

# Document 1: Pre-CET (Before Entrance Exam)

## MES IMCC — Master of Computer Applications (MCA)

Pre-CET Admission Information Guide (AY 2025–26)

### 1. Overview of the College

MES Institute of Management & Career Courses (IMCC), Pune, is a premier institute affiliated with Savitribai Phule Pune University (SPPU). The institute offers a **2-year, full-time MCA program** designed to build strong foundations in computer science, software development, and IT management, preparing students for careers in technology and allied fields.

### 2. Faculty & Contact for Admission Inquiries

- **Dr. Venugopal Narsingoju (MCA Coordinator):** +91 7620891669
- **Dr. Ashwini Patil (Admissions In-Charge):** +91 9307571413
- **Office (General Enquiries):** 020-2546 6271 / 020-2546 6273
- **Email:** info.imcc@mespune.in
- **Address:** 131, Mayur Colony, Kothrud, Pune – 411038, Maharashtra, India

### 3. CET Registration Process

Admission to MCA is through the **MAH-MCA-CET**, conducted by the State Common Entrance Test Cell, Maharashtra.

**Steps:** 1. Visit the **CET Cell official website** (cetcell.mahacet.org). 2. Select **MAH-MCA-CET 2025** and click **New Registration**. 3. Fill in personal details, upload required documents, and create login credentials. 4. Pay the **application fee** online via debit/credit card, net banking, or UPI. 5. Download and save the **application confirmation**.

### 4. Important Dates (Tentative for 2025)

- **CET Registration Opens:** 20 Jan 2025
- **Last Date for Registration:** 10 Feb 2025
- **Admit Card Download:** 5 Mar 2025 (approx.)
- **MAH-MCA-CET Exam Date:** 16 Mar 2025 (tentative)
- **Result Declaration:** 1 Apr 2025 (tentative)

*(Final dates will be announced by CET Cell; students should check the official portal regularly.)*

### 5. General Guidelines for CET Preparation

- **Understand the Exam Pattern:** 200 marks, 100 questions, 90 minutes, multiple-choice format.
- **Syllabus Coverage:** Logical reasoning, quantitative aptitude, computer concepts, and English comprehension.

- **Mock Tests:** Regularly practice online tests to improve speed and accuracy.
  - **Time Management:** Allocate fixed daily slots for each subject.
  - **Resources:** Use MCA CET-specific books, previous years' papers, and online preparation platforms.
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## Document 2: Post-CET (After Results)

### MES IMCC — Master of Computer Applications (MCA)

#### Post-CET Admission Information Guide (AY 2025–26)

#### 1. Overview of the College

MES Institute of Management & Career Courses (IMCC), Pune, is one of Maharashtra's leading institutes, affiliated with Savitribai Phule Pune University. IMCC's MCA program blends **theory and practical exposure**, offering industry-oriented curriculum, well-equipped labs, and strong placement support.

#### 2. Faculty & Contact for Admission Inquiries

- **Dr. Venugopal Narsingojju (MCA Coordinator):** +91 7620891669
- **Dr. Ashwini Patil (Admissions In-Charge):** +91 9307571413
- **Office (General Enquiries):** 020-2546 6271 / 020-2546 6273
- **Email:** info.imcc@mespune.in
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#### 3. Admission Process After CET Results

1. **CET Result Declaration:** Download scorecard from CET Cell website.
2. **CAP Registration (Centralized Admission Process):**
3. Register on CET Cell portal.
4. Upload documents and confirm application (online/physical scrutiny).
5. **Merit Lists:** Provisional → Grievance (if any) → Final.
6. **Option Form Filling:** Select IMCC MCA (DTE Code: 623224110) in your preference list.
7. **Seat Allotment:** Check allotment result round-wise.
8. **Seat Acceptance:** Pay acceptance fee on portal and confirm allotment.
9. **Institute Reporting:** Submit original documents + copies at IMCC and pay institutional fees.

#### 4. Required Documents

- CET Admit Card & Scorecard
- CAP Application Form & Allotment Letter
- SSC & HSC Marksheets/Certificates
- Graduation Marksheets (all years/semesters) & Degree/Provisional Certificate
- Transfer/Leaving Certificate
- Domicile/Nationality Certificate
- Caste/Tribe/Validity & Non-Creamy Layer/EWS Certificates (if applicable)

- Income Certificate (for scholarships)
- Passport-sized photographs
- Aadhaar/PAN (Photo ID)
- Gap Certificate (if applicable)

## 5. Important Admission Dates (Tentative for 2025)

- **CAP Registration & Document Upload:** 30 Jun – 16 Jul 2025
- **Document Verification:** 1 Jul – 17 Jul 2025
- **Provisional Merit List:** 19 Jul 2025
- **Grievance Window:** 20 Jul – 22 Jul 2025
- **Final Merit List:** 25 Jul 2025
- **Option Form Filling & CAP Rounds:** Jul – Aug 2025 (as scheduled)
- **Institute Reporting & Fee Payment:** As per allotment deadlines

## 6. Contact Information

- **Admissions Office (IMCC):** 020-2546 6271 / 020-2546 6273
- **Email:** info.imcc@mespune.in
- **MCA Admission Enquiry:**
  - Dr. Venugopal Narsingoju — 7620891669
  - Dr. Ashwini Patil — 9307571413

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**Note:** Dates, processes, and fee structures are governed by CET Cell and Savitribai Phule Pune University regulations. Students must regularly check **cetcell.mahacet.org** and IMCC's website for official updates.