



# J.H. CERILLES STATE COLLEGE

Mati, San Miguel, Zamboanga del Sur, 7029

Email add: [dsa@jhcs.edu.ph](mailto:dsa@jhcs.edu.ph)



## Office of the Dean of Student Affairs and Services

### REGISTRATION FORM

#### Renewal

<b>NAME OF ORGANIZATION</b>				
Campus	<input type="checkbox"/> Main Campus	<input type="checkbox"/> Dumingag	<input type="checkbox"/> Pagadian Annex	<input type="checkbox"/> Canuto Campus
<input type="checkbox"/> Academic		<input type="checkbox"/> Non-Academic		
School ( <i>if applicable</i> )		Affiliate Organization ( <i>if any</i> )		
Program ( <i>if applicable</i> )				
<b>Checklist of Requirements</b>				
<input type="checkbox"/> Registration Form -Renewal				
<input type="checkbox"/> Semestral Accomplishment Report				
<input type="checkbox"/> Financial Report				
<input type="checkbox"/> Organizational Profile				
<input type="checkbox"/> List of Officers				
<input type="checkbox"/> Faculty Adviser - OSFA Memorandum Agreement				
<input type="checkbox"/> Faculty Adviser - Acceptance Letter				
<input type="checkbox"/> Calendar of Activities				
<input type="checkbox"/> Constitution and By-Laws ( <i>e-copy in PDF file</i> )   Date of Last Amendment: _____				
<input type="checkbox"/> Endorsement Letter ( <i>from Mother Club/Dean/Campus Director</i> )				
<input type="checkbox"/> Passbook Account				

Submitted by:

Noted by:

Signature over printed name  
Organization President

Date/Time

Signature over printed name  
Faculty Adviser

Date/Time

*FOR OSAS USE ONLY*

Status	<input type="checkbox"/> Approved	<input type="checkbox"/> Pending	<input type="checkbox"/> Denied
Remarks			

Reviewed by:

Student Affairs Department Head

Date/Time

Approved by:

VENUS M. AVENIDO, MAEd, RGC



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Dean, Student Affairs and Services

Date/Time