



## Step 2: RPL Self-Assessment information Kit

CPC30220

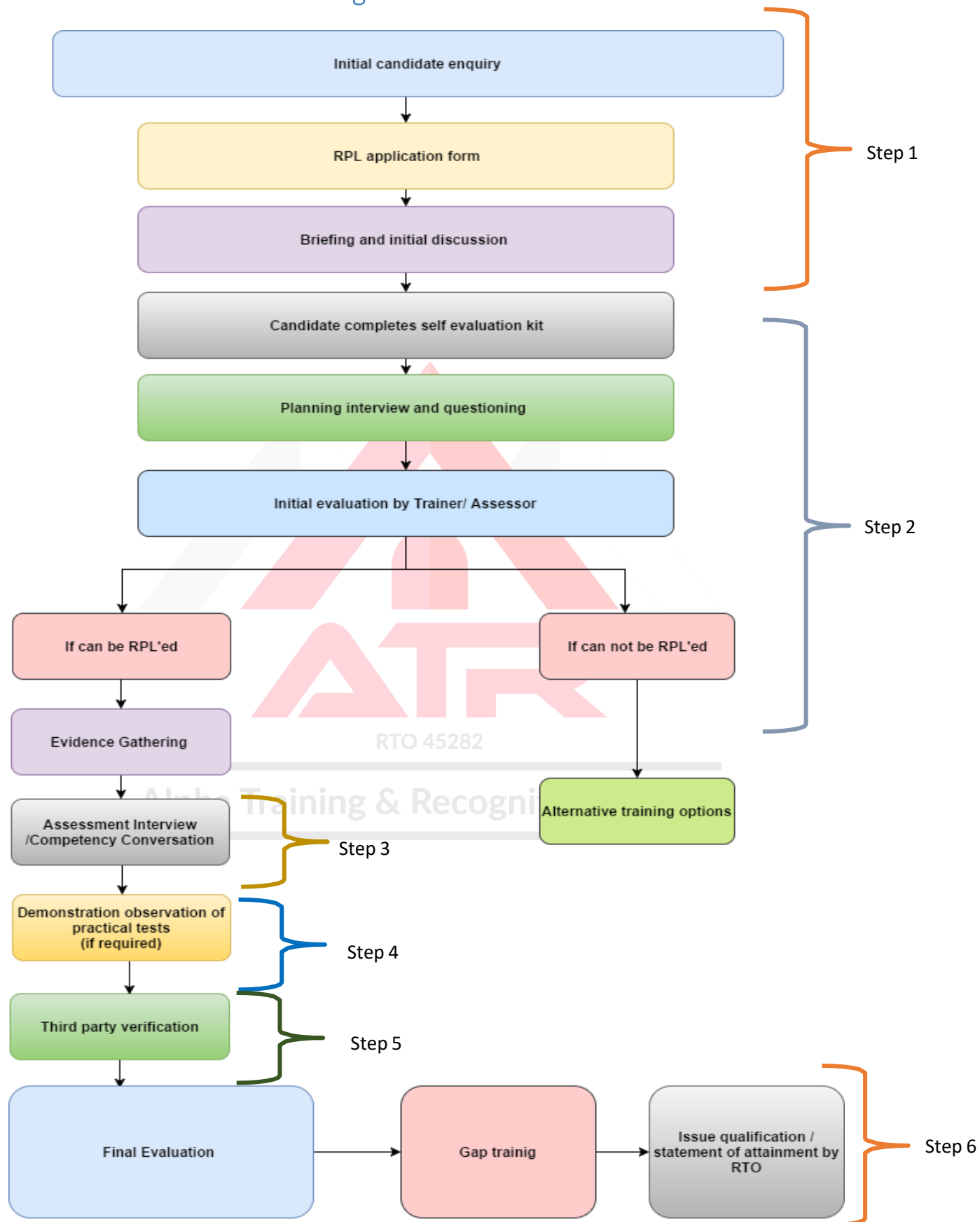
Certificate III in Carpentry

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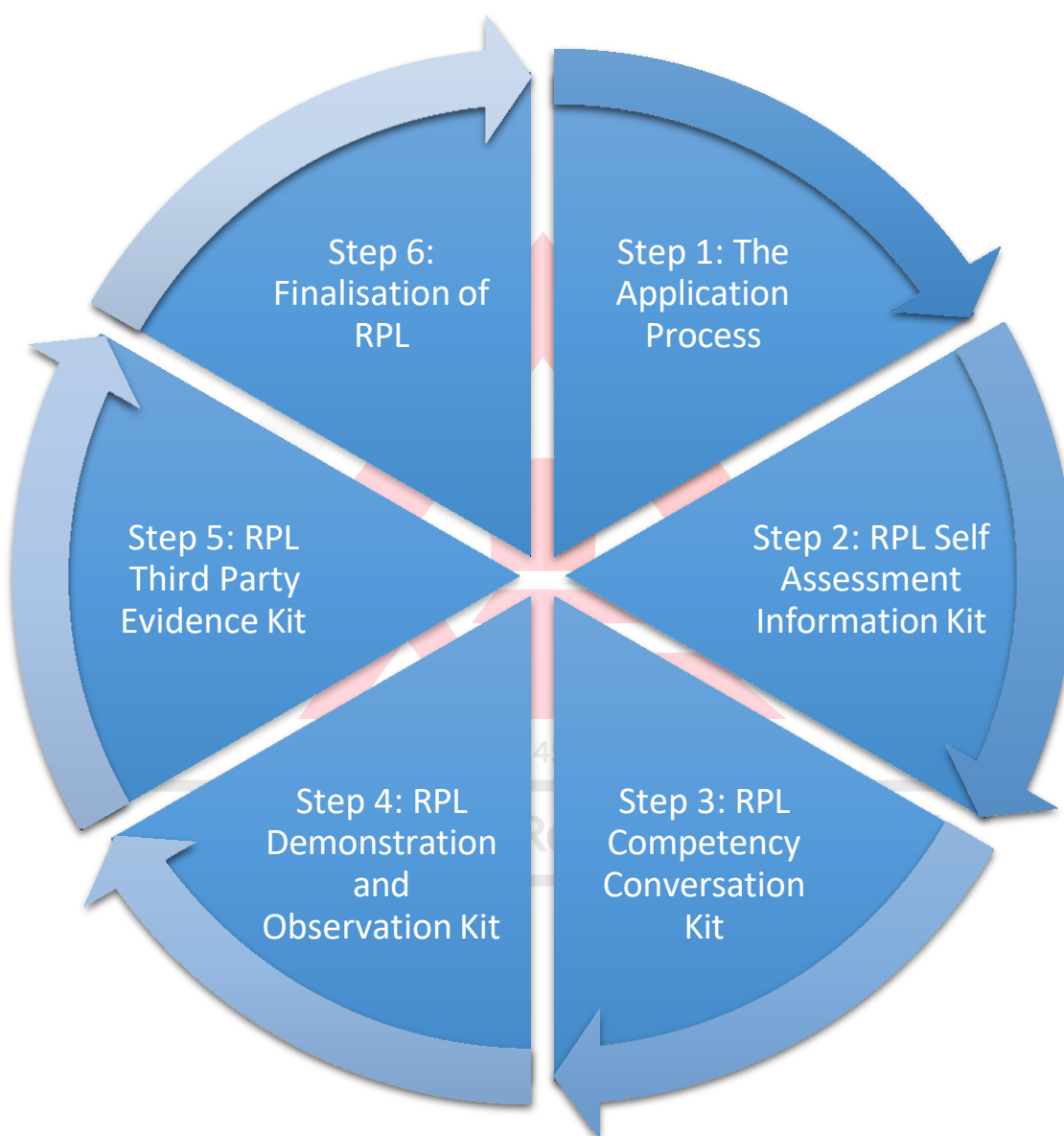


## RPL Process – Flow Chart Diagram



## RPL Process – Main Steps

Congratulations, the first step is generally the hardest and you have taken that by considering the opportunity to have your skills, knowledge and experience assessed through our Recognition of Prior Learning (RPL) process in order for you to gain full or partial completion of a qualification in your area of expertise. The main steps of RPL process are depicted below:



## Guidelines to complete RPL Process:



### The Steps

#### Step 1: The Application process and RPL Application Form

- Preliminary discussion with your trainer/assessor and RTO regarding the RPL process, fees and exploration of suitable courses.

#### Step 2: Completing the RPL Self-Assessment Information Kit

- Self-evaluation of applicant's skills, knowledge and experience to your chosen vocational area

#### Step 3: RPL Competency Conversation Kit

- This is also known as 'professional conversation' or 'learning conversation').
- The purpose of the competency conversation is to gain a detailed insight into the applicant's relevant skills, knowledge and experience.

#### Step 4: RPL Demonstration and Observation Kit

- A list of projects and tasks are provided to applicant to perform to demonstrate their relevant skills, knowledge and experience.

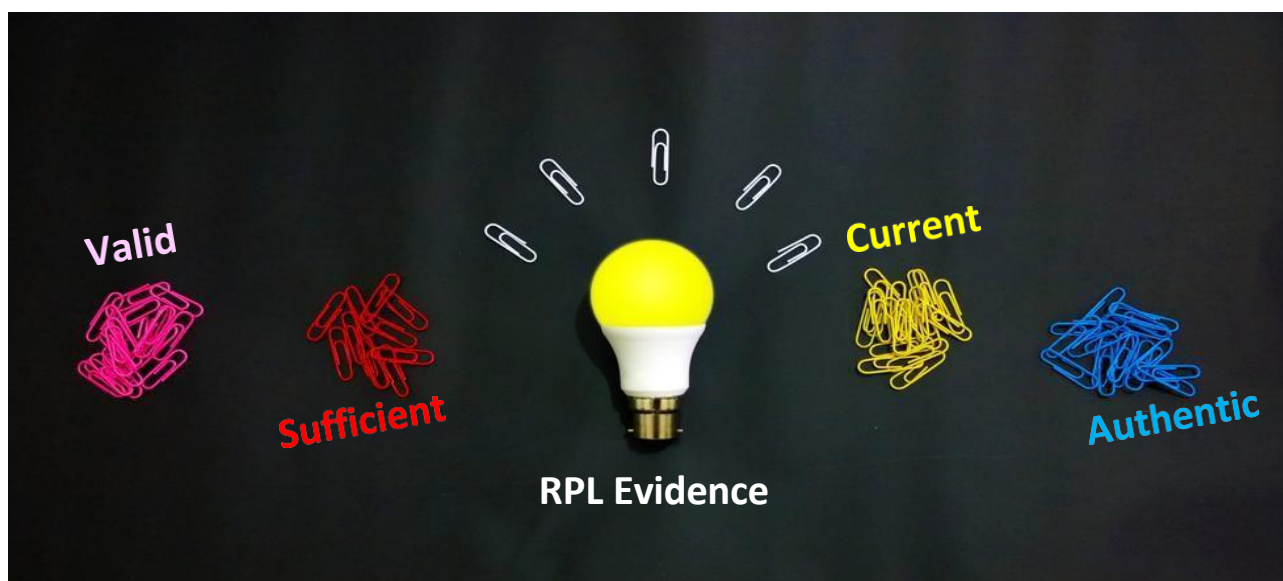
#### Step 5: Third-Party Evidence Kit

- Confirmation and authentication step where the information provided in step 3 and 4 will be used as a basis for verification with your supervisor (past and/or present).

## Step 6: Finalisation of RPL Process

- This involves all the processes the assessor and Registered Training Organisation (RTO) undertake to finalise the RPL assessment process for the candidate. This includes actions such as determining final assessment outcomes, providing candidates with feedback and options, completing RTO-required documentation, and awarding candidates with the qualification or a Statement of Attainment.

## Rules of evidence



**Please be advised that the evidence you provide will be assessed against the following rules of evidence.**

### Valid:

- The evidence has a relationship to the unit competency
- The evidence relates to the four dimensions of competency
- The evidence addresses key competencies / employability skills

### Sufficient

- The evidence addresses the full range of performance criteria
- The evidence demonstrates competency over a period of time
- The evidence shows competency in different contexts

### Current

- The evidence demonstrates that the candidate can apply the competency to current work

### Authentic

- The evidence is the candidate's own work
- The documents – qualifications, references and licences - presented by the candidate are verifiable



## Instructions to complete RPL Self Assessment Information Kit:



### Self-Assessment Information

#### **What is self-assessment?**

Self-assessment is a route for you to choose whether you might want to proceed with the Recognition process for this course. Self-assessment includes you getting some information about your experiences that may be important to the unit/s contained in the qualification.

#### **Why conduct a self-assessment?**

Conducting a self-assessment will help you to choose in the event that you have applicable experiences to show your competency for a specific unit or competency. It is the principal phase of helping you choose whether you ought to go to the effort of gathering evidences after you finish and present a RPL application shape to RTO administration and training department.

If you determine that you decide you don't have enough pertinent experiences, you can save yourself the work required in applying and can consider other learning and development strategies.

RPL is regularly observed as the easy approach to pick up a qualification. However, there is no easy way to achieve a whole Diploma. The best chance of success comes when you choose the most appropriate pathway.

## Self-Assessment Processes

### STAGE 1.

Complete Self-Assessment Checklist

Complete the Self-Assessment Checklist.

The checklist contains examples of the types of experiences and roles that may have provided you with the skills and knowledge required in the Diploma. It is not exhaustive – you may have other experiences that are not mentioned here. There is also a list of the types of evidence that you could use to support your Recognition application.

Consider the experiences and evidence you have and ask yourself if you have the work, life and formal qualification/experience required for this qualification?

If your responses are positive, please continue with STAGE 2.

If your responses are negative, please still complete STAGE 2, remembering that the above considerations will impact on your final decision.

### STAGE 2.

Complete Self-Assessment Questions

Complete the Self-Assessment Questions. The questions for each unit direct you to think about different experiences you have had in your work and life.

Please read each question and tick the rating that best describes your situation. At the end of the questions, add up the number of ticks and number of crosses and check your responses with the statements at the bottom of the Self-Assessment Questions. This will help you to decide whether you have enough appropriate experience to continue with a Recognition application.

### STAGE 3.

Complete Self-Assessment LLN (Language, Literacy, Numeracy) Tool.

Registered Training Organisations have a responsibility to identify the language, literacy and numeracy needs of all students prior to the delivery of training and assessment services. This enables a training organisation to tailor its support services to meet individual student requirements.

This LLN Self-Assessment Tool is designed to assess the core skills of learning, reading, writing, oral communication and numeracy as described in the Australian Core Skills Framework (ACSF). It is a quick “snapshot” of where you are in relation to the levels required in 5 areas needed to successfully gain the Diploma.

This is not a test. RTO will use this information as well as your application, Self-assessment checklist/questions and your discussions with staff to see how we can best support you through your qualification.

What happens next?

An assessor at RTO will review:

- The evidence you have attached



- Your Self-Assessment Checklist, Questions & LLN Tool

Within two (2) weeks of receiving your application an assessor will call you to discuss your application.

**Assessor to complete:**

Table D: Assessor to confirm if requirements are met and/or gaps identified and/or learner can demonstrate competency through Recognition of Prior Learning.



## STAGE 1. Complete Self-Assessment Checklist

This is a guide to experiences you may have had that would give you the required skills and knowledge for this qualification.

1.a. Please tick the boxes that relate to your experience:

- ✓ Coordinating specific programs or projects within community service organisations
- ✓ Supervising a small number of lower classified workers or volunteers
- ✓ Experience as a first-line manager working under the supervision of a service or centre manager who has overall responsibility for the service
- ✓ Resolving problems and issues in the workplace within organisational guidelines
- ✓ Other (please list) test

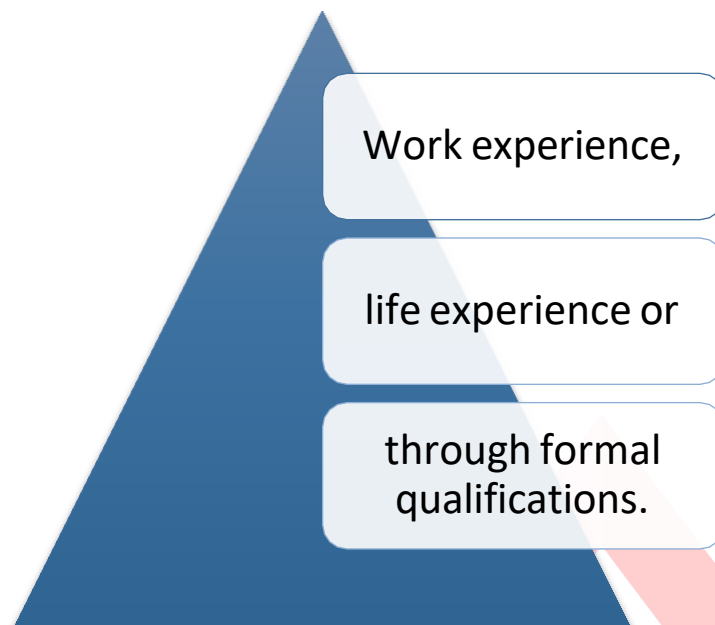
1.b. Please tick the boxes which are (or sound similar to) job roles you have had:

- ✓ Activities Program Coordinator
- ✓ Assistant Manager
- ✓ Care Coordinator
- ✓ Coordinator
- ✓ House Coordinator
- ✓ Local Area Coordinator
- ✓ Program Coordinator
- ✓ Program/Project Manager
- ✓ Project Officer
- ✓ Respite Coordinator
- ✓ Shift Supervisor
- ✓ Supervisor
- ✓ Team Leader
- ✓ Unit Coordinator
- ✓ Unit Manager
- ✓ Volunteer Coordinator
- ✓ Other (please list) test

1.c. Please complete the boxes, which relate to evidence you can use in Table A:

Please explain how your evidences are mapped to the three main domains of RPL Self-Assessment Information Kit, STAGE 1:

- Work experience,
- life experience or
- Through formal qualifications.



#### Domains of RPL Self-Assessment Information Kit

1. D. Please check the correct checkbox regarding how you will be demonstrating your experience against each unit of competency and explain the significance and relevance of selected evidence in Table B.

RTO 45282

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**Table A:**

Unit of competency <ul style="list-style-type: none"> <li>Elements and performance criteria</li> <li>Required knowledge and skills/ Performance evidence and skills</li> <li>Critical aspects of evidence</li> </ul>	Direct Evidence required <ul style="list-style-type: none"> <li>Skills</li> <li>Attributes</li> <li>Knowledge</li> </ul>	01. Work experience Do you have these evidence?	02. Life Experience Do you have these evidence?	03. Formal Qualifications Do you have these evidence?
<b>Unit 1- CPCCCA2002 - Use carpentry tools and equipment</b>  RPL evidence needs to show your ability to: <ul style="list-style-type: none"> <li>Review work instructions to use tools and equipment.</li> <li>Plan all work to comply with laws and regulations, national construction codes, Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications and workplace requirements.</li> <li>Select and use personal protective equipment (PPE) for each part of the task.</li> <li>Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.</li> <li>Select equipment and hand, power and pneumatic tools for the carpentry task, identify their functions and operations, check for serviceability and report any faults.</li> <li>Use equipment and hand, power and pneumatic tools following WHS requirements and manufacturers' recommendations.</li> </ul>	Yes   Yes   Yes   Yes   Yes   Yes	Yes   Yes   Yes   Yes   Yes   Yes	Yes   Yes   Yes   Yes   Yes   Yes	Yes   Yes   Yes   Yes   Yes   Yes

<ul style="list-style-type: none"> <li>Sharpen and maintain tools.</li> <li>Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.</li> <li>Check, maintain, store and secure tools and equipment and report any faults.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <p>To demonstrate competency in this unit, a candidate must safely and effectively, across three different carpentry tasks, use and maintain all of the listed tools and equipment at least once:</p> <ul style="list-style-type: none"> <li>hand tools:</li> <li>retractable tape measure</li> <li>folding or steel ruler</li> <li>combination square</li> <li>string line</li> <li>chalk line</li> <li>hand saw</li> <li>coping saw</li> <li>carpenters hammer / claw hammer</li> <li>wood chisel</li> <li>hand plane</li> <li>trimming knife</li> <li>clamps</li> <li>bevels</li> <li>spirit level</li> <li>tin snips</li> <li>power/battery/pneumatic tools and equipment:</li> <li>circular saw</li> <li>reciprocating saw</li> </ul>	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes





• combination square	Yes	Yes	Yes	Yes
• spirit level	No	No	No	No
• string line	Yes	Yes	Yes	Yes
• chalk line	No	No	No	No
• hand saw	Yes	Yes	Yes	Yes
• coping saw	No	No	No	No
• carpenters hammer/claw hammer	Yes	Yes	Yes	Yes
• wood chisel	No	No	No	No
• hand plane	Yes	Yes	Yes	Yes
• metal trimming knife	No	No	No	No
• clamp	Yes	Yes	Yes	Yes
• bevel	No	No	No	No
• tin snips	Yes	Yes	Yes	Yes
• power/battery/pneumatic tools and equipment:	No	No	No	No
• bench grinder	Yes	Yes	Yes	Yes
• circular saw	No	No	No	No
• reciprocating saw	Yes	Yes	Yes	Yes
• sliding compound saw	No	No	No	No
• jigsaw	Yes	Yes	Yes	Yes
• angle grinder	No	No	No	No
• mobile plane	Yes	Yes	Yes	Yes
• laminate trimmer or router	No	No	No	No
• drill	Yes	Yes	Yes	Yes
• rotary hammer drill	No	No	No	No
• impact driver	Yes	Yes	Yes	Yes
• nail gun	No	No	No	No
• extension lead	Yes	Yes	Yes	Yes
• portable residual current device	No	No	No	No
• air compressor and hoses	Yes	Yes	Yes	Yes
• processes to safely grind, sharpen and hone a hand plane blade and a chisel.	No	No	No	No
	Yes	Yes	Yes	Yes

