

Minutes of Project Team(Softech) meeting-05/02/17

Date and Time:05/02/17 14:00GMT to 05/02/17 17:00GMT

Present: Rashid Amon Kotey , Amoah Kingsley , Cosmas Azitariga ,Stephen Ahinaquah , Peter Opoku , Richard Owiredo , Owusu Oppong Isaac .

Absent:Antwi Isaac , Ababio Kwame , Atonley Olorode , Agbavitor Philip.

AGENDA.

- Opening Prayer by Owusu Oppong Isaac
- Discussion of project and its progress
- Discussions on the format of SRS and resources to be used for SRS.
- Contributions to the writing of SRS by members available.
- Typing of the drafted SRS.
- Closing Prayer by Owusu Oppong Isaac

Meeting adjourned at 17:00GMT.

Minutes submitted by Secretary , Amoah Kingsley.