


TALLY PRIME

An ISO 9001:2008 Certified  EXPERTS IN COMPUTER TRAINING		Name :		Course :		Mob No.:	
		IMS NO. :	Admission Date :	Start Date :		End Date :	
SR NO	DATE	TOPICS NAME		DAYS REQUIRED	STUDENT SIGN	FACULTY SIGN	
1		Introduction Of Accounting, Types Of Account, Golden Rules Of Accounting,		3			
		Journal Entries Problems		5			
2		Ledger Posting, Trial Balance, Balance Sheet, Profit & Loss		4			
3		Discount Entries Problems		3			
		Introduction Of Tally Prime, Installation Tally Prime		1			
4		Company Creation, Security Control		2			
5		Definition of Groups, Under Groups, Ledger creation		1			
6		Accounting Vouchers		1			
7		Group Introduction, Trial Balance- Trading A/c, P&L A/c, Balance Sheet		1			
8		Inventory / Stock		3			
9		Godowns		1			
10		Cost Center And Cost Category		2			
11		Payroll		3			
12		Import And Export, Convert Data To Excel, PDF, JPEG, XML		2			
13		TDS (Tax Deducted At Source)		2			
14		BRS (Bank Reconciliation Statement)		2			
		FINAL EXAM					

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