<b>Unit 2- CPCCCA2011 - Handle carpentry materials</b>  RPL evidence needs to show your ability to: <ul style="list-style-type: none"> <li>Read and interpret work instructions and plan sequence of work.</li> <li>Plan all work to comply with laws and regulations, work health and safety (WHS) and environmental requirements, manufacturers' specifications and workplace requirements.</li> <li>Select tools and equipment, check for serviceability and report any faults.</li> <li>Select and use personal protective equipment (PPE) for each part of the task.</li> <li>Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.</li> <li>Apply safe manual handling techniques to move carpentry materials to specified location.</li> <li>Sort carpentry materials to suit material type and size, and stack clear of access ways for ease of identification, retrieval, task sequence and task location.</li> <li>Protect carpentry materials against physical and water damage.</li> <li>Stack and secure carpentry materials for mechanical handling in accordance with the type of material and equipment to be used.</li> <li>Unload, move or locate carpentry materials at specified location.</li> <li>Check, tools and equipment and report any faults.</li> <li>Store tools and equipment in accordance with</li> </ul>	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes

workplace requirements.	Yes	Yes	Yes	Yes
RPL evidence must also demonstrate the ability to:	No	No	No	No
• To demonstrate competency, a candidate must meet the performance criteria of this unit by handling carpentry materials for three different carpentry tasks, including:	Yes	Yes	Yes	Yes
• safely handling, sorting and stacking:	No	No	No	No
• varying lengths of timber or similarly-proportioned materials onto an Australian standard pallet, a minimum of 0.5 cubic metres, secured ready for mechanical handling	Yes	Yes	Yes	Yes
• different sizes and types of sheet material onto an Australian standard pallet, a minimum of 0.1 cubic metres, secured ready for mechanical handling	No	No	No	No
• preparing the following for mechanical handling:	Yes	Yes	Yes	Yes
• varying lengths of timber or similarly-proportioned materials	No	No	No	No
• different sizes and types of sheet material.	Yes	Yes	Yes	Yes
• To be competent in this unit, a candidate must demonstrate knowledge of:	No	No	No	No
• requirements of Commonwealth and state or territory work health and safety (WHS) legislation relevant to handling carpentry materials	Yes	Yes	Yes	Yes
• safety data sheets	No	No	No	No
• workplace quality policies and standards for handling carpentry materials	Yes	Yes	Yes	Yes
• safety requirements for handling carpentry materials	No	No	No	No
• methods of securing materials	Yes	Yes	Yes	Yes

<ul style="list-style-type: none"> <li>types and uses of tools and equipment for handling carpentry materials:</li> <li>hammers</li> <li>pallets</li> <li>pinch bars</li> <li>tin snips</li> <li>wheelbarrows</li> <li>requirements and processes for safely preparing the following materials for mechanical handling, and manual handling, sorting, and stacking:</li> <li>concrete components</li> <li>insulation</li> <li>joinery units</li> <li>metal sheeting</li> <li>paints and sealants</li> <li>plaster or fibre cement sheeting</li> <li>reconstituted timber products</li> <li>reinforcement materials</li> <li>scaffolding components</li> <li>structural steel sections and components</li> <li>timber</li> <li>methods of handling carpentry materials:</li> <li>material size, weight or shape factors necessitating the assistance of other workers</li> <li>correct lifting and carrying techniques, use of pallets and control of waste</li> <li>preparation for mechanical handling, including the use of forklifts, pallet jacks and trucks.</li> </ul>	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
<b>Unit 3- CPCCCA3001 - Carry out general demolition of minor building structures</b>				

<p>RPL evidence needs to show your ability to:</p> <ul style="list-style-type: none"> <li>Review and clarify task for demolition of minor building structures.</li> <li>Assess minor building structures to determine scope of demolition work.</li> <li>Review jurisdictional requirements for demolition of minor building structures.</li> <li>Review work health and safety (WHS) requirements for the task in accordance with safety plans and policies.</li> <li>Identify and manage risks including determining the status of existing services.</li> <li>Identify safety signage and barricade requirements.</li> <li>Review environmental requirements for the task in accordance with environmental plans and legislative requirements.</li> <li>Select plant, tools and equipment, check for serviceability and rectify or report any faults.</li> <li>Erect identified safety signage and barricades, and fit personal protective equipment (PPE).</li> <li>Complete preparatory work for demolition of minor building structures.</li> <li>Carry out demolition procedures in accordance with safe and effective processes of deconstructing or demolishing a minor building structure.</li> <li>Safely and effectively handle materials and building component parts to designated storage area using appropriate material-handling techniques.</li> <li>Safely and effectively handle, store and stack</li> </ul>	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes

materials and components identified for salvaging, ready for transport.	Yes	Yes	Yes	Yes
• Clear work area and dispose of non-salvageable materials in accordance with legislation, regulations, codes of practice and task requirements.	No	No	No	No
• Clean, check, maintain and store tools and equipment in accordance with manufacturers' specifications and workplace requirements.	Yes	Yes	Yes	Yes
	No	No	No	No
RPL evidence must also demonstrate the ability to:	Yes	Yes	Yes	Yes
• To demonstrate competency in this unit, a person must carry out general demolition of one minor building structure, including removal of an external load-bearing wall to form an opening of no less than three metres wide.	No	No	No	No
• In doing this, the person must meet the performance criteria for this unit.	Yes	Yes	Yes	Yes
• To be competent in this unit, a person must demonstrate knowledge of:	No	No	No	No
• jurisdictional work health and safety (WHS) and environmental legislation and regulations relating to carrying out general demolition of minor building structures, including:	Yes	Yes	Yes	Yes
• job safety analyses (JSAs)	No	No	No	No
• safe work method statements (SWMSs)	Yes	Yes	Yes	Yes
• safety data sheets (SDSs)	No	No	No	No
• safety manuals and instructions for plant, tools and equipment	Yes	Yes	Yes	Yes
• signage and barricades	No	No	No	No
• personal protective equipment (PPE)	Yes	Yes	Yes	Yes
• environmental and work site safety plans	No	No	No	No
• requirements of Australian Standards and the	Yes	Yes	Yes	Yes



<p>National Construction Code (NCC) relating to carrying out general demolition of minor building structures</p> <ul style="list-style-type: none"> <li>workplace requirements for all aspects of carrying out general demolition of minor building structures including interpreting work orders and other task documentation and reporting problems</li> <li>common industry hazard identification and risk controls for carrying out general demolition of minor building structures, including safe handling of materials and machinery, and the use of signage and barriers</li> <li>environmental requirements for carrying out general demolition of minor building structures, including those relating to: <ul style="list-style-type: none"> <li>clean-up protection</li> <li>noise and dust</li> <li>vibration</li> <li>waste management</li> </ul> </li> <li>processes for selection of appropriate tools, equipment and materials for carrying out general demolition of minor building structures</li> <li>techniques and processes for safely and effectively planning and carrying out dismantling or demolition work in accordance with legislation and codes of practice</li> <li>recognition and safe handling of materials and building component parts, and methods for salvage or disposal, including: <ul style="list-style-type: none"> <li>bonded asbestos</li> <li>brickwork</li> <li>concrete</li> </ul> </li> </ul>	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes
	No	No	No	No
	Yes	Yes	Yes	Yes





building.	No	No	No	No
• Determine approximate position and length of line and building clearances at each end from drawings and survey pegs.	No	No	No	No
• Install pegs and profiles, ensuring that they are level across and between one another and have adequate provision to mark footing width on profile.	No	No	No	No
• Accurately mark location for line with nails on profiles and set taut string line to true alignment with boundary.	No	No	No	No
• Determine and mark corner of building with peg on set building line to true measurement from adjacent boundary.	No	No	No	No
• Use triangulation principles to set up right angle to line from corner peg.	No	No	No	No
• Install profiles to approximate level of other profiles and set taut string line to right-angled alignment.	No	No	No	No
• Install profiles for remaining building lines level with established profiles.	No	No	No	No
• Mark measurements for remaining building lines accurately, and nail on profiles to dimensions from drawings.	No	No	No	No
• Set taut string lines to nailed locations on profiles.	No	No	No	No
• Check diagonal measurements for square and adjust lines to provide square relationship within 3 mm tolerance over minimum diagonal length of 10 m.	No	No	No	No
• Check measurements for accuracy.	No	No	No	No
RPL evidence must also demonstrate the ability to:	No	No	No	No

<ul style="list-style-type: none"> <li>To demonstrate competency, a candidate must meet the performance criteria of this unit by setting out one L- and one T-shape building on a site with fall.</li> <li>Setting out must be to 3 mm tolerance over minimum diagonal length of 10 metres, and include pads, slabs, strips and piers.</li> <li>To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>compliance requirements of Australian Standards relevant to carrying out setting out</li> <li>workplace quality policies and standards for carrying-out setting-out</li> <li>safety requirements for carrying out setting out</li> <li>application and requirements for line, level and plumb in construction projects</li> <li>mathematical techniques associated with setting out</li> <li>processes for reading and interpreting construction plans, drawings and sketches when carrying out setting out of pads, slabs, strips and piers</li> <li>processes and techniques for accurate setting-out on flat, sloping and steep sites</li> <li>processes for setting-out</li> <li>site isolation responsibilities when carrying out setting out</li> <li>types, characteristics, technical capabilities and limitations of devices used to carry out setting out activities.</li> </ul>	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
No	No	No	No	No
<b>Unit 5- CPCCA3003 - Install flooring systems</b>				

RPL evidence needs to show your ability to:	No	No	No	No
• Read and interpret work instructions and plan sequence of work.	No	No	No	No
• Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	No	No	No	No
• Select tools and equipment, check for serviceability and report any faults.	No	No	No	No
• Select and use personal protective equipment (PPE) as required for each stage of the task.	No	No	No	No
• Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	No	No	No	No
• Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	No	No	No	No
• Position support structure, stumps/piers to set-out lines, drawings and specifications.	No	No	No	No
• Install support structure.	No	No	No	No
• Check support structure, posts, stumps and piers for level, plumb and square.	No	No	No	No
• Mark and cut bearer material to lengths for joining over supports.	No	No	No	No
• Make arrangements for damp proof course and termite shield to be installed where specified by regulations.	No	No	No	No
• Locate and fix bearers and check and adjust for square, in-line and level.	No	No	No	No
• Fix waling plates for decks and balconies to	No	No	No	No



external walls.	No	No	No	No
• Set out location for floor joists using spacings in accordance with drawings and specifications.	No	No	No	No
• Check floor joists for straightness, then fit and fix to line and level.	No	No	No	No
• Fit and fix supporting blocks and trimmers around doorways and openings.	No	No	No	No
• Cut, fit and fix trimmers to support sheet flooring joints.	No	No	No	No
• Check flooring materials for suitability.	No	No	No	No
• Confirm floor measurements and cut and prepare flooring materials for installation with a minimum of waste.	No	No	No	No
• Install and secure flooring to manufacturers' specifications.	No	No	No	No
• Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	No	No	No	No
• Check, maintain and store tools and equipment and report any faults	No	No	No	No
RPL evidence must also demonstrate the ability to:	No	No	No	No
• To demonstrate competency, a candidate must meet the performance criteria of this unit by installing each of the following flooring systems:	No	No	No	No
• a bearer and joist system on supports to carry external walls and internal walls parallel to joists for a home or equivalent, not less than 30 square metres, including:	No	No	No	No
• balcony/deck fixings	No	No	No	No
• deep joists	No	No	No	No
• a tongue and groove fitted strip flooring	No	No	No	No





requirements, drawings and specifications.	No	No	No	No
• Select tools and equipment, check for serviceability and report any faults.	No	No	No	No
• Select and use personal protective equipment (PPE) for each part of the task.	No	No	No	No
• Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	No	No	No	No
• Select materials required for task, calculate quantities, handle safely and prepare and position ready for use	No	No	No	No
• Set out location of walls on a slab or subfloor frame.	No	No	No	No
• Set out wall plates and a pattern stud meeting specifications and requirements under AS:1684 Residential timber-framed construction and National Association of Steel-framed Housing (NASH): Standard Residential and Low-rise Steel Framing.	No	No	No	No
• Assemble wall frames, lintels and bracing.	No	No	No	No
• Select timber and steel frames and components.	No	No	No	No
• Erect frames, fix into place and align using fixtures and fastenings in accordance with AS 1684 Residential timber-framed construction and National Association of Steel-framed Housing (NASH): Standard Residential and Low-rise Steel Framing.	No	No	No	No
• Attach temporary wall braces.	No	No	No	No
• Plumb corners at intersections, straighten wall plates and complete bracing.	No	No	No	No
• Straighten studs to maintain a flat surface for wall coverings	No	No	No	No
	No	No	No	No

<ul style="list-style-type: none"> <li>Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.</li> <li>Check, maintain and store tools and equipment and report any faults.</li> </ul>	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
RPL evidence must also demonstrate the ability to:				
<ul style="list-style-type: none"> <li>To demonstrate competency, a candidate must meet the performance criteria of this unit by:</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>setting-out and constructing timber framed walls to a minimum height of 2.4 metres and minimum floor area of 30 square metres to accommodate roof and ceiling members and different types of cladding or linings, including:</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>two external load-bearing walls with one window opening and one door opening in each wall</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>two external straight walls with external intersection</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>two internal non-load-bearing walls encompassing an internal T junction and an external junction</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>setting-out and erecting steel framed walls to a minimum height of 2.4 metres and minimum floor area of 30 square metres to accommodate roof and ceiling members and different types of cladding or linings, including:</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>two external load-bearing walls with one window opening and one door opening in each wall</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>two external straight walls with external intersection</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>two internal non-load-bearing walls</li> </ul>	No	No	No	No





RPL evidence needs to show your ability to:

- Read and interpret work instructions and plan sequence of work.
- Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.
- Select tools and equipment, check for serviceability and report any faults.
- Select and use personal protective equipment (PPE) for each part of the task.
- Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.
- ceiling frame materials required for task, calculate quantities, handle safely and prepare and position ready for use.
- Identify rafter positions for roof type and set out on top plates to determine ceiling joist positions.
- Set out location of ceiling joists on the top plate to specifications and spacing requirements of ceiling lining.
- Design and set out for ceiling joist support members to meet the requirements of AS 1684 Residential timber-framed construction.
- Cut and install ceiling joists, trimmers, hanging beams, counter beams, strutting beams and combinations of these components as per AS 1684.
- Clean up, meeting all legislative and workplace



requirements for safety, waste disposal and materials handling.	No	No	No	No
• Check, maintain and store tools and equipment and report any faults.	No	No	No	No
RPL evidence must also demonstrate the ability to:	No	No	No	No
• To demonstrate competency, a candidate must meet the performance criteria of this unit by planning, setting out, constructing and erecting a timber ceiling frame for structure with a minimum of three rooms and minimum area of 30 square metres.	No	No	No	No
• To be competent in this unit, a candidate must demonstrate knowledge of:	No	No	No	No
• compliance requirements of the National Construction Code and Australian Standards relevant to constructing ceiling frames, including AS 1684 Residential timber-framed construction	No	No	No	No
• workplace quality policies and standards for constructing ceiling frames	No	No	No	No
• safety requirements for constructing ceiling frames:	No	No	No	No
• working at heights	No	No	No	No
• waste disposal requirements relevant to constructing ceiling frames	No	No	No	No
• materials handling relevant to constructing ceiling frames	No	No	No	No
• correct use of tools and equipment used to construct ceiling frames	No	No	No	No
• processes for:	No	No	No	No
• setting out and measuring materials for ceiling frames	No	No	No	No





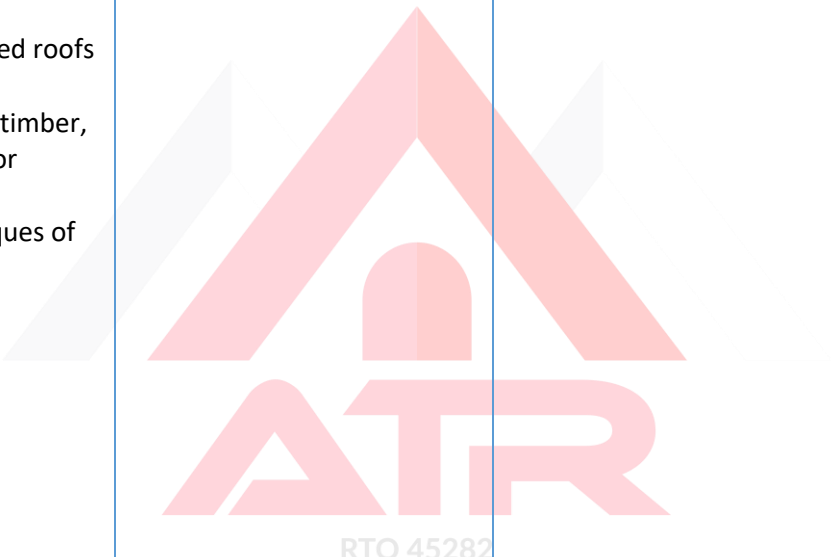


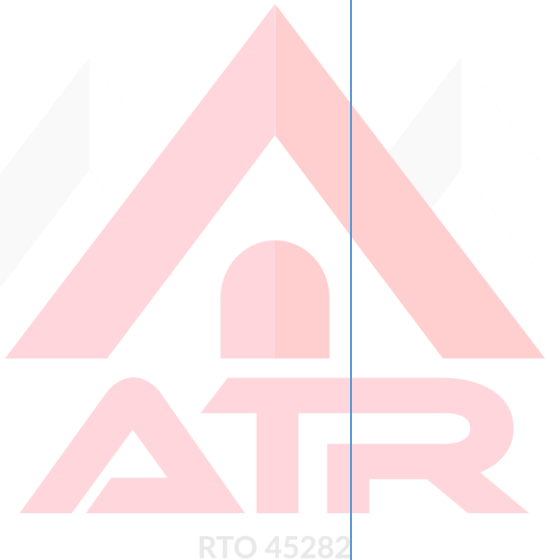
<ul style="list-style-type: none"> <li>to erect roof trusses</li> <li>materials used in roof truss erection</li> <li>quality requirements for roof trusses</li> <li>roof truss erection and construction techniques</li> <li>types of roof construction and components of roof trusses</li> <li>techniques for lifting and positioning trusses</li> <li>processes and requirements for the temporary and permanent bracing of roof trusses and elementary bracing principles for various shaped roofs</li> <li>types of timber and their structural properties and uses, including engineered timber products.</li> </ul>	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
<b>Unit 9- CPCCCA3007 - Construct pitched roofs</b> RPL evidence needs to show your ability to: <ul style="list-style-type: none"> <li>Read and interpret work instructions and plan sequence of work.</li> <li>Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.</li> <li>Select tools and equipment, check for serviceability and report any faults.</li> <li>Select and use personal protective equipment (PPE) for each part of the task.</li> <li>Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.</li> </ul>	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No

<ul style="list-style-type: none"> <li>Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.</li> <li>Set out and mark position of members on top plates for roof type and rafter spacing.</li> <li>Determine bevels for all roof members.</li> <li>Calculate and set out pattern rafter to length allowing for overhang and creeper reductions.</li> <li>Set out and cut main ridge boards to length.</li> <li>Cut common rafters to length, and check.</li> <li>Erect common rafters in correct sequence.</li> <li>Calculate lengths for hip and valley rafters from pitch of roof.</li> <li>Cut and fix hip and valley rafters.</li> <li>Cut and fix creeper rafters from pattern rafter allowing for overhang.</li> <li>Determine lengths for under-purlins.</li> <li>Cut and install under-purlins.</li> <li>Measure, cut and install struts to under-purlins, hips, valley and ridges.</li> <li>Install collar ties and tie-downs to span tables in AS 1684 Residential timber-framed construction.</li> <li>Fit trimmers to gable ends to take gable end rafter and barge board.</li> <li>Cut and fix valley boards and surrounding battens.</li> <li>Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.</li> <li>Check, maintain and store tools and equipment and report any faults.</li> </ul>	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
	No	No	No	No
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	No	No	No	No
	No	No	No	No


RPL evidence must also demonstrate the ability to:	No	No	No	No
<ul style="list-style-type: none"> <li>To demonstrate competency, a candidate must meet the performance criteria of this unit by:</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>setting-out, constructing and erecting:</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>a skillion roof above 10 degrees for a structure of a minimum 10 square metres</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>a roof, or a series of roofs, together covering a minimum of 30 square metres, including:</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>a broken hip and valley</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>a gable ends</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>a scotch valley</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>setting out:</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>a pattern rafter with birdsmouth, creeper reductions and eave over-hang</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>roof bevels</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>strutting beams and under purlins as required by span tables in AS 1684 Residential timber-framed construction and manufacturers' specifications.</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>To be competent in this unit, a candidate must demonstrate knowledge of:</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>compliance requirements of the National Construction Code and Australian Standards relevant to constructing pitched roofs, including AS 1684 Residential timber-framed construction</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>workplace quality policies and standards relevant to constructing pitched roofs</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>safety requirements relevant to constructing pitched roofs</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>roofing frame construction techniques</li> </ul>	No	No	No	No
<ul style="list-style-type: none"> <li>contents of, and terms and symbols used in</li> </ul>	No	No	No	No




<p>plans, specifications and drawings for constructing pitched roofs</p> <ul style="list-style-type: none"> <li>• types and uses of tools and equipment used for constructing pitched roofs</li> <li>• processes, relevant to constructing pitched roofs, for:</li> <li>• setting out and measuring materials for frames</li> <li>• calculating material requirements</li> <li>• materials relevant to constructing pitched roofs</li> <li>• roofing set-out procedures</li> <li>• types, structural properties and uses of timber, engineered timber products and steel for constructing pitched roofs</li> <li>• characteristics and construction techniques of pitched roof types:</li> <li>• scotch valley</li> <li>• broken hip and valley</li> <li>• hip and valley</li> <li>• gable and verge</li> <li>• skillion</li> <li>• strut/props</li> <li>• geometric development of bevels.</li> </ul>				
<p><b>Unit 10- CPCCCA3008B - Construct eaves</b></p> <p>RPL evidence needs to show your ability to:</p> <ul style="list-style-type: none"> <li>• Work instructions, including plans, specifications, quality requirements and operational details, are obtained, confirmed and applied from relevant information for planning and preparation purposes.</li> <li>• Safety (OHS) requirements are followed in accordance with safety plans and policies.</li> </ul>	<p>Alpha Training &amp; Recognition Pty Ltd</p>			

