

Pivot table - Chapter 1 Notes

1. Consolidating:

- We can combine data of different sheets and create a single common report.
- ALT + D + P -> Multiple Consolidation Ranges -> Select Ranges -> Finish

2. External:

- We can use data of another file to create a pivot report
- Insert -> Pivot Table(Down Arrow) -> From external data source -> Choose Connection -> Browse for more -> Select File -> OK