



MUHAMMAD SOHAIB AKHTAR

DATA ENTRY

📍 Peshawar, Pakistan

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I am a Meticulous Data Entry Specialist with strong attention to detail and proficiency in data management software. Efficiently input and manage data with accuracy, ensuring high-quality results. Reliable and organized.

SKILLS

- Data Entry
- Data Cleaning
- Typing
- Critical Thinking
- MS Office
- Teamwork
- Communication Skill
- Tech-savvy
- Time Management

EDUCATION

Student of Bs Computer Science

UET, Peshawar | 2023

EXPERIENCE

DATA ENTRY FRESHER

Pakistan | 2023 - Present

- I am a beginner at the work/Job but I have doing data entry work since very long.
- I will never Disappoint you.
- Hardworking and committed.