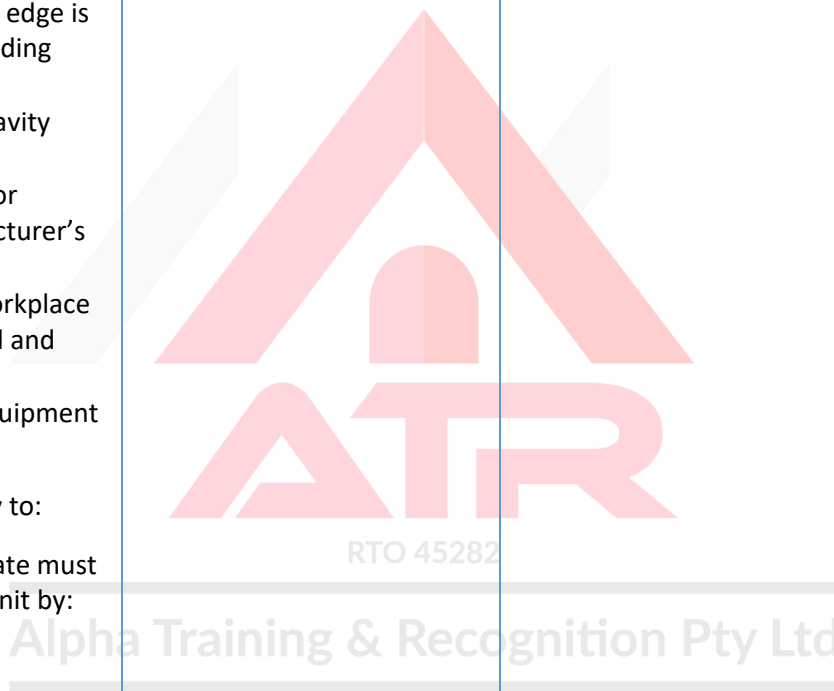
<ul style="list-style-type: none"> <li>• Signage and barricade requirements are identified and implemented.</li> <li>• Plant, tools and equipment selected to carry out tasks are consistent with job requirements, checked for serviceability, and any faults are rectified or reported prior to commencement.</li> <li>• Material quantity requirements are calculated in accordance with plans, specifications and quality requirements .</li> <li>• Materials appropriate to the work application including required fire resistance rating are identified, obtained, prepared, safely handled and located ready for use.</li> <li>• Environmental requirements are identified for the project in accordance with environmental plans and statutory and regulatory authority obligations, and are applied.</li> <li>• Passive and active fire control elements for eaves construction are identified and applied.</li> <li>• Overhang of rafters is marked and cut to line, plumb and angle.</li> <li>• Gable ends are trimmed for overhang where a verge rafter is not used.</li> <li>• Fascia is fitted and fixed to roof structure overhang to line and level.</li> <li>• Framework structure for eaves type are identified, and eaves design is established and set out to drawings and specifications.</li> <li>• Timber framework members are set out, marked and cut to lengths in accordance with methods of joining and proposed framework structure.</li> <li>• Boxed eaves constructed with soffit bearers are</li> </ul>				
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<p>fixed to wall frame or supported by hangers from rafters, to line and level.</p> <ul style="list-style-type: none"> <li>• Boxed eaves structure is installed, clear of top of masonry walls in veneer construction to allow for frame shrinkage and settlement.</li> <li>• Eaves structure members are securely fixed, including back blocking and trimmers.</li> <li>• Eaves cladding and sheeting material is marked and cut to shape to suit task application and jointing methods.</li> <li>• Eaves lining, cladding and sheeting are fitted, joined and fixed in accordance with type of material, task application and specifications.</li> <li>• Mouldings are fitted and fixed to specifications to finish eaves.</li> <li>• Lopping eaves are fitted to underside of rafters or framing for fixing and joining of material.</li> <li>• Lopping eaves are fitted to underside of rafters or framing for fixing and joining of material.</li> <li>• Work area is cleared and materials disposed of, reused or recycled in accordance with legislation, regulations, codes of practice and job specification.</li> <li>• Plant, tools and equipment are cleaned, checked, maintained and stored in accordance with manufacturer recommendations and standard work practices.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency, a candidate must meet the performance criteria of this unit by marking and cutting roof members to line to accommodate plumb fascia and barge and</li> </ul>				
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<p>constructing:</p> <ul style="list-style-type: none"> <li>• three metres of timber verge gable eaves</li> <li>• three metres of timber boxed gable eaves</li> <li>• three metres of timber boxed eaves</li> <li>• three metres of timber raked eaves</li> <li>• three metres of steel fascia with hangers.</li> <li>• In constructing these timber eaves, the following must be included: <ul style="list-style-type: none"> <li>• an apex junction on the barge board</li> <li>• a junction between the barge board and the plumb fascia</li> <li>• a junction of the fascia and eave lining at the valley</li> <li>• a junction of the fascia and eave lining at the hip.</li> </ul> </li> <li>• To be competent in this unit, a candidate must demonstrate knowledge of: <ul style="list-style-type: none"> <li>• compliance requirements of the National Construction Code (NCC) and Australian Standards relevant to constructing eaves, including AS 1684 Residential timber-framed construction and the National Association of Steel-framed Housing (NASH) Standards</li> <li>• workplace quality policies and standards relevant to constructing eaves</li> <li>• safety requirements for constructing eaves</li> <li>• construction techniques for eave fascia and soffit</li> <li>• eaves design: <ul style="list-style-type: none"> <li>• sloping soffits and boxed eaves</li> <li>• verandas, concealed gutters and open eaves</li> </ul> </li> <li>• materials for constructing eaves:</li> <li>• beads</li> </ul> </li> </ul>	 <p>RTO 45282</p> <p>Alpha Training &amp; Recognition Pty Ltd</p>			
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<ul style="list-style-type: none"> <li>• sheeting</li> <li>• joining mould</li> <li>• steel</li> <li>• quads</li> <li>• timber and steel fascia</li> <li>• roof battens</li> <li>• timber lining boards</li> <li>• levelling techniques for constructing eaves</li> <li>• plans, specifications and drawings for constructing eaves</li> <li>• types and uses of tools and equipment for constructing eaves</li> <li>• processes for the calculation of material requirements for constructing eaves</li> <li>• timber shrinkage and required clearance</li> </ul>				
<p><b>Unit 11- CPCCCA3010 - Install windows and doors</b></p> <p>RPL evidence needs to show your ability to:</p> <ul style="list-style-type: none"> <li>• Read and interpret work instructions and plan sequence of work.</li> <li>• Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.</li> <li>• Select tools and equipment, check for serviceability and report any faults.</li> <li>• Select tools and equipment, check for serviceability and report any faults.</li> <li>• Inspect work site, locate services, assess hazards and apply risk controls, including</li> </ul>				

<p>required signage and barricades</p> <ul style="list-style-type: none"> <li>• Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.</li> <li>• Check wall frame opening for adequate clearance for window unit.</li> <li>• Position window unit with packing and flashings so that the head and sill are level, stiles are plumb and in wind, and reveals or frame are finished flush with face of inside wall lining.</li> <li>• Select type, gauge and quantity of fasteners as per Australian Window Association - An Industry Guide to the Correct Fixing of Windows and Doors and fix window to wall frame.</li> <li>• Check wall frame for adequate clearance for door frame.</li> <li>• Mark door jamb and head, cut to length, allowing for door clearances.</li> <li>• Trench the door head to accommodate jambs, allowing for specified clearances.</li> <li>• Assemble, square, fix and brace door frame with flush rebates.</li> <li>• Select type, gauge and quantity of fasteners as per Australian Window Association - An Industry Guide to the Correct Fixing of Windows and Doors. Install door frame into wall frame opening, ensuring the door jambs are plumb and in wind, positioned flush to linings, head is level, and all appropriate flashings are in place.</li> <li>• Mark out hinges and fit to door and jamb.</li> <li>• Fit door to frame and adjust gaps to</li> </ul>				
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<p>requirements of AS2688 Timber and composite doors.</p> <ul style="list-style-type: none"> <li>• Fit and fix door furniture and door stop components to manufacturers' specifications.</li> <li>• Fit hardware (rollers) to door according to manufacturer's specifications</li> <li>• Fit door to cavity sliding door unit and adjust height of rollers to ensure leading door edge is plumb and closes neat against cavity sliding door stile.</li> <li>• Make final adjustments to packing of cavity sliding door stile.</li> <li>• Fit and fix door furniture and cavity door centring locators, according to manufacturer's specifications.</li> <li>• Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.</li> <li>• Check, maintain and store tools and equipment and report any faults.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency, a candidate must meet the performance criteria of this unit by:</li> <li>• installing in wall frames:</li> <li>• a standard window</li> <li>• a sliding cavity door unit and door</li> <li>• constructing and fitting a standard external rebated door frame</li> <li>• fitting and hanging one door, including door furniture, privacy set and door stops</li> <li>• fitting and hanging a pair of doors.</li> <li>• Knowledge Evidence</li> </ul>				
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<ul style="list-style-type: none"> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>• compliance requirements of the National Construction Code and Australian Standards, relevant to installing windows and doors, including AS2688 Timber and composite doors and AS2047 Windows and external glazed doors in buildings, and Australian Window Association - An Industry Guide to the Correct Fixing of Windows and Doors</li> <li>• workplace quality policies and standards relevant to installing windows and doors</li> <li>• safety requirements for installing windows and doors</li> <li>• flashing requirements and installation techniques relevant to installing windows and doors</li> <li>• plans, specifications and drawings for installing windows and doors</li> <li>• types of tools and equipment required to install windows and doors, their characteristics, uses and limitations</li> <li>• processes for setting out windows and doors</li> <li>• processes for calculating material requirements for installing windows and doors</li> <li>• materials relevant to installing windows and doors</li> <li>• various types of doors:</li> <li>• flush panel, framed and panelled, and glazed</li> <li>• hinged door units including standard doors, sliding, flywire, combination window and door units, door sidelight units (glazed or unglazed) and internal doors</li> </ul>	 <p>RTO 45282</p> <p>Alpha Training &amp; Recognition Pty Ltd</p>			
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<ul style="list-style-type: none"> <li>• jambs, stiles and sills</li> <li>• flashing</li> <li>• door furniture, including flush pulls, latches and deadlocks, push plates and closers, handles and locks</li> <li>• window, door installation including flashing and fixing</li> <li>• types of windows and doors, materials used and their characteristics and uses.</li> </ul>				
<p><b>Unit 12- CPCCCA3016 - Construct, assemble and install timber external stairs</b></p> <p>RPL evidence needs to show your ability to:</p> <ul style="list-style-type: none"> <li>• Read and interpret work instructions and plan sequence of work.</li> <li>• Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.</li> <li>• Select tools and equipment, check for serviceability and report any faults.</li> <li>• Select and use personal protective equipment (PPE) for each part of the task.</li> <li>• Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.</li> <li>• Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.</li> <li>• Determine exit and ground finish levels from</li> </ul>				

<p>site drawings and location.</p> <ul style="list-style-type: none"> <li>• Calculate rise and going of stairs.</li> <li>• Set out newel posts to layout of designed stairs.</li> <li>• Set out risers and goings to regulated pitch of stairs on stringers.</li> <li>• House stringers to accommodate treads or fix metal brackets to support treads.</li> <li>• Set out and cut material for treads to length.</li> <li>• Cut stringers and attach into newel posts and landings.</li> <li>• Fix treads to stringers.</li> <li>• Locate and secure bolts to maintain stair width.</li> <li>• Fix bracing and lateral ties to newels to maintain rigidity of stair structure.</li> <li>• Mark material for handrails and balusters and cut to length.</li> <li>• Fit and fix handrails and balusters.</li> <li>• Install non-slip finish to treads.</li> <li>• Clean up, meeting all legislative and workplace requirements for safety, waste disposal, materials handling and protection of the environment.</li> <li>• Check, maintain and store tools and equipment and report any faults.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency, a candidate must meet the performance criteria of this unit by constructing, assembling and installing one flight of timber external stairs from ground level to a minimum height of 1.1 metres, including a handrail and balustrade to the open side of the flight and landing.</li> </ul>				
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<ul style="list-style-type: none"> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>• compliance requirements of the National Construction Code and Australian Standards relevant to constructing, assembling and installing timber external stairs</li> <li>• workplace quality policies and standards relevant to constructing, assembling and installing timber external stairs</li> <li>• safety requirements for constructing, assembling and installing timber external stairs</li> <li>• application of and requirements for line, level and plumb when constructing and installing stairs</li> <li>• processes for reading and interpreting plans, specifications and drawings for constructing, assembling and installing timber external stairs</li> <li>• types and uses of tools and equipment required to construct and install timber external stairs</li> <li>• materials relevant to constructing, assembling and installing timber external stairs</li> <li>• processes for measuring and calculating material lengths and quantities for constructing, assembling and installing timber external stairs</li> <li>• durability, quality and treatment requirements of timber used for external stairs</li> <li>• techniques used for constructing and installing timber external stairs, including different methods of joining and fixing components</li> <li>• range and characteristics of different stair types</li> <li>• characteristics of different handrails and</li> </ul>	 <p>RTO 45282</p> <p>Alpha Training &amp; Recognition Pty Ltd</p>			
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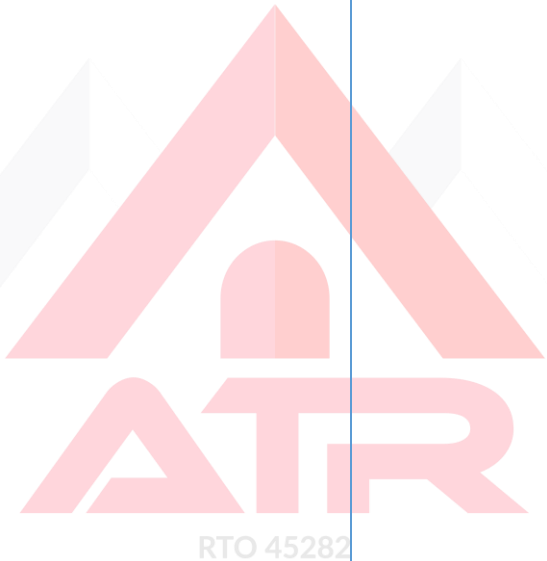
balusters.

### Unit 13- CPCCCA3017 - Install exterior cladding

RPL evidence needs to show your ability to:

- Read and interpret work instructions and plan sequence of work.
- Plan all work to comply with laws and regulations, the National Construction Code (NCC) including fire protection, Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.
- Select tools and equipment, check for serviceability and report any faults.
- Select and use personal protective equipment (PPE) for each part of the task.
- Inspect work site, assess hazards and apply risk controls, including required signage and barricades.
- Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.
- Check frames are true and plumb.
- Check frame and trim or pack studs to provide an even surface across studs and noggins.
- Fit and fix rows of noggings to frames to line, flush with wall face.
- Prepare frames to cladding manufacturers' installation instructions.
- Cut weatherproofing, vapour barrier, and flashing materials, fit into position, and secure.



<ul style="list-style-type: none"> <li>• Identify locations for ancillary materials and prepare to required lengths, position and secure as per manufacturers' installation instructions.</li> <li>• Determine effective cover or overlap for cladding from recommended lap, type and profile of board and height of wall.</li> <li>• Produce set-out rod or jig.</li> <li>• Mark locations of each profile on the building paper or corner stop to determine height of each row of profile.</li> <li>• Cut cladding to fit length of wall faces or to join on intermediate studs.</li> <li>• Join butt joints of cladding at centre of studs with joint flush to face and line.</li> <li>• Join manufactured boards using manufacturers' specification/method.</li> <li>• Fix and finish internal and external corners to manufacturers' specification/method.</li> <li>• Determine starting position of first panel against windows, doors and corners in accordance with specified design and finished effect.</li> <li>• Cut panelling to fit height of wall.</li> <li>• Fix abutting joints of panelling following manufacturers' specifications and requirements for flashing.</li> <li>• Cut, fit and fix panelling plumb and level.</li> <li>• Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.</li> <li>• Check, maintain and store tools and equipment</li> </ul>				
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and report any faults.

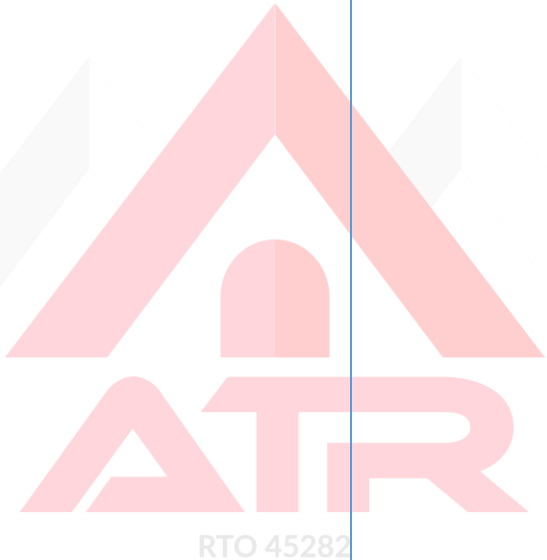
RPL evidence must also demonstrate the ability to:

- To demonstrate competency, a candidate must meet the performance criteria of this unit by:
- producing a set-out rod for a minimum height of 2.1 metre using the effective cover of a weatherboard of a given profile
- installing weatherproofing, a vapour barrier and flashing
- fixing two different profiled weatherboards to eave height of at least 2.1 metres, incorporating an internal and an external corner with stops, flashings and sarking for a window and a door
- installing a minimum of two different types of external cladding panels, incorporating an internal and an external corner, abutting a window or door, and joints between boards determined by the material being used, manufacturers' recommendations and job specifications
- attaching vertical and horizontal cladding to frames.
- To demonstrate competency, a candidate must meet the performance criteria of this unit by:
- producing a set-out rod for a minimum height of 2.1 metre using the effective cover of a weatherboard of a given profile
- installing weatherproofing, a vapour barrier and flashing
- fixing two different profiled weatherboards to eave height of at least 2.1 metres, incorporating an internal and an external corner with stops,



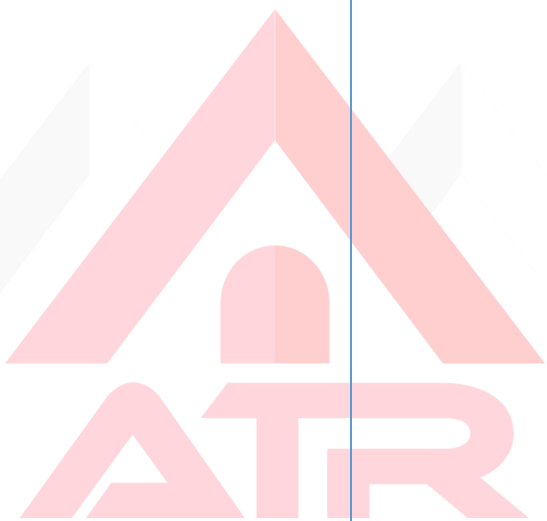
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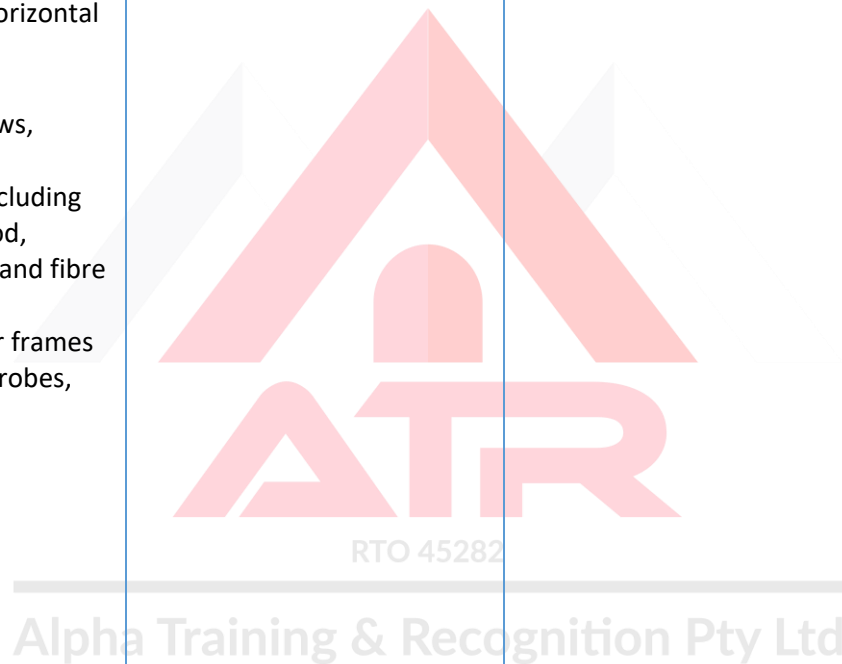
<p>flashings and sarking for a window and a door</p> <ul style="list-style-type: none"> <li>installing a minimum of two different types of external cladding panels, incorporating an internal and an external corner, abutting a window or door, and joints between boards determined by the material being used, manufacturers' recommendations and job specifications</li> <li>attaching vertical and horizontal cladding to frames.</li> </ul> <p><b>Unit 14-CPCCCA3024 - Install lining, panelling and moulding</b></p> <p>RPL evidence needs to show your ability to:</p> <ul style="list-style-type: none"> <li>Read and interpret work instructions and plan sequence of work.</li> <li>Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.</li> <li>Select tools and equipment, check for serviceability and report any faults</li> <li>Select and use personal protective equipment (PPE) as required for each stage of the task.</li> <li>Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.</li> <li>Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.</li> </ul>				
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<ul style="list-style-type: none"> <li>• Select fixing procedures for lining materials.</li> <li>• Set out surface to provide a balanced panel or board effect to width and height.</li> <li>• Mark lining materials and cut to length and/or shape, fit and position.</li> <li>• Secure and fix panelling/lining.</li> <li>• Install panelling/lining to plumb, level and uniform plane.</li> <li>• Mark standard architraves for edging and cut to length, position and fit.</li> <li>• Mark skirtings and cut to length, position and fit.</li> <li>• Mark mitre joints, cut to length, position and fit flush to face and true without gaps.</li> <li>• Mark scribed joints and cut to length, position and fit</li> <li>• Cut scotia return end to profile shape and length.</li> <li>• Mark standard pelmet moulding to length and cut, fit, assemble and fix with mitres true without gaps.</li> <li>• Set out raked moulding to position and shape mould to pattern for each position.</li> <li>• Clean up meeting all legislative and workplace requirements for safety, waste disposal and materials handling.</li> <li>• Check, maintain and store tools and equipment and report any faults.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency, a candidate must meet the performance criteria of this unit by completing to specifications:</li> </ul>				
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<ul style="list-style-type: none"> <li>• lining a continuous wall that includes one opening with lining boards to a minimum of 3.0 metres by 2.4 metres</li> <li>• lining a continuous wall that includes one opening with sheet panelling to a minimum of 3.0 metres by 2.4 metres</li> <li>• fitting profiled architraves to a minimum of one door or one window or a combination of both, with specified margins and tight fitting mitre joints</li> <li>• cutting and fixing a profiled skirting with a minimum of one internal scribed joint and one external mitre joint with tight fitting joints</li> <li>• scribing and mitring a Scotia, quad and colonial architrave with a minimum of one internal joint and one external mitre joint with tight fitting joints</li> <li>• constructing a raking mould using either an internal scribed or external mitre joint with tight fitting joints.</li> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>• compliance requirements of the National Construction Code and Australian Standards relating to all aspects of installing lining, panelling and moulding</li> <li>• workplace quality policies and standards for installing lining, panelling and moulding</li> <li>• safety requirements for installing lining, panelling and moulding</li> <li>• types of tools and equipment required for installing lining, panelling and moulding, and their appropriate uses</li> </ul>	 <p>RTO 45282</p>			
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- processes for lining of framed walling or battened surfaces to provide a finished surface:
- all moulding applications where joining occurs at surface intersections and involves change of levels and mouldings running at a slope or rake.
- junctions of surfaces, which may be at right angles or obtuse or acute angles
- lining boards, which may be vertical, horizontal or raked
- applications of lining materials:
- lining, panelling, mouldings, nails, screws, adhesives and gap fillers
- lining and panelling sheet materials, including lining boards, veneer panelling, plywood, hardboard, MDF board, particle board and fibre cement board
- to floors, walls, ceilings, windows, door frames and jambs, built-in cupboards, built-in robes, fitments and stairs
- preparation of surfaces for lining:
- fixing of battens to surface
- trimming of frame members to line
- fixing of additional noggings
- packing of frame members
- wedging of frame members
- various mouldings:
- beading (flat, quad, cover strips and nosings)
- bull nosed
- multi-curved
- ornate period profile
- Scotia
- splayed
- square



- edging:
- architrave
- raking moulds
- skirting
- joints.

