | | | | |
| No contact with household member 11..... 41 | | | | |
| Contact made and all calls made 12..... 42 | | | | |
| All residents away for workload period 13..... 43 | | | | |
| Household does not speak English (specify language) 14..... 44 | | | | |
| Household incapable/illness 15..... 45 | | | | |
| Refusal via 1800 number 16..... 46 | | | | |
| Terminate (no PQ's were completed) 17..... 47 | | | | |
| Sample loss (Out of Scope) | | | | |
| All people in household out of scope 110..... 140 → HF44 | | | | |
| Dwelling vacant for workload period 111..... 141 → HF44 | | | | |
| Non-private dwelling – place of business 112..... 142 → HF44 | | | | |
| Used for temporary accommodation only 113..... 143 → HF44 | | | | |
| Not a main residence (holiday house) 114..... 144 → HF44 | | | | |
| Institution with no private hhold usually resident 115..... 145 → HF44 | | | | |
| Derelict dwelling/demolished/to be demolished.. 116..... 146 → HF44 | | | | |
| Dwelling under construction/unliveable renovations 117..... 147 → HF44 | | | | |
| Listing error 118..... 148 → HF44 | | | | |
| HF31.1 For responding hholds, record mailing address | | | | |
| Same as street address..... 1 → HF33 | | | | |
| Mailing address recorded below..... 2 → HF31.2 | | | | |
| HF31.2 Record mailing address here | | | | |
| | | | | |
| Person ID..... <input type="text"/> | | | | |
| Person's First Name: | | | | |
| HF33 Which household member should receive correspondence? (Preferably a respondent) | | | | |
| Given <input type="checkbox"/> 1 | | | | |
| Not given <input type="checkbox"/> 2 | | | | |
| HF34 (FS only) F/up letter and newsletter given? | | | | |
| FS | | | | |
| Given <input type="checkbox"/> 1 | | | | |
| Not given <input type="checkbox"/> 2 | | | | |

OFFICE USE ONLY

Field generated suspensions (tally & total)

Returned to field (date)

THIS PAGE FOR OFFICE USE ONLY

| OFFICE USE ONLY | | | |
|------------------------|--|----|--|
| A1 | Complete for HF30 IS = 03-15 & 17 (Issue FU P2?) F2F 1 Phone 2 } Skip A2-A4 Either 3 Do not issue P2 FU 4 | A3 | Issue FFU P3? FS = 33-45 & 47 F2F (Met only) 1 Phone 2 } Skip A4 Either 3 Do not issue P3 FFU 4 |
| A2 | Issue FU P3? IS = 03-15 & 17 F2F (Met only) 1 Phone 2 } Skip A3-A4 Either 3 Do not issue P3 FU 4 | A4 | Wave 12 F2F 1 Phone 2 Either 3 Do not issue W12 (must give reason/details) 4 |

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DWELLING INFORMATION: INTERVIEWER OBSERVATIONS

COMPLETE HF35 to HF40 for all HOUSEHOLDS

HF35. Record the type of dwelling

Non-private dwellings:

- Nursing Homes 01
- Others (e.g. boarding house, hostel) 02
- Private dwellings:
- Separate house 03
- Separate house with attached shop, office, etc 04
- Semi-detached house / row or terrace house/ townhouse etc:
 - with one storey..... 05
 - with 2 or more storeys..... 06
 - attached to a shop, office etc..... 07
- Flat / unit / apartment:
 - in a one-storey block..... 08
 - in a two-storey block..... 09
 - in a three-storey block..... 10
 - in a four to nine-storey block..... 11
 - in a 10 or more storey block..... 12
 - attached to a house (e.g. granny flat) 13
 - attached to a shop, office etc..... 14
- Caravan / Tent / Cabin / Houseboat 15
- Other private dwelling (specify) 98

HF36. Record the external condition of dwelling

- Very good / excellent 1
- Good 2
- Average 3
- Poor 4
- Very poor / almost derelict 5

HF37. Are any of the following evident at this address? MULTRESP

- Locked gate (no intercom access) 01
- Locked door/gate (with intercom access) 02
- Security guard/doorman/on-site manager/gatekeeper 03
- Security door 04
- Evidence of a dangerous dog (i.e. witnessing it) 05
- No junk mail/no hawkers sign 06
- Grab rails, ramp access or other obvious modifications for elderly or disabled persons..... 07
- Bars on windows 08
- Roller shutters 09
- None of the above 97

HF38. Based on your observation prior to contact, is it likely that this dwelling contains children under 15?

- Very likely 1
- Likely..... 2
- Unlikely 3
- Very unlikely 4
- Cannot tell from observation 5

HF39. Does the address have an unkempt / overgrown garden?

- Yes 1
- No 2
- No obvious garden..... 3

HF40. What type of road is the dwelling on?

- Not on a main/major road 1
- A main road – single lane 2
- A main road – two or more lanes..... 3

NON-RESPONSE/OUT OF SCOPE REPORT

To be recorded at each period of fieldwork if HF30 (9 – 28)

HF41. What was the sex and approximate age of the person who did the refusing?

IS FS

- | | | |
|--|----------|-------|
| Female 15 – 24 | 01 | 01 |
| Female 25 – 44 | 02 | 02 |
| Female 45 – 64 | 03 | 03 |
| Female 65 plus | 04 | 04 |
| Female can't say age (specify why) | 05 | 05 |
| | | |
| Male 15 – 24 | 06 | 06 |
| Male 25 – 44. | 07 | 07 |
| Male 45 – 64 | 08 | 08 |
| Male 65 plus | 09 | 09 |
| Male can't say age (specify why) | 10 | 10 |
| | | |

HF42. What degree of interaction did you have with the person doing the refusing?

IS FS

- | | | |
|--|---------|---|
| None – refused calling card | 1 | 1 |
| Very little – they cut me short, said no thanks | 2 | 2 |
| Some – got to say I was doing an important government survey | 3 | 3 |
| A fair bit – got to show them the PAL or brochure, and spend a bit of time trying to talk them around..... | 4 | 4 |

HF43. Add comments about the non-responding household that would help the next interviewer should the household be re-approached

-
-
-

HF44. What evidence did you use to make your decision to code the dwelling as out of scope (e.g. asked the neighbour on the right, etc).

-
-
-