


TALLY PRIME

		Name :		Course : TALLY PRIME		Mob No.:	
		IMS NO. :	Admission Date :	Start Date :		End Date :	
DATE	TOPICS NAME	DAYS REQUIRED		STUDENT SIGN		FACULTY SIGN	
	Introduction Of Tally, Difference Between ERP And Software, Types Of Account, Golden Rules Of Accounting,	2					
	General Entries & Simple Problems	3					
	Discount related problems	3					
	Company Creation, Backup And Restore, Security Control	1					
	Definition of Groups, Under Groups, Ledger creation	2					
	Accounting Vouchers	2					
	Group Introduction, Trial Balance- Trading A/c, P&L A/c, Balance Sheet	1					
	Inventory / Stock	3					
	Godowns	1					
	Cost Center And Cost Category	2					
	Payroll	3					
	TDS	3					
	Import And Export, Convert Data To Excel, PDF, JPEG, XML	2					
	BRS (Bank Reconciliation Statement)	2					
	Practice of tally erp 9 concept	3					
	GST (Goods And Service Tax), GST Introduction, GST Registration and HSN, GST Rates	3					
	CGST/SGST/IGST	4					
	GST Adjustment	2					
	E-Payment For GST & GST Return	1					
	TDS with GST(SGST AND CGST,IGST)	2					
	E-way Bill	1					
	Composition Dealer Purchase	1					
	URD	1					
	Reverse charge mechanism	1					
	Nil rated,Exempt & zero rated	1					
	Input tax credit	1					
	Company under Composition scheme	1					
	Rounding off method	1					
	Firm's Logo in Invoice	1					
	Manufacturing voucher	1					
	Point of sale	1					
	Muliple masters	1					
	Currency	1					
	Budget	1					
	Company startup	1					

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	Final Exam	1		
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