**UNIT 15-I CPCCCA3025 - Read and interpret plans, specifications and drawings for carpentry work**

RPL evidence needs to show your ability to:

- Locate and access plans, specifications and drawings.
- Verify currency of plans, specifications and drawings.
- Determine key features of plans, specifications and drawings.
- Interpret legend symbols and abbreviations.
- Check plans, specifications and drawings dimensions against workplace site for accuracy.
- Check plans and drawing dimensions against specifications for accuracy and inconsistencies.
- Orient the plans, specifications and drawings with the site.
- Locate site services, main features, contours and datum from the site plan.
- Review drawings, plans and specifications to determine construction details and dimensions for project.
- Determine location, dimensions and tolerances for ancillary works.
- Identify environmental controls and locations.
- Determine specifications for materials, standards of work, finishes and tolerances.



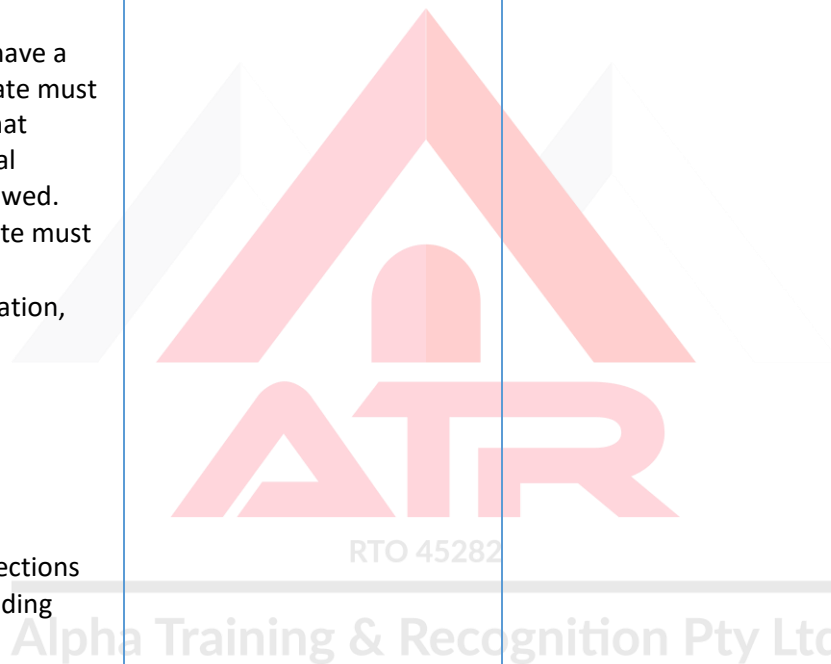
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- Determine material requirements and processes to be followed.

RPL evidence must also demonstrate the ability to:

- To demonstrate competency, a candidate must meet the performance criteria of this unit by reading and interpreting plans, specifications and drawings for two, minimum 30m<sup>2</sup>, carpentry projects. Each project must have a minimum of seven materials. A candidate must prepare a work plan for each project that should identify the dimensions, material requirements and processes to be followed.
- To be competent in this unit, a candidate must demonstrate knowledge of:
- features and uses of project documentation, including:
  - construction plans
  - cross-sectional plans
  - dimensions and notes
  - illustrations
  - project specifications
  - site plans, elevations, floor plans and sections
  - structural detail and specification providing illustrations and dimensions
  - drawings
  - specifications
  - supplementary specifications
  - work schedules
  - detail relating to materials and quality of work, quality assurance, nominated subcontractors, and provision of site access and facilities
- details relating to performance, including:

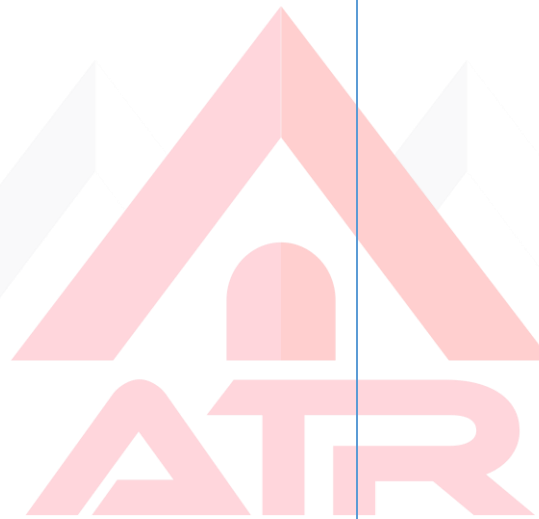


- characteristics
- material types
- standards of work
- tolerances
- treatments and finishes
- processes for planning and scheduling carpentry work from plans and specifications.

**Unit 16- CPCCCA3028 - Erect and dismantle formwork for footings and slabs on ground**

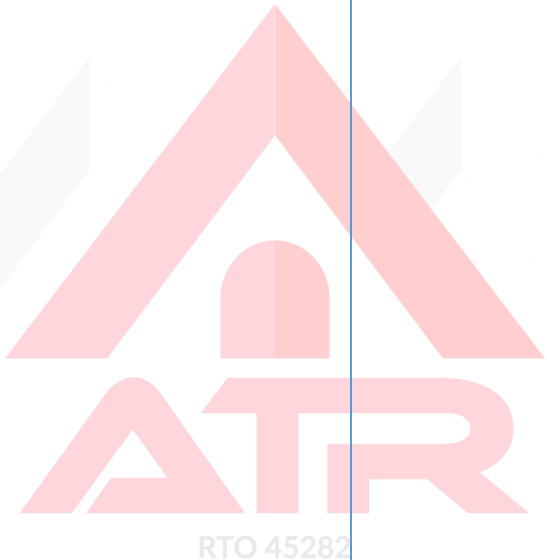
RPL evidence needs to show your ability to:

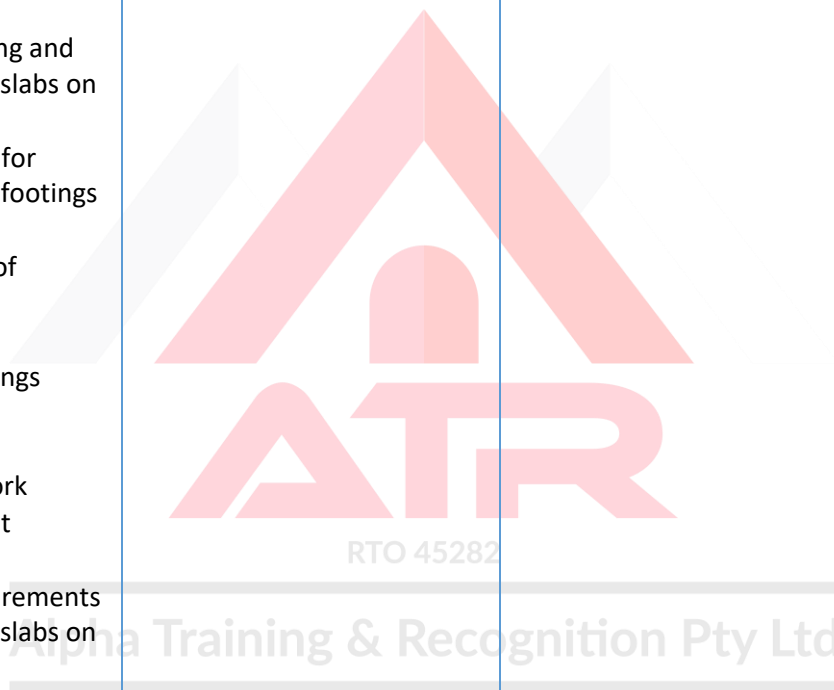
- Read and interpret work instructions and plan sequence of work.
- Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.
- Select tools and equipment, check for serviceability and report any faults.
- Select and use personal protective equipment (PPE) for each part of the task.
- Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.
- Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.
- Clear work area and prepare surface for safe erection of formwork.
- Measure, set out and level formwork.



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<ul style="list-style-type: none"> <li>• Apply fixing and fasteners to ensure stable formwork construction.</li> <li>• Construct and erect edge rebate.</li> <li>• Check and brace formwork for accuracy of square and dimension.</li> <li>• Install block-outs and cast-in services to specified locations.</li> <li>• Apply release agent to formwork face following manufacturers' specifications.</li> <li>• Strip edge boxing and bracing support sequentially and safely.</li> <li>• Check formwork for re-usability and dispose of damaged components to meet safety and environmental requirements.</li> <li>• Safely de-nail, clean, oil and store or stack reusable formwork components.</li> <li>• Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.</li> <li>• Check, maintain and store tools and equipment and report any faults.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency, a candidate must meet the performance criteria of this unit by erecting and dismantling formwork for one slab on ground with:</li> <li>• a minimum area of 30 square metres</li> <li>• a minimum thickness of 100 millimetres</li> <li>• an edge rebate and an internal corner.</li> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>• compliance requirements of the National</li> </ul>				
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<p>Construction Code and Australian Standards relevant to erecting and dismantling formwork for footings and slabs on ground</p> <ul style="list-style-type: none"> <li>• workplace quality policies and standards relating to formwork</li> <li>• safety requirements for erecting and dismantling formwork for footings and slabs on ground</li> <li>• environmental requirements for erecting and dismantling formwork for footings and slabs on ground</li> <li>• types and uses of tools and equipment for erecting and dismantling formwork for footings and slabs on ground</li> <li>• types, characteristics and applications of formwork materials</li> <li>• formwork techniques</li> <li>• types of plans, specifications and drawings relating to formwork</li> <li>• symbols and notations used on plans, specifications and drawings for formwork</li> <li>• processes for measuring and setting out formwork</li> <li>• processes for calculating material requirements for erecting formwork for footings and slabs on ground</li> <li>• requirements for line, level and plumb for erecting formwork for footings and slabs on ground.</li> </ul> <p><b>Unit 17- CPCCCM2006 - Apply basic levelling procedures</b></p>				
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RPL evidence needs to show your ability to:

- Job requirements are obtained, confirmed with relevant personnel, and applied to planning.
- Work site is inspected, and conditions and hazards are identified within scope of own role and reported according to workplace procedures.
- Health and safety requirements for levelling procedures are confirmed and applied to planning.
- Levelling tools and equipment are selected according to job requirements, checked for serviceability, and faults are rectified or reported before starting work.
- Team roles and verbal and non-verbal communication signals are confirmed, as required.
- Required heights or levels are identified from work instructions.
- Levelling device is set up, and levelling device tolerance is checked according to manufacturer specifications.
- Levels are shot and heights are transferred to required location and marked according to job requirements.
- Results of levelling activities are documented according to organisational requirements.
- Work area is cleared and materials sorted and removed or recycled according to statutory and regulatory authority requirements.
- Tools and equipment are cleaned, checked, maintained and stored according to





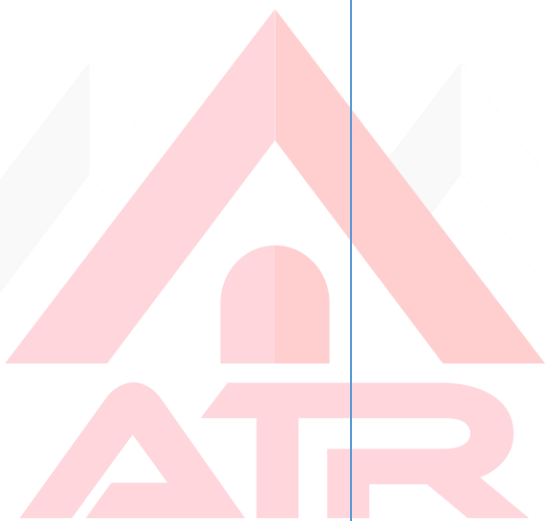
manufacturer specifications.

RPL evidence must also demonstrate the ability to:


- A person who demonstrates competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit. The person must also transfer levels and record differences in height for three different projects as required by job specifications, using at least three of the following levelling devices:
- a spirit level and straight edge
- automatic/optical levelling device
- levelling with water technique
- laser levelling device.
- In doing the above work, the person must:
- conduct a two peg test with an automatic/optical level to confirm that the instrument meets manufacturer tolerances
- locate, interpret and apply relevant information in job specifications to the levelling task
- comply with site safety plan, and health and safety regulations applicable to workplace operations
- comply with organisational policies and procedures, including quality requirements
- safely and effectively use tools and equipment
- communicate and work effectively and safely with others, including using agreed communication signals
- confirm accuracy of the readings taken, including set-up and movement of device in two locations



<ul style="list-style-type: none"> <li>• accurately record results of each levelling procedure according to organisational requirements.</li> <li>• A person demonstrating competency in this unit must demonstrate knowledge of:</li> <li>• characteristics, technical capabilities and limitations of different types of levelling devices</li> <li>• methods of performing calculations associated with levelling</li> <li>• processes for setting out levelling tasks</li> <li>• requirements for line, level and plumb in construction projects</li> <li>• site and equipment safety requirements relevant to basic levelling procedures</li> <li>• symbols and construction terminology used when interpreting construction plans</li> <li>• techniques used when applying basic levelling procedures</li> <li>• contents of and terms used in job safety analyses (JSA) and safe work method statements (SWMS) and the use of this documentation when levelling.</li> </ul>				
<p><b>Unit 18-BSBTEC501 - CPCCCM2008 - Erect and dismantle restricted height scaffolding</b></p> <p>RPL evidence needs to show your ability to:</p> <ul style="list-style-type: none"> <li>• Review scaffolding task and workplace-specific information relating to the task and confirm with associated personnel.</li> <li>• Identify environmental protection and legislative requirements for scaffolding task and incorporate into planning and preparation.</li> </ul>				

<ul style="list-style-type: none"> <li>• Identify hazards, control measures and equipment associated with the workplace and scaffolding task from job safety analysis (JSA) and safe work method statement (SWMS).</li> <li>• Calculate scaffolding and material requirements and incorporate into planning and preparation.</li> <li>• Determine expected loading on scaffold and supporting structure using load tables, and incorporate into planning and preparation.</li> <li>• Identify site access and egress routes and incorporate into planning and preparation.</li> <li>• Plan scaffolding task in accordance with workplace requirements</li> <li>• Apply risk control measures and equipment including installing safety signs and barriers and using personal protective equipment (PPE).</li> <li>• Select plant, tools and equipment, check for serviceability and rectify or report any faults.</li> <li>• Select, prepare and locate materials using safe handling techniques.</li> <li>• Inspect scaffolding and components and label, reject or repair damaged items.</li> <li>• Establish footing in accordance with the Australian Standard for scaffolding.</li> <li>• Erect scaffolding in accordance with regulations, planned risk prevention and control measures, acceptable safe work practices and manufacturers' specifications.</li> <li>• Inspect critical structural and safety areas of scaffolding for damage, corrosion and wear.</li> <li>• Check current use of scaffolding for compliance with type of scaffolding equipment.</li> <li>• Review scaffolding to determine if changes or</li> </ul>	 <p>RTO 45282</p> <p>Alpha Training &amp; Recognition Pty Ltd</p>			
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<p>modifications were scheduled as per original planning.</p> <ul style="list-style-type: none"> <li>• Carry out alterations or repairs.</li> <li>• Complete inspection log and handover.</li> <li>• Dismantle scaffolding using reverse of procedure for erection.</li> <li>• Clear work area and dispose of, re-use or recycle materials in accordance with legislation, regulations, codes of practice and task specifications.</li> <li>• Clean, check, maintain and store plant, tools and equipment in accordance with manufacturers' specifications and workplace requirements.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• A person who demonstrates competency in this unit must erect and dismantle one modular scaffolding system up to four metres, including three bays (one with a return), one lift with ladder, and fall and edge protection.</li> <li>• In doing this, the person must meet the performance criteria for this unit.</li> <li>• To be competent in this unit, a person must demonstrate knowledge of: <ul style="list-style-type: none"> <li>• processes for identifying and incorporating into planning for erecting and dismantling scaffolding up to 4 metres</li> <li>• task and workplace-specific information, including: <ul style="list-style-type: none"> <li>• diagrams and sketches</li> <li>• engineering design specifications and manufacturers' specifications</li> </ul> </li> </ul> </li> </ul>				
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<ul style="list-style-type: none"> <li>• safety data sheets (SDSs)</li> <li>• regulatory and legislative requirements pertaining to erecting and dismantling restricted height scaffolding</li> <li>• relevant Australian Standards.</li> <li>• safe work procedures related to erecting and dismantling restricted height scaffolding including job safety analysis (JSA) and safe work method statement (SWMS), risk control measures and equipment, including:</li> <li>• signage and barricades</li> <li>• verbal, written and graphical instructions</li> <li>• work schedules, plans and specifications</li> <li>• scaffolding and material requirements</li> <li>• expected loadings on scaffolding and supporting structures</li> <li>• site access and egress routes.</li> <li>• processes for:</li> <li>• selecting and checking plant, tools and equipment and rectifying or reporting faults</li> <li>• establishing footings for scaffolding up to 4 metres</li> <li>• erecting and dismantling scaffolding up to 4 metres in accordance with regulations, planned risk prevention and control measures, acceptable safe work practices and manufacturers' specifications</li> <li>• inspecting critical structural and safety areas of scaffolding for damage, corrosion and wear</li> <li>• checking current use of scaffolding for compliance with type of scaffolding equipment</li> <li>• cleaning, checking, maintaining and storing</li> </ul>				
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plant, tools and equipment.

#### **UNIT -19- CPCCCM2012 - Work safely at heights**

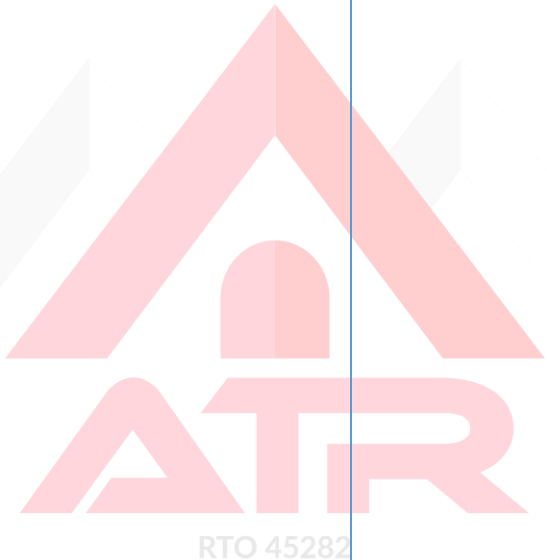
RPL evidence needs to show your ability to:


- Read work order and associated drawings and consult with relevant persons to determine the proposed work-at-heights task, including where and how work is to be carried out, and the equipment or plant to be used.
- Participate in the development of the safe work method statement (SWMS) for the specified task.
- Select appropriate work-at-heights control measures including required fall restraint devices and/or fall arrest devices in accordance with workplace and regulatory requirements.
- Determine location of anchor points for harness-based work to safely access required work area.
- Review completed SWMS and clarify issues with relevant persons.
- Select personal protective equipment (PPE), check for serviceability and report problems.
- Identify unstable, fragile or brittle work surfaces and implement control measures to prevent a fall from height.
- Check fall protection equipment, including required fall restraint and fall arrest devices to ensure serviceability and report problems.
- Identify, select and install signage and barricade equipment in accordance with SWMS or relevant safe work procedure.




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<ul style="list-style-type: none"> <li>• Install/fit fall protection equipment, including fall restraint devices and fall arrest devices as appropriate, within the limitations of licensing requirements, level of authority and SWMS.</li> <li>• Ensure required fall protection, scaffold and barriers have been adequately installed and where necessary certified, in accordance with regulatory and workplace requirements.</li> <li>• Connect to fall protection equipment, including temporary anchor points, without being exposed to a risk of a fall from height.</li> <li>• Consult with relevant persons to confirm fall protection</li> <li>• equipment and safety systems are correctly fitted, adjusted and installed, and are appropriate to the task.</li> <li>• Access work area safely and move and place tools, equipment</li> <li>• and materials using methods that eliminate or minimise the risk of falling objects.</li> <li>• Undertake work tasks in compliance with the SWMS and workplace requirements.</li> <li>• Traverse between anchor points while remaining connected to the fall prevention system and protected from a risk of a fall from height.</li> <li>• Use PPE appropriate to the task and in accordance with manufacturer requirements.</li> <li>• Maintain communication with relevant persons while working at height.</li> <li>• Keep fall protection equipment in place and adjust to allow for movement during work.</li> <li>• Keep fall prevention equipment adjusted to</li> </ul>				
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<p>prevent falling off or through a structure using the restraint technique.</p> <ul style="list-style-type: none"> <li>• Keep scaffold/work platform components and fall barriers in place during work.</li> <li>• Monitor control measures and consult with relevant persons to respond to changing work practices or site conditions.</li> <li>• Exit from work area removing tools and materials in compliance with worksite procedures, safety and environmental requirements.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency in this unit, a candidate must meet the elements and performance criteria by working safely at heights above 2 m on three occasions, using different fall protection equipment/devices on each occasion.</li> <li>• One occasion must include a restraint technique (anchor point) system with a minimum of three anchor points.</li> <li>• The candidate must access the work area, traverse between anchor points and exit from the work area.</li> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>• workplace and regulatory requirements for working safely at heights under applicable Commonwealth, state or territory work health and safety (WHS) legislation, Australian Standards and codes of practice:</li> <li>• hazard identification and risk control</li> </ul>	 <p>RTO 45282</p> <p>Alpha Training &amp; Recognition Pty Ltd</p>			
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<ul style="list-style-type: none"> <li>• job safety and environmental analyses (JSEAs)</li> <li>• safe work method statements (SWMSs)</li> <li>• safety data sheets (SDSs)</li> <li>• safety manuals and instructions for plant, tools and equipment:</li> <li>• operation manuals</li> <li>• manufacturer specifications</li> <li>• safety signs and load charts for plant</li> <li>• signage and barricades</li> <li>• selection, fitting and use of personal protective equipment (PPE)</li> <li>• environmental and worksite safety plans</li> <li>• reporting problems</li> <li>• processes for planning to work safely at heights:</li> <li>• assessment of weather and ground conditions that may affect safety while working at heights</li> <li>• assessment of conditions and hazards</li> <li>• determination of work requirements</li> <li>• identification of equipment defects</li> <li>• inspection of worksites</li> <li>• methods for identifying common faults with scaffold or work platform systems</li> <li>• types, characteristics, uses and limitations of equipment used when working safely at heights:</li> <li>• air compressors and hoses</li> <li>• anchor points</li> <li>• edge protection</li> <li>• elevated work platforms (EWPs)</li> <li>• fall arrest anchors</li> <li>• fall arrest inertia reels</li> <li>• guard rails</li> </ul>	 <p>RTO 45282</p>	<p>Alpha Training &amp; Recognition Pty Ltd</p>		
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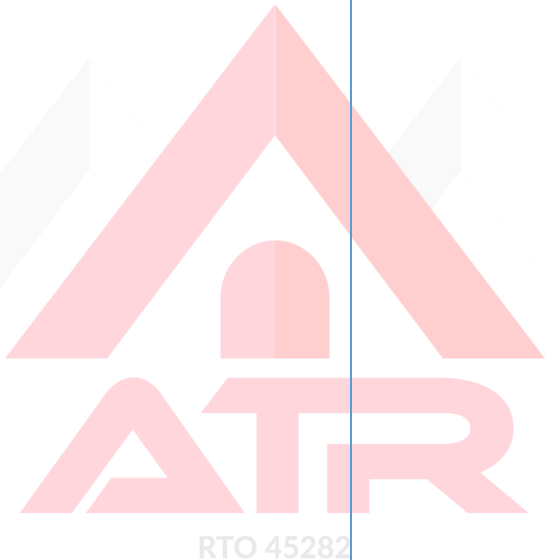
- hand and power tools including nail guns
- ladders
- power leads
- rescue equipment
- ropes
- safety harnesses, lanyards and attachments such as snap hooks and carabiners
- scaffolding
- shock absorbers
- stairways
- static line systems
- temporary anchor systems
- trestles
- safe methods for accessing work area, traversing between anchor points and exiting from work area including removing tools and materials when working at heights.

#### **UNIT -20- CPCCCO2013 - Carry out concreting to simple forms**

RPL evidence needs to show your ability to:

- Read and interpret work instructions and plan sequence of work.
- Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.
- Select tools and equipment, check for serviceability and report any faults.
- Select and use personal protective equipment



<p>(PPE) for each part of the task.</p> <ul style="list-style-type: none"> <li>• Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.</li> <li>• Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.</li> <li>• Prepare substrate.</li> <li>• Review formwork design from drawings.</li> <li>• Erect formwork</li> <li>• Install vapour barrier.</li> <li>• Handle, cut and position reinforcing components.</li> <li>• Position reinforcing bars and mesh.</li> <li>• Position bar chairs and spacers with minimum edge cover.</li> <li>• Clean formwork or excavation of excess material and debris before concrete placement.</li> <li>• Transport concrete by wheelbarrow.</li> <li>• Place concrete in formwork to specified depth.</li> <li>• Screed concrete to the alignment of formwork and specified datums.</li> <li>• Finish surface of concrete to specifications.</li> <li>• Denail timber components following stripping of formwork.</li> <li>• Clean and stack components and store for reuse or bundle for removal.</li> <li>• Remove formwork components from site.</li> <li>• Clean up, meeting all legislative and workplace requirements for safety, waste disposal, materials handling and protection of the environment.</li> <li>• Check, maintain and store tools and equipment</li> </ul>				
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and report any faults.

RPL evidence must also demonstrate the ability to:

- To demonstrate competency, a candidate must satisfy all the elements, performance criteria and foundation skills of this unit by carrying out concreting to a simple form slab of at least 1 square metre and 100 mm in depth by:
- preparing substrate
- erecting formwork
- cutting, placing and tying reinforcement
- placing and hand-screeding concrete to the required finished level and job specification.
- All work must be planned and performed using appropriate tools and equipment to the standard required in the workplace and must comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.
- To be competent in this unit, a candidate must demonstrate knowledge of:
- compliance requirements of the National Construction Code and Australian Standards relevant to concreting to simple forms
- workplace quality policies and standards relevant to concreting to simple forms
- safety requirements for concreting to simple forms
- types and uses of tools and equipment required for concreting to simple forms



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<ul style="list-style-type: none"> <li>• uses of concreting materials, including:</li> <li>• bar chairs</li> <li>• bracing</li> <li>• edge form and boards</li> <li>• fabric sheet mesh</li> <li>• pegs</li> <li>• spacers</li> <li>• reinforcing bars</li> <li>• vapour barriers</li> <li>• concreting techniques, including:</li> <li>• placing</li> <li>• screeding</li> <li>• finishing</li> <li>• floating</li> <li>• simple forms of concrete, including:</li> <li>• beam thickeners</li> <li>• channels</li> <li>• garden edges</li> <li>• pathways</li> <li>• post holes</li> <li>• simple concrete aprons and slabs</li> <li>• finishing, including:</li> <li>• broomed</li> <li>• trowelled</li> <li>• trowelling machine finish</li> <li>• wood-floated</li> <li>• properties and use of concrete relevant to concreting to simple forms, including:</li> <li>• uses and limitations at differing strength levels</li> <li>• ingredients and proportions</li> <li>• maintaining design strength during placement</li> <li>• mixing techniques</li> </ul>				
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- curing techniques
- vibrating and over-vibration
- levelling techniques for concreting to simple forms
- materials storage and environmentally friendly waste management
- plans, drawings and specifications for concreting to simple forms
- processes for the calculation of material requirements for concreting to simple forms, including volume of concrete
- quality requirements for concreting to simple forms
- simple formwork and reinforcing componentry.

**UNIT -21- CPCCOM1012 - Work effectively and sustainably in the construction industry**

RPL evidence needs to show your ability to:

- Participate in planning work tasks with team members.
- Work with team members to review team purpose, roles, responsibilities, goals, plans and objectives.
- Work with team members following guidelines, directions and instructions to complete work tasks.
- Work with team members to resolve problems that impede the team's performance.
- Describe the process for becoming a tradesperson or skilled operator in the construction industry.
- Identify own existing skills and the additional

<p>skills required for a tradesperson or skilled operator role in the construction industry.</p> <ul style="list-style-type: none"> <li>• Identify environmental and resource efficiency requirements that apply to entry level roles in the construction industry.</li> <li>• Follow requirements to identify and report environmental hazards.</li> <li>• Follow requirements to identify and report resource efficiency issues.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency, a candidate must satisfy all the elements, performance criteria and foundation skills of this unit by:</li> <li>• working effectively as a member of a team to plan and perform a construction task</li> <li>• working with members of a team to review the team's purpose, roles, responsibilities, goals, plans and objectives</li> <li>• listing own existing skills and the additional skills required for a selected tradesperson or skilled operator role in the construction industry</li> <li>• identifying environmental and resource efficiency requirements that apply to entry level roles in the construction industry</li> <li>• preparing basic reports on each of an environmental hazard and a resource efficiency issue.</li> <li>• All work must be performed to the standard required in the workplace.</li> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> </ul>				
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- skills and knowledge required to work effectively in the construction industry
- construction job roles and employment opportunities in the construction industry
- techniques for working effectively in a construction team environment
- techniques for determining own skills and skills required for career opportunities
- environment and resource efficiency requirements in the construction industry.

**UNIT -22- CPCCOM1014 - Conduct workplace communication**

RPL evidence needs to show your ability to:

- Receive information and instructions from others using effective listening, questioning and speaking skills to confirm understanding.
- Convey information and instructions to others using effective listening, questioning and speaking skills to confirm understanding.
- Access and interpret basic information from a range of sources.
- Select and sequence information to prepare a basic written report.
- Select and sequence information to prepare and present a basic verbal report.
- Enter information into basic workplace records and documents.
- Describe and follow simple processes and procedures for meetings.
- Provide constructive contributions to meeting discussions.



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RPL evidence must also demonstrate the ability to:

- To demonstrate competency, a candidate must satisfy all the elements, performance criteria and foundation skills of this unit by:
- conveying and receiving information and instructions to and from others
- accessing, interpreting and sequencing information
- presenting information in verbal and written reports
- entering information into workplace records and documents
- participating in simple meeting processes.
- All work must be performed to the standard required in the workplace
- To be competent in this unit, a candidate must demonstrate knowledge of techniques for:
- conveying and receiving information and instructions
- effective listening, questioning and speaking skills to confirm understanding
- accessing and interpreting basic information from a range of sources
- selecting and sequencing basic information
- preparing and presenting basic written reports
- preparing and presenting basic verbal reports
- participating effectively in simple meeting processes
- entering information into basic workplace records and documents.

**Uni-23- CPCCOM1015 - Carry out measurements and**



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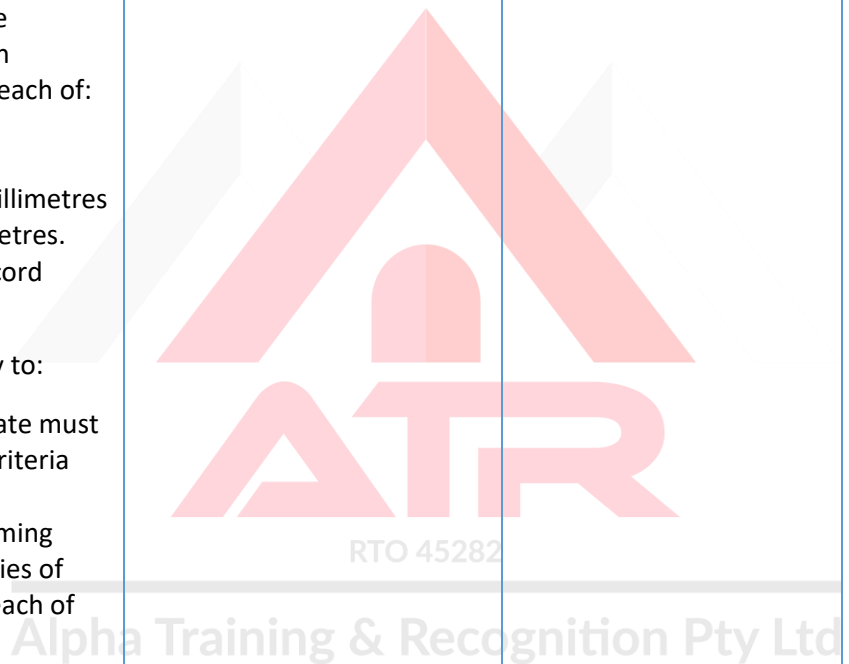
## calculations

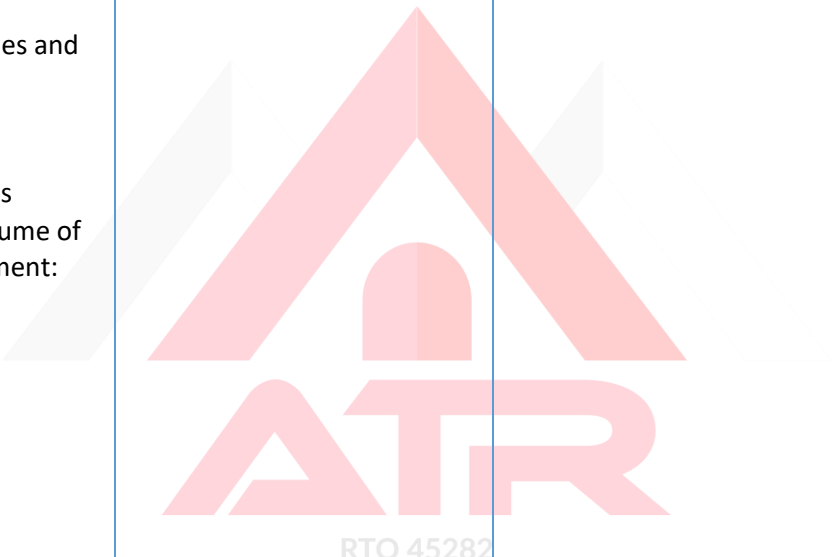
RPL evidence needs to show your ability to:

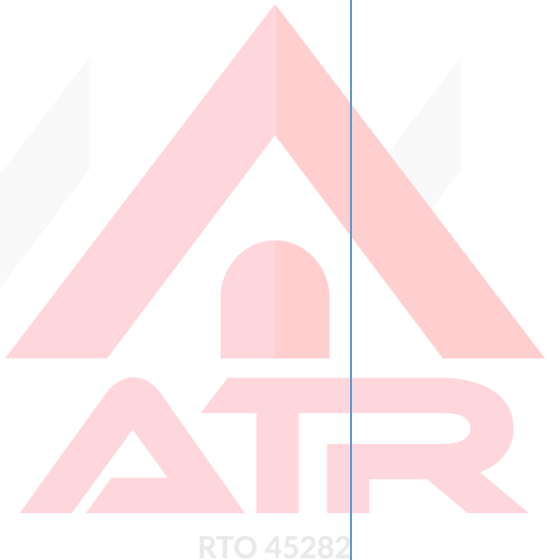
- Select most appropriate equipment and method for obtaining the measurement.
- Use a ruler or tape to obtain linear measurements accurate to 1 mm.
- Take basic measurements and calculate quantities of materials in a construction environment, using basic formulae for each of: weight, area, volume, perimeter, circumference, ratio and percentage.
- Convert measurements in metres to millimetres and measurements in millimetres to metres.
- Check calculations for accuracy and record calculation workings and results.

RPL evidence must also demonstrate the ability to:

- To demonstrate competency, a candidate must satisfy all the elements, performance criteria and foundation skills of this unit by:
- taking basic measurements and performing basic calculations to determine quantities of materials for construction work using each of the following:
  - weight
  - area
  - volume
  - perimeter
  - circumference
  - ratio
  - percentage
  - demonstrating converting measurements in



<p>metres to millimetres and measurements in millimetres to metres.</p> <ul style="list-style-type: none"> <li>• All work must be performed to the standard required in the workplace.</li> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>• types of equipment required for planning and performing basic measurements and calculations and their characteristics, uses and limitations, including:</li> <li>• rulers</li> <li>• tape measures</li> <li>• digital measuring and calculating devices</li> <li>• methods of calculating the area and volume of the following in a construction environment:</li> <li>• rectangles</li> <li>• squares</li> <li>• circles</li> <li>• triangles</li> <li>• trapeziums</li> <li>• cubes</li> <li>• cylinders.</li> </ul> <p><b>UNIT -24- CPCCOM3001 - Perform construction calculations to determine carpentry material requirements</b></p> <p>RPL evidence needs to show your ability to:</p> <ul style="list-style-type: none"> <li>• Review drawings, specifications and workplace requirements for a construction project.</li> <li>• Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and</li> </ul>				
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<p>safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.</p> <ul style="list-style-type: none"> <li>• Review drawings and specifications to determine dimensions of each type of construction material for the project.</li> <li>• Calculate the area of each type of lining material.</li> <li>• Calculate the total area of the building wrap and of each type of external cladding material.</li> <li>• Calculate the total area of each type of roofing material.</li> <li>• Calculate the quantity of materials that are measured by volume.</li> <li>• Calculate the quantity of wall and roof framing materials.</li> <li>• Calculate the dimensions and quantity of sheets of each type of flooring and lining material, ensuring that the most economical layout is employed.</li> <li>• Calculate the length of linear flooring and lining material, ensuring that the most economical layout is employed.</li> <li>• Calculate the dimensions and quantity of sheets of external cladding material, ensuring that the most economical layout is employed.</li> <li>• Calculate the length of linear external cladding material, ensuring that the most economical layout is employed.</li> <li>• Calculate the dimensions and quantity of sheets or units of roofing material, ensuring that the most economical layout is employed and allowing for overlaps.</li> </ul>				
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- Record workings and review calculations for accuracy.
- Record results of calculations as required for costing and ordering materials.
- To demonstrate competency, a candidate must meet the performance criteria of this unit by analysing the drawings and specifications for a building with a minimum of 6 rooms, including a kitchen and bathroom and linear external lining, and preparing a detailed list of materials and calculated quantities of each material for:
  - wall and roof framing
  - internal lining and flooring
  - external cladding and roofing.
- To be competent in this unit, a candidate must demonstrate knowledge of:
  - types of equipment required for planning and performing measurements and calculations and their characteristics, uses and limitations, including calculators
  - methods of using formulas to calculate the area/volume of the following in a construction environment:
    - rectangles
    - squares
    - circles
    - triangles
    - trapeziums
    - cubes
    - cylinders
  - methods of converting measurements in metres to millimetres and measurements in millimetres to metres

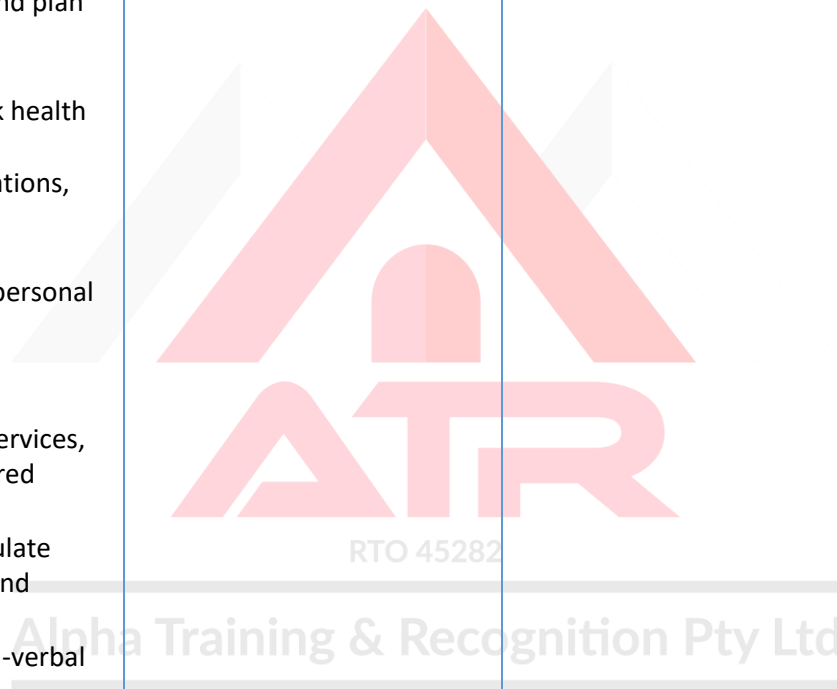


- methods of accurately determining dimensions of materials for construction projects by scaling requirements from drawings and specifications.


#### **Unit-25- CPCCOM3006 - Carry out levelling operations**

RPL evidence needs to show your ability to:

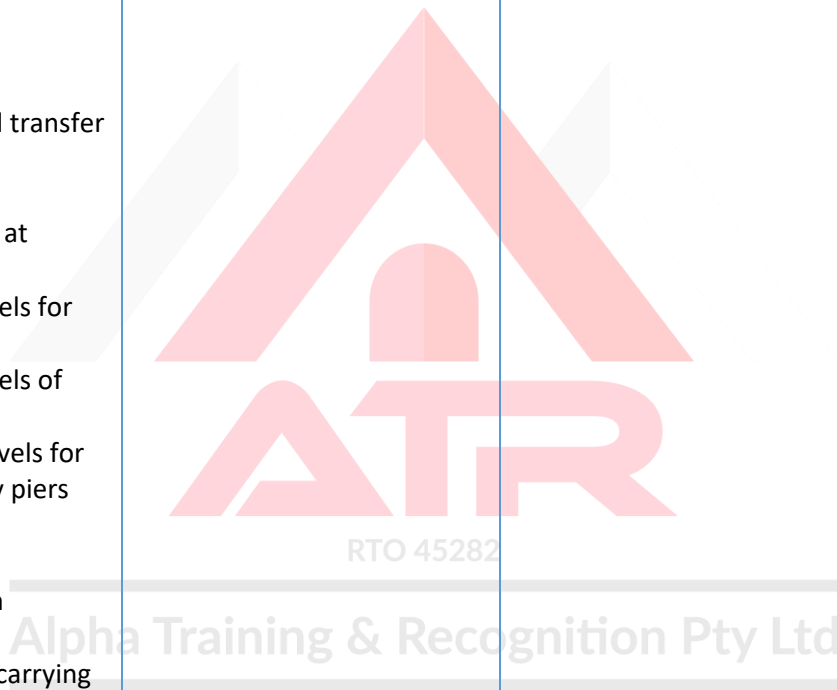
- Read and interpret work instructions and plan sequence of work.
- Plan all work to comply with laws and regulations, Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.
- Select tools and equipment, including personal protective equipment (PPE), check for serviceability and report any faults.
- Fit PPE correctly.
- Inspect work site, assess hazards and services, and apply risk controls, including required signage and barricades.
- Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.
- Confirm team roles and verbal and non-verbal communication signals.
- Set up and test instrument for operational effectiveness and accuracy.
- Set up or locate datum point.
- Take and record readings from the datum and at nominated or selected stations following project specifications.



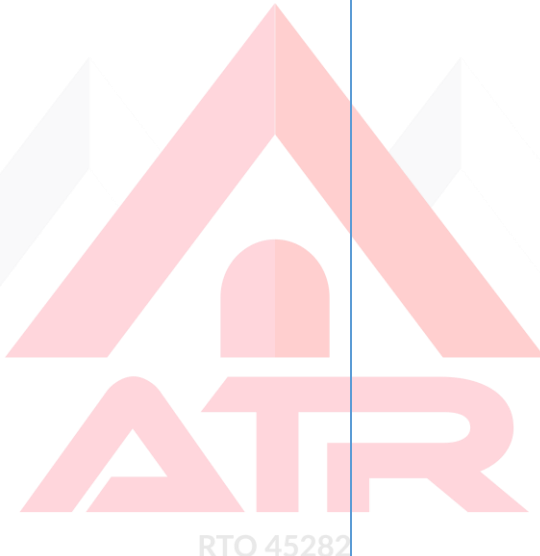
<ul style="list-style-type: none"> <li>• Identify backsights, intermediate sights and foresights, and book levels.</li> <li>• Transfer instrument to another location, repeat process, and record change station and record readings.</li> <li>• Calculate reduced levels for all stations using rise and fall method, and check accuracy of recordings using the three-check method.</li> <li>• Set up and test instrument for operational effectiveness and accuracy, and check tolerances.</li> <li>• Set up or locate datum point.</li> <li>• Take and record readings to datum and establish the height of collimation.</li> <li>• Transfer instrument to another location, establish new height of collimation, and record change station in field book.</li> <li>• Calculate reduced levels using height of instrument method.</li> <li>• Calculate reduced levels for all stations and record heights and levels in field book.</li> <li>• Check accuracy of readings using height of collimation method of calculation and three check method.</li> <li>• Calculate distances from instrument to stations using staff, stadia lines, and identified factor of levelling instrument</li> <li>• Record readings and distances.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency, a candidate must meet the performance criteria of this unit by carrying out levelling operations over a</li> </ul>				
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<p>minimum of two change points to:</p> <ul style="list-style-type: none"> <li>• identify site hazards</li> <li>• establish approximate distances and transfer of reduced levels</li> <li>• measure and record:</li> <li>• ground levels at respective critical set-out points</li> <li>• heights or levels for building components</li> <li>• heights or levels of ceilings and floors</li> <li>• slab or pad levels for placement of steel columns or masonry piers</li> <li>• determine shooting levels for:</li> <li>• concrete slabs</li> <li>• excavation or footings</li> <li>• transfer levels or heights for construction projects</li> <li>• calculate rise and fall and height from collimation.</li> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>• compliance requirements of the Australian Standards relevant to carrying out levelling operations</li> <li>• workplace quality policies and standards relevant to carrying out levelling operations</li> <li>• safety requirements for carrying out levelling operations</li> <li>• basic construction and levelling processes</li> <li>• construction plans, symbols and construction terminology relevant to carrying out levelling operations</li> <li>• processes for interpreting engineering drawings and sketches for carrying out levelling</li> </ul>				
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<p>operations</p> <ul style="list-style-type: none"> <li>• processes for setting out construction tasks for levelling operations</li> <li>• project quality requirements for carrying out levelling operations</li> <li>• site isolation and traffic control responsibilities and authorities</li> <li>• levelling techniques commonly used in construction work</li> <li>• levelling activities:</li> <li>• establishing approximate distances and transfer of reduced levels</li> <li>• locating site hazards and services</li> <li>• measuring and recording ground levels at respective critical set-out points</li> <li>• measuring and recording heights or levels for installing building components</li> <li>• measuring and recording heights or levels of ceilings and floors</li> <li>• measuring and recording slab or pad levels for placement of steel columns or masonry piers</li> <li>• taking levels for concrete slabs</li> <li>• taking levels for excavation or footings</li> <li>• calculating rise and fall and height from collimation</li> <li>• types of tools and equipment used for carrying out levelling operations:</li> <li>• spirit levels</li> <li>• straight edge</li> <li>• automatic/optical levelling devices</li> <li>• laser levels</li> <li>• water level</li> <li>• processes for checking operation and</li> </ul>				
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<p>tolerances:</p> <ul style="list-style-type: none"> <li>• two peg test for automatic level</li> <li>• reverse readings for spirit level</li> <li>• types of level readings:</li> <li>• negative readings</li> <li>• datum</li> <li>• backsight</li> <li>• foresight</li> <li>• intermediate sight</li> <li>• plumb</li> <li>• maintenance of levelling devices:</li> <li>• authorised operator servicing and minor replacements</li> <li>• cleaning</li> <li>• monitoring, recording and reporting faults.</li> </ul> <p><b>Unit-26- CPCCWHS2001 - Apply WHS requirements, policies and procedures in the construction industry</b></p> <p>RPL evidence needs to show your ability to:</p> <ul style="list-style-type: none"> <li>• Identify, assess and report hazards in the work area to designated personnel.</li> <li>• Report safety risks in the work area based on identified hazards, to designated personnel.</li> <li>• Follow safe work practices, duty of care requirements and safe work instructions for controlling risks.</li> <li>• Contribute to WHS, hazard, accident or incident reports in accordance with workplace procedures, Australian government and state or territory WHS legislation, and relevant information</li> <li>• Correctly identify and, if appropriate, handle</li> </ul>				
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<p>and use hazardous materials on a work site in accordance with legislative requirements, and workplace policies and procedures.</p> <ul style="list-style-type: none"> <li>• Apply measures for controlling risks and construction hazards effectively and immediately.</li> <li>• Use appropriate signs and symbols to secure hazardous materials that have safety implications for self and other workers, immediately they are identified.</li> <li>• Identify asbestos-containing materials on a work site and report to designated personnel.</li> <li>• Identify, wear, correctly fit, use and store correct personal protective equipment and clothing for each area of construction work in accordance with workplace procedures</li> <li>• Select tools, equipment and materials, and organise tasks in conjunction with other personnel on site and in accordance with workplace procedures.</li> <li>• Determine required barricades and signage, and erect at the appropriate site location.</li> <li>• Apply material safety data sheets (MSDSs), job safety analyses (JSAs) and safe work method statements (SWMSs) relevant to the work to be performed.</li> <li>• Carry out tasks in a manner that is safe for operators, other personnel and the general community, in accordance with legislative requirements, and workplace policies and procedures.</li> <li>• Use plant and equipment guards in accordance with manufacturers' specifications, work site</li> </ul>				
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<p>regulations and Australian Standards.</p> <ul style="list-style-type: none"> <li>• Follow procedures and report hazards, incidents and injuries to relevant authorities.</li> <li>• Recognise and do not use prohibited tools and equipment in areas containing identified asbestos.</li> <li>• Identify and follow requirements of work site safety signs and symbols.</li> <li>• Clear and maintain work site area to prevent and protect self and others from incidents and accidents, and to meet environmental requirements.</li> <li>• Identify designated personnel in the event of an emergency for communication purposes.</li> <li>• Follow safe workplace procedures for dealing with accidents, fire and other emergencies, including identification and use, if appropriate, of fire equipment within scope of own responsibilities.</li> <li>• Describe, practice and effectively carry out emergency response and evacuation procedures when required.</li> <li>• Carry out emergency first aid treatment of minor injuries and, as soon as possible, accurately report treatment details to designated personnel.</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency in this unit, a person must apply WHS requirements, policies and procedures on three separate and different occasions in the construction industry.</li> <li>• In doing this, the person must meet the</li> </ul>				
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<p>performance criteria for this unit.</p> <ul style="list-style-type: none"> <li>• To be competent in this unit, a person must demonstrate knowledge of:</li> <li>• jurisdictional work health and safety (WHS) and environmental legislation and regulations</li> <li>• workplace requirements for undertaking all aspects of applying WHS requirements, policies and procedures in the construction industry including interpreting work orders and reporting problems</li> <li>• procedures and policies for identifying and reporting hazards, safety risks and hazardous materials, including asbestos, in the workplace</li> <li>• procedures for following safe practices when dealing with hazards and hazardous materials, and controlling risks associated with them</li> <li>• use of appropriate protective equipment and clothing, choice of tools, use of barricades and signage, and the necessity of following relevant safety procedures as indicated</li> <li>• methods of safely performing tasks in accordance with legislative requirements and workplace policies and procedures</li> <li>• procedures for reporting hazards, incidents and injuries</li> <li>• necessity for keeping work site clear of risks to prevent accidents and to meet environmental requirements</li> <li>• policies and procedures to be followed in an accident, fire or other type of emergency.</li> </ul> <p><b>Unit-27- CPCWHS3001 - Identify construction work hazards and select risk control strategies</b></p>	 <p>RTO 45282</p> <p>Alpha Training &amp; Recognition Pty Ltd</p>			
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RPL evidence needs to show your ability to:


- Review job task, work site and compliance requirements.
- Select and use personal protective equipment (PPE) for each part of the task.
- Inspect work site and identify hazards relevant to job task.
- Determine and record level of risk for each identified hazard.
- Review requirements of work health and safety legislation for preparation of job safety analysis (JSA) using template.
- Break job task into logical steps, determine tools, equipment, plant and materials to be used for each step, and record on JSA.
- Identify work site and task-related hazards and levels of risk relating to each step, and record on JSA.
- Apply hierarchy of controls to determine risk control strategies for each hazard in each step of the job task, discuss and confirm with relevant personnel, and record on JSA.
- Review work site and job task immediately before starting work and discuss JSA with relevant personnel to confirm as still applicable, or to amend as required.
- Store JSA securely on site in accordance with compliance requirements.
- Review requirements of work health and safety legislation for preparation of safe work method statements (SWMS).
- Determine work site conditions and job task requirements.



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<ul style="list-style-type: none"> <li>• Determine and record high-risk work site and task hazards relevant to job task.</li> <li>• Break job task into logical steps, determine tools, equipment and materials to be used for each step, and record on SWMS.</li> <li>• Identify high-risk work site and task-related hazards and levels of risk relating to each step, and record on SWMS.</li> <li>• Apply hierarchy of controls to determine risk control strategies for each high-risk hazard in each step of the job task, discuss and confirm with relevant personnel, and record on SWMS.</li> <li>• Review work site and job task immediately before starting work and discuss SWMS with relevant personnel to confirm as still applicable, or to amend as required.</li> <li>• Store SWMS securely on site in accordance with compliance requirements</li> </ul> <p>RPL evidence must also demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• To demonstrate competency, a candidate must meet the performance criteria of this unit by:</li> <li>• developing, in consultation with relevant personnel, two Job Safety Analysis (JSA) for general hazards. Each JSA should be for a different job task and on a different work site</li> <li>• revising a JSA prior to starting work, identifying changed conditions and where appropriate, amending the JSA to reflect changed hazards and risk control strategies</li> <li>• developing, in consultation with relevant personnel, two Safe Work Method Statements (SWMS) for high-risk work. Each SWMS should</li> </ul>				
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<p>be for a different job task and on a different work site.</p> <ul style="list-style-type: none"> <li>• revising a SWMS prior to starting work, identifying changed conditions and where appropriate, amending the SWMS to reflect changed hazards and risk control strategies.</li> <li>• All work must be performed to the standard required in the workplace and must meet the requirements of work health and safety (WHS), the National Construction Code (NCC), Australian Standards, Commonwealth and state or territory legislation, manufacturers' specifications, and environmental plans and obligations.</li> <li>• To be competent in this unit, a candidate must demonstrate knowledge of:</li> <li>• Australian standards, industry guidelines, National Construction Code requirements, and codes of practice, including the Model Code of Practice for Construction Work when identifying construction site hazards and selecting risk control strategies</li> <li>• format and content requirements for JSAs and SWMSs:</li> <li>• environmental requirements</li> <li>• public health and safety requirements</li> <li>• WHS requirements, including safe operating procedures</li> <li>• safety data sheets (SDS)</li> <li>• taking into account other work going on near the work area</li> <li>• common hazards and causes of incidents and near misses on construction sites</li> </ul>	 <p>RTO 45282</p> <p>Alpha Training &amp; Recognition Pty Ltd</p>			
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- compliance requirements in relation to identified job tasks and work sites
- construction hand and power tools, and equipment relevant to the identified job tasks, and requirements for their safe handling and operation
- processes for preparing SWMSs for high risk work in the construction industry:
- principles and application of the hierarchy of controls
- purpose and application of SDS when working with different materials
- risk management strategies relevant to identified job tasks specified in the performance evidence
- types of construction methods and materials used in both general hazards and high-risk construction work and risk factors inherent in their use and application
- use and meaning of construction terminology used on construction work sites relevant to

**Table B: CONTINUED**

Relevance of Evidence: Direct/Indirect/Supplementary		Unit 1- CPCCCA200 2 - Use carpentry tools and equipment	Unit 2- CPCCCA201 1 - Handle carpentry materials	Unit 3- CPCCCA 3001 - Carry out general demoliti on of minor building structur es	Unit 4- CPCCCA3 002 - Carry out setting out	Unit 5- CPCCCA3 003 - Install flooring systems	Unit 6- CPCCCA30 04 - Construct and erect wall frames	Unit 7- CPCCCA30 05 - Construct ceiling frames	Unit 8- CPCCCA300 6 - Erect roof trusses	Unit 9- CPCCCA300 7-Construct pitched roofs	Unit 10- CPCCCA30 08 - Construct eaves
01.	Resume/ Brief CV or work history (A 01, 02 and 03)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02.	Qualifications/ Certificates/ results of assessment for nationally recognised qualifications. (A 03)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.	Qualifications/ Certificates/ results of assessment for other qualifications and courses. (A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04.	Results/ statement of attendance/ certificates; for in-house courses, workshops, seminars, symposiums (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05.	Membership of relevant professional associations (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

06.	Other documentation that may demonstrate industry experience, i.e. participation in the development of industry programs; industry awards. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07.	Job/Position Description (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08.	Relevant industry licences i.e. Blue Card. (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09	References/letters from previous or current employers/supervisors. (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Certifications Industry workshop certificates of completion or attendance (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Direct demonstration/ observation: Performance of a task, or range of tasks, either in the workplace or in a simulated work environment, witnessed directly by an assessor (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Indirect demonstration Use of photographs, videos, etc. showing performance of a task when the assessor cannot be present.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	(A 02)										
13.	Products Models, programs, designs, items, objects that have been made, fixed or revamped by the candidate (A 01 and A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Workplace documents:  Work samples, which may include but not limited to: Rosters, budgets, reports, standard operating procedures, diaries/ task sheets/ job sheets/ log books/ performance appraisals/ work plans/ projects etc. developed by the candidate (A 01 and A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Questions - written and oral Asking the candidate about real or hypothetical situations to check understanding, task management and contingency management skills. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	Assignments Projects, reports, essays, etc. relevant to the LLN requirements of the unit of competency (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.	Third party reports Documented and verified reports from supervisor, colleague, subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	expert, trainer or others (A 01)										
18.	Self-assessment A candidate's personal statement on their performance (not generally sufficient in isolation). A personal statement should be a concise description of your work activities and the functions you carry out and must be related to the unit of competency. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19.	Simulation Simulated activity to accommodate difficult to demonstrate criteria e.g. emergencies, contingencies, difficult behaviours etc. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20.	Portfolios Collections of evidence compiled by the candidate (A 01 and A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21.	Hobbies or interests that relate to the outcomes of the unit elements (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22.	Supplementary Evidence – Any other evidence not covered through the RPL Evidence Matrix. Please specify why you have selected another supplementary evidence.  (A 01, 02 and 03)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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Alpha Training & Recognition Pty Ltd

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**Table B:**

Relevance of Evidence: Direct/Indirect/Supplementary		Unit 11- CPCCCA3 010 - Install windows and doors	Unit 12- CPCCCA30 16 - Construct, assemble and install timber external stairs	Unit 13- CPCCCA30 17 - Install exterior cladding	Unit 14- CPCCCA30 24 - Install lining, panelling and moulding	Unit 15- CPCCCA3 025 - Read and interpret plans, specificati ons and drawings for carpentry work	Unit 16- CPCCCA3 028-Erect and dismantle formwork for footings and slabs on ground	Unit 17- CPCCCM2 006 - Apply basic levelling procedur es	Unit 18- CPCCCM20 08 - Erect and dismantle restricted height scaffolding	Unit 19- CPCCCM201 2 - Work safely at heights	Unit -20- CPCCCO20 13 - Carry out concreting to simple forms
01.	Resume/ Brief CV or work history (A 01, 02 and 03)	■	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02.	Qualifications/ Certificates/ results of assessment for nationally recognised qualifications. (A 03)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	■	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.	Qualifications/ Certificates/ results of assessment for other qualifications and courses. (A 02)	<input type="checkbox"/>	■	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04.	Results/ statement of attendance/ certificates; for in-house courses, workshops, seminars, symposiums (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	■	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05.	Membership of relevant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	■	<input type="checkbox"/>	<input type="checkbox"/>

	professional associations (A 01)										
06.	Other documentation that may demonstrate industry experience, i.e. participation in the development of industry programs; industry awards. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07.	Job/Position Description (A 01)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08.	Relevant industry licences i.e. Blue Card. (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09.	References/letters from previous or current employers/supervisors. (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Certifications Industry workshop certificates of completion or attendance (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Direct demonstration/ observation: Performance of a task, or range of tasks, either in the workplace or in a simulated work environment, witnessed directly by an assessor (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



12.	Indirect demonstration Use of photographs, videos, etc. showing performance of a task when the assessor cannot be present. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Indirect demonstration Use of photographs, videos, etc. showing performance of a task when the assessor cannot be present. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Products Models, programs, designs, items, objects that have been made, fixed or revamped by the candidate (A 01 and A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Workplace documents: Work samples, which may include but not limited to: Rosters, budgets, reports, standard operating procedures, diaries/ task sheets/ job sheets/ log books/ performance appraisals/ work plans/ projects etc. developed by the candidate (A 01 and A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16.	Questions - written and oral Asking the candidate about real or hypothetical situations to check understanding, task management and contingency management skills. (A 02)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.	Assignments Projects, reports, essays, etc. relevant to the LLN requirements of the unit of competency (A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18.	Third party reports Documented and verified reports from supervisor, colleague, subject expert, trainer or others (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19.	Self-assessment A candidate's personal statement on their performance (not generally sufficient in isolation). A personal statement should be a concise description of your work activities and the functions you carry out and must be related to the unit of competency. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20.	Simulation Simulated activity to accommodate difficult to demonstrate criteria e.g. emergencies, contingencies, difficult behaviours etc. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

21.	Portfolios Collections of evidence compiled by the candidate (A 01 and A 02)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22.	Hobbies or interests that relate to the outcomes of the unit elements (A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23.	Supplementary Evidence – Any other evidence not covered through the RPL Evidence Matrix. Please specify why you have selected another supplementary evidence.  (A 01, 02 and 03)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

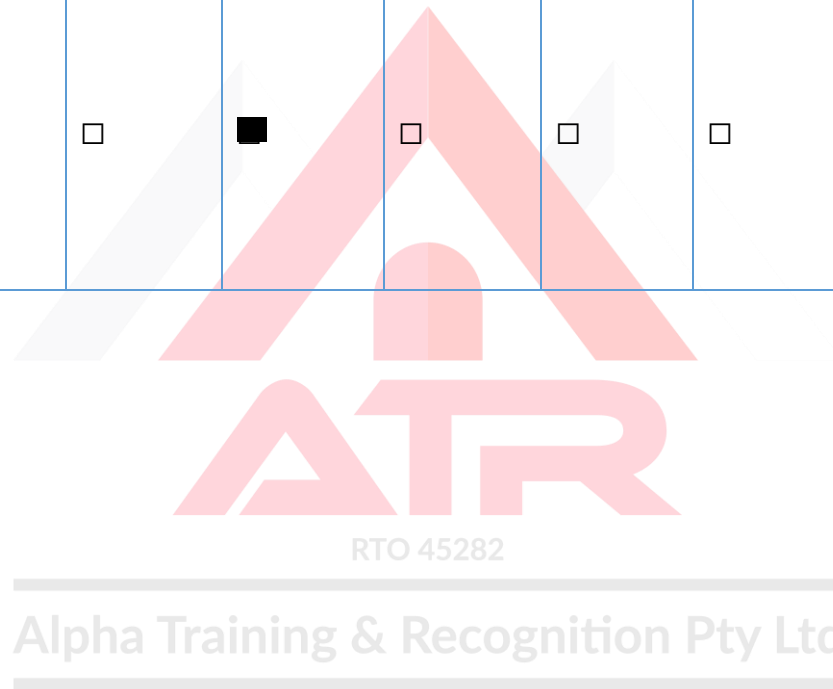


Table B: CONTINUED

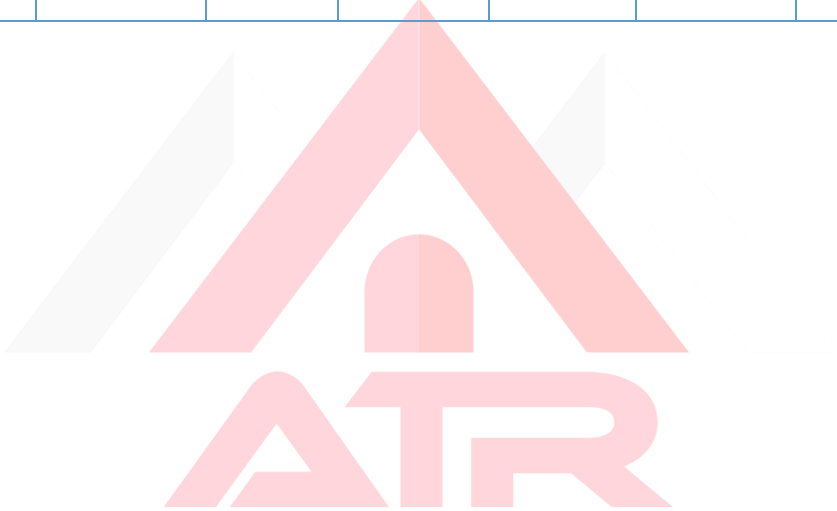
Relevance of Evidence: Direct/Indirect/Supplementary		Unit 21- CPCCOM10 12 - Work effectively and sustainably in the constructio n industry	Unit 22- CPCCOM10 14 - Conduct workplace communic ation	Unit 23- CPCCO M1015 - Carry out measur ements and calculati ons	Unit 24- CPCCOM 3001 - Perform constructi on calculatio ns to determin e carpentry material requirem ents	Unit 25- CPCCOM 3006 - Carry out levelling operatio ns	Unit 26- CPCCWHS 2001 - Apply WHS requireme nts, policies and procedure s in the constructi on industry	Unit 27- CPCWHS3 001 - Identify constructi on work hazards and select risk control strategies			
01.	Resume/ Brief CV or work history (A 01, 02 and 03)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02.	Qualifications/ Certificates/ results of assessment for nationally recognised qualifications. (A 03)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.	Qualifications/ Certificates/ results of assessment for other qualifications and courses. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04.	Results/ statement of attendance/ certificates; for in-house courses, workshops, seminars, symposiums (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

05.	Membership of relevant professional associations (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06.	Other documentation that may demonstrate industry experience, i.e. participation in the development of industry programs; industry awards. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07.	Job/Position Description (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08.	Relevant industry licences i.e. Blue Card. (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09	References/letters from previous or current employers/supervisors. (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Certifications Industry workshop certificates of completion or attendance (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Direct demonstration/ observation: Performance of a task, or range of tasks, either in the workplace or in a simulated work environment, witnessed directly by an assessor (A 01)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12.	Indirect demonstration Use of photographs, videos, etc. showing performance of a task when the assessor cannot be present. (A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Products Models, programs, designs, items, objects that have been made, fixed or revamped by the candidate (A 01 and A 02)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Workplace documents: Work samples, which may include but not limited to: Rosters, budgets, reports, standard operating procedures, diaries/ task sheets/ job sheets/ log books/ performance appraisals/ work plans/ projects etc. developed by the candidate (A 01 and A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Questions - written and oral Asking the candidate about real or hypothetical situations to check understanding, task management and contingency management skills. (A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16.	Assignments Projects, reports, essays, etc. relevant to the LLN requirements of the unit of competency (A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.	Third party reports Documented and verified reports from supervisor, colleague, subject expert, trainer or others (A 01)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18.	Self-assessment A candidate's personal statement on their performance (not generally sufficient in isolation). A personal statement should be a concise description of your work activities and the functions you carry out and must be related to the unit of competency. (A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19.	Simulation Simulated activity to accommodate difficult to demonstrate criteria e.g. emergencies, contingencies, difficult behaviours etc. (A 02)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20.	Portfolios Collections of evidence compiled by the candidate (A 01 and A 02)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21.	Hobbies or interests that relate to the outcomes of the unit elements (A 02)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

22.	Supplementary Evidence – Any other evidence not covered through the RPL Evidence Matrix. Please specify why you have selected another supplementary evidence.  (A 01, 02 and 03)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RTO 45282

Alpha Training & Recognition Pty Ltd



### Additional notes (Learner to complete)

Hello I am Neon I here to fill data in this form you wanna try too

### Declaration of Understanding:

- I have read the above and understood the contents thereof.
- I was given the opportunity to clarify any issues relating to the RPL assessment process.
- I have requested this assessment in accordance with my own free will and without duress.

<b>Candidate's Name:</b>	<b>Saif Neon Alpha</b>
<b>Candidate's Signature:</b>	<b>Saif Neon Alpha</b>
<b>Date:</b>	<b>19/06/2025</b>

## STAGE 2. Complete Self-Assessment Questions

In this stage, you will be asked a number of questions relating to each unit within the course, you have selected. These questions are designed to help you determine your decision to undertake the “Gap-training” or going ahead with the RPL process.

Next to each question, you will be asked to tick either of the options;

- Regularly
- Sometimes
- Never

If you tick “Regularly” for more than half the questions, then you should consider undertaking the Recognition process.

If you tick “Sometimes” for more than half the questions, then you should contact the Training Department at RTO to discuss this further.

If you tick “Never” for more than half the questions, then you should consider an alternative learning pathway (such as completing “The course at the RTO” or “Gap-training”). You may also call the Student and Welfare Support Coordinator to discuss this.

A “Totals” section is provided at the bottom of each page and on the last page to assist you with this process.

For example:

### Unit1- CPCCCA2002 - Use carpentry tools and equipment

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	I Reviewed work instructions to use tools and equipment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Planned all work to comply with laws and regulations, national construction codes, Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers’ specifications and workplace requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Selected and used personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	I Inspected work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Select, check and use tools and equipment.	I Selected equipment and hand, power, and pneumatic tools for the carpentry task, identify their functions and operations, check for serviceability and report any faults.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Used equipment and hand, power and pneumatic tools following WHS requirements and manufacturers’	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	recommendations.			
	I Sharpen and maintain tools.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Clean up.	I Cleaned up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Checked, maintain, store and secure tools and equipment and report any faults.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/9</b>	<b>SOMETIMES</b>	<b>/9</b>	<b>NEVER</b>	<b>/9</b>
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## Unit 2: CPCCCA2011 - Handle carpentry materials

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	I Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Planned all work to comply with laws and regulations, work health and safety (WHS) and environmental requirements, manufacturers' specifications and workplace requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	I Selected tools and equipment, check for serviceability and report any faults.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Selected and used personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Inspected work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Manually handle, sort, stack and store materials.	I Applied safe manual handling techniques to move carpentry materials to specified location.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Sorted carpentry materials to suit material type and size, and stack clear of access ways for ease of identification, retrieval, task sequence and task location.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Protected carpentry materials against physical and water damage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prepare for mechanical handling of materials.	I Stacked and secure carpentry materials for mechanical handling in accordance with the type of material and equipment to be used.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	I Unloaded, move or locate carpentry materials at specified location.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check and store tools and equipment.	I Checked, tools and equipment and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Stored tools and equipment in accordance with workplace requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/12</b>	<b>SOMETIMES</b>	<b>/12</b>	<b>NEVER</b>	<b>/12</b>
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### Unit 3: CPCCCA3001 - Carry out general demolition of minor building structures

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare the demolition of minor building structures.	I Reviewed and clarified task for demolition of minor building structures.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Assessed minor building structures to determine scope of demolition work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Reviewed jurisdictional requirements for demolition of minor building structures.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	I Reviewed work health and safety (WHS) requirements for the task in accordance with safety plans and policies.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Identify and manage risks including determining the status of existing services.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Identify safety signage and barricade requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	I Reviewed environmental requirements for the task in accordance with environmental plans and legislative requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Selected plant, tools and equipment, check for serviceability and rectify or report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Demolish minor building structures.	I Erected identified safety signage and barricades, and fit personal protective equipment (PPE).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Completed preparatory work for demolition of minor building structures.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Carried out demolition procedures in accordance with safe and effective processes of deconstructing or demolishing a minor building structure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Safely and effectively handle materials and building component parts to designated storage area using appropriate material-handling techniques.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Safely and effectively handle, store and stack materials and components identified for salvaging, ready for transport.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Clean up after carrying out general	I Cleared work area and dispose of non-salvageable materials in accordance with legislation, regulations, codes of practice and task requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	I Cleaned, check, maintain and store tools and equipment in accordance with manufacturers' specifications and workplace requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/15</b>	<b>SOMETIMES</b>	<b>/15</b>	<b>NEVER</b>	<b>/15</b>
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#### Unit 4: CPCCCA3002 - Carry out setting out

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Planned all work to comply with laws and regulations, Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Selected tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	I Selected and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	I Inspected work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Show site boundaries.	I Located survey pegs at corners of site.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Set string lines to accurately show site boundary markings in accordance with site drawings and survey pegs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Set out first line for building alignment	I Determined, from drawings, the distance of the building line from the boundary or existing building.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Determined approximate position and length of line and building clearances at each end from drawings and survey pegs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Installed pegs and profiles, ensuring that they are level across and between one another and have adequate provision to mark footing width on profile.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Accurately mark location for line with nails on profiles and set taut string line to true alignment with boundary.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Set out right-angled corners.	I Determined and mark corner of building with peg on set building line to true measurement from adjacent boundary.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	I Used triangulation principles to set up right angle to line from corner peg.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I Installed profiles to approximate level of other profiles and set taut string line to right-angled alignment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Install other	I Installed profiles for remaining building lines level with	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

building lines.	established profiles.			
	I Marked measurements for remaining building lines accurately, and nail on profiles to dimensions from drawings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Set taut string lines to nailed locations on profiles.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check building lines for square.	I Checked diagonal measurements for square and adjust lines to provide square relationship within 3 mm tolerance over minimum diagonal length of 10 m.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	I Checked measurements for accuracy.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/19</b>	<b>SOMETIMES</b>	<b>/19</b>	<b>NEVER</b>	<b>/19</b>
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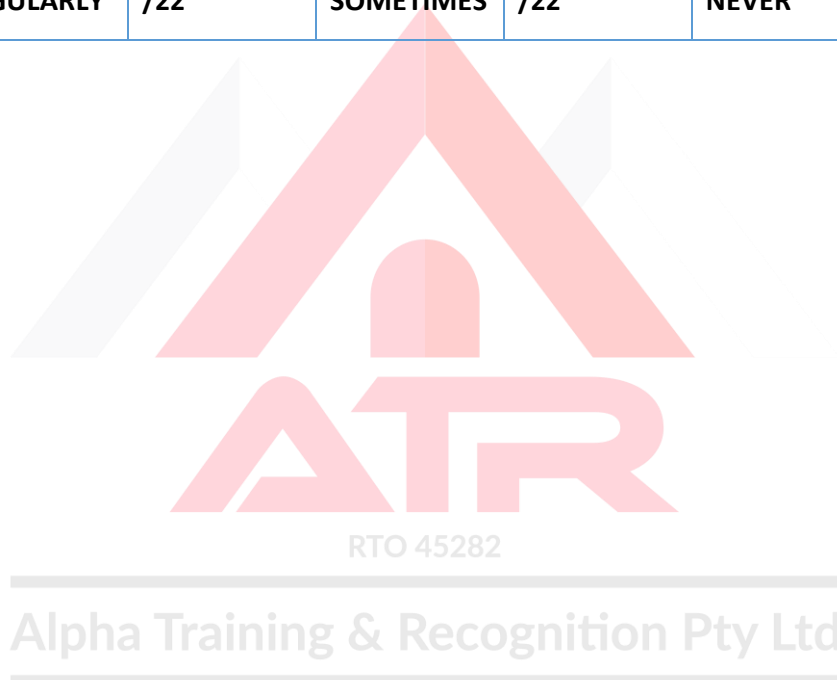


## Unit 5: CPCCCA3003 - Install flooring systems

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and use personal protective equipment (PPE) as required for each stage of the task.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Set out and install support structure.	Position support structure, stumps/piers to set-out lines, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Install support structure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Check support structure, posts, stumps and piers for level, plumb and square.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Install bearers.	Mark and cut bearer material to lengths for joining over supports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Make arrangements for damp proof course and termite shield to be installed where specified by regulations.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Locate and fix bearers and check and adjust for square, in-line and level.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Fix waling plates for decks and balconies to external walls.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Install floor joists.	Set out location for floor joists using spacings in accordance with drawings and specifications	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Check floor joists for straightness, then fit and fix to line and level.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fit and fix supporting blocks and trimmers around doorways	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	and openings.			
	Cut, fit and fix trimmers to support sheet flooring joints.	■	□	□
Install flooring.	Check flooring materials for suitability.	□	■	□
	Confirm floor measurements and cut and prepare flooring materials for installation with a minimum of waste.	□	■	□
	Install and secure flooring to manufacturers' specifications.	□	□	■
Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	□	■	□
	Check, maintain and store tools and equipment and report any faults	■	□	□

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/22</b>	<b>SOMETIMES</b>	<b>/22</b>	<b>NEVER</b>	<b>/22</b>
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## Unit 6: CPCCCA3004 - Construct and erect wall frames

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Construct wall frames.	Set out location of walls on a slab or subfloor frame.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Set out wall plates and a pattern stud meeting specifications and requirements under AS:1684 Residential timber-framed construction and National Association of Steel-framed Housing (NASH): Standard Residential and Low-rise Steel Framing.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Assemble wall frames, lintels and bracing.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Erect frames.	Select timber and steel frames and components	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Erect frames, fix into place and align using fixtures and fastenings in accordance with AS 1684 Residential timber-framed construction and National Association of Steel-framed Housing (NASH): Standard Residential and Low-rise Steel Framing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Attach temporary wall braces.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Plumb corners at intersections, straighten wall plates and complete bracing.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Straighten studs to maintain a flat surface for wall coverings.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clean up.	Clean up, meeting all legislative and workplace requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	for safety, waste disposal and materials handling.			
	Check, maintain and store tools and equipment and report any faults.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/16</b>	<b>SOMETIMES</b>	<b>/16</b>	<b>NEVER</b>	<b>/16</b>
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## Unit 7: CPCCCA3005 - Construct ceiling frames

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select ceiling frame materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Set out ceiling.	Identify rafter positions for roof type and set out on top plates to determine ceiling joist positions.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Set out location of ceiling joists on the top plate to specifications and spacing requirements of ceiling lining.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Design and set out for ceiling joist support members to meet the requirements of AS 1684 Residential timber-framed construction.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cut and install ceiling joists, trimmers, hanging beams, counter beams, strutting beams and combinations of these components as per AS 1684.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Check, maintain and store tools and equipment and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/12</b>	<b>SOMETIMES</b>	<b>/12</b>	<b>NEVER</b>	<b>/12</b>
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## Unit 8: CPCCCA3006 - Erect roof trusses

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Identify materials required from truss layout plan, including fasteners and steel brackets, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Erect roof trusses.	Set out location of roof trusses on top plates to truss layout plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Manage lifting and handling of materials, including lifting trusses and stacking loads on wall frames ready for use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Erect, plumb and fix roof trusses to set out positions in correct sequence to align at apex.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Install bottom chord at constant height above internal wall plates and use to provide lateral support for internal walls.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fix ceiling trimming and creeper trusses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Construct and fix roof bracing following AS 4440 Installation of nail-plated timber roof trusses and National Association of Steel-framed Housing (NASH) Standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Fix lateral restraints to truss chords in position to manufacturers' specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Install roof and internal wall bracing connections, including tie downs, for wind load following manufacturers' guidelines and	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	AS 4440 and NASH.			
Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Check, maintain and store tools and equipment and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/16</b>	<b>SOMETIMES</b>	<b>/16</b>	<b>NEVER</b>	<b>/16</b>
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## Unit 9: CPCCCA3007 - Construct pitched roofs

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Set out, prepare and erect pitched roof members.	Set out and mark position of members on top plates for roof type and rafter spacing.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Determine bevels for all roof members.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Calculate and set out pattern rafter to length allowing for overhang and creeper reductions.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Set out and cut main ridge boards to length.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cut common rafters to length, and check.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Erect common rafters in correct sequence.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Calculate lengths for hip and valley rafters from pitch of roof.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cut and fix hip and valley rafters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cut and fix creeper rafters from pattern rafter allowing for overhang.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Install roof support.	Determine lengths for under-purlins.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Cut and install under-purlins.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Measure, cut and install struts to under-purlins, hips, valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



	and ridges.			
	Install collar ties and tie-downs to span tables in AS 1684 Residential timber-framed construction.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Fit trimmers to gable ends to take gable end rafter and barge board.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cut and fix valley boards and surrounding battens.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Check, maintain and store tools and equipment and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/23</b>	<b>SOMETIMES</b>	<b>/23</b>	<b>NEVER</b>	<b>/23</b>
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## Unit 10: CPCCCA3008B - Construct eaves

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare	Work instructions, including plans, specifications, quality requirements and operational details, are obtained, confirmed and applied from relevant information for planning and preparation purposes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Safety (OHS) requirements are followed in accordance with safety plans and policies.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Signage and barricade requirements are identified and implemented.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Plant, tools and equipment selected to carry out tasks are consistent with job requirements, checked for serviceability, and any faults are rectified or reported prior to commencement.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Material quantity requirements are calculated in accordance with plans, specifications and quality requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Materials appropriate to the work application including required fire resistance rating are identified, obtained, prepared, safely handled and located ready for use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Environmental requirements are identified for the project in accordance with environmental plans and statutory and regulatory authority obligations, and are applied.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Passive and active fire control elements for eaves construction are identified and applied.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Install fascia and barge	Overhang of rafters is marked and cut to line, plumb and angle.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gable ends are trimmed for overhang where a verge rafter is not used.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fascia is fitted and fixed to roof structure overhang to line and level.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Construct framework for eaves or soffits	Framework structure for eaves type are identified, and eaves design is established and set out to drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Timber framework members are set out, marked and cut to lengths in accordance with methods of joining and proposed	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	framework structure.			
	Boxed eaves constructed with soffit bearers are fixed to wall frame or supported by hangers from rafters, to line and level.	■	□	□
	Boxed eaves structure is installed, clear of top of masonry walls in veneer construction to allow for frame shrinkage and settlement.	□	■	□
	Eaves structure members are securely fixed, including back blocking and trimmers.	□	□	■
Line and clad eaves and soffits	Eaves cladding and sheeting material is marked and cut to shape to suit task application and jointing methods.	□	■	□
	Eaves lining, cladding and sheeting are fitted, joined and fixed in accordance with type of material, task application and specifications.	■	□	□
	Mouldings are fitted and fixed to specifications to finish eaves.	□	■	□
	loping eaves are fitted to underside of rafters or framing for fixing and joining of material.	□	□	■
	loping eaves are fitted to underside of rafters or framing for fixing and joining of material.	□	■	□
Clean up	Work area is cleared and materials disposed of, reused or recycled in accordance with legislation, regulations, codes of practice and job specification.	□	■	□
	Plant, tools and equipment are cleaned, checked, maintained and stored in accordance with manufacturer recommendations and standard work practices.	□	■	□

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<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/22</b>	<b>SOMETIMES</b>	<b>/22</b>	<b>NEVER</b>	<b>/22</b>
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## Unit 11: CPCCCA3010 - Install windows and doors

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Install window units.	Check wall frame opening for adequate clearance for window unit.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Position window unit with packing and flashings so that the head and sill are level, stiles are plumb and in wind, and reveals or frame are finished flush with face of inside wall lining.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select type, gauge and quantity of fasteners as per Australian Window Association - An Industry Guide to the Correct Fixing of Windows and Doors and fix window to wall frame.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepare internal and external door openings, and construct and fix jamb.	Check wall frame for adequate clearance for door frame.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Mark door jamb and head, cut to length, allowing for door clearances.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Trench the door head to accommodate jambs, allowing for specified clearances.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Assemble, square, fix and brace door frame with flush rebates.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select type, gauge and quantity of fasteners as per Australian Window Association - An Industry Guide to the Correct Fixing of Windows and Doors. Install door frame into wall frame	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	opening, ensuring the door jambs are plumb and in wind, positioned flush to linings, head is level, and all appropriate flashings are in place.			
Install door.	Mark out hinges and fit to door and jamb.	■	□	□
	Fit door to frame and adjust gaps to requirements of AS2688 Timber and composite doors.	□	■	□
	Fit and fix door furniture and door stop components to manufacturers' specifications.	■	□	□
Install cavity door and door unit.	Fit hardware (rollers) to door according to manufacturer's specifications	□	■	□
	Fit door to cavity sliding door unit and adjust height of rollers to ensure leading door edge is plumb and closes neat against cavity sliding door stile.	■	□	□
	Make final adjustments to packing of cavity sliding door stile.	□	■	□
	Fit and fix door furniture and cavity door centring locators, according to manufacturer's specifications.	□	■	□
Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	□	□	■
	Check, maintain and store tools and equipment and report any faults.	□	■	□

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/22</b>	<b>SOMETIMES</b>	<b>/22</b>	<b>NEVER</b>	<b>/22</b>
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## Unit 12: CPCCCA3016 - Construct, assemble and install timber external stairs

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Set out stair components.	Determine exit and ground finish levels from site drawings and location.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Calculate rise and going of stairs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Set out newel posts to layout of designed stairs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Set out risers and goings to regulated pitch of stairs on stringers.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	House stringers to accommodate treads or fix metal brackets to support treads.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Set out and cut material for treads to length.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Assemble and install stairs.	Cut stringers and attach into newel posts and landings.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Fix treads to stringers.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Locate and secure bolts to maintain stair width.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Fix bracing and lateral ties to newels to maintain rigidity of stair structure.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fit handrails,	Mark material for handrails and balusters and cut to length.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

balustrade and finish.	Fit and fix handrails and balusters.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Install non-slip finish to treads.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal, materials handling and protection of the environment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Check, maintain and store tools and equipment and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/22</b>	<b>SOMETIMES</b>	<b>/22</b>	<b>NEVER</b>	<b>/22</b>
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### Unit 13: CPCCCA3017 - Install exterior cladding

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC) including fire protection, Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, assess hazards and apply risk controls, including required signage and barricades.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prepare exterior wall frames for cladding.	Check frames are true and plumb.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Check frame and trim or pack studs to provide an even surface across studs and noggins.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fit and fix rows of noggings to frames to line, flush with wall face.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Prepare frames to cladding manufacturers' installation instructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fix thermal and moisture management	Cut weatherproofing, vapour barrier, and flashing materials, fit into position, and secure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Identify locations for ancillary materials and prepare to required lengths, position and secure as per manufacturers' installation instructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Set out, cut and fix horizontal weatherboards.	Determine effective cover or overlap for cladding from recommended lap, type and profile of board and height of wall.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Produce set-out rod or jig.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Mark locations of each profile on the building paper or corner	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



	stop to determine height of each row of profile.			
	Cut cladding to fit length of wall faces or to join on intermediate studs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Join butt joints of cladding at centre of studs with joint flush to face and line.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Join manufactured boards using manufacturers' specification/method.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fix and finish internal and external corners to manufacturers' specification/method.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fix panelling.	Determine starting position of first panel against windows, doors and corners in accordance with specified design and finished effect.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Cut panelling to fit height of wall.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fix abutting joints of panelling following manufacturers' specifications and requirements for flashing.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Cut, fit and fix panelling plumb and level.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Check, maintain and store tools and equipment and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/25</b>	<b>SOMETIMES</b>	<b>/25</b>	<b>NEVER</b>	<b>/25</b>
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## Unit 14: CPCCCA3024 - Install lining, panelling and moulding

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and use personal protective equipment (PPE) as required for each stage of the task.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prepare surface for lining/panelling.	Select fixing procedures for lining materials.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Set out surface to provide a balanced panel or board effect to width and height.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Install lining/panelling.	Mark lining materials and cut to length and/or shape, fit and position.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Secure and fix panelling/lining.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Install panelling/lining to plumb, level and uniform plane.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cut and fix profiled architrave mouldings.	Mark standard architraves for edging and cut to length, position and fit.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Mark skirtings and cut to length, position and fit.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Mark mitre joints, cut to length, position and fit flush to face and true without gaps.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Mark scribed joints and cut to length, position and fit	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Cut scotia return end to profile shape and length.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Mark standard pelmet moulding to length and cut, fit, assemble and fix with mitres true without gaps.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Set out raked moulding to position and shape mould to pattern for each position.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean up.	Clean up meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Check, maintain and store tools and equipment and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/20</b>	<b>SOMETIMES</b>	<b>/20</b>	<b>NEVER</b>	<b>/20</b>
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## Unit 15: CPCCCA3025 - Read and interpret plans, specifications and drawings for carpentry work

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Locate and access plans, specifications and drawings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Verify currency of plans, specifications and drawings.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Interpret construction plans, drawings and their features.	Determine key features of plans, specifications and drawings.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Interpret legend symbols and abbreviations.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Check plans, specifications and drawings dimensions against workplace site for accuracy.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Check plans and drawing dimensions against specifications for accuracy and inconsistencies.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Locate key features on site plan.	Orient the plans, specifications and drawings with the site.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Locate site services, main features, contours and datum from the site plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Determine project requirements and plan project.	Review drawings, plans and specifications to determine construction details and dimensions for project.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Determine location, dimensions and tolerances for ancillary works.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Identify environmental controls and locations.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Determine specifications for materials, standards of work, finishes and tolerances.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Determine material requirements and processes to be followed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/13</b>	<b>SOMETIMES</b>	<b>/13</b>	<b>NEVER</b>	<b>/13</b>
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## Unit 16: CPCCCA3028 - Erect and dismantle formwork for footings and slabs on

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Erect formwork.	Clear work area and prepare surface for safe erection of formwork.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Measure, set out and level formwork.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Apply fixing and fasteners to ensure stable formwork construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Construct and erect edge rebate.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Check and brace formwork for accuracy of square and dimension.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Install block-outs and cast-in services to specified locations.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Apply release agent to formwork face following manufacturers' specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strip formwork and prepare for reuse.	Strip edge boxing and bracing support sequentially and safely.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Check formwork for re-usability and dispose of damaged components to meet safety and environmental requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Safely de-nail, clean, oil and store or stack reusable formwork components.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal and materials handling.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Check, maintain and store tools and equipment and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/18</b>	<b>SOMETIMES</b>	<b>/18</b>	<b>NEVER</b>	<b>/18</b>
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## Unit 17: CPCCCM2006 - Apply basic levelling procedures

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Job requirements are obtained, confirmed with relevant personnel, and applied to planning.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Work site is inspected, and conditions and hazards are identified within scope of own role and reported according to workplace procedures.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Health and safety requirements for levelling procedures are confirmed and applied to planning.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Levelling tools and equipment are selected according to job requirements, checked for serviceability, and faults are rectified or reported before starting work.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Team roles and verbal and non-verbal communication signals are confirmed, as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Set up and use levelling device.	Required heights or levels are identified from work instructions.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Levelling device is set up, and levelling device tolerance is checked according to manufacturer specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Levels are shot and heights are transferred to required location and marked according to job requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Results of levelling activities are documented according to organisational requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clean up.	Work area is cleared and materials sorted and removed or recycled according to statutory and regulatory authority requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Tools and equipment are cleaned, checked, maintained and stored according to manufacturer specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/11</b>	<b>SOMETIMES</b>	<b>/11</b>	<b>NEVER</b>	<b>/11</b>
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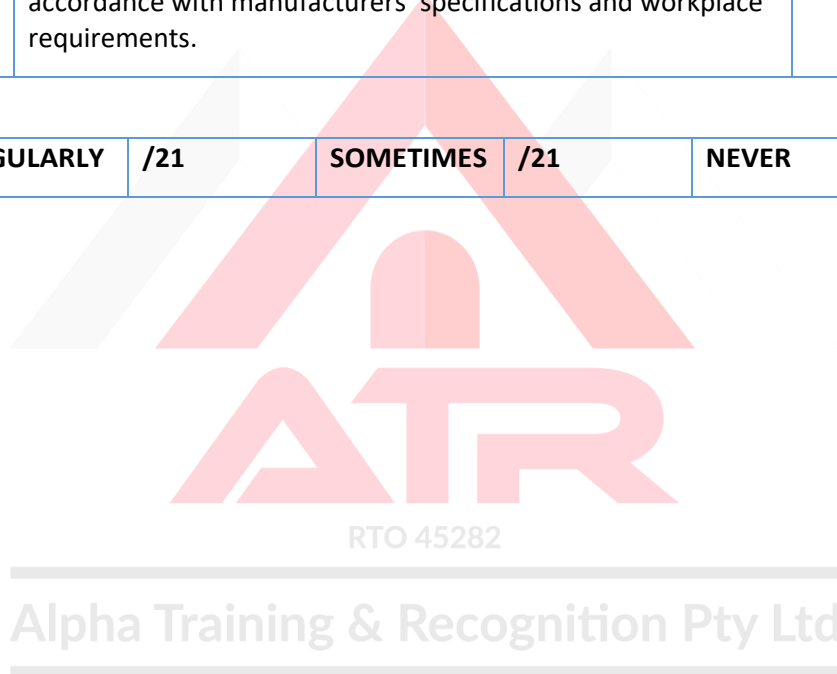
## Unit 18: - CPCCCM2008 - Erect and dismantle restricted height scaffolding

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan to erect scaffolding up to 4 metres.	Review scaffolding task and workplace-specific information relating to the task and confirm with associated personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Identify environmental protection and legislative requirements for scaffolding task and incorporate into planning and preparation.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Identify hazards, control measures and equipment associated with the workplace and scaffolding task from job safety analysis (JSA) and safe work method statement (SWMS).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Calculate scaffolding and material requirements and incorporate into planning and preparation.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Determine expected loading on scaffold and supporting structure using load tables, and incorporate into planning and preparation.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Identify site access and egress routes and incorporate into planning and preparation.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Plan scaffolding task in accordance with workplace requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepare to erect scaffolding up to 4 metres.	Apply risk control measures and equipment including installing safety signs and barriers and using personal protective equipment (PPE).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select plant, tools and equipment, check for serviceability and rectify or report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select, prepare and locate materials using safe handling techniques.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect scaffolding and components and label, reject or repair damaged items.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Erect scaffolding up to 4 metres.	Establish footing in accordance with the Australian Standard for scaffolding.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Erect scaffolding in accordance with regulations, planned risk prevention and control measures, acceptable safe work practices and manufacturers' specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
inspect, repair and	Inspect critical structural and safety areas of scaffolding for	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



alter scaffolding up to 4 metres.	damage, corrosion and wear.			
	Check current use of scaffolding for compliance with type of scaffolding equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Review scaffolding to determine if changes or modifications were scheduled as per original planning.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Carry out alterations or repairs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Complete inspection log and handover.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dismantle scaffolding up to 4 metres and clean up.	Dismantle scaffolding using reverse of procedure for erection.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Clear work area and dispose of, re-use or recycle materials in accordance with legislation, regulations, codes of practice and task specifications.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Clean, check, maintain and store plant, tools and equipment in accordance with manufacturers' specifications and workplace requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/21</b>	<b>SOMETIMES</b>	<b>/21</b>	<b>NEVER</b>	<b>/21</b>
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## Unit 19: CPCCCM2012 - Work safely at heights

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Identify task requirements.	Read work order and associated drawings and consult with relevant persons to determine the proposed work-at-heights task, including where and how work is to be carried out, and the equipment or plant to be used.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Participate in the development of the safe work method statement (SWMS) for the specified task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select appropriate work-at-heights control measures including required fall restraint devices and/or fall arrest devices in accordance with workplace and regulatory requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Determine location of anchor points for harness-based work to safely access required work area.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Review completed SWMS and clarify issues with relevant persons.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access and assess work area.	Select personal protective equipment (PPE), check for serviceability and report problems.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Identify unstable, fragile or brittle work surfaces and implement control measures to prevent a fall from height.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Check fall protection equipment, including required fall restraint and fall arrest devices to ensure serviceability and report problems.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Identify, select and install signage and barricade equipment in accordance with SWMS or relevant safe work procedure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Install/fit fall protection equipment, including fall restraint devices and fall arrest devices as appropriate, within the limitations of licensing requirements, level of authority and SWMS.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ensure required fall protection, scaffold and barriers have been adequately installed and where necessary certified, in accordance with regulatory and workplace requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Connect to fall protection equipment, including temporary anchor points, without being exposed to a risk of a fall from height.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Consult with relevant persons to confirm fall protection	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	equipment and safety systems are correctly fitted, adjusted and installed, and are appropriate to the task.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Access work area safely and move and place tools, equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	and materials using methods that eliminate or minimise the risk of falling objects.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Conduct work tasks	Undertake work tasks in compliance with the SWMS and workplace requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Traverse between anchor points while remaining connected to the fall prevention system and protected from a risk of a fall from height.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Use PPE appropriate to the task and in accordance with manufacturer requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Maintain communication with relevant persons while working at height.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Keep fall protection equipment in place and adjust to allow for movement during work.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Keep fall prevention equipment adjusted to prevent falling off or through a structure using the restraint technique.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Keep scaffold/work platform components and fall barriers in place during work.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Monitor control measures and consult with relevant persons to respond to changing work practices or site conditions.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Exit from work area removing tools and materials in compliance with worksite procedures, safety and environmental requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/23</b>	<b>SOMETIMES</b>	<b>/23</b>	<b>NEVER</b>	<b>/23</b>
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## Unit 20- CPCCCO2013 - Carry out concreting to simple forms

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, check for serviceability and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, locate services, assess hazards and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Erect simple formwork.	Prepare substrate.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Review formwork design from drawings.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Erect formwork	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Install vapour barrier.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Place and tie reinforcement.	Handle, cut and position reinforcing components.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Position reinforcing bars and mesh.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Position bar chairs and spacers with minimum edge cover.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Place concrete.	Clean formwork or excavation of excess material and debris before concrete placement.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Transport concrete by wheelbarrow.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Place concrete in formwork to specified depth.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Screed concrete to the alignment of formwork and specified datums.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Finish surface of concrete to specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Strip simple formwork.	Denail timber components following stripping of formwork.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Clean and stack components and store for reuse or bundle for removal.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Remove formwork components from site.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Clean up.	Clean up, meeting all legislative and workplace requirements for safety, waste disposal, materials handling and protection of the environment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Check, maintain and store tools and equipment and report any faults.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/23</b>	<b>SOMETIMES</b>	<b>/23</b>	<b>NEVER</b>	<b>/23</b>
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## Unit 21: CPCCOM1012 - Work effectively and sustainably in the construction industry

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Work effectively in a team.	Participate in planning work tasks with team members.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Work with team members to review team purpose, roles, responsibilities, goals, plans and objectives.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Work with team members following guidelines, directions and instructions to complete work tasks.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Work with team members to resolve problems that impede the team's performance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Investigate construction industry employment pathways.	Describe the process for becoming a tradesperson or skilled operator in the construction industry.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Identify own existing skills and the additional skills required for a tradesperson or skilled operator role in the construction industry.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Identify and follow environmental and resource efficiency requirements.	Identify environmental and resource efficiency requirements that apply to entry level roles in the construction industry.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Follow requirements to identify and report environmental hazards.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Follow requirements to identify and report resource efficiency issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/9</b>	<b>SOMETIMES</b>	<b>/9</b>	<b>NEVER</b>	<b>/9</b>
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## Unit 22: CPCCOM1014 - Conduct workplace communication

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Convey and receive information and instructions.	Receive information and instructions from others using effective listening, questioning and speaking skills to confirm understanding.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Convey information and instructions to others using effective listening, questioning and speaking skills to confirm understanding.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Access, interpret and present information.	Access and interpret basic information from a range of sources.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select and sequence information to prepare a basic written report.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Select and sequence information to prepare and present a basic verbal report.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Enter information into basic workplace records and documents.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Participate in simple meeting processes.	Describe and follow simple processes and procedures for meetings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Provide constructive contributions to meeting discussions.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/8</b>	<b>SOMETIMES</b>	<b>/8</b>	<b>NEVER</b>	<b>/8</b>
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## Unit 23: CPCCOM1014 - Conduct workplace communication

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Obtain measurements.	Select most appropriate equipment and method for obtaining the measurement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Use a ruler or tape to obtain linear measurements accurate to 1 mm.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Perform basic calculations.	Take basic measurements and calculate quantities of materials in a construction environment, using basic formulae for each of: weight, area, volume, perimeter, circumference, ratio and percentage.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Convert measurements in metres to millimetres and measurements in millimetres to metres.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Check calculations for accuracy and record calculation workings and results.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/5</b>	<b>SOMETIMES</b>	<b>/5</b>	<b>NEVER</b>	<b>/5</b>
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**Unit 24- CPCCOM3001 - Perform construction calculations to determine carpentry material requirements**

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Review drawings, specifications and workplace requirements for a construction project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, the National Construction Code (NCC), Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Calculate area and volume of construction materials for the project	Review drawings and specifications to determine dimensions of each type of construction material for the project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calculate the area of each type of lining material.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Calculate the total area of the building wrap and of each type of external cladding material.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Calculate the total area of each type of roofing material.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calculate the quantity of materials that are measured by volume.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Calculate the requirements for construction for the project.	Calculate the quantity of wall and roof framing materials.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Calculate the dimensions and quantity of sheets of each type of flooring and lining material, ensuring that the most economical layout is employed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calculate the length of linear flooring and lining material, ensuring that the most economical layout is employed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Calculate the dimensions and quantity of sheets of external cladding material, ensuring that the most economical layout is employed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Calculate the length of linear external cladding material, ensuring that the most economical layout is employed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calculate the dimensions and quantity of sheets or units of roofing material, ensuring that the most economical layout is employed and allowing for overlaps.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check and record results.	Record workings and review calculations for accuracy.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Record results of calculations as required for costing and	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	ordering materials.	<input checked="" type="checkbox"/>		
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<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/15</b>	<b>SOMETIMES</b>	<b>/15</b>	<b>NEVER</b>	<b>/15</b>
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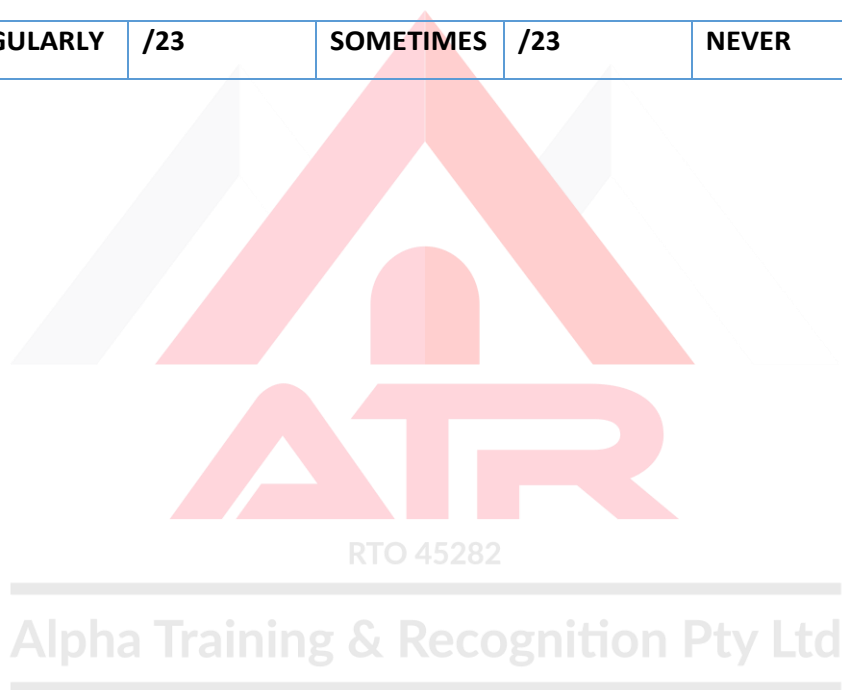


## Unit 25- CPCCOM3006 - Carry out levelling operations

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Read and interpret work instructions and plan sequence of work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Plan all work to comply with laws and regulations, Australian Standards, work health and safety (WHS) and environmental requirements, manufacturers' specifications, workplace requirements, drawings and specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select tools and equipment, including personal protective equipment (PPE), check for serviceability and report any faults.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Fit PPE correctly.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site, assess hazards and services, and apply risk controls, including required signage and barricades.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Select materials required for task, calculate quantities, handle safely and prepare and position ready for use.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Confirm team roles and verbal and non-verbal communication signals.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carry out levelling procedures using rise and fall method.	Set up and test instrument for operational effectiveness and accuracy.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Set up or locate datum point.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Take and record readings from the datum and at nominated or selected stations following project specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Identify backsights, intermediate sights and foresights, and book levels.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Transfer instrument to another location, repeat process, and record change station and record readings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calculate reduced levels for all stations using rise and fall method, and check accuracy of recordings using the three-check method.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carry out levelling procedures using height of collimation method.	Set up and test instrument for operational effectiveness and accuracy, and check tolerances.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Set up or locate datum point.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Take and record readings to datum and establish the height of	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	collimation.			
	Transfer instrument to another location, establish new height of collimation, and record change station in field book.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calculate reduced levels using height of instrument method.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Calculate reduced levels for all stations and record heights and levels in field book.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Check accuracy of readings using height of collimation method of calculation and three check method.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calculate distances using stadia lines.	Calculate distances from instrument to stations using staff, stadia lines, and identified factor of levelling instrument	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Record readings and distances.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/23</b>	<b>SOMETIMES</b>	<b>/23</b>	<b>NEVER</b>	<b>/23</b>
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**Unit 26- CPCCOM3006 - CPCCWHS2001 - Apply WHS requirements, policies and procedures in the construction industry**

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Identify and assess risks.	Identify, assess and report hazards in the work area to designated personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Report safety risks in the work area based on identified hazards, to designated personnel.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Follow safe work practices, duty of care requirements and safe work instructions for controlling risks.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Contribute to WHS, hazard, accident or incident reports in accordance with workplace procedures, Australian government and state or territory WHS legislation, and relevant information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identify hazardous materials and other hazards on work sites.	Correctly identify and, if appropriate, handle and use hazardous materials on a work site in accordance with legislative requirements, and workplace policies and procedures.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Apply measures for controlling risks and construction hazards effectively and immediately.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Use appropriate signs and symbols to secure hazardous materials that have safety implications for self and other workers, immediately they are identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Identify asbestos-containing materials on a work site and report to designated personnel.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Plan and prepare for safe work practices.	Identify, wear, correctly fit, use and store correct personal protective equipment and clothing for each area of construction work in accordance with workplace procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Select tools, equipment and materials, and organise tasks in conjunction with other personnel on site and in accordance with workplace procedures.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Determine required barricades and signage, and erect at the appropriate site location.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Apply material safety data sheets (MSDSs), job safety analyses (JSAs) and safe work method statements (SWMSs) relevant to the work to be performed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Apply safe work	Carry out tasks in a manner that is safe for operators, other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

practices.	personnel and the general community, in accordance with legislative requirements, and workplace policies and procedures.			
	Use plant and equipment guards in accordance with manufacturers' specifications, work site regulations and Australian Standards.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Follow procedures and report hazards, incidents and injuries to relevant authorities.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Recognise and do not use prohibited tools and equipment in areas containing identified asbestos.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Identify and follow requirements of work site safety signs and symbols.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Clear and maintain work site area to prevent and protect self and others from incidents and accidents, and to meet environmental requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Follow emergency procedures.	Identify designated personnel in the event of an emergency for communication purposes.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Follow safe workplace procedures for dealing with accidents, fire and other emergencies, including identification and use, if appropriate, of fire equipment within scope of own responsibilities.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Describe, practice and effectively carry out emergency response and evacuation procedures when required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Carry out emergency first aid treatment of minor injuries and, as soon as possible, accurately report treatment details to designated personnel.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/23</b>	<b>SOMETIMES</b>	<b>/23</b>	<b>NEVER</b>	<b>/23</b>
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## Unit 27- CPCWHS3001 - Identify construction work hazards and select risk control strategies

Core Task	Required experience and knowledge	I have performed these tasks		
		Never	Sometimes	Frequently
Plan and prepare.	Review job task, work site and compliance requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Select and use personal protective equipment (PPE) for each part of the task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Inspect work site and identify hazards relevant to job task.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Determine and record level of risk for each identified hazard.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prepare and implement job safety analysis (JSA).	Review requirements of work health and safety legislation for preparation of job safety analysis (JSA) using template.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Break job task into logical steps, determine tools, equipment, plant and materials to be used for each step, and record on JSA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Identify work site and task-related hazards and levels of risk relating to each step, and record on JSA.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Apply hierarchy of controls to determine risk control strategies for each hazard in each step of the job task, discuss and confirm with relevant personnel, and record on JSA.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Review work site and job task immediately before starting work and discuss JSA with relevant personnel to confirm as still applicable, or to amend as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Store JSA securely on site in accordance with compliance requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prepare and implement safe work method statement (SWMS) for high risk work.	Review requirements of work health and safety legislation for preparation of safe work method statements (SWMS).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Determine work site conditions and job task requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Determine and record high-risk work site and task hazards relevant to job task.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Break job task into logical steps, determine tools, equipment and materials to be used for each step, and record on SWMS.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Identify high-risk work site and task-related hazards and levels of risk relating to each step, and record on SWMS.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Apply hierarchy of controls to determine risk control strategies for each high-risk hazard in each step of the job task, discuss	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	and confirm with relevant personnel, and record on SWMS.			
	Review work site and job task immediately before starting work and discuss SWMS with relevant personnel to confirm as still applicable, or to amend as required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Store SWMS securely on site in accordance with compliance requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>TOTALS:</b>	<b>REGULARLY</b>	<b>/18</b>	<b>SOMETIMES</b>	<b>/18</b>	<b>NEVER</b>	<b>/18</b>
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## STAGE 3. Complete Self-Assessment LLN (Language, Literacy, Numeracy) Tool

Student must complete the self-assessment LLN (Language, literacy, numeracy) assessment in this stage.

RTO will provide instructions to complete the LLN kit as a separate attachment to this RPL self-assessment information kit.



**Table D: (Assessor to complete)**

Gaps identified		Please tick if requirements met									
If the objective was not met, what additional information is required?		Unit 1- CPCCCA2 002 - Use carpentry tools and equipme nt	Unit 2- CPCCCA20 11 - Handle carpentry materials	Unit 3- CPCCCA30 01 - Carry out general demolitio n of minor building structures	Unit 4- CPCCCA300 2 - Carry out setting out	Unit 5- CPCCCA 3003 - Install flooring systems	Unit 6- CPCCCA300 4 - Construct and erect wall frames	Unit 7- CPCCCA300 5 - Construct ceiling frames	Unit 8- CPCCCA300 6 - Erect roof trusses	Unit 9- CPCCCA3 007 - Construc t pitched roofs	Unit 10- CPCCCA30 08B - Construct eaves
01.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08.		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table D: (Assessor to complete) CONTINUED**

Gaps identified		Please tick if requirements met									
If the objective was not met, what additional information is required?		Unit 11-CPCCCA3010 - Install windows and doors	Unit 12-CPCCCA3016 - Construct , assemble and install timber external stairs	Unit 13-CPCCCA3017 - Install exterior cladding	Unit 14-CPCCCA3024 - Install lining, panelling and moulding	Unit 15-CPCCCA3025 - Read and interpret plans, specifications and drawings for carpentry work	Unit 16-CPCCCA3028 - Erect and dismantle formwork for footings and slabs on ground	Unit 17-CPCCCM2006 - Apply basic levelling procedures	Unit 18-CPCCCM2008 - Erect and dismantle restricted height scaffolding	Unit 19-CPCCCM2012 - Work safely at heights	Unit 20-CPCCCO2013 - Carry out concreting to simple forms
01.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

05.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07.		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09.		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table D: (Assessor to complete) CONTINUED**

Gaps identified	Please tick if requirements met
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If the objective was not met, what additional information is required?		Unit 21-CPCCOM1012 - Work effectively and sustainably in the construction industry	Unit 22-CPCCOM1014 - Conduct workplace communication	Unit 23-CPCCOM1015 - Carry out measurements and calculations	Unit 24-CPCCOM3001 - Perform construction calculations to determine carpentry material requirements	Unit 25-CPCCOM3006 - Carry out levelling operations	Unit 26-CPCCWHS2001 - Apply WHS requirements, policies and procedures in the construction industry	Unit 27-CPCWHS3001 - Identify construction work hazards and select risk control strategies			
01.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
02.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
09.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## OFFICE USE ONLY

Additional notes to be completed by RPL Assessor:


Gathered Evidence meet	RPL / RCC - Granted (Fill if applicable)	RPL / RCC – Declined (Fill if applicable)	Information to learners
<input type="checkbox"/> Rules of evidence	<input type="checkbox"/> Evidence reviewed	<input type="checkbox"/> Evidence reviewed	<input type="checkbox"/> Feedback provided to the learner
<input type="checkbox"/> Principles of Assessment	<input type="checkbox"/> Letter issued and filed	<input type="checkbox"/> Letter issued and filed	<input type="checkbox"/> Learner is aware of reappeal policy
<input type="checkbox"/> Training package requirements	<input type="checkbox"/> Further evidence are not required	<input type="checkbox"/> Further evidence are required	

Assessor's Name: \_\_\_\_\_

Assessor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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